

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
DECEMBER 18, 2018**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 13, 2018.

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Korngut, Lischin, Murray, O'Neill, Perri, Travagline, Dewees

APPROVAL OF MINUTES – November 27, 2018

6:45PM MAYOR'S ANNUAL HOLIDAY LIGHT CONTEST WINNERS

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens

Councilman O'Neill - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, Chamber of Commerce, Little League/Babe Ruth, Traffic Safety, Green Team Advisory Board

Councilwoman Korngut – Library, Municipal Alliance, Economic Development, Shared Services

Councilman Murray - Finance/Collections, Mainland Regional, Traffic Safety, Economic Development

Councilman Lischin – Fire Department/EMS, Technology/MRHS Channel 2, Cultural Committee, Green Team Advisory

Councilman Travagline – Insurance and Safety, Northfield School, FAN; Shared Services

Council President Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- | | |
|-----------------|--|
| 207-2018 | A Resolution Confirming the Reappointment of Timothy Maguire as the Municipal Court Judge for the City of Northfield |
| 208-2018 | Acknowledging Retirement of Adult School Crossing Guard Supervisor |
| 209-2018 | Memorialize Promotion of Regular Adult School Crossing Guard |
| 210-2018 | Separation of Employment for Part Time Technical Assistant to the Construction Official |

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
DECEMBER 18, 2018**

- 211-2018** Resolution Authorizing Cancellation and Refund of Taxes Pursuant to N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 on Property Known as Block 175 Lot 6
- 212-2018** Resolution Authorizing Cancellation and Refund of Taxes Pursuant to N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 on Property Known as Block 108 Lot 50
- 213-2018** Authorizing Refund of Overpayment of Taxes
- 214-2018** A Resolution Approving Participation with the State of New Jersey Federal Grant Program Administered by the Division of Criminal Justice, Department of Law and Public Safety
- 215-2018** A Resolution Extending Term of a Contract with Tri-Care Medical Transportation for Shared Emergency Medical Services in the City of Linwood and the City of Northfield
- 216-2018** To Accept Land Sale Bid for Block 115, Lot 10 and to Reject Land Sale Bid for Block 67, Lots 9 and 10
- 217-2018** A Resolution Authorizing a Second Amended Agreement for Shared Municipal Court for the Municipalities of the City of Northfield and the City of Linwood

PAYMENT OF BILLS \$ 1,771,521.75

MEETING NOTICES

City Council

January 2, 2019

7pm Reorganization Meeting

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 207-2018**

**A RESOLUTION CONFIRMING THE REAPPOINTMENT OF
TIMOTHY MAGUIRE AS THE MUNICIPAL COURT JUDGE
FOR THE CITY OF NORTHFIELD**

WHEREAS, the term of office of the Northfield Municipal Court Judge will expire on December 31, 2018; and

WHEREAS, in accordance with N.J.S.A. 2B:12-4, the Mayor of the City of Northfield has reappointed Timothy Maguire as Municipal Court Judge of the City of Northfield for the term of three years, said appointment to be effective on January 1, 2019 and to continue for a three year term through December 31, 2021; and

WHEREAS, the Common Council of the City of Northfield is desirous of confirming said reappointment;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the reappointment by the Mayor of the City of Northfield of Timothy Maguire as Municipal Court Judge of the City of Northfield for the term of three years is hereby confirmed by the Common Council in accordance with N.J.S.A. 2B:12-4;

BE IT FURTHER RESOLVED, that the reappointment of Timothy Maguire as Municipal Court Judge shall become effective on January 1, 2019 and shall continue for a three year term through December 31, 2021.

BE IT FURTHER RESOLVED, that the rate for a substitute Judge shall be set at a maximum rate of \$300.00 per session, and should a substitute be utilized for more than two sessions for each calendar year, said rate of \$300.00 shall be deducted and paid from the salary of the Municipal Judge.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City Northfield, held this 18th day of December, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 208-2018**

**ACKNOWLEDGING RETIREMENT OF
ADULT SCHOOL CROSSING GUARD SUPERVISOR**

WHEREAS, City Council approved the hiring of Debbi Doherty commencing February 12, 1985; and

WHEREAS, Debbi Doherty has submitted a letter of retirement with an effective date of December 21, 2018.

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby acknowledge the retirement of Debbi Doherty from the position of Adult School Crossing Guard Supervisor effective December 21, 2018.

BE IT FURTHER RESOLVED that Debbi Doherty's last day of work was November 7, 2018.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City Council of Northfield, held this 18th day of December, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 209-2018**

**MEMORIALIZE PROMOTION
OF REGULAR ADULT SCHOOL CROSSING GUARD**

WHEREAS, the need existed within the Police Department to fill the position of Regular Adult School Crossing Guard Supervisor; and

WHEREAS, notice was provided to all current City of Northfield School Crossing Guards of the opportunity to apply for said position;

WHEREAS, Regular Adult School Crossing Guard Heather Mellon expressed interest and was interviewed for the position; and

WHEREAS, it is the recommendation Captain of Police Steve Steinecke and Chief of Police Paul Newman that Heather Mellon be promoted to the position of Regular Adult School Crossing Guard Supervisor.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the promotion of Heather Mellon to the position of Regular Adult School Crossing Guard Supervisor effective December 10, 2018 is hereby confirmed and ratified.

