

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
APRIL 23, 2013**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL: Carew, Dewees, O'Neill, Perri, Polistina, Travagline, Brown

VETERAN HONOREE FOR THE MONTH OF MAY - Ruth Keck

MAYOR'S PROCLAMATION – RELAY FOR LIFE

FRIENDS OF BIRCH GROVE PARK- CERTIFICATE OF APPRECIATION

APPROVAL OF MINUTES – March 28, 2013; April 9, 2013

COMMITTEE REPORTS

MAYOR'S REPORT

CITY ENGINEER'S REPORT

RESOLUTIONS

- 76-2013** Work Change Order No. 1 General Repairs and Construction of Sanitary Sewer Facilities
- 82-2013** To Authorize a Refund of 2012 Property Taxes for Block 157, Lot 62
- 83-2013** Authorizing Cancellation of a Tax Sale Certificate
- 84-2013** Authorizing the Rails to Trails Conservancy to Conduct a User Count Using an Infrared Counter on the Northfield Bike Path
- 85-2013** Conditionally Authorizing an Expenditure Not to Exceed \$15,000 to be Used for the Relocation of Certain Sewer Utility Improvements Currently Located within the County of Atlantic's Mill Road Right of Way
- 86-2013** Authorize the Hiring of Seasonal Concession Stand Attendant for Birch Grove Park

ORDINANCE

- 4-2013** Amending Sections 128-2, 128-3 And 275-4 of the City of Northfield Code
*Introduction/No Public Input/Published in the Press of AC 4/27/2013
2nd Reading/Public Hearing/Final Adoption 5/14/2013*

PAYMENT OF BILLS \$ 2,733,054.89

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

MEETING NOTICES

City Council

May 14, 2013

6:00pm Work Session

Regular Session Immediately Following

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 76-2013**

**WORK CHANGE ORDER NO. 1
GENERAL REPAIRS AND CONSTRUCTION
OF SANITARY SEWER FACILITIES**

WHEREAS, the City of Northfield did award a contract for the “General Repairs and Construction of Sanitary Sewer Facilities” and did enter into a contract with Weco Construction Inc. for a two year period from June 29, 2011 to June 29, 2013 and prices were based on the itemized unit prices.

WHEREAS, during performance of the project, the contract quantities were adjusted as required to meet the actual amounts used during the construction, and some additional work was required to properly complete and enhance the project, with the adjusted quantities and additional work being herein enclosed in Appendix A;

NOW, THEREFORE, BE IT RESOLVED that the Contract for “General Repairs and Construction of Sanitary Sewer Facilities” be amended to \$185,172.10.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 23rd day of April, 2013.

Mary Canesi, RMC, Municipal Clerk

**APPENDIX A – CHANGE ORDER NO. 1
SANITARY SEWER RELOCATION ON TILTON ROAD
ATLANTIC COUNTY STORM PROJECT
GENERAL REPAIRS & CONST. OF SANITARY SEWER FACILITIES
Doran # 11669/11879**

ITEM #	DESCRIPTION	QTY/ UNIT	UNIT PRICE	TOTAL
1	MOBILIZATION	LUMP SUM	\$750.00	\$750.00
10	FOREMAN	170.00 HRS	\$120.00	\$20,400.00
11	LABORER	601.00 HRS	\$90.00	\$54,090.00
12	EQUIPMENT OPERATOR	190.50 HRS	\$105.00	\$20,002.50
14	BACKHOE 3/4 C.Y. OR LESS	63.50 HRS	\$75.00	\$4,740.00
16	TRUCK 3 TO 10 C.Y.	187.00 HRS	\$50.00	\$9,350.00
17	TRUCK 10 TO 20 C.Y.	66.00 HRS	\$50.00	\$3,300.00
18	FRONT END LOADER	18.00 HRS	\$50.00	\$900.00
19	EXCAVATOR	111.00 HRS	\$75.00	\$8,325.00
21	AIR COMPRESSOR & TOOLS	36.00 HRS	\$15.00	\$540.00
24	PLATE COMPACTOR	59.00 HRS	\$15.00	\$885.00
SA-1	ARROWBOARDS	229.00 HRS	\$10.00	\$2,290.00
SA-2	ATTENUATOR TRUCK	180.00 HRS	\$50.00	\$9,000.00
SA-3	JERSEY BARRIERS	42.00 HRS	\$20.00	\$840.00
SA-4	VERMEER	10.50 HRS	\$200.00	\$2,100.00
SA-5	EQUIPMENT TRACTOR/ TRAILER	36.00 HRS	\$75.00	\$2,700.00
		SUB-TOTAL LABOR & EQUIP.		\$140,212.50
SA-6	RUBBLE OLD CAPE	LUMP SUM	\$3,695.00	\$3,695.85
SA-7	ASPHALT AE STONE	LUMP SUM	\$9,576.77	\$9,576.77
SA-8	JUNK FILL OLD CAPE	LUMP SUM	\$1,796.00	\$1,796.60
SA-9	¾" GRAY STONE	LUMP SUM	\$1,788.75	\$1,788.75
SA-10	DGA OLD CAPE	LUMP SUM	\$2,379.93	\$2,379.93
SA-11	CLEAN FILL OLD CAPE	LUMP SUM	\$288.00	\$288.00
SA-12	TY JAY TRUCKING	LUMP SUM	\$4,612.50	\$4,612.50
SA-13	ZONE STRIPING	LUMP SUM	\$700.00	\$700.00
SA-14	CRAIG TESTING	LUMP SUM	\$4,740.00	\$4,740.00
SA-15	ATLANTIC CONCRETE PRODUCTS	LUMP SUM	\$4,260.80	\$4,260.80
SA-16	CATERINA SUPPLY – PIPE	LUMP SUM	\$2,404.64	\$2,404.64
SA-17	BONDS	LUMP SUM	\$250.00	\$250.00

