

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
OCTOBER 18, 2016**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

**FLAG SALUTE**

**ROLL CALL:** Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

**APPROVAL OF MINUTES** – September 27, 2016

**2016 BEST PRACTICES INVENTORY**

**COMMITTEE REPORTS**

**Councilman Perri** - Sewer Inter Local, Planning Board, Senior Citizens

**Councilman O'Neill** - Court/Violations, FAN, Library, Shared Services

**Councilman Piergiovanni** – Insurance and Safety, Chamber of Commerce, Municipal Alliance, Northfield School

**Councilman Dewees** - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1<sup>st</sup> Street Playground, Birch Grove, Public Works, Roads, Engineering, Little League/Babe Ruth, Sign Sub Committee

**Councilman Murray** - Finance/Collections, Mainland Regional, Economic Development, Traffic Safety

**Councilman Lischin** – Fire Department/EMS, Inspections, Code Enforcement, Housing/Zoning, Technology/MRHS Channel 2, Cultural Committee, Green Team, Sign Sub Committee

**Council President Travagline** – Sign Sub Committee

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
OCTOBER 18, 2016**

**RESOLUTIONS**

- 180-2016** To Approve an Application for Use of Facilities MRHS Girls' Softball  
**181-2016** Authorizing the Hiring of a Substitute School Crossing Guard  
**182-2016** A Resolution to Cancel Grant Balances  
**183-2016** A Resolution Authorizing the Chief Financial Officer to Execute a Contract with an Approved State Contract Vendor Pursuant to N.J.S.A. 40A:11-12a  
**184-2016** A Resolution Authorizing the Northfield Police Department to Apply for and Obtain a Grant from the State of New Jersey, Department of Law and Public Safety 2016 Body Worn Camera (BWC) Assistance Program  
**185-2016** A Resolution in Opposition of an Amendment to the New Jersey State Constitution to Permit Casino Gambling Outside of Atlantic City  
**186-2016** To Authorize an Agreement between the City of Northfield and the Trustees of the Free Public Library of Northfield, t/a the Otto Bruyns Public Library  
**187-2016** Inserting an Item of Revenue in the 2016 Budget – Federal Body Armor Grant  
**188-2016** Inserting an Item of Revenue in the 2016 Budget – Body Armor Grant  
**189-2016** To Reject All Bids and Authorize Re-Advertisement of Request for Bids for the Purchase of a Portable Generator for the City of Northfield Office of Emergency Management

**ORDINANCES**

- 12-2016** An Ordinance Amending Chapter 215 of the City Of Northfield Municipal Code, Entitled Land Use and Development  
*Introduction / No Public Input / Published in the Press of AC 10/22/2016*  
*2<sup>nd</sup> Reading / Public Hearing / Final Consideration 11/15/2016*

**PAYMENT OF BILLS** \$ 1,700,431.25

**MEETING NOTICES**

- |                  |                           |   |
|------------------|---------------------------|---|
| General Election | November 8 <sup>th</sup>  | Northfield Community School<br>6:00am – 8:00pm            |
| City Council     | November 15 <sup>th</sup> | 6pm Work Session<br>Regular Meeting Immediately Following |

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 180-2016**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES  
MRHS GIRLS' SOFTBALL**

**WHEREAS**, on behalf of Mainland Regional High School Softball, Frank Marascio has properly submitted an Application for Use of Facilities requesting use of the Softball Field at Birch Grove Park on the following dates and times:

Monday                      May 8<sup>th</sup>                      6:30pm-8:30pm

**WHEREAS**, Northfield Little League has advised that the field is available on the requested dates.

**THEREFORE, BE IT RESOLVED**, that the City Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Frank Marascio subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 18th day of October, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 181-2016**

**AUTHORIZING THE HIRING OF A SUBSTITUTE  
SCHOOL CROSSING GUARD**

**WHEREAS**, the need exists within the Police Department to fill the position of substitute School Crossing Guard; and

**WHEREAS**, an application submitted by Elizabeth Carlow was received; and

**WHEREAS**, after the interview, the recommendation to hire Elizabeth Carlow was made by Acting Captain of Police Steve Steinecke, and by Crossing Guard Supervisor Debbie Doherty.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Council of the City of Northfield that the hiring of Elizabeth Carlow effective Monday, October 17, 2016, is hereby approved and ratified, subject to the results of a background check.

