

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
DECEMBER 12, 2023**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised in the Press of Atlantic City on Saturday, January 7, 2023, and in accordance with Public Law 1975, Chapter 231.

FLAG SALUTE

COUNCIL ROLL CALL:

Bucci, Carfagno, Dewees, Leeds, Notaro, Smith, Polistina

MAYOR: Chau

APPROVAL OF MINUTES – November 28, 2023

MAYOR’S REPORT

CITY ENGINEER’S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- 226-2023** Cancel Capital Improvement Authorizations
- 227-2023** Rejection of Bid and Award of Contract for the Project known as City Hall Roof Replacement in the City of Northfield
- 228-2023** Resolution Authorizing Exemption of Property, Cancellation of Taxes and Refund of Taxes Paid Pursuant to N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 on Property Known as Block 34 Lot 21.18 (7 Meredith Court)
- 229-2023** Authorizing Refund of Overpayment of Taxes
- 230-2023** To Amend Resolution No. 206-2023 and Establish a New Effective Date for an Employment Status Change for Patricia Dougherty, Substitute School Crossing Guard
- 231-2023** Inserting an Item of Revenue in the 2023 Budget
- 232-2023** To Authorize the Repeal of Resolution 191-2023
- 233-2023** To Authorize Refund of Overpayment of Taxes

PAYMENT OF BILLS \$ 361,524.31

MEETING NOTICES

City Council January 2, 2024 6pm Reorganization Meeting

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 226-2023**

CANCEL CAPITAL IMPROVEMENT AUTHORIZATIONS

WHEREAS, certain General Capital Improvement Authorization balances remain dedicated to projects, and it has been determined that they are no longer required; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to the Capital Improvement Fund.

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, County of Atlantic that the following unexpended and dedicated Appropriation balances of the General Capital Fund be cancelled:

Ordinance No. 08-2016

Date of Original Authorization: 06/28/2016
Subsidiary budget appropriation 04-55-016-100
Road & Drainage Improvements
Funded Amount Cancelled to the Capital Fund Balance \$ 4,257.80

Ordinance No. 16-2017

Date of Original Authorization: 11/28/2017
Subsidiary budget appropriation 04-55-018-101
DPW Bathroom Renovation
Funded Amount Cancelled to the Capital Fund Balance \$45,800.00

Total Funded Amount Cancelled to Capital Fund Balance \$50,057.80

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of Northfield, held this 12th day of December 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 227-2023**

**REJECTION OF BID AND AWARD OF CONTRACT FOR THE
PROJECT KNOWN AS CITY HALL ROOF REPLACEMENT IN THE
CITY OF NORTHFIELD**

WHEREAS, on October 31, 2023, City of Northfield advertised for bids for the project known as City Hall Roof Replacement in the City of Northfield; and

WHEREAS, sealed bids were received and opened by the Municipal Clerk at 10:00am on Tuesday, November 28, 2023, from the following:

Bidder	Base Bid	Alternate Bid	TOTAL
CMM Roofing Inc.	\$ 254,950.00	\$ 4,500.00	\$ 259,450.00
Marshall LLC	\$ 267,910.00	\$ 10,490.00	\$ 278,400.00
Boardwalk Construction, LLC	\$ 293,352.00	\$ 11,082.00	\$ 304,434.00
Grayson Contracting Co., Inc.	\$ 355,000.00	\$ 65,000.00	\$ 420,000.00
DA Nolt, Inc.	\$ 423,188.00	\$ 24,979.00	\$ 448,167.00
Union Roofing Contractors, Inc.	\$ 459,000.00	\$ 37,000.00	\$ 496,000.00
RGC Services, Inc.	\$ 456,750.00	\$ 44,000.00	\$ 500,750.00

WHEREAS, pursuant to N.J.A.C. 12:62-2.1(a), no contractor shall bid on any contract for public work unless the contractor is registered pursuant to the New Jersey Public Works Contractor Registration Act; and

WHEREAS, after careful review of all bid submissions, it was confirmed that on October 31, 2023, CMM Roofing Inc. was not registered pursuant to the New Jersey Public Works Contractor Registration Act; and

WHEREAS, the CMM's failure to be registered pursuant to the New Jersey Public Works Contractor Registration Act is a fatal defect and renders the bid from CMM Roofing defective; and

WHEREAS, after review of the remaining submissions, the City's Architect, Daniel Scott Mascione, AIA, has recommend that the bid submitted by Marshall LLC, 1627 Wyckoff Road, Suite B, Farmingdale, New Jersey be accepted for the

base bid of \$267,910.00 with the proposed Alternate No. 1 of \$10,490.00 for a total of \$278,400.00.

THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey, that the bid from CMM Roofing, Inc. is defective and hereby rejected.

BE IT FURTHER RESOLVED that the Common Council accepts the bid of Marshall LLC, 1627 Wyckoff Road, Suite B, Farmingdale, New Jersey be accepted for the base bid of \$267,910.00 with the proposed Alternate No. 1 of \$10,490.00 for a total of \$278,400.00.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City Council of Northfield, held this 12th day of December 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 228-2023**

**RESOLUTION AUTHORIZING EXEMPTION OF PROPERTY,
CANCELLATION OF TAXES AND REFUND OF TAXES PAID PURSUANT
TO N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 ON PROPERTY KNOWN AS
BLOCK 34 LOT 21.18 (7 MEREDITH COURT)**

WHEREAS, Joseph & Allaura Rippa acquired title to Block 34 Lot 21.18 (7 Meredith Court) on September 13, 2023; and

WHEREAS, it has been determined by Tax Assessor, William Johnson, CTA, that Joseph Rippa is qualified to receive a full exemption from property taxes beginning September 13, 2023, pursuant to N.J.S.A 54:4-3.6; and

WHEREAS, it is the desire of the City to adjust the records of the Tax Collector in accordance therewith, which is the purpose of this resolution; and

WHEREAS, the authorized exemption from property taxes shall result in cancellation of property taxes assessed on Block 34 Lot 21.18 (7 Meredith Court) for calendar years 2023 and 2024, pursuant to N.J.S.A. 54:4-3.30(a), and as follows; and

\$3,777.94 for the year of 2023
\$6,203.75 for the year of 2024

WHEREAS, property taxes for 2023 in the amount of \$3,777.94 have been paid by Joseph and Allaura Rippa and a refund has been requested.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

The Tax Collector, pursuant to the exemption under N.J.S.A. 54:4-3.30(a), is hereby authorized to cancel taxes on Block 34 Lot 21.18 (7 Meredith Court) as follows:

\$3,777.94 for the year of 2023
\$6,203.75 for the year of 2024

The City Chief Financial Officer and other appropriate officials, pursuant to N.J.S.A. 54:4-3.30(b) and N.J.S.A. 54:4-3.32, are hereby authorized to refund taxes to Joseph & Allaura Rippa, Block 34 Lot 21.18 (7 Meredith Court), Northfield, NJ 08225:

\$3,777.94 for the year of 2023

BE IT FURTHER RESOLVED that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refund authorized.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 12th day of December 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 229-2023**

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that a refund for overpaid property taxes pursuant to the following are hereby authorized:

REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
Simon Zamansky 330 W Revere Ave Northfield, NJ 08225	71	25.02	330 W Revere Ave Northfield, NJ 08225	\$1,676.66
Total Amount of Refund:				\$1,676.66

BE IT FURTHER RESOLVED that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 12th day of December 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 230-2023**

**TO AMEND RESOLUTION No. 206-2023 AND ESTABLISH A NEW
EFFECTIVE DATE FOR AN EMPLOYMENT STATUS CHANGE FOR
PATRICIA DOUGHERTY, SUBSTITUTE SCHOOL CROSSING GUARD**

WHEREAS, pursuant to Resolution No. 167-2017, the Common Council of the City of Northfield approved the hiring of Patricia Dougherty for the position of Substitute Adult School Crossing Guard commencing September 6, 2017; and

WHEREAS, pursuant to Resolution No. 39-2018, the Common Council of the City of Northfield approved an employment status change for Patricia Dougherty to the position of Regular Adult School Crossing Guard, commencing January 2, 2018; and

WHEREAS, pursuant to Resolution No. 206-2023, the Common Council of the City of Northfield approved a change in employment status for Patricia Dougherty to the position of Substitute Adult School Crossing Guard with an effective date of November 3, 2023; and

