

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JULY 17, 2018**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 13, 2018.

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Korngut, Lischin, Murray, O'Neill, Perri, Travagline, Dewees

APPROVAL OF MINUTES – June 19, 2018

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens

Councilman O'Neill - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, Chamber of Commerce, Little League/Babe Ruth, Traffic Safety, Green Team Advisory Board

Councilwoman Korngut – Library, Municipal Alliance, Economic Development, Shared Services

Councilman Murray - Finance/Collections, Mainland Regional, Traffic Safety, Economic Development

Councilman Lischin – Fire Department/EMS, Technology/MRHS Channel 2, Cultural Committee, Green Team Advisory

Councilman Travagline – Insurance and Safety, Northfield School, FAN; Shared Services

Council President Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

131-2018 Amending the Authorization Provided for Under Resolution No. 57-2017, Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers To Proceed With Certain Projects

132-2018 A Resolution to Affirm the City of Northfield's Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JULY 17, 2018**

- 133-2018** Authorizing the Extension of an Interlocal Agreement Between the County of Atlantic and the City of Northfield for the Installation of Sidewalks Along a Certain Section of Mill Road (CR662) in the City of Northfield
- 134-2018** A Resolution Amending Parks and Recreation Advisory Board Appointments
- 135-2018** Refund of Overpayment of Mercantile License Fee
- 136-2018** Authorization to Create Municipal Liens for Property Maintenance Costs
- 137-2018** Appoint Special Law Enforcement Officer Class II
- 138-2018** A Resolution of the City of Northfield, County of Atlantic, Authorizing the Tax Collector to Establish a Grace Period
- 139-2018** Approval of an Application for Use of Facilities
- 140-2018** Approval of an Application for a Coin Drop
- 141-2018** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 Regarding Litigation and Matters Falling within the Attorney Client Privilege Requiring Confidentiality – Mt Laurel Litigation

ORDINANCE

- 5-2018** An Ordinance Repealing and Replacing Section 128 of the City of Northfield Code
Introduction / No Public Input / Published in the Press of AC 7/21/2018
2nd Reading / Public Hearing / Final Consideration 8/21/2018

PAYMENT OF BILLS \$ 1,886,956.72

MEETING NOTICES

City Council

August 21, 2018

6pm Work Session

Regular Session immediately following

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 131-2018**

**AMENDING THE AUTHORIZATION PROVIDED FOR UNDER
RESOLUTION NO. 57-2017, AUTHORIZING SCHAEFFER, NASSAR,
SCHEIDEGG CONSULTING ENGINEERS TO PROCEED WITH
CERTAIN PROJECTS**

WHEREAS, as per Resolution of Council No. 57-2017, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC was authorized to proceed with Engineering Services in the form of Survey, design, bidding, construction, inspection, material testing and contract administration for the project known as the Cresson, Burton, Walnut Avenues, Aster Street and Ridgewood Drive Drainage Improvements Project; and

WHEREAS, the original scope of work was authorized at \$49,750.00; and

WHEREAS, additional engineering services are required due to unanticipated utility conflicts; and

WHEREAS, the Engineer has submitted an expenditure request outlining additional professional engineering services that will be provided to the City of Northfield at a cost of \$4,500.00, for a total authorization for Engineering Services for this project of \$54,250.00; and;

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, the total construction cost for the project is anticipated to be unchanged at \$304,423.91; and

WHEREAS, Certification of Availability of Funds has been received from the Chief Finance Officer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that this expenditure request is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield held this 17th day of July, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 132-2018**

**A RESOLUTION TO AFFIRM THE CITY OF NORTHFIELD'S CIVIL
RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,
EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS,
INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC
THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES,
OFFICIALS AND VOLUNTEERS**

WHEREAS, it is the policy of the City of Northfield to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the City of Northfield has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Common Council of the City of Northfield that:

Section 1: No official, employee, appointee or volunteer of the City of Northfield by whatever title known, or any entity that is in any way a part of the City of Northfield shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the City of Northfield's business or using the facilities or property of the City of Northfield.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the City of Northfield to provide services that otherwise could be performed by the City of Northfield.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Mayor shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any

person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Mayor shall establish written procedures that require all officials, employees, appointees and volunteers of the City of Northfield as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Mayor shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Mayor shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the City of Northfield. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the City of Northfield's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the City of Northfield in order for the public to be made aware of this policy and the City of Northfield's commitment to the implementation and enforcement of this policy.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 17th day of July, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 17th day of July, 2018.

