

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
MAY 29, 2018**

At 6:38pm, this meeting was called to order by Mary Canesi, Municipal Clerk. It was advertised in the Press of Atlantic City on January 13, 2018, in accordance with Public Law 1975, Chapter 231.

FLAG SALUTE

The flag salute was led by Mayor Chau, followed by a moment of silence.

ROLL CALL

Present: Korngut, Lischin, Murray, O'Neill, Perri, Travagline, Dewees
Absent: Travagline

Mayor Chau, Solicitor Facenda, Engineer Nassar and Chief Newman were also in attendance.

READING AND APPROVAL OF THE MINUTES

On a motion of Councilman Perri, second of Councilman O'Neill, all present were in favor of approving the minutes of the meetings of May 15, 2018, without formal reading, with the exception of Councilwoman Korngut who abstained. They were posted, distributed to Council, and on file in the Municipal Clerk's Office.

Council President Dewees announced that Council would be going out of order on the agenda, as it was not yet 7pm.

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens

Councilman Perri reported that the next senior social would be June 21st at noon, Bacharach would be giving a presentation; AtlantiCare came to the last meeting and gave a presentation on PACE, it was a nice turnout, around 40 people. There was nothing scheduled for the Planning Board as of yet. He did not have a report for sewer. He thanked Mayor Chau and all involved for the Memorial Day Ceremony, it was a nice and fitting tribute.

Councilman O'Neill - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, Chamber of Commerce, Little League/Babe Ruth, Traffic Safety, Green Team Advisory Board

Councilman O'Neill thanked Mayor Chau, Shannon Campbell, and volunteers for the ceremony. He checked with Matt Doran about staffing for the Gurwicz project, Matt felt we should be fine but would give us a heads up if that changed. He thanked the

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court for doing a fine job; we have the best Court Administrator in Atlantic County, possibly NJ.

Councilwoman Korngut – Library, Municipal Alliance, Economic Development, Shared Services

Councilwoman Korngut reported that for the 2nd Library meeting in a row they did not have a quorum. June 2nd is the Mainland Regional High School prom; she noted that we do contribute to the After Prom, so she would be attending. Councilman Murray and Councilwoman Korngut were planning to meet with Somers Point's and Linwood's Economic Development Committees, and hopes to come up with a mutually beneficial program. She would keep everyone posted.

Councilman Murray - Finance/Collections, Mainland Regional, Traffic Safety, Economic Development

Councilman Murray had no report.

Councilman Lischin – Fire Department/EMS, Technology/MRHS Channel 2, Cultural Committee, Green Team Advisory

Councilman Lischin thanked Mayor Chau, Shannon Campbell, Mary Canesi, the Police and Fire Departments and all Veterans and volunteers for the Memorial Day service.

Councilman Lischin read the following reports:

Fire Department calls for March included: 2 building fires, 8 hazardous condition calls, 6 false alarm calls, 5 good intent calls 13 EMS assist incidents and 3 mutual aid calls.

TriCare had a total of 141 dispatches, 102 transports, 12 mutual aid calls to EHT.

Council President Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering

Council President Dewees was asked by Mr. Breeden to look at some evergreen trees on the Bike Path for possible encroachment, he would follow up tomorrow and get back to council. As stated in the work session the 1st Street Playground trees were also scheduled to be addressed.

Councilman Lischin noted that there were 5-6 Arborvitae, and an electrical box, that were obstructing the area described by Mr. Breeden.

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Councilman Perri advised that they were put in as a condition of the site plan.

Solicitor Facenda cautioned that if they were required as a condition of the site plan, we needed to move forward with caution.

Councilman Travagline – Insurance and Safety, Northfield School, FAN; Shared Services

Councilman Travagline was absent.

MAYOR'S REPORT

Mayor Chau thanked all who participated in the Memorial Day Ceremony, especially Shannon Campbell who did most of the work. He hoped that it would catch on with residents that we have such a special place. He reported that he received an in-person complaint today about the Tax Assessor not being available during posted evening hours; Mayor Chau asked the resident to submit his concerns in writing. He asked Councilman Murray, as Finance Chair, to ensure that if the Tax Assessor would not be attendance as scheduled, that signs be put up. Mayor Chau asked Engineer Nassar to look at warning signs for pedestrians, as a possible grant submission for safe routes to school. He advised that the bus shelters should be going in soon.

Councilman O'Neill added that he had also had several complaints about the Tax Assessor's hours.

CITY ENGINEER'S REPORT

Engineer Nassar reviewed the engineer's report as distributed to Council. He advised that the work on the museum ramp had started, the contractor should be done within a week. We would be going out to bid for the Davis Avenue Pump Station as previously advertised. South Jersey Gas was still working on punch list items. The contractor did test pits for Cresson Avenue drainage; the gas line mark-outs were not as indicated and the line seemed to "snake" all over Cresson Avenue. The gas company was aware and it was on their list of items that need to be repaired, if possible we would hold off on the project to allow them to do their work first. He would also draw their attention to the pending paving moratorium.

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

Council President Dewees opened the public portion of the meeting for any person to speak on any subject.

Seeing no one wishing to speak Council President Dewees closed the public session.

