

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
APRIL 24, 2018**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 13, 2018.

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Korngut, Lischin, Murray, O'Neill, Perri, Travagline, Dewees

MAYOR'S PROCLAMATION – May 2018 as Radon Action Month

APPROVAL OF MINUTES – April 10, 2018

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens

Councilman O'Neill - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, Chamber of Commerce, Little League/Babe Ruth, Traffic Safety, Green Team Advisory Board

Councilwoman Korngut – Library, Municipal Alliance, Economic Development, Shared Services

Councilman Murray - Finance/Collections, Mainland Regional, Traffic Safety, Economic Development

Councilman Lischin – Fire Department/EMS, Technology/MRHS Channel 2, Cultural Committee, Green Team Advisory

Councilman Travagline – Insurance and Safety, Northfield School, FAN; Shared Services

Council President Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 101-2018**

**WORK CHANGE ORDER NO. 2
RECONSTRUCTION OF BAY DRIVE**

WHEREAS, pursuant to Resolution of Council No. 90-2016, the City of Northfield did award a contract for the “Reconstruction of Bay Drive” and did enter into a contract with A.E. Stone, Inc. (“Contractor”), for the amount of \$256,000.00; and

WHEREAS, pursuant to Resolution of Council No. 121-2016, the Contract for “Reconstruction of Bay Drive” was amended to reflect: (i) a decrease in project cost from \$256,000.00 to \$248,564.00 for a net decrease of \$7,436.00; and

WHEREAS, during performance of the project, the contract quantities were adjusted as required to meet the actual amounts used during the construction, with the adjusted quantities attached hereto as Exhibit A; and

WHEREAS, the net effect of these changes is a total decrease in the amended contract price of \$4,621.91 (-1.86%).

NOW, THEREFORE, BE IT RESOLVED that the Contract for “Reconstruction of Bay Drive” be amended from \$248,564.00 to \$243,942.09.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 24th day of April, 2018.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 101-2018, EXHIBIT A

NEW JERSEY DEPARTMENT OF TRANSPORTATION
 DIVISION OF LOCAL GOVERNMENT SERVICES
 AND ECONOMIC DEVELOPMENT
 CHANGE ORDER # 2- FINAL
 STATE AID PROJECT

Project	<u>Reconstruction of Bay Drive</u>
Municipality	<u>City of Northfield</u>
County	<u>Atlantic</u>
Contractor	<u>A.E. Stone, Inc.</u>

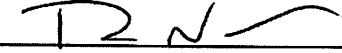
In accordance with the project Supplementary Specification, the following are changes in the contract.
 Location and Reason for Change (Attach additional sheets if required)
 All items reflect "as-built" quantities

Item No.	Description	Quantity (+/-)	Unit Price	Amount
2	MILL EXISTING SURFACE, 3.5" THICK	3.00	\$150.00	\$450.00
3	MILL EXISTING SURFACE, 1.5" THICK	2.00	\$150.00	\$300.00
5	DENSE GRADED AGGREGATE (DGA)	0.01	\$20.00	\$0.20
6	HOT MIX ASPHALT - BASE COURSE 19M64, 2" THICK	8.00	\$400.00	\$3,200.00
8	LANDSCAPED ISLAND (RIVER ROCK BED & LANDSCAPING)	3,000.00	(\$0.50)	(\$1,500.00)
9	CONCRETE DRIVEWAY APRON	65.00	\$37.00	\$2,405.00
12	CONCRETE ADA RAMP	60.00	\$105.00	\$6,300.00
13	TRAFFIC CONTROL SIGNS	150.00	\$3.00	\$450.00
15	ADA DETECTABLE WARNING SURFACE	500.00	\$1.00	\$500.00
16	TRAFFIC MARKINGS, 24" WIDE THERMOPLASTIC STOP BAR	6.00	\$45.00	\$270.00
17	TRAFFIC MARKINGS, 6" WIDE THERMOPLASTIC CROSSWALK	4.00	\$19.00	\$76.00
18	TOPSOIL & SEED	7.00	(\$80.00)	(\$560.00)
19	REMOVE EXISTING (CONCRETE/ASPAHLT) & TOPSOIL/SEED	10.00	(\$631.00)	(\$6,310.00)
26	D. TRAFFIC DIRECTOR - FLAGGER	62.78	\$8.00	\$502.24
27	ASPHALT PRICE ADJUSTMENT	4.00	\$127.02	\$508.09
28	FUEL PRICE ADJUSTMENT	2.00	(\$984.81)	(\$1,969.62)
TOTAL COSTS:				\$4,621.91