BE IT FURTHER RESOLVED, that compensation for the Regular Adult School Crossing Guard shall be in accordance with the Crossing Guard Rider Agreement between the City of Northfield and Government Workers Union, Local No. 430.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 18th day of December, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 210-2018**

**SEPARATION OF EMPLOYMENT FOR PART TIME TECHNICAL
ASSISTANT TO THE CONSTRUCTION OFFICIAL**

WHEREAS, pursuant to Resolution No. 63-2016, Victoria Burke was hired by the City of Northfield effective February 10, 2016; and

WHEREAS, after having held various positions, Victoria Burke was appointed as Part Time Technical Assistant to the Construction Official, pursuant to Resolution No. 150-2017, effective July 31, 2017.

NOW THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield does hereby memorialize the separation of employment for Victoria Burke, Part Time Technical Assistant to the Construction Official, as of December 12, 2018.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the City of Northfield, held this 18th day of December, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 211-2018**

**RESOLUTION AUTHORIZING CANCELLATION AND REFUND OF
TAXES PURSUANT TO N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 ON
PROPERTY KNOWN AS BLOCK 175 LOT 6 (110 HEMSLEY PLACE)**

WHEREAS, it has been brought to the attention of the City of Northfield that there are taxes assessed on Block 175 Lot 6 (110 Hemsley Place) for 2018 which should be cancelled pursuant to N.J.S.A. 54:4-3.30(a); and

WHEREAS, it is the desire of the City to adjust the records of the Tax Collector in accordance therewith, which is the purpose of this resolution; and

WHEREAS, Spencer M. Steinmetz took title to Block 175 Lot 6 (110 Hemsley Place) on August 15, 2018; and

WHEREAS, Spencer M. Steinmetz is qualified to receive a permanent and totally disabled veteran's property tax exemption, pursuant to N.J.S.A. 54:4-3.30(b);

NOW, THEREFORE, BE IT RESOLVED by City Council of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

1. The Tax Collector, pursuant to the exemption under N.J.S.A. 54:4-3.30(a), is hereby authorized to cancel taxes on Block 175 Lot 6 (110 Hemsley Place) as follows due to the fact that said property is exempt:

\$4,017.60 for the year of 2018

2. The City Treasurer and other appropriate officials, pursuant to N.J.S.A. 54:4-3.30(b) and N.J.S.A. 54:4-3.32, are hereby authorized to refund taxes Steinmetz, Spencer M, Block 175 Lot 6 110 Hemsley Place, NJ 08225:

\$524.52 for the year of 2018

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Meeting of the City Council of Northfield, held this 18th day of December, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 212-2018**

**RESOLUTION AUTHORIZING CANCELLATION AND REFUND OF
TAXES PURSUANT TO N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 ON
PROPERTY KNOWN AS BLOCK 108 LOT 50 (1217 FIRST STREET)**

WHEREAS, it has been brought to the attention of the City of Northfield that there are taxes assessed on Block 108 Lot 50 (1217 First Street) for 2018 which should be cancelled pursuant to N.J.S.A. 54:4-3.30(a); and

WHEREAS, it is the desire of the City to adjust the records of the Tax Collector in accordance therewith, which is the purpose of this resolution; and

WHEREAS, Walter Gerstenlauer took title to Block 108 Lot 50 (1217 First Street) on March 29, 2018; and

WHEREAS, Walter Gerstenlauer is qualified to receive a permanent and totally disabled veteran's property tax exemption, pursuant to N.J.S.A. 54:4-3.30(b);

NOW, THEREFORE, BE IT RESOLVED by City Council of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

1. The Tax Collector, pursuant to the exemption under N.J.S.A. 54:4-3.30(a), is hereby authorized to cancel taxes on Block 108 Lot 50 (1217 First Street) as follows due to the fact that said property is exempt:

\$5,436.29 for the year of 2018

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Meeting of the City Council of Northfield, held this 18th day of December, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 213-2018**

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that the following refunds for overpaid property taxes are hereby authorized:

REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
MORI, LLC 411 NEW ROAD NORTHFIELD, NJ 08225	130	19	400 NEW ROAD	\$1,171.80
DICKEY, JESSICA 2414 ZION ROAD NORTHFIELD, NJ 08225	9.02	30.01	2414 ZION ROAD	\$1,592.09

BE IT FURTHER RESOLVED, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

Michele L. Kirtsos, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 18th day of December, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 214-2018**

**A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF
NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE
DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND
PUBLIC SAFETY**

WHEREAS, the City of Northfield wishes to apply for funding of approximately \$60,000.00 with a match of \$ 83,715.00 for an approximate project total cost of \$143,715.00 for a project under the State of New Jersey Safe and Secure Communities Grant Program (19-0118) for the period of April 9, 2019 through April 8, 2020, and

WHEREAS, the Mayor and Council have reviewed the accompanying application and have approved said request, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Northfield Police Department for the purpose described in the application.