**BE IT FURTHER RESOLVED**, that compensation for the Substitute Adult School Crossing Guard shall be in accordance with the Crossing Guard Rider Agreement between the City of Northfield and Government Workers Union, Local No. 430.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 18<sup>th</sup> day of October, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 182-2016**

**A RESOLUTION TO CANCEL GRANT BALANCES**

**WHEREAS**, certain Grant balances remain on the City's balance sheet, and it has been determined that they are no longer required; and

**WHEREAS**, it is necessary to formally cancel said balances;

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Northfield, County of Atlantic that the following unexpended appropriation and receivable balances of the Grant Fund be canceled:

<b>Grant</b>	<b>Receivable</b>	<b>Appropriation</b>	<b>Cash Match</b>
2015-2016 Alliance Grant	\$4,726.86	\$5,332.85	\$605.99

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 18<sup>th</sup> day of October, 2016.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 183-2016**

**A RESOLUTION AUTHORIZING THE CHIEF FINANCIAL  
OFFICER TO EXECUTE A CONTRACT WITH AN APPROVED  
STATE CONTRACT VENDOR  
PURSUANT TO N.J.S.A. 40A:11-12a**

**WHEREAS**, the City of Northfield, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-72.9(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contract entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the City of Northfield has the need to purchase a new police vehicles; and

**WHEREAS**, the City Council wishes to enter into a three year lease agreement with Ford Motor Credit to purchase a new 2017 Police Interceptor from Winner Ford, State Contract Nr. 88728, in the total amount of \$41,488.11 payable in three equal annual installments of \$13,829.37 as per lease agreement quotation 86165; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for the first lease installment by encumbering said funds on Purchase Order Number 16-00820

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Northfield Council authorizes the Chief Financial Officer to execute the required documents to lease one new 2017 Ford Police Interceptor Sedan AWD as stated above.

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Erland Chau, MAYOR

ATTEST:

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MARY CANESI, CITY CLERK

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 18<sup>th</sup> day of October, 2016.

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MARY CANESI, CITY CLERK

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 184-2016**

**A RESOLUTION AUTHORIZING THE NORTHFIELD POLICE  
DEPARTMENT TO APPLY FOR AND OBTAIN A GRANT FROM THE  
STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC  
SAFETY, 2016 BODY WORN CAMERA (BWC) ASSISTANCE  
PROGRAM**

**WHEREAS**, the Northfield Police Department wishes to apply for and obtain a grant from the State of New Jersey, Department of Law and Public Safety in the amount of \$4,500.00 towards the purchase of nine (9) Body-Worn Cameras for members of the Police Department; and;

**WHEREAS**, said grant monies will require a match in City funds of the difference between the grant and the actual cost of each unit; and

**WHEREAS**, the estimated unit cost is \$1,140.00 per Body-Worn Camera package, which results in a City match of \$ 5,760.00 for the purchase of (9) nine units.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Northfield, County of Atlantic, State of New Jersey, that the Northfield Police Department shall submit an application for such a grant in accordance with all pertinent terms, conditions and requirements which may be established for such an application and, further, shall accept and agree to comply with and fulfill each of the understandings and assurances contained in said application.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 18<sup>th</sup> day of October, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 185-2016**

**A RESOLUTION IN OPPOSITION OF AN AMENDMENT TO THE NEW  
JERSEY STATE CONSTITUTION TO PERMIT CASINO GAMBLING  
OUTSIDE OF ATLANTIC CITY**

**WHEREAS**, Public Question No. 1 proposes a State constitutional amendment to permit casino gambling in two additional counties in this State; and,

**WHEREAS**, the voters will consider Public Question No. 1 on the November 8, 2016; and,

**WHEREAS**, a history of studies conclude expanding gaming outside of Atlantic City would not increase revenues for the State and, in fact, lead to a net loss of jobs, small businesses, and revenue to the State. Those studies include:

- The American Gaming Association found the rate of those who gambled in casinos at least once per year has remained relatively constant for decades.
- The Pennsylvania Legislative Budget and Finance Committee confirms that as each new casino opens, it only serves locals as a greater share of its patronage.
- Stockton University concluded one casino alone in North Jersey would draw from 41.8% of Atlantic City's existing customer base. This was confirmed by a Deutsche Bank study which said a North Jersey casino will draw from a 40 miles radius, cutting deep into Monmouth County which is critical to Atlantic City's market.
- While Deutsche Bank estimates two North Jersey casinos will generate \$500 million in gaming revenue, Stockton University estimates Atlantic City casinos will lose \$500 million in gaming revenue.
- The Greater Atlantic City Chamber estimates there would be 14,500 job losses and the closure of two to four Atlantic City casinos if casino expansion were approved
- The Morowitz Study concludes there will be a loss of up to 30,000 jobs, a loss of up to \$1.4 billion in gaming revenue, and the closure of three to five additional casinos, creating a significant increase in regional unemployment and housing foreclosures.