Amount of Original Contract \$ 248,564.00
 Adjusted amount Based on Change \$ 243,942.09
 Orders..... \$ _____

Extra \$ 0.00
 Supplemental \$ 10,339.62
 Reduction \$ (14,961.53)
 Total Change \$ (4,621.91)

% Change in Contract
 [(+) Increase or (-) Decrease] - (.019%)


 (Engineer)

 (Presiding Officer)

 (Contractor)

4-17-18
 (Date)

 (Date)

 (Date)

Approved: _____
 (District Manager) (Date)

 (Local Government Services)

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 102-2018**

**RESOLUTION OF THE CITY OF NORTHFIELD, ATLANTIC COUNTY,
NEW JERSEY, AUTHORIZING FIREWORKS DISPLAY ON PRIVATE
PROPERTY PURSUANT TO N.J.S.A. 21:3-3**

WHEREAS, N.J.S.A. 21:3-1 et. seq. requires the Governing Body to authorize the display of fireworks on private property subject to the review and approval of the municipal Fire and Police Officials.

WHEREAS, the Chief of the Fire Department, the Fire Official, and the Chief of Police have each reviewed the application and have confirmed that all requirements have been met.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that approval is hereby given for the Fireworks Display on private property by the Pyrotecnico Fireworks Inc., at the Atlantic City Country Club, located at One Leo Fraser Drive, on May 26, 2018.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the City of Northfield, held this 24th day of April, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 103-2018**

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that a refund for overpaid taxes pursuant to the following is hereby authorized:

REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
FIS Accounting Department P.O. BOX 4535 Carol Stream, IL 60197	1.02	21	4 SAMARA CIRCLE	\$3,849.61
				\$3,849.61

BE IT FURTHER RESOLVED, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

Michele L. Kirtsos, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 24th day of April, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 104-2018**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Northfield Community Middle School Principal Mr. Kevin Morrison has properly submitted an Application for Use of Facilities requesting the use of Birch Grove Park, including the Football Field, All-Purpose Field, Girls Softball Field, and Little League, Major League, Tee Ball and Babe Ruth Baseball Fields for the annual Northfield Community School Field Days on the following dates and times:

Monday, June 11th, from 8:30am to 3:00pm

Rain date Tuesday, June 12th

Wednesday, June 13th, from 8:30am to 3:00pm

Rain date Thursday, June 14th

WHEREAS, the Presidents of Northfield Little League, Babe Ruth Baseball, and the Family Association of Northfield have advised that all fields are available on the requested dates and times.

WHEREAS, the Superintendent of Public Works has advised that he has no concerns with the dates being requested.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Kevin Morrison subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 24th day of April 2018.

Mary Canesi, RMC, Municipal Clerk

CITY OF NORTHFIELD
Application for Use of Facilities

Name and Address of Organization: Northfield Community Schools
2000 New Road

Tell Us Who You Are / Description and Purpose of Organization:

Is the Group a Not-For-Profit Organization? Yes No

Do Participants Pay a Fee for Your Sport / Event? Yes No

If Yes, How Much? \$ per Person Day Season (other)

Name of Applicant / Responsible Party: Kevin Morrison Title/Affiliation Principal

Home Address: 2000 New Road

Telephone: (H) (C) (W) 407-4008

Name and Location of Facility(ies) Being Requested: Birch Grove Park

All fields (Baseball, Football, Soccer) Bathrooms

For the Following Purpose: Field Days

on the Following Date(s): 6/11 (raindate 6/12) + 6/13 (raindate 6/14)

Specify the Hours of Use: From: 9:30 am To: 3:00 pm

of Participants per Date: 250 # of Participants who are Northfield Residents:

Will Juveniles be Present? Yes No If Yes, What Ages? 9-14

Applicant MUST submit names, addresses, & telephone # of all coaches / chaperones along with the application

Have You Applied to Other Municipalities for Use of their Facilities for this Event? Yes No

If Yes, Name of Municipality/ies:

Date/s and Disposition of Request/s:

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: Kevin Morrison DATE: 4/12/18
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 105-2018**

**FINAL WORK CHANGE ORDER
2015 ROAD PAVING PROJECT AND CERTAIN CAPITAL
IMPROVEMENTS**

WHEREAS, pursuant to Resolution of Council No. 122-2016, the City of Northfield did award a contract for the “2015 Road Paving Project and Certain Capital Improvements” and did enter into a contract with A.E. Stone, Inc. (“Contractor”), for the amount of \$448,000.00; and

WHEREAS, during performance of the project, the contract quantities were adjusted as required to meet the actual amounts used during the construction, with the adjusted quantities attached hereto as Exhibit A; and

WHEREAS, the net effect of these changes is a total increase in the contract price of \$5,177.69 (1.2%).

