

CITY OF NORTHFIELD COUNCIL MEETING AGENDA
APRIL 26, 2016

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL: Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

7PM PRESENTATION: Mainland Drama and Forensics Team

APPROVAL OF MINUTES – April 12, 2016

7:30 PM/ PUBLIC HEARING 2016 MUNICIPAL BUDGET

- *Introduced as Resolution 80A-2016 on March 22, 2016*

BUDGET RESOLUTIONS

100-2016 A Resolution of the City of Northfield, County of Atlantic, State of New Jersey, Authorizing the Reading of the Budget by Title Only

80B-2016 Final Adoption of the 2016 Budget

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens

Councilman O'Neill - Court/Violations, FAN, Library, Shared Services

Councilman Piergiovanni – Insurance and Safety, Chamber of Commerce, Municipal Alliance, Northfield School

Councilman Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering, Little League/Babe Ruth, Sign Sub Committee

Councilman Murray - Finance/Collections, Mainland Regional, Economic Development, Traffic Safety

Councilman Lischin – Fire Department/EMS, Inspections, Code Enforcement, Housing/Zoning, Technology/MRHS Channel 2, Cultural Committee, Green Team, Sign Sub Committee

Council President Travagline – Sign Sub Committee

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
APRIL 26, 2016**

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- 101-2016** Acknowledging Employment Resignation of Electrical Sub-Code Official
- 102-2016** Authorizing Change in Employment Status of Electrical Sub-Code Official
- 103-2016** A Resolution Promoting Daniel T. Mitchell to the Position of Captain of Police

ORDINANCE

- 7-2016** An Ordinance Establishing Fees for the Calculation of Liens Pursuant to N.J.S.A 54:5-54 For The City Of Northfield, County Of Atlantic, State Of New Jersey
Introduction / No Public Input / Published in the Press of AC 4/30/2016
2nd Reading / Public Hearing / Final Consideration 5/10/2016

PAYMENT OF BILLS \$ 1,046,221.50

MEETING NOTICES

City Council May 10th 6pm Work Session

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 100-2016**

**A RESOLUTION OF THE CITY OF NORTHFIELD, COUNTY OF
ATLANTIC, STATE OF NEW JERSEY, AUTHORIZING THE READING
OF THE BUDGET BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget may be read by title only at the time of the public hearing, providing that at least one week prior to the date of the hearing a complete copy of the approved budget as advertised shall be made available for public inspection, and shall be made available to each person upon request. and

WHEREAS, the Municipal Clerk has provided an affidavit that these conditions have been met.

NOW THEREFORE, BE IT RESOLVED by the City Council for the City of Northfield, County of Atlantic, State of New Jersey, that the 2016 Municipal Budget be read by title only.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 26th day of April, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO 80B-2016**

Introduction of the 2016 Budget - SEE HARD COPY

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 22nd day of March, 2016. It will be taken up for a second reading, public hearing, and final passage at a meeting of said Council on April 26, 2016, at 7:30pm, in Council Chambers, 1600 Shore Road, Northfield, NJ 08225.

Mary Canesi, RMC, Municipal Clerk

SUMMARY INFORMATION

City of Northfield
County of Atlantic

CITY OF NORTHFIELD, NJ
RESOLUTION 80B-2016
FINAL ADOPTION
2016 MUNICIPAL BUDGET

CAP Information

	appropriation	levy
Total Available	9,586,888.78	8,306,692.40
Total Appropriated	8,783,363.00	8,241,046.20
Remaining (Excess)	803,525.78	65,646.20

Difference between 0% & 3.5% \$305,126

503,844.20 bank

TAX RATE	2016 CURRENT	2015 PRIOR	CHANGE	
LOCAL	0.894	0.855	0.0391	4.57%
TOTAL	3.175	3.065	0.110	3.58%
TOTAL LOCAL LEVY	8,241,046.20	7,990,185.32	250,860.88	3.14%
NET VALUATION TAXABLE	921,913,460	934,737,421	(12,823,961)	-1.37%

\$109,000 revenue loss

TOTAL BUDGET

	CURRENT	2015 PRIOR	CHANGE	
TOTAL REVENUE	13,146,170.51	13,390,987.05	(244,816.54)	-1.83%
TOTAL APPROPRIATION	13,146,170.51	13,390,987.05	(244,816.54)	-1.83%

