

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JULY 28, 2015**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL: Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

7PM RESOLUTION

134-2015 A Resolution of the Council for the City of Northfield to Posthumously Promote Officer Martin Peary to the Title of "Honorary Sergeant" of the Northfield Police Department

PRESENTATION OF SERGEANT'S BADGE

PRESENTATION OF CERTIFICATES OF ACHIEVEMENT

- Mainland Regional High School Boys' Varsity South Jersey Group 3 Champions

APPROVAL OF MINUTES – June 23, 2015, July 9, 2015

COMMITTEE REPORTS

Councilman Perri - Insurance and Safety, Sewer Inter Local, Planning Board, Senior Citizens

Councilman O'Neill - Fire Department/EMS, Court/Violations, FAN, Library, Economic Development, Shared Services

Councilman Piergiovanni - Chamber of Commerce, Municipal Alliance

Councilman Dewees - Buildings/Grounds, Birch Grove, Public Works, Little League/Babe Ruth, Northfield School

Councilman Murray - Finance/Collections, Inspections/Engineering, Veterans Park, County/State

Councilman Lischin - Technology, Cultural Committee, Mainland Regional, Green Team

Council President Travagline

MAYOR'S REPORT

CITY ENGINEER'S REPORT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 135-2015**

**SEPARATION OF EMPLOYMENT BIRCH GROVE PARK SEASONAL
GROUNDS KEEPER**

WHEREAS, City Council approved the appointment of Thomas Velez as a Seasonal Grounds Keeper for Birch Grove Park on May 12, 2015 and;

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby memorialize the separation of employment for Thomas Velez, Seasonal Grounds Keeper effective June 26, 2015.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 28th day of July, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 136-2015**

**AUTHORIZING AWARD OF PROFESSIONAL SERVICES CONTRACT
FOR CONTINUING DISCLOSURE AGENT SERVICES AND
INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD**

WHEREAS, there exists within the City of Northfield the need for the appointment of a Continuing Disclosure Agent and Independent Registered Municipal Advisor of Record; and

WHEREAS, funds are available for this purpose; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ as the Continuing Disclosure Agent for the City of Northfield, for the 2015 fiscal year, for the sum of \$650.00. The Agreement is attached as "Exhibit A".

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 28th day of July, 2015.

Mary Canesi, RMC, Municipal Clerk

**AGREEMENT
for
CONTINUING DISCLOSURE AGENT SERVICES
and
INDEPENDENT REGISTERED MUNICIPAL ADVISOR of RECORD**

THIS AGREEMENT, made and entered into on this ____ day of _____, 2015 (“Agreement”) by and between the City of Northfield, 1600 Shore Road, Northfield, NJ 08225 (hereinafter referred to as the “Bond Issuer”), and Phoenix Advisors, LLC (“Phoenix Advisors”), 4 West Park Street, Bordentown, NJ 08505.

WITNESSETH:

WHEREAS, the Bond Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements (“CDA’s”) in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, but for the execution of the CDA’s, the underwriter of such bonds would be prohibited from purchasing the bonds of the Bond Issuer; and

WHEREAS, in order to ascertain its compliance with various CDA’s executed in conjunction with the issuance of bonds, the Bond Issuer must codify the requirements stipulated in those various CDA’s and compare those requirements with its filings and correct any deficiencies; and

WHEREAS, new rules and regulations promulgated by the Securities & Exchange Commission (“SEC”) restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA’s and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under the SEC regulations and has heretofore been appointed by the Bond Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Bond Issuer.

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND, HEREBY AGREE AS FOLLOWS:

Section 1. Phoenix Advisors will perform, inter alia, the tasks as described in the scope of services summarized in Exhibit I and II attached hereto.

Section 2. The Bond Issuer will compensate Phoenix Advisors for services provided in accordance with this agreement, as more particularly set forth below:

Continuing Disclosure Agent Service:

\$650 – All inclusive fee (for up to three (3) outstanding issues), plus \$100 for each additional outstanding issue, if any, for which filings are required.

Independent Registered Municipal Advisor of Record

There is **no fee** charged by Phoenix Advisors for being designated as your Independent Registered Municipal Advisor (IRMA). As your IRMA, we will be available to answer questions and provide preliminary project and financing analyses for you.