Mary Canesi, RMC, Municipal Clerk

Erland V.L. Chau, Mayor

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 133-2018**

**AUTHORIZING THE EXTENSION OF AN INTERLOCAL AGREEMENT
BETWEEN THE COUNTY OF ATLANTIC AND THE CITY OF
NORTHFIELD FOR THE INSTALLATION OF SIDEWALKS ALONG A
CERTAIN SECTION OF MILL ROAD (CR 662) IN THE CITY OF
NORTHFIELD**

WHEREAS, The City of Northfield and the County of Atlantic have entered into an Agreement dated August 31, 2018, generally concerning acquisition of right of way, development of sidewalks along a portion of Mill Road in the City of Northfield and reimbursement of certain costs by the County.

WHEREAS, the City and the County now desire to amend the said agreement to extend the term for a period of one year to expire on September 3, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Northfield that the Mayor and Municipal Clerk be and are hereby duly authorized, empowered and directed to execute the Agreement attached hereto extending the Contract and Agreement on behalf of the City of Northfield with the County of Atlantic for the installation of a continuous sidewalk along the south side of Mill Road from Maple Run Bridge thru Philmar Drive; and from Northwood Court to Burton Avenue on the north side of Mill Road to September 3, 2019.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 17th day of July, 2018.

Erland Chau, Mayor

Mary Canesi, RMC, Municipal Clerk

AMENDED AGREEMENT BETWEEN THE COUNTY OF ATLANTIC AND THE CITY OF NORTHFIELD REGARDING IMPROVEMENTS TO MILL ROAD (MAPLE RUN BRIDGE THRU PHILMAR DRIVE)

THIS AMENDED AGREEMENT is made this ____ day of _____ 2018, by and between the **CITY OF NORTHFIELD**, having its office at 1600 Shore Road, Northfield, New Jersey 08225 (hereinafter referred to as the "City"); and the **COUNTY OF ATLANTIC**, a body corporate and politic of the State of New Jersey, with offices at 1333 Atlantic Avenue, Atlantic City, New Jersey 08401 (hereinafter referred to as the "County");

BACKGROUND

The City and the County have entered into an Agreement dated **August 30, 2016**, generally concerning acquisition of right of way, development of sidewalks along a portion of Mill Road in the City of Northfield and reimbursement of certain costs by the County. The City and the County now desire to amend the said agreement as set forth below. **This Amended Agreement is authorized per County Resolution No. _____, adopted _____ 2018 and City Resolution No. 133-2018 adopted July 17, 2018.**

NOW THEREFORE, in consideration of the promises and mutual undertakings exchanged by the City and the County, it is agreed as follows:

1. The Agreement originally executed on **August 30, 2016**, concerning development of sidewalks along a portion of Mill Road in the City of Northfield, is hereby amended to extend the term for a period of one year to expire on **September 3, 2019**.
2. All other terms, conditions and requirements of the said Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their authorized representatives effective as of the day and year first above written.

Attest:

City of Northfield:

Mary Canesi, RMC, Municipal Clerk

Erland Chau, Mayor (Date)

Approved as to Form on behalf of the City of Northfield:

Kristopher J. Facenda, Municipal Solicitor

Attest:

County of Atlantic:

Sonya Harris, Clerk
Board of Chosen Freeholders

Dennis Levinson, County Executive (Date)

Approved as to Form on behalf of the County of Atlantic:

James F. Ferguson, County Counsel

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 134-2018**

**A RESOLUTION AMENDING PARKS AND RECREATION ADVISORY
BOARD APPOINTMENTS**

IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield that the following individuals shall be appointed to serve on the Parks and Recreation Advisory Board:

| Name | Term Ending |
|-------------------------------|-------------|
| Eileen Pantalena | 12/31/2020 |
| Clem Scharff | 12/31/2020 |
| Joyce Pullan | 12/31/2020 |
| Claire Moyer | 12/31/2019 |
| Steve Vain | 12/31/2019 |
| Paul Gant | 12/31/2018 |
| Tom Polistina | 12/31/2018 |
| | |
| Fred Klein – Alternate | 12/31/2018 |
| Chris Cafiero - Alternate | 12/31/2018 |
| Vacant | 12/31/2018 |
| | |
| Greg Dewees – Department Head | 12/31/2018 |
| Jeff Lischin - Councilman | 12/31/2018 |