NOW, THEREFORE, BE IT RESOLVED that the Contract for “2015 Road Paving Project and Certain Capital Improvements” be amended from \$448,000.00 to \$453,177.69.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the Common Council of the City of Northfield, held this 24th day of April, 2018.

Mary Canesi, RMC, Municipal Clerk

Resolution No. 105-2018, Exhibit "A"

CITY OF NORTHFIELD
2015 ROAD PAVING PROJECT AND CAPITAL IMPROVEMENTS PROJECT
CHANGE ORDER - FINAL

SNS PROJECT NO. NF13-24

ITEM #	DESCRIPTION	UNIT PRICE	QUANTITY +/-	TOTAL
1	Site Clearing, Mobilization and Final Cleanup	7,615.79	\$ -	\$ -
2	Roadway Recycle	5.00	\$ (636.61)	\$ (3,183.05)
3	Mill Existing Paving, Variable Thickness	5.00	\$ (1,435.00)	\$ (7,175.00)
4	Roadway Excavation, Unclassified	100.00	\$ -	\$ -
5	Dense Graded Aggregate (DCA), Sub Base, Variable Thickness	60.00	\$ -	\$ -
6	Hot Mix Asphalt (HMA), 12.5M64, Surface Course, 2.5" Thick	8.00	\$ (2,071.61)	\$ (16,572.88)
7	Hot Mix Asphalt (HMA), 12.5M64, Driveway, 2" Thick	50.00	\$ 107.11	\$ 5,355.50
8	Concrete Driveway Apron, Reinforced NIDOT Class B, 6" Thick	130.00	\$ 140.44	\$ 18,257.20
9	Concrete Curb NIDOT Class B, 6" x 8" x 18"	28.00	\$ 491.00	\$ 13,748.00
10	Concrete Sidewalk, NIDOT Class B, 4" Thick	65.00	\$ 56.00	\$ 3,640.00
11	Concrete ADA Ramp	75.00	\$ 88.56	\$ 6,642.00
12	ADA Detachable Ramp Warning Surface, Safety Red	400.00	\$ 5.00	\$ 2,000.00
13	Concrete Gutter	35.00	\$ (66.00)	\$ (2,310.00)
14	Reset Existing Casting	500.00	\$ (8.00)	\$ (4,000.00)
15	Traffic Markings, 24" Stop Bar	5.00	\$ (16.00)	\$ (80.00)
16	Traffic Markings, 4" wide Centerline	2.30	\$ 102.00	\$ 234.60
17	Rip-Rap Swale, 3" Diameter stone by 6" deep	100.00	\$ -	\$ -
18	Traffic Control Signs	85.00	\$ -	\$ -
19	Topsoil and seed	5.00	\$ -	\$ -
20	Sawcut Pavement/Curb	3.00	\$ (46.00)	\$ (138.00)
21	Wood Clearing	10.00	\$ -	\$ -
22	Purge Repair Existing Curb	15.00	\$ (200.00)	\$ (3,000.00)
23	Breakaway Barricades w/R11-2	150.00	\$ -	\$ -
24	Breakaway Barricades w/R11-4	150.00	\$ -	\$ -
25	Traffic Drums	0.01	\$ -	\$ -
26	Traffic Cones	0.01	\$ -	\$ -
27	Traffic Director-Flagger	62.78	\$ (24.00)	\$ (1,506.72)
28	Asphalt Price Adjustment	7,500.00	\$ (0.61)	\$ (4,611.07)
29	Fuel Price Adjustment	2,500.00	\$ (0.85)	\$ (2,122.89)
TOTAL CHANGE ORDER:				\$ 5,177.69



Rami Nassar, PE, PP, CME
City of Northfield Engineer
18-Apr-18

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 106-2018**

A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 REGARDING LITIGATION AND MATTERS FALLING WITHIN THE ATTORNEY CLIENT PRIVILEGE REQUIRING CONFIDENTIALITY

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to potential and/or anticipated litigation and matters falling within the attorney client privilege requiring confidentiality.

WHEREAS, the purpose of this meeting is to provide privileged and confidential legal advice with regard to Mount Laurel litigation.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 24th day of April, 2018.

Mary Canesi, RMC, Municipal Clerk