WHEREAS, the Crossing Guard Supervisor has requested the effective date for the change in employment status authorized by Resolution No. 206-2023 for Ms. Dougherty be changed from November 3, 2023, to November 20, 2023.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the effective date for the employment status change for Ms. Dougherty, from Regular Adult School Crossing Guard to Substitute Adult School Crossing Guard, and as previously authorized by Resolution No. 206-2023 is hereby amended and memorialized as November 20, 2023.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of Northfield, held this 12th day of December 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 231-2023**

INSERTING AN ITEM OF REVENUE IN THE 2023 BUDGET

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$2,800.00 Grant from the Department of Law & Public Safety and wishes to amend its 2023 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2023:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State of New Jersey

Department of Law & Public Safety Highway Traffic Safety Division

Drive Sober or Get Pulled Over Holiday Grant

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$2,800.00 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey

Department of Law & Public Safety Highway Traffic Safety Division

Drive Sober or Get Pulled Over Holiday

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 12th day of December, 2023.

Erland Chau, Mayor

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 232-2023**

TO AUTHORIZE THE REPEAL OF RESOLUTION 191-2023

WHEREAS, the Common Council of the City of Northfield adopted the attached Resolution 191-2023 on October 24, 2023, authorizing the redemption of a Municipal Tax Sale Lien by installment payments for Block 23, Lot 17; and

WHEREAS, the owner of the aforesaid property has not complied with the provisions, terms, and conditions of Resolution 191-2023 as of the date of this Resolution; and

WHEREAS, the City Tax Collector recommends that Resolution 191-2023 be repealed.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that Resolution 191-2023 is repealed.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 12th day of December 2023.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 233-2023**

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

WHEREAS, City of Northfield property tax records indicate that Tatev Hakobyan owned the property known as Block 9.02 Lot 30.01 from September 2, 2023, until August 18, 2023; and

WHEREAS, on November 6, 2023, a previously authorized Automated Clearing House (ACH) payment transaction was processed, resulting in a \$1,914.13 withdrawal from Tatev Hakobyan’s bank account, as payment for property taxes due in the 3rd quarter of 2023; and

WHEREAS, this was an error and all ACH payments should have been canceled because of the sale of the property on August 18, 2023; and

WHEREAS, Tatev Hakobyan has requested a refund of the \$1,913.13.

BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that a refund for overpaid taxes pursuant to the following are hereby authorized:

REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
Tatev Hakobyan 13 E. New Jersey Ave Somers Point, NJ 08244	9.02	30.01	2414 Zion Rd Northfield, NJ 08225	\$1,914.13
Total Amount of Refund:				\$1,914.13

BE IT FURTHER RESOLVED that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 12th day of December 2023.

Mary Canesi, RMC, Municipal Clerk

ENGINEER'S REPORT

ENGINEERING MEMORANDUM

TO: Mayor and City Council, City of Northfield
1600 Shore Road
Northfield, NJ 08225

FROM: Rami Nassar, PE, PP, CME
Schaeffer Nassar Scheidegg Consulting Engineers, LLC (SNS)

SUBJECT: Engineers Report for December 12, 2023

DATE: December 8, 2023

PROJECTS:

NF13-43 Asset Management Plan

Work has been started on different components of the plan. North American Pipe, LLC has been contracted to video the sewer main along Tilton Road from the manhole by Little Italy Restaurant at Burton Avenue to the manhole at Maple Ave. and Roosevelt Ave. we found a major sewer main break at the intersection of Tilton and Burton causing major roadway settlement, also Infra Structurer Assessment, LLC started to inventory the sewer system. We are working on completing the sanitary sewer system inventory. I will be meeting with the Public Works Director on March 9, 2020, to go over a portion of the plan and to determine the section sewer main that needs to be inspected. We are finalizing the list for the portion of the sewer main to be videoed. Waiting to hear back from Contractor if able to work. (10-16-2020) working on the schedule to move forward with to video portion of the sanitary sewer pipes. (3-12-2021) Will be starting to video the sewer main on Monday the 22nd, I am meeting with Qwin to finalize the scope of this portion of the project. (4-1-2021) The contractor had to reschedule the work to mid-April. (4-15-2021) Did not get the new schedule from the Contractor yet. (4-30-2021) The contractor started to video the sewer main, we encountered a few issues which need to be addressed in the asset management plan. (5-14-21) waiting for the contractor to send the pipe videos for me to review. (6-11-2021) reviewed the tapes, there are additional few minor issues, and the recommendations will be incorporated into the final document. (12-8-2023) Working on the report.