**WHEREAS**, the legislative sponsor of Public Question No. 1 testified before the Assembly Judiciary Committee that there were no independent studies supporting North Jersey casinos, and;

**WHEREAS**, there is no specific tax rate set on the possible North Jersey casinos making it impossible to determine how much if any tax revenue will be generated and, therefore, no guarantee that seniors, the disabled, the horse racing industry, or Atlantic City will receive any funding from North Jersey casinos, and;

**WHEREAS**, any North Jersey casinos will require substantial infrastructure improvements at their location and there is no additional State funding for those improvement, and

**WHEREAS**, unemployment in Atlantic County remains above the state average and Atlantic County's foreclosure rate is still the highest in the nation, and;

**WHEREAS**, the net loss of casino jobs will hurt the hard working middle class men and women of Atlantic County, who are the very people the casino industry was intended to help; and,

**WHEREAS**, any further decline in casino property values in Atlantic City will increase property taxes throughout Atlantic County; and

**WHEREAS**, the legalization of casino gaming in surrounding states has already oversaturated the gaming market, opening casinos in other locations in New Jersey municipalities will only serve to cannibalize our own gaming market.

**NOW, THEREFORE, BE IT RESOLVED**, this governing body opposes Public Question No. 1 and strongly urges all of our residents to also oppose Public Question No. 1 on November 8, 2016.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 18th day of October, 2016.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 186-2016**

**TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF  
NORTHFIELD AND THE TRUSTEES OF THE FREE PUBLIC LIBRARY  
OF NORTHFIELD, t/a THE OTTO BRUYNS PUBLIC LIBRARY**

**WHEREAS**, The Otto Bruyns Public Library (Library) is a municipal free public library, established by the City of Northfield, N.J. (City), a municipal corporation, pursuant to N.J.S.A. 40:54-1 et. seq., and

**WHEREAS**, the Library is administered by a Board of Trustees (Board), a non-profit corporation known as "The Trustees of the Free Public Library of Northfield, N.J., t/a the Otto Bruyns Public Library of Northfield," pursuant to N.J.S.A. 40:54-9 through 14; and

**WHEREAS**, to clarify the duties of each party regarding the Library, and to avoid duplication of effort and expense in order to operate the Library as efficiently and economically as possible, the City and the Board wish to agree upon the division of certain responsibilities and financial obligations to each party, in accordance with the terms of the attached Agreement.

**BE IT RESOLVED**, by the City Council of the City of Northfield that the Mayor be and is hereby duly authorized, empowered and directed to execute the attached Agreement with the Trustees of the Free Public Library of Northfield, t/a the Otto Bruyns Public Library.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing resolution was duly adopted at a regular meeting of Northfield City Council, held this 18<sup>th</sup> day of October, 2016.

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Mary Canesi, RMC Municipal Clerk

**AGREEMENT BETWEEN THE CITY OF NORTHFIELD, N.J. AND THE  
TRUSTEES OF THE FREE PUBLIC LIBRARY OF NORTHFIELD, N.J., t/a THE  
OTTO BRUYNS PUBLIC LIBRARY**

WHEREAS, The Otto Bruyns Public Library (Library) is a municipal free public library, established by the City of Northfield, N.J. (City), a municipal corporation, pursuant to N.J.S.A. 40:54-1 et. seq., and

WHEREAS, the Library is administered by a Board of Trustees (Board), a non-profit corporation known as "The Trustees of the Free Public Library of Northfield, N.J., t/a the Otto Bruyns Public Library of Northfield," pursuant to N.J.S.A. 40:54-9 through 14; and

WHEREAS, to clarify the duties of each party regarding the Library, and to avoid duplication of effort and expense in order to operate the Library as efficiently and economically as possible, the City and the Board wish to agree upon the division of certain responsibilities and financial obligations to each party, and

NOW THEREFORE, for good and valuable consideration received, the parties hereby agree on this \_\_\_\_\_ day of \_\_\_\_\_, 2016 as follows:

1. Liability Insurance. The City shall annually obtain and pay for a policy of general liability insurance issued by the Atlantic County Municipal Joint Insurance Fund (ACMJIF) or a reputable licensed New Jersey insurance carrier, which shall:

(a) Have a policy limit of no less than \$1,000,000 and a deductible of no more than \$1,000 per occurrence; and

(b) Include "Directors and Officers" ("D & O") coverage for the Board, in an amount of no less than \$1,000,000 and a deductible of no more than \$1,000 per occurrence; and

(c) Name the City and the Board as insureds, as their interests shall appear.