THEREFORE, BE IT RESOLVED by the Mayor and Council that

- (1) As a matter of public policy the City of Northfield wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
- (2) The Attorney General will receive funds on behalf of the applicant.
- (3) The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 18th day of December, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 215-2018**

**A RESOLUTION EXTENDING TERM OF A CONTRACT WITH TRI-CARE
MEDICAL TRANSPORTATION FOR SHARED EMERGENCY MEDICAL
SERVICES IN THE CITY OF LINWOOD AND THE CITY OF
NORTHFIELD**

WHEREAS, on February 29, 2016, the City of Linwood and the City of Northfield entered into an Agreement for Basic Life Support with Tricare Medical Transportation to provide Basic Life Support and related services as more specifically described in said Agreement for Basic Life Support (“Agreement”); and

WHEREAS, Article II J of the Agreement provides as follows:

J. CONTRACT PERIOD

The term for this Agreement is from February 27, 2016 through February 28, 2019 (the “Initial Term”). At the end of the Initial Term, the Cities and the Contractor shall have the option to agree to renew the Agreement on the same terms and conditions for two (2) additional terms of one (1) year each (each, a “Renewal Term”). The Cities and the Contractor may meet to negotiate potential changes to the Agreement including any increases/decreases in scope of service necessary for the upcoming contract period no later than 120 days before the end of the Initial Term or any Renewal Term, and an agreement must be reached on any new or amended provisions no less than sixty (60) days prior to the end of the Initial Term or any Renewal Term.

WHEREAS, the City of Northfield, subject to and contingent upon the agreement of the City of Linwood, desires to exercise the first of two options contained in the Agreement to extend the Agreement for a period of one year, i.e. from February 28, 2019 through February 27, 2020 with no other changes to the Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Northfield that, subject to and contingent upon the City of Linwood awarding same at its Council Meeting, the term of the Agreement for Basic Life Support for shared emergency medical services in the City of Linwood and the City of Northfield be and is hereby extended for a period of one year, i.e. from February 28, 2019 through February 27, 2020 with no other changes to the Agreement.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute any required documentation to effectuate the one year extension of the Agreement for Basic Life Support.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing resolution was duly adopted at a Meeting of Northfield City Council, held this 18th day of December, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 18th day of December, 2018.

Mary Canesi, RMC, Municipal Clerk

Erland Chau, Mayor

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 216 -2018**

**TO ACCEPT LAND SALE BID FOR BLOCK 115, LOT 10 AND TO REJECT
LAND SALE BID FOR BLOCK 67, LOTS 9 AND 10**

WHEREAS, as authorized by Ordinance No. 11-2018, the City of Northfield did properly advertise a request for bids for the sale/purchase of certain parcels of real property owned by the City of Northfield no longer needed for public use to adjoining owners; and

WHEREAS, the Municipal Clerk did receive and open two bids as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Joseph and Cindy Lentini (block 115, lot 10)	\$1,600.00
Wilmer Castro (block 67, lots 9 & 10)	\$3,000.00

WHEREAS, the Lentini bid received meets the minimum bid price established by the above referenced ordinance;

WHEREAS, the Castro bid received does not meet the minimum bid price established by the above referenced ordinance; and

THEREFORE BE IT RESOLVED by the Council of the City of Northfield that the Lentini bid received for block 115, lot 10 is hereby accepted.

BE IT FURTHER RESOLVED that the Castro bid received for block 67, lots 9 & 10 is hereby rejected.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 18th day of December, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 217-2018**

**A RESOLUTION AUTHORIZING A SECOND AMENDED AGREEMENT
FOR SHARED MUNICIPAL COURT FOR THE MUNICIPALITIES OF
THE CITY OF NORTHFIELD AND THE CITY OF LINWOOD**

WHEREAS, N.J.S.A. 2B:12-1c provides in part that two or more municipalities may enter into an agreement for shared municipal court services; and

WHEREAS, the City of Northfield and the City of Linwood have negotiated and agreed upon the terms and conditions of such a second amended agreement; and

WHEREAS, a written second amended agreement, specifying those terms and conditions, has been prepared by the City Solicitor, which agreement is entitled "Second Amended Agreement for Shared Municipal Court for the Municipalities of the City of Linwood and the City of Northfield"; and

WHEREAS, the Common Council of the City of Northfield is desirous of ratifying this amended agreement and authorizing its execution contingent upon the City of Linwood's ratification and execution;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield that the amended agreement entitled "Second Amended Agreement for Shared Municipal Court for the Municipalities of the City of Linwood and the City of Northfield" be and hereby is ratified contingent upon the City of Linwood's ratification and execution;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute this Second Amended Agreement with the City of Linwood for the shared municipal court services.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 18th day of December, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 18th day of December, 2018.

Mary Canesi, RMC, Municipal Clerk

Erland Chau, Mayor