Should you chose to have Phoenix Advisors involved in a debt issuance or to undertake an in-depth evaluation of a proposal or project, perform a consultant service, or assist with a rating agency presentation, a separate engagement proposal will be provided for your acceptance and approval. Our goal is to be available to you and to add value when you need our expertise.

Section 3. This Agreement, as to the Continuing Disclosure Agent and Municipal Advisor of record, shall be in effect through the Bond Issuer's fiscal year-end and is subject to annual reappointment.

Section 4. This Agreement may be terminated by the Bond Issuer or Phoenix Advisors, upon giving thirty (30) days prior written notice.


Section 5. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the Bond Issuer and Phoenix Advisors have caused this Agreement to be duly executed by their authorized representatives as of the day and year first above written.

City of Northfield

By: _____
Name & Title:

PHOENIX ADVISORS, LLC

By:  _____

David B. Thompson, CEO

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 137-2015**

**RESOLUTION ENDORSING THE CITY OF NORTHFIELD'S
APPLICATION FOR GRANT FUNDS FROM THE
NATIONAL RECREATIONAL TRAILS PROGRAM**

WHEREAS, the Federal Highway Administration has established a “National Recreational Trails Program” which is a part of the Safe, Accountable, Flexible, Efficient Transportation Equity Act. New Jersey's program is administered by the NJDEP Office of Natural Lands Management in the Division of Parks and Forestry; and

WHEREAS, the Federal Highway Administration has established a National Recreational Trails Program to provide grants to municipalities for the development of trails and trail facilities; and

WHEREAS, the Office of Natural Lands Management has established general criteria along with an application format for applying for grant funds; and

WHEREAS, the City of Northfield has identified the following project which meets the goals and objectives of the National Recreational Trails Program:

Birch Grove Park Hiking Trails

NOW, THEREFORE, BE IT RESOLVED THAT the Common Council of the City of Northfield has reviewed the application package, and hereby approves and ratifies the application submitted by the City Engineer for the Birch Grove Park Hiking Trails.

BE IT FURTHER RESOLVED, that the City of Northfield shall lawfully fulfill and abide by the obligations and conditions set forth in the application.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 28th day of July, 2015.

Mary Canesi, RMC, Municipal Clerk

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
GREEN ACRES PROGRAM



2015 RECREATIONAL TRAILS PROGRAM
GRANT APPLICATION

Applicant:	City Of Northfield				
Project Name:	Birch Grove Park Hiking Trails				
Contact person					
Salutation:	Ms.				
Name:	Mary Canesi				
Title:	City Clerk				
Address:	1600 Shore Road				
City:	Northfield	State:	NJ	ZIP:	08225
Telephone:	(609) 641-2832	Extension:			
Fax:	(609) 646-7175				
Email:	MCanesi@cityofnorthfield.org				
Employer FID number:	<i>(Press F1 for help)</i>				
Financial information					
Chief Financial Officer:	Dawn Stollenweck , Chief Financial Officer				
Fiscal Year End Date:	December 31	Accounting records method:	accrual		
Applicant Type					
<input type="checkbox"/>	Federal Agency	<input type="checkbox"/>	State Agency		
<input type="checkbox"/>	County Government	<input checked="" type="checkbox"/>	Municipal Government		
<input type="checkbox"/>	Nonprofit Organization				
Project location					
Municipality:	Northfield	Tax block/lot(s):	16.01/8 <i>(Press F1 for help)</i>		
County:	Atlantic	US Congressional District:	New Jersey		
Land classification: <i>(check all that apply)</i>					
<input checked="" type="checkbox"/>	Public	<input type="checkbox"/>	Private with easement	<input type="checkbox"/>	Private anticipating easement/lease
Target dates for implementation: <i>(estimated)</i>		Project start date	October 15, 2015		
		Project completion date	December 15, 2015		

Project Summary:

Please provide a very brief summary (no more than 200 words) of what the project will accomplish and the proposed use of grant funds, specifying facilities to be improved/constructed, equipment to be purchased (along with intended use), and the length of trail to be constructed. This section must be filled in but will not be used for project ranking purposes - please submit a full project description in the last section of the application.