2. Property Insurance. The City shall annually obtain and pay for a policy of property insurance on the Library building and its contents, issued by the ACMJIF or a reputable licensed New Jersey insurance carrier, which shall:

(a) Have a policy limit on the Library contents of no less than \$600,000;

(b) Provide "replacement cost" coverage for the Library's contents; and

(c) Have a deductible of no more than \$1,000 per occurrence on the Library contents;

(d) Have a policy limit on the Library building in such amount as is required by the ACMJIF or an independent licensed insurance appraiser agreed upon by the City and

the Board;

(e) Name the City and the Board as insureds, as their interests shall appear.

3. Treasurer's Bond. The Board shall annually obtain and pay for a bond for its Treasurer, as required by N.J.S.A. 40:54-13, issued by the ACMJIF or a reputable licensed New Jersey insurance carrier, which bond shall:

(a) Have a limit of no less than \$500,000 or such other amount required by the ACMJIF and fixed by the Mayor of the City of Northfield, N.J.;

(b) Name the City and the Board as insureds, as their interests shall appear.

4. Worker's Compensation Insurance. The City shall obtain and pay for a policy of Worker's Compensation Insurance, as required by the State of New Jersey and issued by the ACMJIF or a reputable licensed New Jersey insurance carrier, covering all persons employed by the Board in the operation of the Library. The Board shall reimburse the City for this expense, by paying within forty-five (45) days the City's biweekly invoices indicating the premium amounts due.

5. Health Benefits. The City shall include all full-time Board employees in its Health Benefits Plan offered to City employees, and shall provide and pay for medical, prescription, dental and vision insurance for such Board employees. The Board shall reimburse the City for this expense, by paying within forty-five (45) days the City's quarterly invoices indicating the premium amounts due.

6. Payroll. The Board shall provide and pay for its employee payroll, using the City's payroll system to do so. The City shall promptly issue Library employee payroll checks as requested by the Board, and shall administer the Board's payroll at no cost to the Board. Within forty-five (45) days of its receipt of any paychecks, the Board shall reimburse the City for such paychecks, as well as all associated payroll costs of its Library employees (FICA, etc.), including all pension contributions required by the State of New Jersey.

7. Library Maintenance Payment. In consideration of the various goods and services to be rendered by the City to the Library under this agreement, the Library shall annually pay to the City the amount of \$20,500.00, which shall be paid in two equal annual installments, no later than June 30th and September 30th, respectively, for each year covered by this agreement.

8. Library Funding. The City shall annually pay to the Board for the operation of

the Library, all monies required by N.J.S.A. 40:54-8 and 8.1. These monies shall be paid to the Board in at least four (4) equal quarterly payments, by the fifteenth day of the second month of each quarter, or as otherwise required by law, whichever is sooner. However, up to \$12,000 of the fourth quarter payment may be temporarily retained by the City to pay any unreimbursed Library employee payroll checks issued by the City during November and December of that quarter. The retained funds shall be promptly paid to the Library prior to the end of that quarter and when all such reimbursements have been made.

(a) Pursuant to N.J.S.A. 40:54-8 and 8.1, the City may pay to the Board such additional sums as the City may deem necessary and proper for the operation of the Library.

(b) The Board may solicit and receive additional monies or other property at any time through donations, governmental or private grants, and gifts from the Northfield Public Library Association (The Friends of the Library) or other persons or organizations. The receipt of such funds or property shall not diminish or change the City's obligation to provide the funds required by (a) above.

(c) The Board shall, by April 15th of each year, file with the City its annual report in the form prescribed by the New Jersey State Library. The report shall set forth in detail all public revenues received by the library, all State Aid received by the library, all expenditures made by the library, and the balance of funds available. The report shall also include an analysis of the state and condition of the library.