All members shall serve until their successors are appointed and qualify and all vacancies shall thereafter be filled for their unexpired term only.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 17th day of July, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 135-2018**

REFUND OF OVERPAYMENT OF MERCANTILE LICENSE FEE

WHEREAS, on July 9, 2018, Frank Varallo, General Manager of the Atlantic City Country Club did hand-deliver to the office of the Municipal Clerk the annual renewal fee for the mercantile license for the Atlantic City Country Club; and

WHEREAS, the annual mercantile license fee payable to the City in the amount of \$750.00 was indicated on the renewal notice, however the check provided by Mr. Varallo was made out for \$760.00; and

WHEREAS, Mr. Varallo advised Deputy Municipal Clerk Shannon Campbell that he was not able to provide a new check for the correct amount, and requested that the City accept the overpayment and process a refund in the amount of \$10.00; and

WHEREAS, the mercantile license for the Atlantic City Country Club was renewed as requested by Mr. Varallo, and the check in the amount of \$760.00 was deposited in the City's accounts on July 10, 2018.

WHEREAS, there is a \$10.00 refund due to the Atlantic City Country Club.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Governing Body of the City of Northfield authorizes the refund of the \$10.00 overpayment to The Atlantic City Country Club, Attn: Frank Varallo, 1 Leo Fraser Drive, Northfield, New Jersey, 08225.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City Council of Northfield, held this 17th day of July, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 136-2018**

**AUTHORIZATION TO CREATE MUNICIPAL LIENS
FOR PROPERTY MAINTENANCE COSTS**

WHEREAS, the City of Northfield Inspections Department has notified the owners of the properties listed below of violations of the City Property Maintenance Code:

| Block | Lot | Property Address | Amount |
|-------|-----|-----------------------|----------|
| 164 | 21 | 6 E Mill Road | \$209.77 |
| 83 | 4 | 2313 Shepherd Drive | \$209.77 |
| 33 | 48 | 2500 Helen Drive East | \$209.77 |
| 66 | 10 | 117 Harvey Drive (A) | \$209.77 |
| 1.02 | 17 | 4 Julie Drive | \$209.77 |
| 117 | 22 | 217 Roosevelt Avenue | \$209.77 |
| 149 | 10 | 301 Shore Road | \$209.77 |
| 66 | 10 | 117 Harvey Drive (B) | \$186.32 |
| 25 | 6 | 530 Marita Ann Drive | \$186.32 |

WHEREAS, pursuant to Article II, Chapter 268-6 of the City of Northfield Municipal Code entitled "Property Maintenance", notice of the violations and the need to abate them was served to each property owner as listed above; and

WHEREAS, each property owner listed above has failed to comply with said notices; and

WHEREAS, the Public Works Department of the City of Northfield was instructed to remedy the violations and submit the associated costs of bringing the property into compliance with the Article II, Chapter 268-6 of the City of Northfield Municipal Code, concerning Property Maintenance; and

WHEREAS, the Superintendent of the Public Works Department of the City of Northfield submitted bills to the Tax Collector in the amounts listed above for each property.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the Tax Collector is directed to attach a lien on each property for the costs associated with bringing each property into compliance with the City's Property Maintenance Code.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 17th day of July, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 137-2018**

APPOINT SPECIAL LAW ENFORCEMENT OFFICER, CLASS II

BE IT RESOLVED that the appointment of Kevin Sundstrom as a Special Law Enforcement Officer, Class II, is hereby approved effective July 18, 2018, in accordance with NJSA 40A:14-146.14, et seq.

BE IT FURTHER RESOLVED, that Mr. Sundstrom's appointment shall be for a period of four (4) months, expiring November 17, 2018.

