

**City of Northfield Planning Board  
1600 Shore Road  
Northfield, New Jersey 08225  
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**Minutes: January 5, 2017**

Notice of this meeting had been given in accordance with Chapter 231 Public Law 1975, otherwise known as the Open Public Meetings Act. Notice of this meeting had been given to The Press, posted on the bulletin board in City Hall, filed with the City Clerk, and posted on the City website, stating the date, time and place of the meeting and the agenda to the extent known.

The REORGANIZATION meeting of the Northfield Planning Board, held on Thursday, January 5, 2017 in Council Chambers, City Hall, Northfield, was opened by Chairman Richard Levitt at 7:00 p.m. and the following members were present or absent as noted:

Timothy Anderson  
Mark Bruno  
Mayor Erland Chau  
Jim Leeds  
Dr. Richard Levitt  
Lou Milone-absent  
Chief Paul Newman  
Henry Notaro  
Councilman Frank Perri  
Ron Roegiers  
Derek Rowe  
Clem Scharff  
Jim Shippen

Matthew Doran, Professional Engineer  
Norman Zlotnick, Solicitor

The meeting opened with a reading of the Sunshine Law and a roll call.  
Mayor Chau read the Oath of Office and swore in Mr. Frank Perri as Planning Board liaison from City Council, Chief Paul Newman as the Planning Board City Official, Mr. Mark Bruno as Alternate #2, and Mr. Tim Anderson as Alternate #4.

The Board continued with reorganization for 2017 with the yearly appointments. They are as follows:

<u>Appointment Nomination</u>	<u>Motion</u>	<u>Second</u>
Dr. Richard Levitt-Chairman	Clem Scharff	Jim Shippen
Clem Scharff-Vice Chairman	Jim Shippen	Jim Leeds
Robin Atlas-Secretary	Clem Scharff	Jim Shippen
Norman Zlotnick-Solicitor	Jim Shippen	Ron Roegiers
Matthew Doran-Engineer	Jim Shippen	Ron Roegiers

All appointments were by voice vote and all were in favor.

The Board voted by voice vote to approve the meeting schedule for 2017 and to approve publication of the meeting schedule resolution as well as the appointments resolution in The Press of Atlantic City with a motion from Mr. Scharff and a second from Mr. Shippen.

Mr. Perri began a discussion of a topic before City Council regarding the upgrade and network enhancement planned by Verizon Wireless. They intend to locate and operate small network nodes on existing and new utility poles which exist in the public right-of-way. They are seeking non-site specific consent granting permission for this and would later obtain any required site specific consents for each node through the building departments. They are requesting consent from City Council. Mr. Perri said he did not like the idea that they could install these nodes anywhere. Mr. Scharff agreed and said they should have to show exactly where they would be placed. Mr. Perri said a tower could be on the horizon. Dr. Levitt was in favor of improving service. He said he recently traveled to Indonesia and Bali and they had better internet service that we have here and commented that we do not even have Fios service yet. Mr. Perri said he would like to share the packets with the Board and asked for Mr. Scharff's expertise. Mr. Shippen felt they should have to proceed through the normal process. Mr. Perri agreed and said they want the consent of the Governing Body to just install them. Mr. Scharff thought they could be as small as a shoe box, but Mr. Perri said they were larger units attached to the poles with an additional box. Dr. Levitt said he would like to know what zones they intended to install them and suggested possibly it could be handled administratively. Mr. Perri said they are considering two to three sites at this time. Mr. Doran questioned whether it was a Planning Board issue since the poles are in the right-of-way and are not on private property. Dr. Levitt said if it will provide better service, it may be a good idea, but they should come in and at least describe and explain the project. Mr. Perri said Council understands what they are doing, but not where they will be installed. The nodes will be placed on some existing poles and some will be new. Dr. Levitt said he would like more information and commented on the tower at the 2605 Shore Road site. The large arrays installed were not part of the original plan.

Mayor Chau reminded the Board that attendance is very important for planning experience and all members should attend the meetings when possible. Dr. Levitt agreed and said even if the Board has a

full quorum; the Board welcomes input from everyone. He reminded to call or email the secretary if you cannot attend a meeting.

Mr. Scharff commented on the Sign Ordinance and Dr. Levitt said it is in City Council's hands now.

Mr. Shippen made a motion to close the meeting. Mr. Scharff seconded. Dr. Levitt closed the meeting at 7:19 p.m.

Respectfully submitted,

Robin Atlas, Secretary to the Board