9. Library Materials. Pursuant to N.J.S.A. 40:54-8, the Board shall obtain and pay for all library-related materials, including books, magazines, audiotapes and CD's, videotapes, DVD's and the like, as well as all interior shelving required to store and display such materials. The Board shall also provide, pay for and maintain:

(a) All computer equipment (hardware and software) it deems necessary to properly operate the Library, to catalog and track its collection, and to provide an Internet connection for the general public;

(b) All furniture and other interior furnishings it deems necessary to properly operate the Library:

(c) All tools and materials it deems necessary for the repair of library books due to normal wear and tear;

(d) All funds it deems necessary for the proper promotion of the Library, including a quarterly newsletter and programs, special events or other publicity to increase awareness and use of the Library, as well as the promotion of reading, in the community; and

(e) Such other library-related projects, activities and purchases as it deems

necessary and proper.

10. Annual Audit. In each calendar year covered by this Agreement, the Board shall obtain and pay for an annual audit of the Library's finances and operations during the prior year, and shall promptly supply a copy of the completed audit to the City at no charge.

All such audits shall be performed by an RMA licensed by the State of New Jersey.

11. Repairs and Maintenance.

(a) Except for any repairs and maintenance required to be performed by the Board under paragraphs 9(a) and (b) above, the City shall provide and pay for all necessary repairs and maintenance to the Library premises, including but not limited to the Library's heating, ventilation and air conditioning (HVAC) systems and the electrical and plumbing systems. The Board shall notify the City in writing as promptly as possible when repairs or maintenance is needed.

(b) All repairs and maintenance shall be done in a workmanlike manner and completed as promptly as possible, in order to minimize any further expense or damage to the Library, or the possibility of injury to Library patrons and personnel.

(c) The City shall annually obtain and pay for one (1) routine inspection and maintenance of the Library's HVAC system, to be performed in April or May of each year by a plumbing contractor licensed by the State of New Jersey. Due to the need for continuous climate control in the Library, the parties agree that this is a material provision of the agreement, and that time is of the essence in having such work completed.

12. Utilities.

(a) The Board shall obtain and pay for the Library's local, regional and long-distance telephone service, as well as the Library's telephones and associated equipment, such as answering devices and fax machines.

(b) The Board shall obtain and pay for water, electricity and natural gas service to the Library.

(c) The City shall provide and pay for sewer service to the Library. The City shall also provide and pay for any necessary repairs to the Library sewer line.

(d) The City shall obtain and provide one (1) Internet cable connection to the Library from Comcast Cable, at no charge to the Board, pursuant to the City's cable television agreement with Comcast. The Board may make such use of this connection as it deems necessary.

(e) The City shall provide the Library with access to and use of the City's Internet

website at [www.cityofnorthfield.org](http://www.cityofnorthfield.org), and shall maintain, at no cost to the Board, a webpage for the Library on the City's website. The City shall also promptly update the Library webpage with listings of current events and other information when submitted by the Library, at no cost to the Board.

13. Capital Improvements. The Board may request from the City such capital improvements to the Library as the Board believes are necessary or desirable. Such requests shall be submitted by the Board to the City no later than July 1st of each year. All such requests shall be considered by the City for possible inclusion in the City's capital improvement budget for the year following the submission of the request.

14. Lawn Care.

a) The Board shall provide and pay for all reasonably necessary chemical treatments (fertilizer, weeding chemicals, etc.) for the lawns on the Library's property, using a licensed New Jersey lawncare firm.

(b) The City shall provide and pay for the mowing of the lawns on the Library's premises. Mowing shall be done in a good and workmanlike manner at least once every other week during the Spring, Summer and Fall months.

(c) The City shall provide and pay for all reasonably necessary landscaping of the Library's premises, including the maintenance, placement or replacement of grass, shrubbery, bushes, flowers and trees in place as of the effective date of this agreement.

15. Trash Removal; Recycling. The City shall provide and pay for trash pickup and removal at the Library. Trash pickup shall occur at least once a week, on a weekday during the Library's operating hours. Recycling shall be done by Library personnel, using the Atlantic County Utilities Authority recycling procedures and personnel, at no cost to The Board or the City.

16. Interior Cleaning. The Board shall provide and pay for all cleaning (vacuuming, dusting, waxing, polishing, etc.) of the interior of the Library required by normal patron use. Such cleanings shall be performed at least once every other week, during the times that the Library is not open to the public.