BE IT FURTHER RESOLVED, that Mr. Sundstrom's appointment shall be subject to the following:

1. Hourly rate of pay shall be \$15.25 per hour, in accordance with the City of Northfield's salary resolution.
2. Not eligible for health benefits, sick or vacation time
3. Policies and Procedures of the City of Northfield

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 17th day of July, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 138-2018**

**A RESOLUTION OF THE CITY OF NORTHFIELD, COUNTY OF
ATLANTIC, AUTHORIZING THE TAX COLLECTOR TO ESTABLISH
A GRACE PERIOD**

WHEREAS, R.S. 54:4-67 authorizes and permits a municipality to set a grace period of when a tax would be considered delinquent not to exceed 10 days;

WHEREAS, the tax rate was not received in time to meet the statutory mailing and due dates, the grace period for the third quarter of 2018, will be extended to twenty-five days from the date of certified mailing to meet the statutory requirements as per N.J.S.A. 54:4-66.3d;

NOW, THEREFORE, BE IT RESOLVED that the governing body hereby establishes the following grace period for taxes due for the 2018/2019 billing:

1. Effective upon passage of this resolution the grace period for the third quarter taxes will be extended to twenty-five days from the date of certified mailing after which interest will accrue from August 1, 2018.
2. The governing body authorizes the maximum grace period (10 days) for the remaining quarters in the 2017/2018 billing after which interest will accrue from the statutory due dates.

BE IT FURTHER RESOLVED that interest shall be charged in accordance with the provisions as set further in Resolution No. 16-2018 for any payments received after the grace period.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 17th day of July, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 139-2018**

APPROVAL OF AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Nick Piergiovanni has properly submitted an Application for Use of Facilities requesting the use of the Minor League Field on Saturday, July 21, 2018, from 11:00am to 4:00pm for a children's birthday party.

WHEREAS, the President of Northfield Little League has advised that the field is available on the requested date and times.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Nick Piergiovanni subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 17th day of July 2018.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 139-2018, ATTACHMENT

CITY OF NORTHFIELD
Application for Use of Facilities

Name and Address of Organization: NICK PIERGIOVANNI
1903 SHORE ROAD, NORTHFIELD, NJ 08225

Tell Us Who You Are / Description and Purpose of Organization: RESIDENT OF NORTHFIELD/
MY SON WANTS A BASEBALL THEMED BIRTHDAY PARTY. WE WANTED
TO HAVE IT ON THE FIELD AT BIRCH GROVE.

Is the Group a Not-For-Profit Organization? ☒ Yes ☐ No

Do Participants Pay a Fee for Your Sport / Event? ☐ Yes ☒ No

If Yes, How Much? \$ N/A per Person Day Season (other)

Name of Applicant / Responsible Party: NICK PIERGIOVANNI Title/Affiliation

Home Address: 1903 SHORE ROAD NORTHFIELD, NJ 08225

Telephone: (H) (C) (W)

Name and Location of Facility(ies) Being Requested: MAJOR LEAGUE BASEBALL
FIELD AT BIRCH GROVE

For the Following Purpose: BIRTHDAY PARTY FOR MY SON MICHAEL
on the Following Date(s): ~~JULY 22~~ SEE BELOW

Specify the Hours of Use: From: 11 AM To: 4 PM on JULY 22

of Participants per Date: 22 # of Participants who are Northfield Residents: 16

Will Juveniles be Present? Yes ☒ No ☐ If Yes, What Ages? 8, 9, 10, 11
Applicant **MUST** submit names, addresses, & telephone # of all coaches / chaperones along with the application

Have You Applied to Other Municipalities for Use of their Facilities for this Event? ☐ Yes ☒ No

If Yes, Name of Municipality/ies: N/A

Date/s and Disposition of Request/s:

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT:  DATE: JULY 6, 2018
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

7/12/18 Changed request to Minor League Field
on July 21st 11am-4pm. OK per Chuck
Hackett, NLL, via email

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 140-2018**

APPROVAL OF APPLICATION FOR A COIN DROP

WHEREAS, the City of Northfield Volunteer Fire Company No. 1 has submitted an Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (662) in the City of Northfield on September 23, 2018, from 8:00am to 4:00pm, with an alternate date # 1 of Sunday, September 24, 2018, from 8:00am to 4:00pm, and an alternate date #2 of Saturday September 29, 2018, from 8:00am to 4:00pm; and

WHEREAS, the Police Department has reviewed approved the traffic control plan; and.