NF13-27 Grant Applications:

(5-22-2020) working on the 2021 Municipal Aid Grants for the reconstruction and widening of Merritt Drive, portion of Ridgewood Drive and possible drainage system upgrade. Also, I received an email from the ACIA stating that the municipality does not qualify for CDBG for recreational use (we do not meet the LMI requirements as set by HUD) the only project we can apply for are ADA compliance or projects for Senior Citizen. (6-12-2020) Finalizing the Municipal Aid Grant application for Merritt Drive and working on the CDBG grant to upgrade ADA access to the picnic area at Birch Grove Park. (7-101-2020) The 2021 Municipal Aid Application has been submitted and there is a resolution on the agenda, which needs to be sent to the NJDOT no later than July 31, 2020. Nothing new to report. (10-16-2020) we had a zoom meeting with the NJDOT Local Aid to discuss the Transportation Alternative Set-Aside program grant for the bike path upgrade. (11-6-2020) working with Mary Canesi on the grant application and getting all the supporting documents and preparing a concept plan to be submitted with the application. (11-20-2020) The bike path grant application will be submitted by the 24th. Grant Application was submitted November 24, 2020. (4-15-2021) New grant opportunity for recreational facility from the NJDEP, to be discussed. (4-30-2021) We need to file the new CDBG Grant by May 14, 2021. (5-14-2021) CDBG application was submitted to the ACIA, and currently working on the recreational grant offered by NJDCA.

(6-11-2021) the DCA grant application was submitted, the Urban Parks Grant application will not comply with most of the environmental restrictions and requirements. (7-9-2021) Submitted the 2021 Municipal Aid Grant Application for the reconstruction of Oak Avenue. (11-5-2021) We received the NJDOT Municipal Aid Grant for the reconstruction of Oak Avenue in the amount of \$285,000.00. (5-6-2022) The application for the CDBG grant from ACIA is completed and will be submitted on Monday. (5-20-2022) The Municipal Aid grant application is open we need to finalize which road will be included in the application. (6-10-2022) Ridgewood Drive between Route 9 and Sutton is a possible road for the grant. (6-24-2022) Grant application was submitted to the NJDOT. (7-15-2022) Resolution has been uploaded in PMRS. (8-15-2022) We have a pre application meeting setup for 8-15-2022 for the Transportation Alternative Set-Aside Grant. (10-21-2022) working on the Transportation Alternative Set-Aside Grant and flood mitigation grant with Tim Joo. (11-10-2022) We submitted the Transportation Alternative Set-Aside Grant and are working on flood mitigation grant with Tim Joo. (11-25-2022) Grant application was submitted, also we have received the 2023 Municipal Aid Grant for the reconstruction of Ridgewood Drive in the amount of \$261,640. (12-8-2022) I am working on the recreational grant application; we will have on the meeting agenda a resolution to authorize the filing on this application. (1-13-2023) finishing the recreational grant application to be submitted by the 20th. (4-28-2023) We received \$80,000 grant for the bandstand area upgrade at BGP, also Qwin requested a \$25,000 grant from NJDEP to assist New Jersey municipalities in upgrading their MS4 Stormwater Programs to comply with the requirements of the 2023 Tier A MS4 Permit renewal. Also, we need to determine which street reconstruction project we want to apply to the Fiscal 2024 Municipal Aid grant. (7-14-2023) The 2024 Municipal Aid Grant was submitted. (9-8-2023) I am working on the NJDOT 2024 Safe Routes to School Grant. (10-5-2023) We have the mandatory pre-application meeting with the NJDOT and AJTA on October 10th. (10-20-2023) Working on the grant application, we have a resolution of support and maintenance on the agenda. (11-9-2023) we have received the 2024 Municipal Aid Grant for the repaving of Wabash Avenue in the amount of \$294,540.00. (11-22-2023) Safe Route to School grant was submitted on 11-16-2023. **(12-8-2023) No update.**