Project will accomplish repairing, cleaning, maintain (i.e. removal off fallen dead trees), providing additional signs and repair/clean exercise workout fixture stations (i.e. sit up blanks, pull up bars, steps) along the existng trails. The project also includes expanding and incorporating about 1.5 miles of existing park maintenance / access driveway into a mountain bicycling trail. Currently bicycling is not allowed at the park and this convert an existng access driveway to allow mountain biking. As part of changing this access driveway certain improvments and additional signs are required to allow mountain bicycling to certain areas but restrict from hiking trails and other areas for saftey purposes. The hiking trail will also be expanded by linking existng hiking trails with a new walking bridge.

Project cost: <i>(maximum grant for non-motorized projects is \$24,000)</i>	TOTAL BUDGET	FEDERAL (grant)	GRANTEE (match)
A. Personnel Costs / Salaries	6,000.00	0.00	6,000.00
B. Consultants and Subcontractors	0.00	0.00	0.00
C. Recreational Trail Development Costs <i>(provide basic list - a more detailed budget will be requested if grant is awarded)</i>			
▪ Maintenance and restoration of existing recreational trails	3,000.00	3,000.00	0.00
▪ Additional signs for hiking/bike trails and workout stations	2,000.00	2,000.00	0.00
▪ Repair, clean and outside fitness workout fixtures stations	1,500.00	1,500.00	0.00
▪ Dead tree and vegetation removal along trail	3,500.00	3,500.00	0.00
▪ Walking bridge	14,000.00	14,000.00	0.00
D. Audit <i>(required for \$100,000 or more in federal grant expenditures)</i>	0.00	0.00	0.00
TOTAL PROJECT COST:	30,000.00	24,000.00	6,000.00

Project purpose: *(check all that apply)*

Trail project linkage	<input checked="" type="checkbox"/> Links to population center <input checked="" type="checkbox"/> Links to other trails <input checked="" type="checkbox"/> Links to other trails and population centers	
Length of proposed trail or trail system to be improved/created	<input type="checkbox"/> less than ½ mile <input type="checkbox"/> ½ - 3 miles <input checked="" type="checkbox"/> 3 - 5 miles <input type="checkbox"/> 5 or more miles	
Partners involved in completing project	<input type="checkbox"/> 1 partner <i>(specify first partner here)</i> <input type="checkbox"/> 2 partners <i>(specify second partner here)</i> <i>(Organizations, volunteer groups,</i> <input type="checkbox"/> 3 partners <i>(specify third partner here)</i> <i>agency partners, etc.)</i> <input type="checkbox"/> 4 partners <i>(specify fourth partner here)</i>	
Trail restoration, creation, and designation	<input checked="" type="checkbox"/> Project provides for the restoration of an existing trail <input type="checkbox"/> Project creates a new trail or section of trail <input checked="" type="checkbox"/> Improves an unofficial trail and includes it in agency's official trail system <input type="checkbox"/> Improves an unofficial trail, creates new section, and includes in agency's official trail system	
Relation to the NJ Trails System	<input type="checkbox"/> Trail in the project connects to trail(s) within NJ Trails System <input type="checkbox"/> Trail in the project is included in the NJ Trails System <i>(Press F1 for list of trails in the NJ Trails System - make note of trail in project description field)</i>	
Multiple uses	<input checked="" type="checkbox"/> Hiking <input checked="" type="checkbox"/> Bicycling <input type="checkbox"/> Horseback riding	<input type="checkbox"/> Cross country skiing <input type="checkbox"/> Barrier-free <i>(Press F1 for description)</i> <input type="checkbox"/> Aquatic
Municipality	<input checked="" type="checkbox"/> Urbanized area <input type="checkbox"/> Urban Aid Community <i>(Press F1 for link to complete list of Urban Aid Communities)</i>	
Trail links	<input checked="" type="checkbox"/> Project area links/provides access to some cultural/historical feature(s) <input checked="" type="checkbox"/> Project area located in significant viewshed <i>(describe cultural/historical feature(s) and/or viewshed in project description field)</i>	
Disabled access	<input checked="" type="checkbox"/> Some accessibility improvement <input type="checkbox"/> Entire project area is ADA accessible	