WHEREAS, this coin drop activity shall be subject to further and final approval by the County of Atlantic.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (662) in the City of Northfield on September 23, 2018, from 8:00am to 4:00pm, an alternate date # 1 of Sunday, September 24, 2018, from 8:00am to 4:00pm, and an alternate date #2 of Saturday September 29, 2018, from 8:00am to 4:00pm.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 17th day of July 2017.

Mary Canesi, RMC, Municipal Clerk



MUNICIPAL CLERK'S OFFICE ♦ 1600 SHORE ROAD, NORTHFIELD NJ 08225 ♦ 609-641-2832

CHARITABLE ROADWAY SOLICITATION APPLICATION

The City of Northfield shall permit charitable organizations, as defined in Section 3 of P.L. 1994, c. 16 (N.J.S.A. 45:17A-20), to solicit contributions on the roadways and highways located in the City of Northfield, except those roadways and highways owned, controlled and maintained by the State of New Jersey, between April 1st and November 30th in accordance with the provisions contained herein. This article is promulgated pursuant to N.J.S.A. 39:4-60, as amended by P.L. 1997, Chapter 82, approved April 30, 1997.

Name of organization: City of Northfield Volunteer Fire Company #1
Address of organization: 1475 Burton Ave, Northfield, NJ, 08225
Contact person at organization: Martin Pepelk
Contact person address: 1475 Burton Ave, Northfield, NJ, 08225
Contact person telephone #: _____ Alternate #: N/A
Contact person Email address: m.pepelk@cityofnorthfield.org
Purpose of funds to be collected: Maintaining Building, grounds, training

INDIVIDUAL RESPONSIBLE FOR FUNDS COLLECTED

Name: Martin Pepelk
Address: 1475 Burton Ave, Northfield, NJ, 08225
Telephone #: _____ Alternate: N/A
Email address: m.pepelk@cityofnorthfield.org

LOCATION, DATES AND TIMES (LIMITED TO 9:00 AM – 4:00 PM)

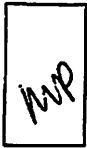
Location: Tilton Rd., Shore Rd, Mill Rd
Date: 09/22/18 Time: 9:00 AM - 4:00 PM
Alternate Date #1: 09/23/18 Time: 9:00 AM - 4:00 PM
Alternate Date #2: 09/29/18 Time: 9:00 AM - 4:00 PM

Name / contact # for coin drop Supervisor who will be on location for the duration of the event:

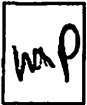
Name: Martin Pepelk Mobile Phone #: _____

REQUIRED DOCUMENTATION

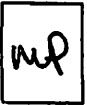
Initial each box, at left, to indicate that requested documents are attached prior to submission of application



Copy of State Charitable Organization Registration letter / certificate as evidence of tax exempt status. To apply for or check your charitable organization number, you may contact the NJ Division of Consumer Affairs Charitable Registration Hotline at 973-504-6215.



Certificate of Insurance evidencing general liability insurance coverage in the minimum amount of \$1,000,000 naming the City of Northfield as an additional insured



Hold harmless and indemnification agreement between the organization and the City of Northfield on the form provided by the City of Northfield



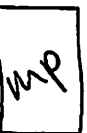
Map showing the location of the event and the names of the intersection / road(s) affected by the solicitation. Map must contain an identifying legend and must display the following:

- i. Location of existing traffic control signals and/or signs.
- ii. Proposed location of any and all cones / barriers / solicitation signs.
- iii. Any and all known or expected safety hazards.



Sketch of the traffic control plan

Approval by the Atlantic County Board of Chosen Freeholders is required following Municipal Approval. You must file an application with Atlantic County at least thirty (30) days prior to your scheduled event. Contact the Freeholders' Office by telephone at 609-645-5928 or by visiting their website at: http://www.atlantic-county.org/documents/freeholders/roadway_solicitation_application_packet.pdf



YOUR INITIALS IN THIS BOX INDICATE YOU HAVE READ AND UNDERSTAND that the written approval from Atlantic County for the organization's charitable roadway solicitation MUST BE PROVIDED to the City of Northfield Municipal Clerk upon receipt.