17. Parking Lot, Driveway and Walkways. The City shall provide and pay for the maintenance of the Library's parking lot, driveway and walkways, including the curbing and lighting. The City shall also promptly remove snow and ice from the Library's parking lot, driveway and walkways, and shall perform any necessary salting and sanding, as conditions require.

18. Security. The Board shall annually provide and pay for an annual service contract for

the maintenance and repair of the Library's burglar alarm system and its silent emergency call system.

19. Term of Agreement; Modifications. This agreement shall be effective from January 1, 2017 until December 31, 2018. This agreement supersedes any and all prior written or verbal agreements, policies, practices or other previous arrangements for the responsibilities and financial obligations of the City or the Library. This agreement may be modified only by a subsequent written agreement executed by both parties.

**CITY OF NORTHFIELD, N.J.**

**TRUSTEES OF THE FREE  
PUBLIC LIBRARY OF  
NORTHFIELD, N.J., t/a THE  
OTTO BRUYN'S PUBLIC  
LIBRARY**

By \_\_\_\_\_  
Erland V.L. Chau, Mayor  
City of Northfield

By \_\_\_\_\_  
Shannah Smith  
President Board of Trustees



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 187-2016**

**INSERTING AN ITEM OF REVENUE IN THE 2016 BUDGET**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation of equal amount,

**WHEREAS**, the City of Northfield has been awarded a \$1,550.00 Grant from the Federal BVP Body Armor Fund and wishes to amend its 2016 Budget to include this amount as revenue.

**SECTION 1:**

**NOW THEREFORE BE IT RESOLVED**, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2016:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

US DOJ

2016 BVP Body Armor Replacement Fund

**SECTION 2:**

**BE IT FURTHER RESOLVED**, that a like sum of \$1,550.00 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

US DOJ

2016 BVP Body Armor Replacement Fund

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 18<sup>th</sup> day of October, 2016.

\_\_\_\_\_  
Erland V.L. Chau, Mayor

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 188-2016**

**INSERTING AN ITEM OF REVENUE IN THE 2016 BUDGET**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation of equal amount,

**WHEREAS**, the City of Northfield has been awarded a \$2,103.97 Grant from the NJ Division of Criminal Justice and wishes to amend its 2016 Budget to include this amount as revenue.

**SECTION 1:**

**NOW THEREFORE BE IT RESOLVED**, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2016:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State of New Jersey  
NJ Division of Criminal Justice  
2016 State Body Armor Replacement Grant

**SECTION 2:**

**BE IT FURTHER RESOLVED**, that a like sum of \$2,103.97 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey  
NJ Division of Criminal Justice  
2016 State Body Armor Replacement Grant

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 18<sup>th</sup> day of October, 2016.

\_\_\_\_\_  
Erland V.L. Chau, Mayor

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 189-2016**

**TO REJECT ALL BIDS AND AUTHORIZE RE-ADVERTISEMENT OF  
REQUEST FOR BIDS FOR THE FOR THE PURCHASE OF A  
PORTABLE GENERATOR FOR THE CITY OF NORTHFIELD OFFICE  
OF EMERGENCY MANAGEMENT**

**WHEREAS**, as authorized by Resolution of City Council No. 170-2016, the Municipal Clerk did advertise for bids for the purchase of a portable generator for the City of Northfield Office Of Emergency Management; and

**WHEREAS**, the Municipal Clerk did receive and open a single sealed bid as follows:

<u><b>Bidder</b></u>	<u><b>Bid Amount</b></u>
Warshauer Generator	\$ 45,000.00

**WHEREAS**, the sole bid received substantially exceeds the cost estimate for the project, as well as the amount of funds appropriated for the project.

**WHEREAS**, pursuant to N.J.S.A. 40A:11-13.2 (a) and/or (b) which provide that a (a) contracting unit may reject all bids if the lowest bid substantially exceeds the cost estimates for the goods or services, and (b) the lowest bid substantially exceeds the contracting unit's appropriations for the goods or services, the City of Northfield desires to reject the bid and re-advertise the project.

**THEREFORE BE IT RESOLVED** by the Council of the City of Northfield that the sole bid received on October 13, 2016 for the purchase of a portable generator for the City of Northfield Office of Emergency Management be and hereby is rejected.

**BE IT FURTHER RESOLVED** that the project shall be re-advertised for bids in accordance with N.J.S.A. 40A:11-23.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 18<sup>th</sup> day of October, 2016.

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Mary Canesi, RMC, Municipal Clerk