Innovativeness	<input type="checkbox"/> Innovative use/design/development <i>(describe innovative features of project in project description field)</i>
Previous awards	<input checked="" type="checkbox"/> Project did NOT receive a Recreational Trails Program Grant in a prior funding round
Importance	<input type="checkbox"/> Project is necessary for erosion control <input checked="" type="checkbox"/> Project is necessary for maintenance <input type="checkbox"/> Project is necessary for endangered/threatened species protection <input type="checkbox"/> Other <i>(describe here)</i>
Trail improvements provided by project	<input checked="" type="checkbox"/> Signage <input type="checkbox"/> Interpretation <input type="checkbox"/> Ease of entry
Compatibility	<input checked="" type="checkbox"/> Project is compatible with the landscape and surrounding land/trail use
Applicant prior performance	<input type="checkbox"/> Prior approved project cancelled <input type="checkbox"/> Prior approved project completed
Regional impact	<input checked="" type="checkbox"/> Project has a regional impact <i>(project benefits multiple counties/municipalities)</i>
Resource sharing	<input checked="" type="checkbox"/> Project allows for sharing of resources/equipment between a number of sites or entities <i>(list all entities that will have access to resources and equipment and describe anticipated sharing here)</i>
Blue trails	<input checked="" type="checkbox"/> Project is physically contiguous and provides direct access to a lake, canal, navigable river, or other coastal waterbody
New applicant	<input checked="" type="checkbox"/> Applicant has never received a Recreational Trails Program grant before
Re-application	<input type="checkbox"/> Applicant applied for this grant for the same project in a previous year <i>(If this is applicable, please do not re-submit any additional documentation)</i>

Length of trail uses:

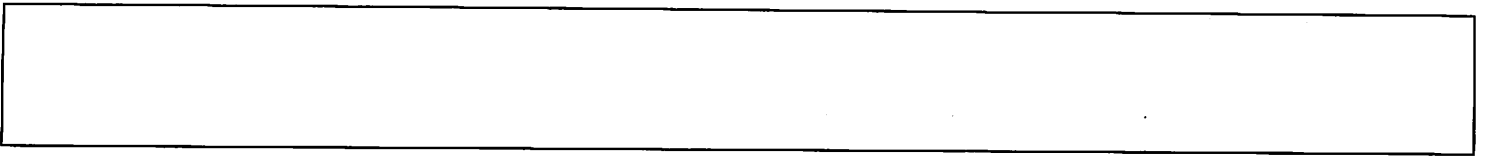
(Include all uses that apply with the length of trail miles affected, to the nearest ½ mile.)

Hiking	1.5	Skating	0.0
Bicycling	1.5	Cross-country skiing	0.0
Equestrian	0.0	Motorized recreation	0.0
Fitness	0.5	Aquatic activity	0.0
Barrier-free /sensory	0.0(Press F1 for help)		

Project Description:

Describe purpose of the project, work to be performed, design and materials to be used, and plan for ongoing maintenance of funded equipment, facilities and the trail once the project is complete. This should be a more detailed/comprehensive description than the project summary. Applicant must include statements regarding the presence of endangered and threatened species within the project area, and presence of sites on the National and State Registers of Historic Places. The field will expand as you type.

Project includes clearing or removing brush and dead trees along the existing trails. The areas of improvements are to areas already cleared such as paths and access driveways. The repair of existing workout fixture stations, power washing and improvement to them as needed with additional signs or other as needed. A wooden walking bridge over an area un-accessible to hiking will be included to expanding/link existing hiking trails. The remainder of the project includes signage to designate hiking versus bicycling trails areas to separate the two areas for safety.



*****PLEASE NOTE*****

**INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED.
APPLICATIONS MUST BE RECEIVED VIA EMAIL IN WORD FORMAT BY APRIL 30, 2015.**

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 138-2015**

**ANNUAL APPOINTMENT - COLLECTOR OF SEWERAGE REVENUE
AND SEARCH OFFICER**

IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield, County of Atlantic, State of New Jersey, that the following appointment is hereby made, confirmed and ratified:

Effective July 1, 2015- December 31, 2015:

Collector of Sewerage Revenue and Search Officer – Michele L. Kirstsos, CTC

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 28th day of July, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 139-2015**

AMENDING URBAN COUNTY PROGRAM AGREEMENT

WHEREAS, Atlantic County was notified by letter dated October 27, 2000, from the United States Department of Housing and Urban Development (hereafter "HUD") announcing that the County of Atlantic qualified to receive a Formula Allocation for the Community Development Block Grant Program (hereafter the "Urban County Program") for the fiscal year 2001, 2002 and 2003; and