SURPLUS

	AVAILABLE	BUDGETED	BALANCE	%used
CURRENT	1,950,969.92	1,300,000.00	650,969.92	66.63%
Prior Year	2,584,366.09	1,660,000.00	924,366.09	64.23%
Difference	(633,396.17)	(360,000.00)	(273,396.17)	

BUDGET ANALYSIS

	2016 BUDGET YEAR	2015 PRIOR YEAR	CHANGE	
REVENUE				
Surplus	1,300,000.00	1,660,000.00	(360,000.00)	-21.69%
Local	2,110,231.00	2,003,750.00	106,481.00	5.31%
State and Federal	740,489.03	1,047,860.73	(307,371.70)	-29.33%
Delinquent Tax	450,000.00	365,000.00	85,000.00	23.29%
Local Tax	8,241,046.20	7,990,185.32	250,860.88	3.14%
Library tax	304,404.28	324,191.00	(19,786.72)	-6.10%
TOTAL REVENUE	13,146,170.51	13,390,987.05	(244,816.54)	-1.83%
APPROPRIATIONS				
Salaries and Wages	3,819,882.85	3,967,265.00	(147,382.15)	-3.71%
OE & Statutory	6,673,472.18	6,525,113.73	148,358.45	2.27%
Deferred Charges	-	50,000.00	(50,000.00)	-100.00%
Capital	156,000.00	251,000.00	(95,000.00)	-37.85%
Debt Service	1,021,710.00	1,282,000.00	(260,290.00)	-20.30%
Library Tax	304,404.28	324,191.00	(19,786.72)	

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 101-2016**

**ACKNOWLEDGING EMPLOYMENT RESIGNATION
OF ELECTRICAL SUB-CODE OFFICIAL**

WHEREAS, City Council approved the appointment of William Fitzpatrick as an Electrical Sub-Code Official on September 18, 1997 and;

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby acknowledge the voluntary resignation of employment for William Fitzpatrick, Electrical Sub-Code Official effective April 28, 2016.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 26th day of April, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 102-2016**

**AUTHORIZING CHANGE IN EMPLOYMENT STATUS
OF ELECTRICAL SUB-CODE OFFICIAL**

WHEREAS, the need exists within the Inspections Department to fill the position of Part-Time Electrical Sub-Code Inspector; and

WHEREAS, substitute Electrical Sub-Code Inspector Donald McBride expressed interest; and

WHEREAS, the recommendation to change Donald McBride's employment status from substitute Electrical Sub-Code Inspector to Part-Time Electrical Sub-Code Inspector was made by Building Sub-Code Official Matt Doran.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the employment status change of Donald McBride from substitute inspector to part-time inspector, effective May 2, 2016, is hereby approved.

BE IT FURTHER RESOLVED, that Donald McBride shall not entitled to benefits, to sick or vacation time and shall comply with the Policies and Procedures of the City of Northfield.

BE IT FURTHER RESOLVED, that the salary for Mr. McBride be in accordance with the Salary Resolution, as adopted under Resolution No. 81-2016.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 26th day of April, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 103-2016**

**A RESOLUTION PROMOTING DANIEL T. MITCHELL
TO THE POSITION OF CAPTAIN OF POLICE**

WHEREAS, Daniel T. Mitchell (hereinafter "Mitchell") was hired as a Patrolman for the Northfield Police Department on August 1, 1994; and

WHEREAS, Mitchell was appointed to the rank of Sergeant effective April 23, 2002; and

WHEREAS, Mitchell was appointed to the rank of Lieutenant effective October 1, 2007; and

WHEREAS, Mitchell was appointed Acting Captain of the Northfield Police Department as of April 1, 2013; and

WHEREAS, it is the desire of the City of Northfield to make Mitchell's appointment to the position of Captain permanent, retroactive to April 1, 2013.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Northfield, hereby appoints Daniel T. Mitchell to the position of permanent Captain of the City of Northfield Police Department with an effective date of the promotion being April 1, 2013.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 26th day of April, 2016.

Mary Canesi, RMC, Municipal Clerk