

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
JANUARY 23, 2018**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 13, 2018.

**FLAG SALUTE**

**ROLL CALL OF COUNCIL MEMBERS:**

Korngut, Lischin, Murray, O'Neill, Perri, Travagline, Dewees

**APPROVAL OF MINUTES** – January 2, 2018

**PRESENTATION:** Recognition of the following individuals for their years of service:

- Shannah Smith, 10 Years, Library Board
- Lou Milone, 20 Years, Planning Board

**COMMITTEE REPORTS**

**Councilman Perri** - Sewer Inter Local, Planning Board, Senior Citizens

**Councilman O'Neill** - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, Chamber of Commerce, Little League/Babe Ruth, Traffic Safety, Green Team Advisory Board

**Councilwoman Korngut** – Library, Municipal Alliance, Economic Development, Shared Services

**Councilman Murray** - Finance/Collections, Mainland Regional, Traffic Safety, Economic Development

**Councilman Lischin** – Fire Department/EMS, Technology/MRHS Channel 2, Cultural Committee, Green Team Advisory

**Councilman Travagline** – Insurance and Safety, Northfield School, FAN; Shared Services

**Council President Dewees** - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1<sup>st</sup> Street Playground, Birch Grove, Public Works, Roads, Engineering

**MAYOR'S REPORT**

## CITY ENGINEER'S REPORT

## RESOLUTIONS

- PAYMENT OF BILLS**    \$ 3,500,065.63

## **MEETING NOTICES**

**Regular Session immediately following**

**ADJOURNMENT**

**CITY OF NORTHFIELD NJ  
RESOLUTION NO 40-2018**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE  
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY  
COMMISSION'S "ENFORCEMENT GUIDANCE ON THE  
CONSIDERATION OF ARREST AND CONVICTION RECORDS IN  
EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL  
RIGHTS ACT OF 1964"**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, that the Common Council of the City of Northfield hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 23<sup>rd</sup> day of January, 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 41-2018**

**A RESOLUTION AUTHORIZING THE NORTHFIELD FIRE  
DEPARTMENT TO APPLY FOR AND OBTAIN A GRANT FROM THE  
FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)**

**WHEREAS**, the Northfield Fire Department wishes to apply for and obtain a grant from the Federal Emergency Management Agency (FEMA) in the amount of \$307,000.00; and;

**WHEREAS**, said grant monies will fund the purchase of new Personal Protective Equipment for the members of the Fire Department with a required match in City funds of \$ 15,350.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Northfield, County of Atlantic, State of New Jersey, that the Northfield Fire Department shall submit an application for such a grant in accordance with all pertinent terms, conditions and requirements which may be established for such an application and, further, shall accept and agree to comply with and fulfill each of the understandings and assurances contained in said application.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 23<sup>rd</sup> day of January, 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 42-2018**

**RESOLUTION AUTHORIZING CANCELLATION AND REFUND OF  
TAXES PURSUANT TO N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 ON  
PROPERTY KNOWN AS BLOCK 76 LOT 11**

**WHEREAS**, it has been brought to the attention of the City of Northfield that there are taxes assessed on Block 76 Lot 11 (16 West Oakcrest Avenue) for 2018 which should be cancelled pursuant to N.J.S.A. 54:4-3.30(a); and

**WHEREAS**, it is the desire of the City to adjust the records of the Tax Collector in accordance therewith, which is the purpose of this resolution; and

**WHEREAS**, Richard Newell, Sr. acquired title to Block 76 Lot 11 (16 West Oakcrest Avenue) on May 15, 2015; and

**WHEREAS**, Richard Newell, Sr. is qualified to receive a permanent and totally disabled veteran's property tax exemption, pursuant to N.J.S.A. 54:4-3.30(b);

**NOW, THEREFORE, BE IT RESOLVED** by Common Council of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

1. The Tax Collector, pursuant to the exemption under N.J.S.A. 54:4-3.30(a), is hereby authorized to cancel taxes on Block 76 Lot 11 (16 West Oakcrest Avenue) as follows due to the fact that said property is exempt:

\$3,111.41 for the year of 2017

2. The Chief Finance Officer and other appropriate officials, pursuant to N.J.S.A. 54:4-3.30(b) and N.J.S.A. 54:4-3.32, are hereby authorized to refund taxes on Block 76 Lot 11 (16 West Oakcrest Avenue) as follows to: Richard Newell, Sr, 16 West Oakcrest Avenue, NJ 08225

\$44.91 for the year of 2017

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of Northfield, held this 23rd day of January, 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 43-2018**