WHEREAS, it is necessary to provide documentation to HUD every three years to re-qualify the Urban County (hereafter "County") to continue to receive a formula allocation for the next three federal fiscal years; and

WHEREAS, it is necessary for the County to submit the qualifying documentation to HUD by July 24, 2015 to re-qualify for Fiscal Years 2016, 2017 and 2018; and

WHEREAS, in order to participate with the County in the Urban County Program for these years it is necessary for the Local Government to enter into a Cooperation Agreement with the County and other local governments; and

WHEREAS, the Local Government may not apply for grants or appropriations under the Small Cities or State CDBG Programs for the fiscal years during the period in which it participates in the Urban County CDBG Program, and

WHEREAS, the City of Northfield desires to join with the County in the Urban County program; and

WHEREAS, the Interlocal Services Act NJSA 40:8A-1 et seq. Authorizes counties and municipalities to enter into agreements for the provision of joint services; and

WHEREAS, the execution of the Cooperation Agreement does not require the Local Government to expend municipal funds;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield

1. The Mayor and Clerk are hereby authorized and directed to execute the attached amendment to the Cooperation Agreement with the County, and other local governments, in substantially the

following form with such minor changes as may be required by HUD.

2. This amendment along with Cooperation Agreement shall be effective for the remaining year of the Urban County Qualification period (Federal fiscal years beginning October 1, 2016, October 1, 2017 and October 1, 2018) and shall be automatically renewed for participation in successive three year qualification periods unless the County or the City of Northfield provides written notice it elects not to participate for a new qualification period.
3. HUD requires that this Cooperation Agreement may have to be amended to incorporate changes necessary to comply with federal requirements for future qualification periods. Failure to comply will void the automatic renewal for such qualification period.
4. All resolution or parts of resolutions inconsistent with this Resolution are hereby repealed to the extent of their inconsistency.
5. The Clerk is hereby directed to provide a certified copy of this Resolution together with the annexed Cooperation Agreement, duly executed, to the County executive.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 28th day of July, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 140-2015**

**AUTHORIZING THE AWARD OF CONTRACT WITHOUT PUBLIC
ADVERTISEMENT FOR BIDS TO JAMES SHIPPEN GENERAL
CONSTRUCTION**

WHEREAS, the City of Northfield has a need to have electrical work performed pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *1* year; and

WHEREAS, James Shippen General Construction, has completed and submitted a Business Entity Disclosure Certification which certifies that James Shippen General Construction has not made any reportable contributions to a political or candidate committee in the City of Northfield in the previous one year, and that the contract will prohibit James Shippen General Construction from making any reportable contributions through the term of the contract, and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Northfield authorizes the Chief Financial Officer to enter into a contract with James Shippen General Construction, as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

I, Mary Canesi, Municipal Clerk, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the City Council of Northfield, held this 28th July, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 141- 2015**

**A RESOLUTION OF CITY OF NORTHFIELD, COUNTY OF ATLANTIC,
AUTHORIZING THE TAX COLLECTOR TO ESTABLISH A GRACE
PERIOD**

WHEREAS, R.S. 54:4-67 authorized and permits a municipality to set a grace period of when a tax would be considered delinquent not to exceed 10 days;

WHEREAS, the tax rate was not received in time to meet the statutory mailing and due dates, the grace period for the third quarter of 2015, will be extended to twenty five days from the date of certified mailing to meet the statutory requirements as per N.J.S.A. 54:4-66.3d;

NOW, THEREFORE, BE IT RESOLVED that the governing body hereby establishes the following grace period for taxes due for the 2015/2016 billing:

1. Effective upon passage of this resolution the grace period for the third quarter taxes will be extended to twenty five days from the date of certified mailing after which interest will accrue from August 1, 2015.
2. The governing body authorizes the maximum grace period (10 days) for the remaining quarters in the 2015/2016 billing after which interest will accrue from the statutory due dates.

BE IT FURTHER RESOLVED that interest shall be charged in accordance with the provisions as set further in Resolution No. 18-2015 for any payments received after the grace period.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 28th day of July, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 142-2015**

**ACKNOWLEDGING RETIREMENT OF CINDY RUFFO, TAX
COLLECTOR**

WHEREAS, City Council approved the hiring of Cindy Ruffo commencing May 10, 1999; and

WHEREAS, Cindy Ruffo submitted a letter of retirement with an effective date of July 1, 2015.

