

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
SEPTEMBER 13, 2016**

At 6:58pm, this meeting was called to order by Mary Canesi, Municipal Clerk. It was advertised in the Press of Atlantic City in accordance with Public Law 1975, Chapter 231.

FLAG SALUTE

The flag salute was led by Mayor Chau, followed by a moment of silence.

ROLL CALL

Present: Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

Mayor Chau, Solicitor Facenda, Engineer Kwapinski and Chief Newman were also present.

READING AND APPROVAL OF THE MINUTES

A motion was made by Councilman Murray, seconded by Councilman Lischin to dispense with the reading of the minutes of August 30, 2016. They have been posted, distributed to Council, and are on file in the Municipal Clerk's Office.

Roll call: Mr. Dewees –yes; Mr. Lischin –yes; Mr. Murray –yes; Mr. O'Neill –yes; Mr. Perri –yes; Mr. Piergiovanni –yes; Mr. Travagline –yes; Motion carried.

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens

Councilman Perri reported regarding the sewer interlocal, he felt there was a misunderstanding between the committee, administration and Linwood's CFO as to how the truck was to be financed; felt it could be worked out. There was no Planning Board meeting this month and the Seniors meeting will be the 29th at the Library, the County will have a seminar on Federal Insurance.

Councilman O'Neill - *Court/Violations, FAN, Library, Shared Services*

Councilman O'Neill reported that the court was running smoothly. He thanked coaches of the football program; the program was running well and encouraged all to attend games.

Councilman Piergiovanni – *Insurance and Safety, Chamber of Commerce, Municipal Alliance, Northfield School*

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Councilman Piergiovanni reported that the principal search had begun for Northfield Community School; there were three candidates running for the school board, President Wynne would not be seeking another term. He reminded all that there were specific procedures for pick-up and drop-off at the school that parents should be following.

Mayor Chau asked if the board discussed the request from the City regarding the bus shelter.

Councilman Piergiovanni stated not that he was aware.

Councilman Dewees - *Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering, Little League/Babe Ruth, Sign Sub Committee*

Councilman Dewees reported that the Women's Center once again will be doing the Race Against Hate on the bike path, and it would run to Linwood. Veterans Park planning continues.

Councilman Murray - *Finance/Collections, Mainland Regional, Economic Development, Traffic Safety*

Councilman Murray announced that Mainland Regional High School started back to school and Back to School Night will be Thursday from 6-8pm.

Councilman Lischin – *Fire Department/EMS, Inspections, Code Enforcement, Housing/Zoning, Technology/MRHS Channel 2, Cultural Committee, Green Team, Sign Sub Committee*

Councilman Lischin announced that there would be a Classic Car Show at Station 2 on the 24th; he read the Fire Department report for August, he thanked Linwood, Somers Point, Pleasantville, EHT and Bargaintown for a recent mutual aid response. He read the Inspections Department report for August. He thanked AJ from Mainland for video of tonight's meeting, reminded of replay times at noon and 7 on Thursdays on channel 97. There was a Cultural Committee meeting this week at the museum. He thanked all who volunteer their services to our town.

MAYOR'S REPORT

Mayor Chau swore in a new Library Trustee, Janet Marlor; she had library experience. The Library would be starting a Spanish Library materials program. They were preparing a capital improvement budget, and were still working on a monthly newsletter. Effective September 8th, the Board approved a salary increase for the Librarian from a base of approximately \$46,000.00 to \$50,000.00 with an

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additional 2% raise in January. He knew that some on Council were not pleased with that amount, but the Council did not have any authority over the Library Board.

Council President Travagline asked if he she had a contract.

Mayor Chau replied yes.

Council President Travagline asked how long the contract for her was.

Mayor Chau did not know; it was his understanding that the Librarian made the request for an increase and the Board did research before granting it. The Board felt she did a great job.

Councilman Dewees asked who the liaison was.

Councilman O'Neill acknowledged that he was.

Councilman Dewees asked Councilman O'Neill if he knew.

Councilman O'Neill replied not the specific amount, no.

Council President Travagline felt the Board should have waited for the expiration of the current contract and then negotiate and that the Board should come to the Council. He acknowledged that he did know they were autonomous. He asked if she had more responsibilities then asked Councilman O'Neill as library liaison to find out more information.

Mayor Chau read the Police Department report for August and noted that the Police Department had been very busy. He congratulated Patrolman Andrew Griess for successful completion of his probationary period. He hoped tonight's promotional procedures ordinance would pass, and if it did had instructed the Police Chief to begin the testing process. He asked Councilman Dewees and Kathi Smith, Facilities Supervisor, to review the library maintenance agreement with the library, that was due to expire at the end of this year. The Historical Society had a very informative presentation regarding prohibition at City Hall last week, very interesting presentation with locally significant information. Mainland Regional High School had a thank you breakfast for First Responders, Assistant Chief Crooks was in attendance and it was a very nice event. A local youth had expressed interest in applying for a grant to put a storage trailer in place for the Historical Society.

Councilman O'Neill added that he had interactions with the two new officers and Chief Newman had made an excellent choice.

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ENGINEER'S REPORT

Engineer Kwapinski reviewed the engineers report; and asked if Council had any questions.

Councilman Perri asked about an email sent by the Clerk about sewer clean outs; could new jobs include that before the jobs are closed out.

Councilman Dewees asked if the sewer clean outs were located on the maps when the surveys were done.