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PRESENTATION BY MAYOR CHAU:

AMERICAN HEART ASSOCIATION LIFE SAVING AWARDS

- Patrolman James Evans
- Patrolman Herbert Kreuz
- Patrolman Peter Czaplinski

Chief Newman announced that Officer Czaplinski couldn't be with us today, but his family had graciously offered to join us.

Mayor Chau added that we were honoring 3 of our Northfield Police Officers. He was so proud every time we have the opportunity to do this, they display knowledge, dedication, and most importantly they care for our residents and for our city.

Chief Newman read the following:

On Wednesday, 4/18/18, at 1353 hours, Northfield Police Department patrols responded to Tilton Market for a medical call. Patrolman Evans was the first to respond. Patrolman Evans initiated CPR on the unresponsive 72-year-old male. Patrolman Kreuz arrived shortly after and applied the AED and assisted with CPR. Patrolman Czaplinski arrived and applied the BVM and administered rescue breathing. Two AED shocks were administered and the victim resumed breathing, unassisted. Paramedics arrived and took over the scene from patrols. The victim was transported to the hospital and later returned home.

Chief Newman, too, was very proud of all, he thanked and congratulated them.

Mayor Chau presented Officer Czaplinski's parents with his award certificate and pin; he did the same for Officer Kreuz and Officer Evans who were in attendance.

At 7:04pm Council President Dewees announced a five-minute recess.

At 7:06pm Council President Dewees resumed the meeting.

RESOLUTIONS

Council President Dewees stated that all matters listed under the Consent Agenda are considered to be routine in nature, and having been reviewed by Council, will be enacted by one motion. Any item may be removed from the Consent Agenda at the request of any Council Member and if so removed, will be treated as a separate matter. Any items requiring expenditure are supported by a Certification of Availability of Funds.

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On a motion of Councilman Murray, second of Councilman Lischin, all present were in favor of voting by consent agenda on Resolutions 115-2018 through 121-2018.

- 115-2018** Authorizing Release of Performance Guarantees and Posting of Maintenance Guarantee Block 49, Lots 11-18
- 116-2018** A Resolution of the Common Council of the City of Northfield Adopting the Form of the New Jersey Tort Claims Act Questionnaire Required to be Utilized by Claimants for the Filing of Notices of Tort Claim Against the City of Northfield in Accordance with the Provisions of the New Jersey Tort Claims Act, *N.J.S.A. 59:8-6* and Designating Qual-Lynx as the Agent for the City of Northfield to Provide the Questionnaire to All of the Claimants and to Receive the Completed Questionnaire from the Claimants
- 117-2018** Authorizing Refunds of Overpayment of Taxes
- 118-2018** Governing Body Certification of the Annual Audit
- 119-2018** To Authorize Liquor License Renewal for the Year 2018-2019 – Ventura’s
- 120-2018** To Authorize Liquor License Renewal for the Year 2018-2019 – Bootleggers
- 121-2018** Authorization for Amendment to Negotiated Settlement

Councilman Murray motioned, Councilman Lischin seconded, to adopt Resolutions 115-2018 through 121-2018.

Roll call: Ms. Korngut – yes; Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill –yes; Mr. Perri –yes; Mr. Travagline –absent; Mr. Dewees – yes; Motion carried.

Councilman Murray motioned, Councilman Lischin seconded, to adopt Resolution 122-2018.

- 122-2018** A Resolution Authorizing the Chief Financial Officer to Execute a Contract with an Approved State Contract Vendor Pursuant to *N.J.S.A. 40A:11-12a*

Roll call: Ms. Korngut – no; Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill –yes; Mr. Perri –yes; Mr. Travagline –absent; Mr. Dewees – yes; Motion carried.

ORDINANCE

- 4-2018** An Ordinance to Establish Claims and Purchasing Procedures
Introduction / No Public Input / Published in the Press of AC June 2, 2018
2nd Reading / Public Hearing / Final Consideration June 19, 2018

Councilwoman Korngut motioned, Councilman Murray seconded to introduce

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Ordinance 4-2018, to be read by title only.

The Municipal Clerk read the Ordinance by title, stated that this is the first reading, and announced the publication and public hearing dates. The full Ordinance has been posted in the lobby of City Hall and on the City website, and copies are available at no cost in the office of the Municipal Clerk between the hours of 9:00am and 4:00pm, Monday through Friday to any member of the public who requests same.

Councilman Perri asked if the claim procedure ordinance was new.

Clerk Canesi explained that the former ordinance was repealed in 2008, this was formalizing our current practices.

Roll call: Ms. Korngut -yes; Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill –yes; Mr. Perri –yes; Mr. Travagline –absent; Mr. Dewees – yes; Motion carries.

PAYMENT OF BILLS \$ 1,002,484.70

Councilman Murray motioned, Councilwoman Korngut seconded, for payment of bills.

Roll call: Ms. Korngut – yes; Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill –yes; Mr. Perri –yes; Mr. Travagline –absent; Mr. Dewees – yes; Motion carried.

Council President Dewees read the meeting notices.

At 7:10pm, on motions properly made and seconded, this meeting was adjourned.

Respectfully submitted,

Mary Canesi, RMC, Municipal Clerk