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby memorialize the acknowledgement of the retirement of Cindy Ruffo from the position of Tax Collector effective July 1, 2015.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 28th day of July, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 143-2015**

**AUTHORIZING THE EXECUTION OF AN INTER-LOCAL
AGREEMENT FOR SEWER MAINTENANCE WITH THE CITY OF
LINWOOD**

WHEREAS, the Northfield/Linwood Joint Sewer Committee has functioned to provide supervision and maintenance for the sewer systems of both municipalities; and

WHEREAS, the Mayor and Council of the City of Northfield are desirous of continuing the functions of said Committee according to the terms of the Contract between the two municipalities, attached herein as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Northfield that the Mayor and Municipal Clerk be and are hereby duly authorized, empowered and directed to execute a Contract and Agreement on behalf of the City of Northfield Mayor and Municipal Clerk of the City of Linwood to continue the functions of Northfield/Linwood Joint Sewer Committee to provide the administration and maintenance of said sewer systems.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 28th, day of July 2015.

Mary Canesi, RMC, Municipal Clerk

CONTRACT

THIS AGREEMENT effective the 1st day of January, 2016, by and between the CITY OF NORTHFIELD, a Municipal Corporation of the State of New Jersey, hereinafter called "Northfield" and the CITY OF LINWOOD, a Municipal Corporation of the State of New Jersey, hereinafter called "Linwood";

WITNESSETH, that the parties hereto for the purpose of continuing an established Municipal Inter-Local Committee for the purpose of providing for the joint maintenance of the Northfield and Linwood sanitary sewerage systems, agree as follows:

(1) In accordance with the Ordinances heretofore adopted by each party pursuant to the Inter-Local Services Act (N.J.S.A. 40:8A-1, et seq.), there is hereby established and created a Municipal Inter-Local Sewerage Committee between the City of Northfield and the City of Linwood to be known as "Northfield-Linwood Joint Sewerage Committee"; hereinafter cited as "The Committee". Subject to the provisions of N.J.S.A. 40:8A-1, et seq., the municipal enabling ordinances and the terms and provisions of this Contract said Committee shall serve and function as an autonomous unit.

(2) The Committee shall consist of five (5) members as follows, which members shall serve without compensation:

- (a) The Mayor of either municipality which membership shall be on an alternating basis every two calendar years. The Mayor shall serve as Chairman of the Committee during the two years that he or she serves on the Committee. During the calendar years 2016 and 2017 the Mayor of the City of Northfield shall serve as Chairman.
- (b) The Sewerage Chairman from each Municipality.
- (c) One (1) member of the Common Council of each municipality to be selected by each respective Council at the annual Reorganization Meeting.

(3) The Committee is authorized to hire such full-time and part-time employees, consistent with all Federal, State and Municipal laws and regulations as are necessary to fulfill the purposes of this Contract with the advice and consent of respective Councils, including by description but not limitation, the following:

- (a) Sewerage Superintendent;
- (b) Mechanic and Laborer;
- (c) Required clerical personnel.

(4) All members of the Committee shall be voting members. The Committee shall comply with the provisions of the Open Public Meetings Act of 1975 and the affirmative vote of at least three (3) members shall be necessary for any official action to be taken by the Committee, provided, however, that at least one

member of each municipality shall be present.

(5) Pursuant to N.J.S.A. 40A:65-7(a)(3), the estimated costs for services performed by the committee for the period beginning January 1, 2016 and terminating December 31, 2017 shall not exceed the amount of One Hundred Eighty Seven Thousand (\$ 187,000.00) Dollars per calendar year. The City of Linwood shall be responsible for a fifty (50.0%) per cent share and the City of Northfield shall be responsible for a fifty (50.0%) per cent share of any actual costs incurred. Furthermore, periodic payments shall be made as set forth in paragraph 8.

(5) The City of Northfield shall administer the wages or compensation and all other employment benefits including health insurance, clothing allowance and cell phone/pager allowance of the employees of the Committee. The City of Linwood shall be responsible for its fifty (50.0%) per cent share of these benefits as well as its fifty (50.0%) percent share of retirement benefits through the Public Employees Retirement System for the aforementioned employees.