**A RESOLUTION AMENDING RESOLUTION NO. 29-2018,  
RECOGNIZING MEMBERS OF THE NORTHFIELD VOLUNTEER  
COMPANY LADIES' AUXILIARY**

**IT IS HEREBY RESOLVED** by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that members of the Northfield Volunteer Fire Company Ladies' Auxiliary for the year ending December 31, 2018 are hereby recognized as follows:

Barbara Cummings – Treasurer  
Chelsea Cummings  
Elizabeth Cummings – President  
Janice Davis – Executive Board  
Sharon Evans  
Sue Giansanti – Vice President  
Pat Hackett  
Kathy Hanna  
Kathy Jasiecki  
Suzanne Koiro  
Cindy Kreminski – Executive Board  
June Leeds  
Janet Morey – Secretary  
Anna Pepek  
Beth Polhamus  
Donna Revelle – Executive Board  
Dorothy Ryan  
Judy Sobkow  
Kathy Steelman  
Carol Swartz  
Ruth Tayao  
Samantha Tripet  
MaryAnne Vergulti

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 23rd day of January 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 44-2018**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES  
MRHS BASEBALL**

**WHEREAS**, on behalf of Mainland Regional High School Baseball, William Kern has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Field and batting cage at Birch Grove Park on the following date and time:

Friday                      May 4, 2018                      3:00pm – 9:30pm

**WHEREAS**, Northfield Babe Ruth has advised that the field is available on the requested date.

**THEREFORE, BE IT RESOLVED**, that the City Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. William Kern subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 23rd day of January, 2018.

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Mary Canesi, RMC, Municipal Clerk

# CITY OF NORTHFIELD

## Application for Use of Facilities

Name and Address of Organization: MAINLAND REGIONAL HIGH SCHOOL BASEBALL  
1301 OAK AVE., LINWOOD, NJ, 08221

Tell Us Who You Are / Description and Purpose of Organization: Mainland Regional High School  
Baseball Team. Co-Curricular sport offered by the high school

Is the Group a Not-For-Profit Organization? ☒ Yes ☐ No

Do Participants Pay a Fee for Your Sport / Event? ☐ Yes ☒ No

If Yes, How Much? \$ N/A per Person Day Season (other)

Name of Applicant / Responsible Party: BILLY KEEN Title/Affiliation HEAD COACH

Home Address: 1315 SHORE ROAD, NORTHFIELD, NJ, 08225

Telephone: (H) \_\_\_\_\_ (C) [REDACTED] (W) \_\_\_\_\_

Name and Location of Facility(ies) Being Requested: BIRCH GROVE PARK BABE RUTH  
BASEBALL FIELD

For the Following Purpose: JV / VARSITY BASEBALL GAME (3:45 pm - 7:00 pm)  
 on the Following Date(s): 5/4/2018

Specify the Hours of Use: From: 3 pm To: 9:30 pm

# of Participants per Date: 60 # of Participants who are Northfield Residents: Approx 10-15

Will Juveniles be Present? Yes ☒ No ☐ If Yes, What Ages? HS - 14-17 yr. old  
*Applicant MUST submit names, addresses, & telephone # of all coaches / chaperones along with the application*

Have You Applied to Other Municipalities for Use of their Facilities for this Event? ☐ Yes ☒ No

If Yes, Name of Municipality/ies: \_\_\_\_\_

Date/s and Disposition of Request/s: \_\_\_\_\_

*Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.*

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: Will R. K. DATE: 11/9/17  
 Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 45-2018**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, Ian Walterson of Athletes Arbor has properly submitted an Application for Use of Facilities requesting use of the Football Field, or other field of similar size, as follows for a developmental football league for children ages 5 to 14:

Sundays, April 8th through June 10th, excluding May 27th  
From 7:00am to 12:30pm.

**WHEREAS**, the President of the Family Association of Northfield has advised that the football field is available on the dates requested.

**THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Walterson subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 23rd day of January, 2018.

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Mary Canesi, RMC, Municipal Clerk



# CITY OF NORTHFIELD

## Application for Use of Facilities

Name and Address of Organization: Athletes Arbor  
540 Hamilton Ave Linwood

Tell Us Who You Are / Description and Purpose of Organization: We are a  
sports performance facility working with youth to  
increase their speed, agility, etc

Is the Group a Not-For-Profit Organization? ☐ Yes ☒ No

Do Participants Pay a Fee for Your Sport / Event? ☒ Yes ☐ No

If Yes, How Much? \$ 120 per ☒ Person ☐ Day ☒ Season \_\_\_\_\_ (other)