NF13-03 New Jersey American Water Company System Upgrade:

(1-19-2020) Multiple water main upgrade projects were completed last year, so far there are no new projects scheduled within the Municipal Roadways. (2-24-2021) I had a meeting with Tim Green from the NJAWC to discuss the main relocation along Birch Grove Park Road. (3-12-2021) Received the street opening application for the main relocation along Birch Grove Park Road. (4-1-2021) South State subcontractor will remove the trees on the 5th, so the NJAWC will be able to relocate the water main. (5-14-2021) waiting on the NJAWC schedule. (6-11-2021) the water main has been relocated. (7-9-2021) NJAWC finished the work along Birch Grove Park Road. (9-10-2021) Working with the NJAWC on the covered valves issue. (9-23-2021) NJAWC applied for 6 Street Opening Permits. (11-19-2021) The NJAWC is planning to replace the entire water main (approximately 4,400') along Herbert Drive and Shepherd Circle West, also the NJAWC will be replacing the water main along Hemsley Road. (3-4-2022) The NJAWC will start the water main renewal along Herbert Drive, Shepherd Circle and Shepherd Circle West on March 7th, it will take approximately 5 weeks to finish the main installation and another 5 weeks to finish all connections. (4-8-2022) Contractor finished the main installation portion of this project, they will start on the water main replacement along Hemsley Place on Monday. (5-20-2022) The contractor will start the individual water connections at Herbert Drive this coming Monday. (6-10-2022) the contractor finished the individual connections along Hemsley and finished more than 50% of the connections for Herbert and Shepherd portion of the project. (6-24-2022) All work has been completed; paving will start after 60 days. (9-2-2022) We marked the limits of paving for the final restoration at Hemsley, Herbert and Shepherd, the work is scheduled for the first week in October. (9-15-22) Contractor sent all required paperwork for additional paving. (10-7-2022) the Paving was completed at Shepherd and Herbert, Hemsley to be finished on Monday. (10-21-2022) Pavement restoration has been completed. (3-17-2023) I scheduled to appear at court on March 28, 2023, regarding the illegal street opening done by the NJAWC. (3-31-2023) The prosecutor recommended that we work this issue out with the NJAWC, I directed them to Chapter 330: Streets and Sidewalks § 330-15: Newly paved streets, at this point they will need to pave the entire block. (4-14-2023) I was contacted by the NJAWC to arrange for the repaving of Putting Green block between Broad and Cecil. (4-28-2023) we had an emergency opening at 2200 Cornwall Avenue on 4-27-2023. (6-9-2023) The NJAWC started the main upgrade along Oak Avenue on 6/5/2023. Work should be completed by min July. (6-23-2023) The main from Mill Road to Cedar Bridge has been completed and the contractor will finish the main installation by July 6. During the main installation the contractor had to remove approximately 350' of existing drainage pipe, the NJAWC will replace this pipe within 30 days. (7-14-2023) The main replacement was completed, the Contractor is installing the individual services, should be completed by the end of July, also the drainage pipe will be replaced by mid-August, Final paving will be scheduled 45 days after the completion of all under groundwork. (8-10-2023) the NJAWC has completed the main replacement and re-established all services. (9-8-2023) the JAWC replaced

portion of the drainage pipe that was damage (328') along Oak Avenue, During the pipe installation we found out that the remaining existing pipe was collapsing, after discussing this with Qwin Vitale and Councilman Dewees, it was determined to replace the remaining 123' of the existing pipe at our cost (\$12,922.00). (11-9-2023) Working with the NJAWC on the amount of their contribution toward the final roadway restoration. (11-22-2023) Payment was received. **(12-8-2023) No update.**

NF13-03 Street Opening:

(12-8-2023) No Street opening permits were processed.