Engineer Kwapinski replied yes; there was also discussion of the size of the clean outs. He was not aware, but may be something that should be added in the future.

Mayor Chau asked Councilman Perri, if there was an update on the odor issue on Catherine Place

Mayor Perri answered that the Wilson Wilson check valve had been purchased but not delivered yet; it was a custom order. He felt that the addition of the chemical upstream had made a big difference.

PUBLIC SESSION

Council President Travagline opened the meeting to the public to speak on any subject.

Seeing no one wishing to speak he closed the public session.

RESOLUTIONS/CONSENT AGENDA

Council President Travagline stated that all matters listed under the Consent Agenda are considered to be routine in nature, and having been reviewed by Council, will be enacted by one motion. Any item may be removed from the Consent Agenda at the request of any Council Member and if so removed, will be treated as a separate matter. Any items requiring expenditure are supported by a Certification of Availability of Funds.

Councilman O'Neill motioned, Councilman Dewees seconded for Resolutions 163-2016 to 172-2016, to be voted on by Consent Agenda.

163-2016 Acknowledging Employment Resignation of School Crossing Guard

164-2016 Acknowledging Employment Resignation of School Crossing Guard

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- 165-2016** Employment Status Change for Substitute School Crossing Guard
- 166-2016** Employment Status Change for Substitute School Crossing Guard
- 167-2016** Authorize the Hiring of Stephen McKeone as a Seasonal Maintenance Employee for Birch Grove Park
- 168-2016** Resolution Providing for the Combination of Certain Issues of not Exceeding \$4,863,500 General Obligation Bonds, Series 2016 Of The City Of Northfield, In The County Of Atlantic, State Of New Jersey, Delegating Authority To Determine The Form And Other Details Of Such Bonds, And Providing For The Sale Of Such Bonds To The Atlantic County Improvement Authority Pursuant To The Authority's 2016 Pooled Governmental Loan Program
- 169-2016** Resolution of the City Council of the City of Northfield, County of Atlantic, New Jersey Authorizing Mayor and Office of Emergency Management Coordinator to Execute Office of Emergency Management Memorandum of Understanding
- 170-2016** Approval of Specifications and Authorization to Proceed with Advertisement for Bids for the Purchase of a Portable Generator for the Office of Emergency Management
- 171-2016** A Resolution to Affirm the City of Northfield's Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers
- 172-2016** Resolution to Approve Use of Facilities Application and Waive Insurance Provision Requirements for the 2016 Northfield Mothers' League Halloween Parade

Roll call: Mr. Dewees –yes; Mr. Lischin –yes; Mr. Murray –yes; Mr. O'Neill - absent; Mr. Perri – yes; Mr. Piergiovanni –absent; Mr. Travagline – yes; Motion carried to vote the consent agenda.

Councilman Dewees and Councilman Perri announced that they would abstain from Resolution 172-16.

Councilman O'Neill motioned, Councilman Dewees seconded for Resolutions 163-2016 through 172-2016, to be adopted on by Consent Agenda.

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Roll call: Mr. Dewees –yes; Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill - absent; Mr. Perri – yes; Mr. Piergiovanni –absent; Mr. Travagline – yes; Motion carried to adopt the consent agenda.

ORDINANCES

Councilman Perri motioned, Councilman Piergiovanni seconded to adopt Ordinance 10-2016.

10-2016 An Ordinance Of The Council Of The City Of Northfield, County Of Atlantic, State Of New Jersey, Providing For The Vacation Of A Portion Of Helen Drive In The City Of Northfield
2nd Reading / Public Hearing / Final Consideration 9/13/16

The Municipal Clerk read the Ordinance by title, and stated that the public hearing would be held this evening, after which, the ordinance would be considered for final adoption. Since Introduction, the full Ordinance has been posted in the lobby of City Hall and on the City website, and copies were available at no cost in the office of the Municipal Clerk between the hours of 9:00am and 4:00pm, Monday through Friday to any member of the public who requested same.

Council President Travagline opened the public hearing on Ordinance 10-2016.

Solicitor Facenda stated that he had received final legal description and the engineer's office was comfortable with it.

Seeing no one wishing to speak, Council President Travagline closed the public hearing.

Roll call: Mr. Dewees –yes; Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill - yes; Mr. Perri – yes; Mr. Piergiovanni –yes; Mr. Travagline – yes; Motion carried to adopt Ordinance 10-2016.

Councilman Dewees motioned, Councilman O’Neill seconded to adopt Ordinance 11-2016.

11-2016 Amending Chapter 61 Of The City Of Northfield Municipal Code, Regarding The Police Department’s Promotional Procedures
2nd Reading / Public Hearing / Final Consideration 9/13/16

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Roll call: Mr. Dewees –yes; Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill - yes; Mr. Perri – yes; Mr. Piergiovanni –yes; Mr. Travagline – yes; Motion carried to adopt Ordinance 11-2016.

PAYMENT OF BILLS \$ 1,092,343.18

Councilman Lischin motioned, Councilman Murray seconded, for payment of bills.

Roll call: Mr. Dewees –yes; Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill - yes; Mr. Perri – yes; Mr. Piergiovanni –yes; Mr. Travagline – yes; Motion carried.

Council President Travagline read the meeting notices.

At 7:46pm, on motions properly made and seconded, this meeting was adjourned.

Respectfully submitted,

Mary Canesi, RMC, Municipal Clerk