		SUB-TOTAL DIRECT MATERIALS	\$36,493.84
		Plus 20% profit & overhead	\$7,298.77
		SUB-TOTAL MATERIALS	\$43,792.60
			SUB-TOTAL
			\$184,005.10
		MAINTENANCE BOND	\$1,167.00
			TOTAL
			\$185,172.10

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 82- 2013**

**TO AUTHORIZE A REFUND OF 2012 PROPERTY TAXES
FOR BLOCK 157, LOT 62**

WHEREAS, Joseph Marinelli submitted an application for a Veteran's Property Tax Deduction in 2011;

WHEREAS, said deduction was granted for 2011 but due to an oversight the \$250.00 deduction was not granted for 2012; and

WHEREAS, the necessary documentation and application have been reviewed and approved by the City of Northfield Tax Assessor.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that a refund of 2012 property taxes paid in the amount of \$250 be authorized for Joseph Marinelli, 144 E. Revere Ave Northfield, NJ 08225 as an authorized Veteran's Property Tax Deduction.

BE IT FURTHER RESOLVED that the 2012 Veterans deduction in the amount of \$250.00 on Block 157 Lot 62 be refunded.

Mark Sykes, Tax Assessor

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of April, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHIFELD, NJ
RESOLUTION NO. 83-2013**

AUTHORIZING CANCELLATION OF A TAX SALE CERTIFICATE

WHEREAS, Tax Sale Certificate 1930 for Block 16.01 Lot 10 is held by the City of Northfield in the amount of \$24,390.39; and

WHEREAS, the City of Northfield is now the owner of Block 16.01 Lot 10; and

WHEREAS, the Tax Sale Certificate 1930 is now void and able to be canceled by the Mayor.

NOW, THEREFORE, BE IT RESOLVED, by the City of Northfield, County of Atlantic and State of New Jersey that Tax Sale Certificate 1930 is authorized to be canceled.

Dated: April 23, 2013

Cindy A Ruffo, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was adopted at a Regular Meeting of the City Council of Northfield, held this 23rd day of April, 2013

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 84 – 2013**

**AUTHORIZING THE RAILS TO TRAILS CONSERVANCY
TO CONDUCT A USER COUNT USING AN INFARED COUNTER
ON THE NORTHFIELD BIKE PATH**

WHEREAS, the Rails-to-Trails Conservancy has been conducting user counts on rail trails since 2006; and

WHEREAS, the Rails-to-Trails Conservancy has requested permission from the City of Northfield to conduct a trail count on the Northfield Bike Path during the summer of 2013; and

WHEREAS, the Rails-to-Trails Conservancy has advised that it uses an electronic passive infrared counter to conduct their user counts, said device to be temporarily placed on the Northfield Bike Path for a period of 3 months, beginning in late April or early May, 2013; and

BE IT RESOLVED by the Mayor and Council of the City of Northfield that the Rails-to-Trails Conservancy, conditioned upon the full execution of an Agreement in a form acceptable to the City of Northfield, is granted conditional approval to conduct a trail count on the Northfield Bike Path during the summer of 2013. The Rails-to-Trails Conservancy is granted permission to temporarily locate its passive infrared counter on the Northfield Bike Path for a period of 3 months, beginning in late April or early May, 2013. Said device shall be removed from the Northfield Bike Path no later than July 31, 2013.