NF13-44 2020 Local Road Paving Program

(10-2-2020) This project originally included portion of Second Street, Portion of Franklin Avenue, portion of Fairbanks Avenue, Portion of Bates Avenue, Portion of Maple Avenue including drainage, Half width Haddon Avenue, portion of Wabash Avenue, Half width of portion of Ridgewood Avenue, Half width of portion of Glencove Avenue. During the design process a portion of Cedar Bridge, Cedar Spring Court and the re-alignment of Birch Grove Park Road were added to the scope of this project, design plan and bid packages will be ready for Council's review and approval at the October 20th meeting. (10-16-2020) bid package and plans needed additional revisions and was not completed on time for the Council's approval at this meeting, the package will be ready for the next Council meeting. (11-6-2020) Bid package was delivered to the Clerk's Office; we are requesting an authorization to proceed with the bid. (11-20-2020) Bid opening is set for December 10th. (12-11-

2020) We received 6 bids, and the lowest bid was from South State, Inc. in the amount of \$527,756.00, the recommendation of award is on the Council's agenda for approval for this meeting. (1-14-2021) we had the pre-construction meeting on the 11th, the contractor tentatively will start the drainage component of the project in February. (2-26-2021) We sent the notice to proceed, the contractor is starting the drainage improvements on March 1, 2021. (3-12-2021) The drainage pipe along Maple has been completed, and the Contractor will start the concrete work next week. (4-1-2021) The concrete work will start on the 5th. (4-15-2021) Contractor is not finished with the concrete work. (4-30-2021) All concrete has been completed, working with the Contractor on the paving schedule. (5-14-2021) Nothing new to report. (6-11-2021) the contractor started the paving portion of this project on 6/9/2021. (8-6-2021) The contractor will finish the paving and start on the punch list items the week of August 9th. (8-26-2021) The Contractor started the work on the punch list items, we sent him an email indicating the time for project completion is no later than September 15, if not finished by then, the Municipality could assess liquidated damages. (9-10-2021) the contractor finished 80% of the punch list items. (10-22-2021) Working on the payment request and the final change order. (11-19-2021) Working on the final change order, also we ordered the core sample testing to determine actual asphalt thickness and composition. (7-15-2022) Working on the final change order, so we can close out this project. (1-13-2023) I had a meeting with the Contractor to finalize the quantities for the change order and final payment. (10-20-2023) Had a meeting with the Contractor to go over few punch list items so we can close this project out. **(12-8-2023) No update.**

PROJECT IS COMPLETED

NF13-48 Reconstruction of Merritt Dr. and p/o of Ridgewood Dr. (Municipal Aid FY 2021)

On November 16, 2020, The City was selected to receive \$ 310,000.00 from the NJDOT Fiscal Year 2021 Municipal Aid Program the Reconstruction of Merritt Drive and portion of Ridgewood Drive between Route 9 and Wabash Avenue. Nothing New to report. (1-14-2021) we started the project design. (4-15-2021) Working on the design plan should be completed by the end of April. (5-14-2021) The plan and specification will be at the Clerk's Office by the end of May for review and approval by Council. (6-11-2021) the plans and bid package are at the Municipal Clerk's office for the Council members to review. (7-9-2021) sent the package to the NJDOT for their concurrence. (8-26-2021) we received the NJDOT comments on the plans and bid package, we addressed all the issues and sent back the revised package for the NJDOT concurrence, so we can advertise the bid. (9-10-2021) the project has been advertised for bidding. (9-23-2021) No Update. (10-8-2021) We had a bid opening on the 5th and I have submitted the recommendation for award for the Council members review and approval. (10-22-2021) We received the Award Concurrence from the NJDOT, so we can move forward with the pre-construction meeting and schedule the work with the contractor. (11-5-2021) The pre-construction meeting is scheduled for November