Name of Applicant / Responsible Party: Ian Walterson Title/Affiliation Owner

Home Address: 131 Delaware Ave EHT 08234

Telephone: (H) \_\_\_\_\_ (C) 204.2373 (W) \_\_\_\_\_

Name and Location of Facility(ies) Being Requested: Northfield Cardinals football  
field or other field of that size

For the Following Purpose: developmental football league

on the Following Date(s): Sundays 4/8 - 6/10 excluding 5/27

Specify the Hours of Use: From: 7AM To: 12:30 PM

# of Participants per Date: ~100 # of Participants who are Northfield Residents: ~50

Will Juveniles be Present? Yes ☒ No ☐ If Yes, What Ages? ages 5-14

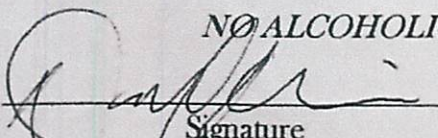
Applicant **MUST** submit names, addresses, & telephone # of all coaches / chaperones along with the application

Have You Applied to Other Municipalities for Use of their Facilities for this Event? ☒ Yes ☐ No

If Yes, Name of Municipality/ies: Linwood, Pleasantville

Date/s and Disposition of Request/s: submitted today too

*Applicant has received a copy of the **City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement** and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.*

APPLICANT:  DATE: 1/3/18  
 Signature

Coaches:  
 Ian Walterson  
 131 Delaware Avenue EHT 08234  
 609-204-2373

David Klemic  
 500 Island Lane EHT 08234  
 609-742-6190

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 46-2018**

**APPOINTMENT OF RISK MANAGEMENT CONSULTANT IN  
ACCORDANCE WITH THE BYLAWS OF THE ATLANTIC COUNTY  
MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the City of Northfield is a member of the **Atlantic County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;

**WHEREAS**, the Bylaws of said Fund require that each municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the Bylaws and;

**WHEREAS**, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the City's 2018 total combined Atlantic County Municipal Joint Insurance Fund assessment, which is charged against line 01-23-215-200, and;

**WHEREAS**, requests for proposals for Risk Management Consultant Services were advertised and one proposal was received; and

**WHEREAS**, Richard T. Gerber of R. T. Gerber Insurance submitted a proposal dated December 6, 2017, indicating he will provide the City of Northfield with his services as Risk Management Consultant for an annual fee of \$9,500.00; and

**WHEREAS**, the City's 2018 total combined Atlantic County Municipal Joint Insurance Fund assessment is \$378,066.00, and the fee proposed for Mr. Gerber represents approximately 2.5% of this total.

**NOW THEREFORE**, be it resolved that the governing body of the City of Northfield does hereby appoint Richard T. Gerber of R. T. Gerber Insurance as its Risk Management Consultant, in accordance with 40A:11-5 and;

**BE IT FURTHER RESOLVED** that the term of said appointment shall be one year, from January 1, 2018 to December 31, 2018; and

**BE IT FURTHER RESOLVED** that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the reorganization meeting of the City Council of Northfield, held this 23<sup>rd</sup> day of January 2018.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

ATTEST: \_\_\_\_\_ MUNICIPALITY: \_\_\_\_\_

ATTEST: \_\_\_\_\_ CONSULTANT: \_\_\_\_\_

DATE: \_\_\_\_\_

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 47-2018**

**AUTHORIZING NORTHFIELD FIRE DEPARTMENT TO APPLY FOR A  
GRANT FROM THE NEW JERSEY AMERICAN WATER COMPANY**

**WHEREAS**, the Northfield Fire Department has applied for a grant from New Jersey American Water in the amount of \$1,000.00; and

**WHEREAS**, said grant monies will fund the purchase of pagers for the members of the Volunteer Fire Company; and

**WHEREAS**, there is no required match of municipal funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Northfield, County of Atlantic, State of New Jersey, that the submission of the application by the Northfield Fire Department is hereby approved.

**BE IT FURTHER RESOLVED** that the City of Northfield accepts and agrees to comply with and fulfill each of the understandings and assurances contained in said application.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 23<sup>rd</sup> day of January 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 48-2018**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT  
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS  
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12  
REGARDING LITIGATION AND MATTERS FALLING WITHIN THE  
ATTORNEY CLIENT PRIVILEGE REQUIRING CONFIDENTIALITY**

**WHEREAS**, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to potential and/or anticipated litigation and matters falling within the attorney client privilege requiring confidentiality.

**WHEREAS**, the purpose of this meeting is to provide privileged and confidential legal advice with regard to Mount Laurel litigation.

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 23<sup>rd</sup> day of January 2018.

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Mary Canesi, RMC, Municipal Clerk