I have read and understand in its entirety City of Northfield Ordinance No. 7-2017, and agree to abide by the terms set forth therein in making this application:

Organization Representative Name:

Martin Poppek

Organization Representative Signature:

Martin Poppek

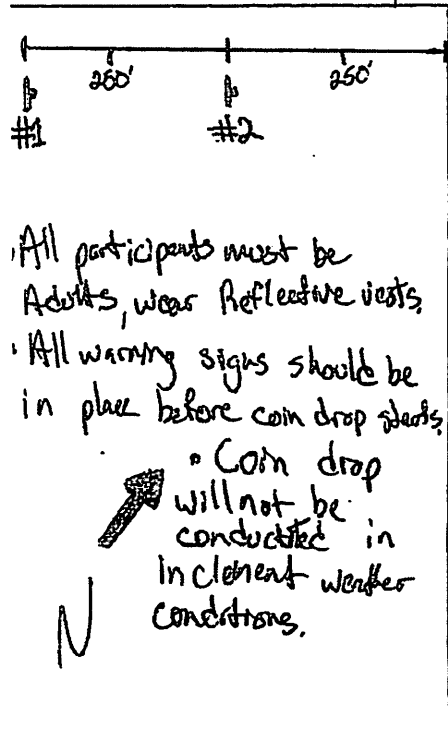
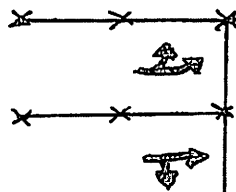
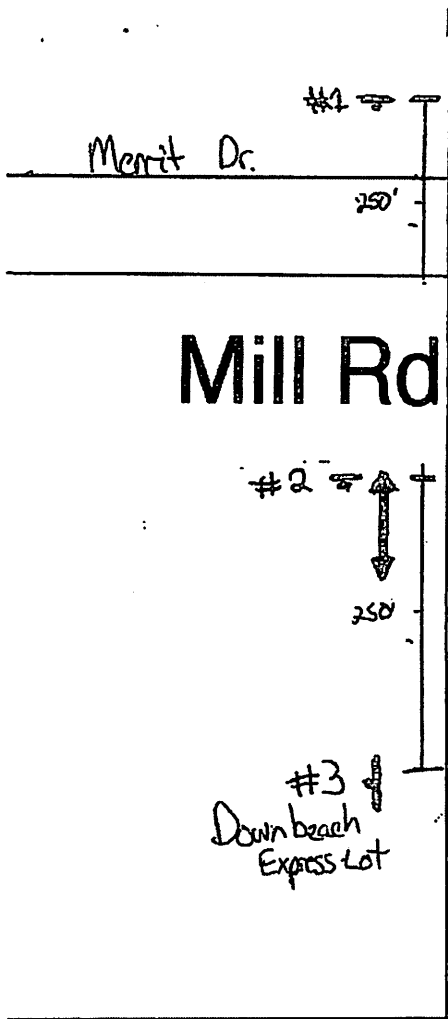
Date:

07/13/2018

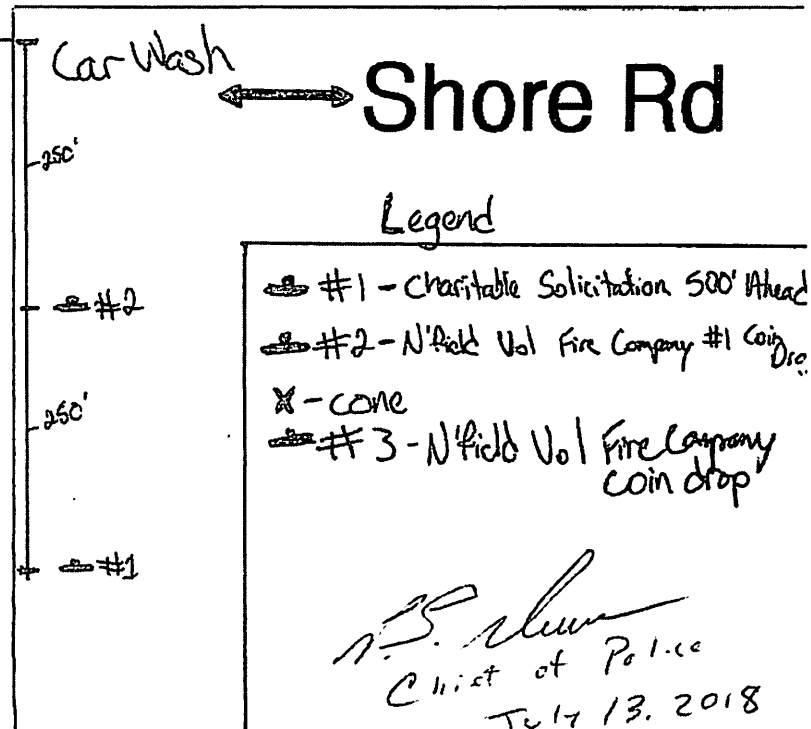
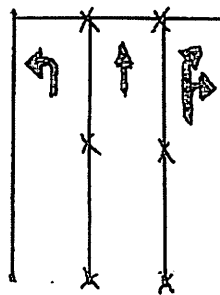
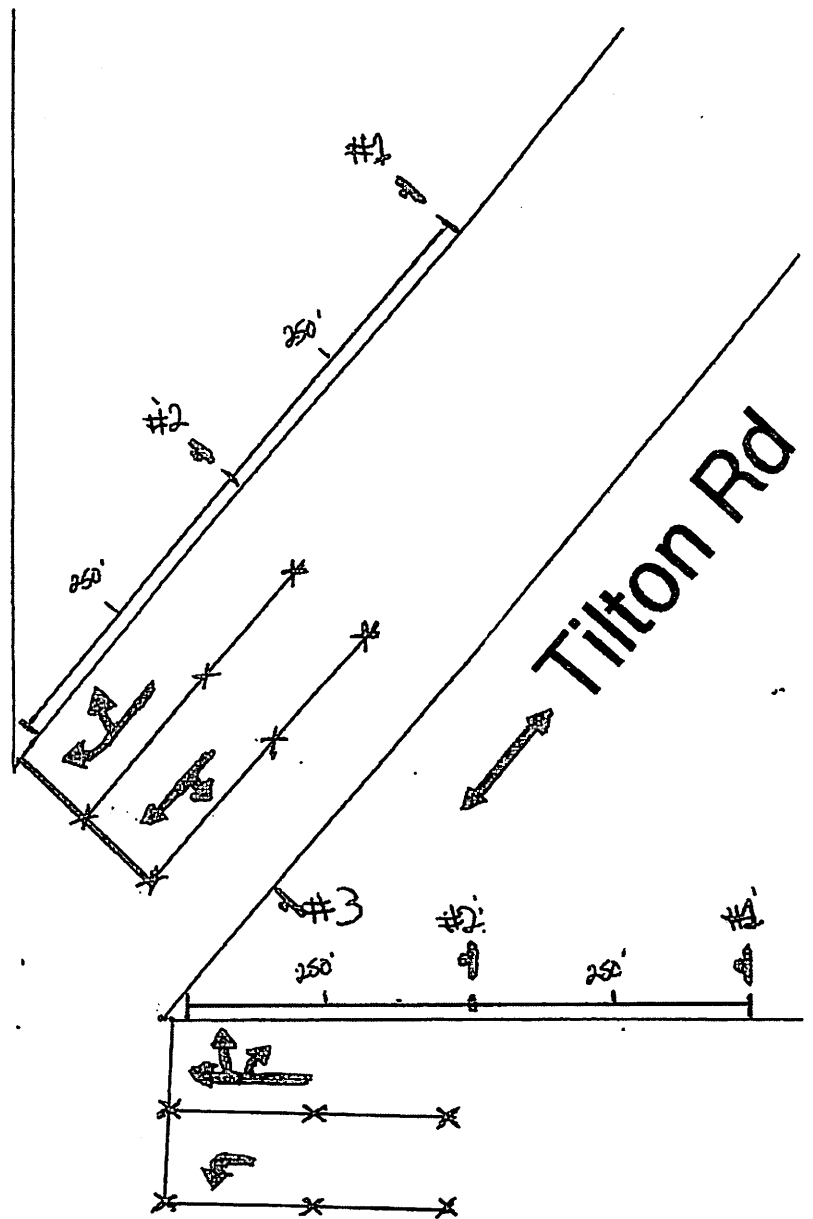
RESTRICTIONS **