9th. (11-19-2021) The Contractor will work with Public Works to determine if the existing drainage system needs any additional upgrade. (3-4-2022) Starting dated was pushed toward the end of April, due to the water main connection for the new school at the corner of Route 9 and Ridgewood Drive. (3-18-2022) We sent the notice to proceed to the contractor for April 1, 2022. (4-8-2022) The Contractor will start the concrete portion of this project on Monday the 11th. (4-22-2022) Concrete work has been completed; we have an issue with a shallow stormwater pipe crossing along Merritt Dr. we are in the process of replacing this pipe, also we have removed three existing trees, one tree for sight distance and two trees for motorist safety. (5-6-2022) Drainage pipe replacement has been completed; we have a 30-day settlement period before paving can start. (5-20-2022) The contractor is scheduling the paving portion for Mid-June. (6-10-2022) The paving portion of the project has been completed. (6-24-2022) Line striping has been finished; the project is substantially completed. (7-15-2022) Final inspection by NJDOT is scheduled for 7-19-2022. (8-12-2022) Working on the final punch list items, core sample testing was completed asphalt material and construction complies with the approved specifications. (9-15-2022) the contractor is working on correction of a couple drainage issues along Merritt and Ridgewood. (10-7-2022) The contractor corrected the drainage issue along Merritt and Ridgewood, and still needs to correct the minor puddle by Route 9. (10-21-2022) Final change order has been finalized and needs Council's approval before we can close out this project with the NJDOT. (4-28-2023) Waiting on the NJDOT representative to help in updating the PMRS. (8-10-2023) I am in the process of updating the PMRS so we can close out this project. (9-8-2023) Final change order was submitted to the NJDEP, we are working on the additional requested information. (10-20-2023) we sent the requested information to the NJDOT. (12-8-2023) No update.

NF13-49 Slip Line Portion of the Existing Sanitary Sewer Mains

(8-6-2021) On June 15, 2021, The City awarded the slip lining contract to En-Tech Corop of NJ, for the sum of \$221,277.63. We had the pre-construction meeting on July 29, 2021. During the meeting the contractor requested that an employee from public works be present when they are slip lining the sewer main, to monitor the sewer flows and to address any issue that might come up, the work is scheduled to start the first week of September.

(8-26-2021) No update. (9-10-2021) Contractor will start the pipe cleanup next week he had an issue with the NJAWC allocating a fire hydrant for their use. (9-10-2021) the Contractor is scheduled to start on the 14th. (9-23-2021) Contractor started the pipe cleaning on September 20, 2021. (10-8-2021) The contractor finished cleaning the lines and will start the slip lining on the 11th, project should be completed by October 22nd. (10-22-2021) The project was completed we have an issue with a section of the liner near Roosevelts and Route 9, the Contractor will repair on Monday, total sewer main lined is 4,480'. (11-5-2021) The project has been completed, I still need to review all the videos for the completed work, meanwhile there is a small issue with the main along Roosevelt Avenue near Tilton Road, the Contractor will fix. (12-10-2021) Received the payment request, and all the prep and post installation videos for our review. (1-14-2022) Spoke with the contractor regarding the issue with the slip line at the intersection of Tilton and Roosevelt waiting on his time frame to fix, so we can process the payment. (2-6-2022) Due to the weather the repair can't take place until the temperature is in the upper 40, at this time we recommended a partial payment to the Contractor. (4-8-2022) We prepared the final change order for approval by Council, mainly this change order reflects few discrepancies between the as-built plan and the actual conditions in the field. (4-22-2022) We received the final payment request from the Contractor on 4-20-22, it will be on the next Council meeting agenda for payment. (5-6-2022) Final payment has been submitted, Contractor provided the required maintenance bond. (9-15-2022) Project is completed, only one punch list item remains to be completed. (10-7-2022) We are going to prepare a bid package for another section of the deep sewer to be slipped lined. (10-21-2022) Bid package has been completed and will be going out to bid next week. (11-25-2022) Bid opening is scheduled for December 2, 2022. (12-8-2022) I prepared the recommendation of award for the Council to approve for Phase II. (1-13-2023) we have the pre-construction meeting setup for January 26, 2023(3-3-2023) Contractor started the slip lining on 2-27-2023. (3-17-2023) The Contractor is attempting to fix the damaged liner along New Road in front of McDonald, the Contractor will try next week one more method to remove the damaged liner, if it fails, they will need to excavate and replace the pipe. (3-31-2023) The Contractor is not able to fix the liner without removing the pipe, they are in the process of getting the contractor to get this work done, it will take 2 nights to fix it. (4-14-2023) the contractor is in the process of removing the damage liner the night work started on April 18th and will be completed by the 18th. (4-28-2023) the repair to damaged liner was completed on 4-20-2023. (6-9-2023) There is a one-point repair needed, the contractor was on site on June 8th this work should be completed by June 16, 2023. (7-14-2023) The project has been completed, I am preparing the NJDOT application for the street opening permit, so the contractor can finalize the Route 9 paving. (8-10-2023) A portion of Oak Avenue needs to be lined, there is approximately 1,000' of liner available from the current contract, I will contact the contractor to see if we can utilize these quantities for Oak Avenue. (10-5-2023) I sent the Contractor the maps for

the additional slip lining we have approximately 1,050 feet left in the contract. **(12-8-2023) waiting on the schedule from the Contractor.**