BE IT FURTHER RESOLVED by the Mayor and Council of the City of Northfield that the Rails-to-Trails Conservancy shall, as a condition to the permission granted herein:

1. Execute and Agreement in a form acceptable to the City of Northfield; and
2. Inform the Municipal Clerk of the City of Northfield of the location of the counter by street name, nearest cross street and GPS coordinates; and
3. Provide the Municipal Clerk of the City of Northfield with the data collected by the trail count and an estimate of the number of annual user visits to the Northfield Bike Path;
4. Indemnify, save harmless and defend the City of Northfield as set forth in an Agreement acceptable to the City of Northfield and its Solicitor; and
5. Purchase and maintain all insurance required and as set forth in an Agreement acceptable to the City of Northfield and its Solicitor.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 23rd day of April, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 85- 2013**

CONDITIONALLY AUTHORIZING AN EXPENDITURE NOT TO EXCEED \$15,000 TO BE USED FOR THE RELOCATION OF CERTAIN SEWER UTILITY IMPROVEMENTS CURRENTLY LOCATED WITHIN THE COUNTY OF ATLANTIC'S MILL ROAD RIGHT OF WAY

WHEREAS, the County of Atlantic is in the process of widening the bridge located on Mill Road at the municipal boundary of the City of Northfield and the Township of Egg Harbor; and

WHEREAS, there are currently certain sewer improvements located within the County of Atlantic's right-of-way which provide sewer service to eleven residential properties located on Mill Road in Egg Harbor Township; and

WHEREAS, by Resolution #120-1998 dated August 18, 1998, the City of Northfield authorized the temporary provision of sewer services to the Egg Harbor Township homes; and

WHEREAS, the referenced sewer improvements run from the Egg Harbor Township homes, across the Mill Road Bridge, and into the City of Northfield's sewer for service and disposal; and

WHEREAS, the referenced sewer improvements must be relocated so that the County of Atlantic can complete its widening project; and

WHEREAS, the City of Northfield has been requested to share in the cost and expense of the relocation of the referenced sewer improvements; and

WHEREAS, municipalities are permitted to contract with other municipalities to construct and maintain any sewer system, or any portion thereof, at the municipalities' joint cost, within or without the territorial limits of the contracting municipalities and to receive, care for or dispose of the sewage of other municipalities; and

WHEREAS, after diligent inquiry and consideration of all known factors, the City of Northfield is conditionally agreeable to contribute an amount not to exceed \$15,000 to be used to defer the cost and expense associated with the relocation of the sewer improvements currently located within the County of Atlantic's Mill Road right of way. This allocation is expressly conditioned upon a Certification of the Availability of Funds from the Chief Financial Officer of the City of Northfield and, in the discretion of the Council for the City of Northfield authorized by the appropriate ordinance and/or resolution, the execution of a written contract with the Township of Egg Harbor and/or the Township of Egg Harbor Municipal Utilities Authority memorializing all terms and conditions

deemed appropriate by the Council for the City of Northfield including but not limited to the duration of any agreement, the future repair, rebuilding, operation, maintenance and cleaning, and the cost and expense thereof, of any sewer improvements provided for in the contract; and

WHEREAS, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Northfield that the City of Northfield hereby conditionally agrees to allocate and contribute not more than \$15,000 to be used to defer the cost and expense associated with the relocation of the sewer improvements currently located within the County of Atlantic's Mill Road right of way. This allocation is expressly conditioned upon a Certification of the Availability of Funds from the Chief Financial Officer of the City of Northfield and, in the discretion of the Council for the City of Northfield authorized by the appropriate ordinance and/or resolution, the execution of a written contract with the Township of Egg Harbor and/or the Township of Egg Harbor Municipal Utilities Authority memorializing all terms and conditions deemed appropriate by the Council for the City of Northfield including but not limited to the duration of any agreement, the future repair, rebuilding, operation, maintenance and cleaning, and the cost and expense thereof, of any sewer improvements provided for in the contract.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 23rd day of April, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 86-2013**

**AUTHORIZE THE HIRING OF NICHOLAS KAWICH AS A SEASONAL
CONCESSION STAND ATTENDANT FOR BIRCH GROVE PARK**

WHEREAS, there is a need to fill the position of seasonal concession stand attendant for Birch Grove for an assignment not to exceed 6 months in length; and

WHEREAS, advertisements were duly made, applications were received and interviews were held.

WHEREAS, it is the recommendation of Vicky Rutter, Park Supervisor, and Tim Carew, Birch Grove Park Council Chair, that Nicholas Kawich be hired for the position.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that Nicholas Kawich is authorized to be hired as seasonal concession stand attendant commencing Saturday, April 27, 2013.

IT IS FURTHER RESOLVED that compensation for Nicholas Kawich shall be \$7.50 per hour for up to a 35-hour work week.

IT IS FURTHER RESOLVED that Nicholas Kawich is not entitled to benefits and shall comply with the Policies and Procedures of the City of Northfield.

BE IT FURTHER RESOLVED by the Council of the City of Northfield that the hiring of Nicholas Kawich is hereby approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of April 2013.

Mary Canesi, RMC, Municipal Clerk