

**CITY OF NORTHFIELD WORK SESSION MEETING
SEPTEMBER 18, 2007**

This meeting was called to order by Carol A. Raph, Municipal Clerk. It was properly advertised under Public Law 75, Chapter 231.

The flag salute was led by Mayor Perri. Following the flag salute he called for a moment of silence to recognize those who are fighting at home and abroad for our liberties, as well as local volunteers serving the community, that they may return home safely to their families.

ROLL CALL: Present: Mazzeo, Martinez, Notaro, Turon, Vain, Kern
Absent: Carew

City Solicitor Keith Bonchi, City Administrator Jeffrey Bruckler, Engineer Ed Stinson, CFO Marilyn Dolcy, Deputy City Clerk Kim Hodsdon were present.

Council President Kern reviewed the agenda. Kern advised Engineer Stinson that Council had all agreed on design number one for the new sign at the Tilton Road & Route 9 intersection. A small change to the sign was also agreed upon and Stinson will contact the State to move forward with the project.

COMMITTEE REPORTS

Councilman Vain reported that the speed monitoring device on Zion Road is successful at reducing motorist's speed, but he feels it should be moved closer to Mill Road. He announced that Family Fest is scheduled for October 6th and he hopes to see a good turn out.

Councilman Mazzeo reported that the City's tax maps have been updated in a coordinated effort between Engineer Stinson and the City Tax Assessor. Overall, the update has cost approximately thirty-thousand dollars. Mazzeo suggested that the maps be kept up to date on an on-going basis. In regards to resolution 148-2007 supporting a County Shared Services Study, he said there is an estimated savings of \$100,000.00 annually in the area of animal control. The feasibility study would also include the areas of Emergency Medical Services and Fleet Maintenance. Two information technology technicians from the Northfield Community School performed a preliminary site evaluation at City Hall on September 18th in order to determine the feasibility of a shared service for computer services. Mazzeo said the technicians made some very good recommendations and that this may be an area the City should consider for shared services with the school.

MAYOR'S REPORT

Mayor Perri reported that he has not received a response from the State regarding library funding. He informed the public that the County has informational literature available regarding West Nile Virus and how to limit the risks. He reported that the Police Department conducted a DWI Checkpoint on August 24th, which resulted in 7 DWI arrests and 2 narcotics arrests. Recent Mobile Inspection Checkpoints have been successful and are ongoing. The Mayor shared information received from the

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State Shade Tree Protection Commission with Council, and requested their review and considerations for a local tree protection ordinance.

ADMINISTRATOR'S REPORT

Administrator Bruckler reported on the following: Quotes are being solicited for renovations to the HVAC system at City Hall; quotes are being solicited for renovations to the phone system at the Department of Public Works; He has received quotes for a bio-metric scanner time and an automatic door system and will prepare a resolution for the next meeting; Chief James has advised that he is not satisfied with the work being done by the current contractor on the CCTV system and Bruckler will be conferring with the City Solicitor about the contract; he has received quotes for the court room security updates; he is reviewing applications for the open Public Works Laborer positions; the Fire Department has accepted delivery of the new fire truck; he asked for Council's input on the proposed Municipal Facilities and Fields Use Policy; there was some vandalism at Birch Grove Park and police reports were filed.

Bruckler announced the following meetings and events: He will be attending a meeting sponsored by the NJDEP regarding Site Remediation and Brownsfield's funding on September 21st in Trenton; He, Chief James and Captain Clark will be meeting with the Northfield Board of Education on September 18th to discuss the placement of School Crossing Guards.

Regarding the new courtroom security measures, Councilman Turon asked Bruckler to consult with the City Engineer to ascertain if the changes would affect the room's maximum capacity rating.

ENGINEER'S REPORT

The City Engineer's report was provided to Mayor and Council and is on file in the City Clerk's office.

PUBLIC SESSION

Council President Kern opened this meeting to the public. Seeing no one from the public wishing to speak, she closed the public session.

Respectfully submitted,

Carol A. Raph, RMC/CMC