NF13-52 2021 Local Road Paving Program

(3-18-2022) This project originally included full width repaving W Revere Ave (Rt 9 & Leeds Ave), Leeds Ave (W Revere & Oakcrest), W Oakcrest (Leeds & Rt 9), Northwood Court, Chestnut Ave (Rt 9 & Maple), Virginia Ave (Shore Rd & Broad St), Jenny Lynn Drive, Catherine Place, Cedarbridge (Oak Ave & Delmar Ct), Franklin Ave (Bike path & Broad St), Putting green (Shore Rd to Broad Street), Madison Ave, and half width repaving for Cedarbridge (Delmar & Zion) and Putting Green (Bike path & Broad St), Mazza Drive was added to the scope of this project. (4-8-2022) We are working on the engineering plans and the bid specifications. (4-22-2022) We completed the field work for Casey Drive, which was added to the last Council meeting and should have the plans and specification ready early next month. (5-6-2022) Plans and bid specifications are completed and at the Clerk's office for review. We need Council's approval to go out to bid the project. (6-10-2022) We have bid opening scheduled for June 17, 2022. (6-24-2022) I submitted the recommendation of award for the Council review and approval. (7-15-2022) we had the pre-construction meeting, and the contractor is scheduled to start the first week in August with anticipated completion by November 1st. (8-12-2022) Working on the final punch list items, core sample testing was completed asphalt material and construction complies with the approved specifications. (8-12-2022) The contractor started the concrete work on 8-8-2022. (9-2-2022) Paving is completed at Cedarbridge, Madison, Mazza, Jenny Lynn, West Oakcrest and West Revere. The contractor will finish Northwood on the 7th and will mobilize back the week of September 19th to complete the paving. (9-15-22) The contractor finished 55 % of the project. Will mobilized to finish the paving on September 19th. (10-7-2022) All paving has been completed, the contractor will be the asphalt driveways and the punch list item. (10-21-2022) Contractor completed the line striping, working on the final change order amount and punch list items. (11-10-2022) Project will be under budget, working on the final change order amount and punch list items. (11-25-2022) working on the punch list items. The NJAWC had a main leak at the intersection of Wilson Drive and Wilson Drive. The opening was about 7'X6', I am working with the NJAWC on the limits of the pavement restoration. (9-8-2023) The final change order is on the agenda for this month's meeting. **(10-5-2023) this project has been completed.**

NF13-53 Reconstruction of Oak Avenue (Municipal Aid FY 2022)

The City of Northfield has been awarded FY2022 NJDOT Municipal Aid program grant in the amount of \$285,000.00 for the above referenced project. The reconstruction limits are West Mill Road to the east and Burroughs Avenue to the west. Contractor's bids were received for the project known as "Reconstruction of Oak Avenue" at the Municipal Building on January 4, 2023. The lowest bidder for the project was Arawak paving Co, Inc with a total bid of \$268,900.00. (3-31-2023) The Contractor asked if we want to postpone the paving until the school is out. (8-10-2023) Pavement is on hold until the NJAWC main upgrade and services are finished. (9-8-2023) NJAWC completed all the work, we are working on two sewer repairs. (10-5-2023) The sewer lateral for 2127 Oak Avenue has been replaced and the Contractor is scheduled to start on Monday to replace the manhole at the intersection of Marita Ann Drive and Oak Avenue. (10-20-2023) Work was completed in Oak Avenue 10/19/2023 we will need to wait for 45 days for the settlement period, if weather warm, we could pave the first week in December. (11-22-2023) Due to the weather and the upcoming holidays, paving will be scheduled for the first week in March 2024. **(12-8-2023) No update.**