****for a full list of restrictions refer to City of Northfield Ordinance No. 7-2017**

- No charitable organization shall conduct solicitation activities on a municipal roadway, nor on any state highway.
- **Application must be submitted to the Municipal Clerk at least 90 days prior to the scheduled solicitation event.**
- Failure to include any information requested herein, or failure to include and or complete information and or documentation requested shall subject the application to rejection.
- The frequency of charitable roadway solicitation events shall be limited as follows:
 - A maximum of three (3) total roadway solicitation events shall be permitted during any calendar year.
 - The solicitation event shall be a maximum of one day which shall not be on a holiday or a holiday weekend.
 - No single organization shall be granted approvals for solicitations on more than two occasions per year (January through December).
 - Only one solicitation location per occasion.
 - Only one charitable roadway solicitation event shall be permitted per day throughout the City of Northfield.
- **Solicitation activities shall be undertaken by persons age 18 or older.**
- A minimum of six (6) participants must be in attendance and working at all times during each solicitation event and must wear reflective safety vests in accordance with New Jersey Department of Transportation standards.
- Solicitations may only occur at controlled intersections and shall not stop or impede the flow of traffic. Traffic shall be stopped before solicitation may occur and solicitation shall cease while traffic is moving. Soliciting organizations shall not use a flagman.
- No assistance will be rendered by the City of Northfield or any of its departments or employees including but not limited to the Northfield Police Department in terms of traffic control, signage, provision of cones, reflective vests, equipment or personnel. Applicant must supply their own materials, equipment and personnel.
- Solicitation signs shall be constructed of wood or other stable material and be no smaller than 3' high and 2' wide and no larger than 4' high and 3' wide. All solicitation signs must be removed immediately upon completion of the solicitation event.
- The soliciting organizations shall place two warning signs, the first of which shall indicate "charitable solicitation 500 feet ahead" and a second sign following which shall identify the organization conducting the solicitation. Signage shall comply with all requirements contained in N.J.A.C. 16:40-6.1.



All participants must be Adults, wear Reflective vests.
 All warning signs should be in place before coin drop starts.
 • Coin drop will not be conducted in inclement weather conditions.



Shore Rd

Legend

- #1 - Charitable Solicitation 500' Ahead
- #2 - N'Field Vol Fire Company #1 Coin Drop
- x - cone
- #3 - N'Field Vol Fire Company Coin drop

N. B. Shaw
 Chief of Police
 July 13, 2018



MUNICIPAL CLERK'S OFFICE – 1600 SHORE ROAD, NORTHFIELD NJ 08225 – 609-641-2832

INDEMNITY AND HOLD HARMLESS AGREEMENT

City of Northfield Vol. Fire Company #1 hereafter Organization, agrees to indemnify and hold harmless the City of Northfield and/or the Atlantic County Municipal Joint Insurance Fund, and their agents and/or employees from and against all claims, damages, losses, and expenses, including reasonable attorney's fees in case it shall be necessary to file an action arising out of performance of the work herein which is (1) for bodily injury, illness or death, or for property damage, including loss of use; and (2) caused in whole or in part by negligent act or omission, or that of a subcontractor of Organization or that of anyone employed by them or for whose acts contractor or subcontractor may be liable.

This indemnification and agreement shall apply in all instances whether the City of Northfield and/or the Atlantic County Municipal Joint Insurance Fund is made a direct party to the initial action or claim or is subsequently made a party to the action by third party in pleading or is made a party to a collateral action arising in whole or in part from any of the issues emanating from the original cause of action or claim.

Description of Event: Coin drop Fundraiser

Date of Event: 09/22/18 - 09/23/18 - 09/29/18

Signature of Organization Representative: [Signature]

Printed Name of Representative: Martin Pappas

Title within Organization: Lieutenant

Date: 07/02/18

Subscribed and sworn to before me this 2 day of July, 2018.

[Signature]
Eric Stenkus

Notary Public Commission Expiration Date

[Seal] Attorney at Law
State of NJ

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 141-2018**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12
REGARDING LITIGATION AND MATTERS FALLING WITHIN THE
ATTORNEY CLIENT PRIVILEGE REQUIRING CONFIDENTIALITY**

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to potential and/or anticipated litigation and matters falling within the attorney client privilege requiring confidentiality.

WHEREAS, the purpose of this meeting is to provide privileged and confidential legal advice with regard to Mount Laurel litigation.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 17th day of July, 2018.

Mary Canesi, RMC, Municipal Clerk