(6) Each of the parties hereto shall appropriate annually in their municipal budgets and contribute a sum of money for the purpose of defraying the salaries, wages and other expenses of the Committee in proportion with their obligations under Paragraph (5) aforesaid. More specifically, those obligations shall be apportioned fifty (50.0%) per cent for Linwood and fifty (50.0%) for Northfield, unless otherwise provided herein. In addition, the City of Linwood shall make payments to the City of Northfield as follows:

- (a) Administrative fees equal to 10% of the monthly amount billed to the City of Linwood by the City of Northfield to be added to and paid with each monthly bill;
- (b) In addition to current Linwood sewer rate per each of the thirty-one homes, the sum of Nine Hundred and Thirty (\$930.00) Dollars which represents Thirty (\$30.00) Dollars per each of the thirty-one homes in Linwood, (as listed on Exhibit "A") that currently utilize the Northfield sewer system. One half of this amount shall be billed each January and July of each calendar year, on the monthly billing.

(8) The City of Northfield shall submit vouchers to the City of Linwood on a monthly basis.

(9) All ordinary repairs of the lines shall be made by the Committee. Any extraordinary repairs shall be the responsibility of the municipality in which the repair location is situate and shall be borne by the municipality. Ordinary repairs are herein defined as normal, day-to-day general maintenance repair. All parts and materials required to be purchased in order to service the system of the respective municipality shall be paid for by that respective municipality on an invoice cost basis.

(10) The Committee shall be responsible for the maintenance and servicing of the pumping stations, mainline and sewerage collection system below the ground located within the public right-of-way of the respective municipality to a point one foot inside the curb line of the respective municipalities.

(11) All capital items, including equipment purchased by the Committee shall be titled in the name of the Committee and ownership shall vest in said Committee. No purchase of capital items in excess of Five Hundred (\$500.00) Dollars shall be made by the Committee without the advice and consent of the Common Council of both Municipalities. Should any purchased capital items be liquidated, sold or transferred, the net proceeds from said transaction shall inure to the respective parties in accordance with the percentage of contribution by each party to the Committee during the calendar year preceding the transaction.

(12) The annual audit of the books and records of the Committee shall be performed by the Auditor of the City of Northfield.

(13) This Contract shall be enforceable and commence on the 1st day of January, 2016. The Contract shall continue to be in full force and effect until December 31, 2017 unless sooner terminated as hereinafter set forth. Hereafter, all contracts shall be negotiated for a term of two (2) years.

(14) For purposes of billing between the respective Municipalities, this Contract shall be effective January 1, 2016 and shall continue until December 31, 2017.

(15) Any party hereto may withdraw from the terms of this Contract provided that said party gives written notice of its intent to withdraw to the other party at least six (6) months in advance, provided, however, that notice of termination in a particular year must be given prior to July 1, of the respective year, since this Contract may only terminate on December 31, of a particular year, it being the intention of the respective Municipalities not to permit this Contract to be terminated other than at the end of a particular year.

IN WITNESS WHEREOF, the parties have hereto caused these presents to be executed by their respective Mayor and their corporate seals affixed by their respective Municipal Clerks the day and year first above written.

Mary Canesi, RMC
Municipal Clerk

Erland Chau, Mayor
City of Northfield

Leigh Ann Napoli, RMC
Municipal Clerk

BY: _____
Richard L. DePamphilis, III
Mayor
City of Linwood

EXHIBIT "A"

2273 Burroughs Avenue
2275 Burroughs Avenue
2277 Burroughs Avenue

1 Lake Drive
2 Lake Drive
4 Lake Drive
6 Lake Drive
8 Lake Drive
9 Lake Drive
10 Lake Drive
12 Lake Drive
14 Lake Drive
15 Lake Drive
16 Lake Drive

1 Park Road

5 Park Road

1 Gail Avenue

2 Gail Avenue

100 Carol Avenue

101 Carol Avenue
102 Carol Avenue
104 Carol Avenue
105 Carol Avenue
106 Carol Avenue
107 Carol Avenue
108 Carol Avenue
109 Carol Avenue
110 Carol Avenue
111 Carol Avenue
112 Carol Avenue
115 Carol Avenue

TOTAL = 31 X 30 = \$930.00

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 144-2015**

**AMENDING RESOLUTION NO. 113-2015, EXTENDING THE DATES
FOR A PREVIOUSLY APPROVED APPLICATION FOR USE OF
FACILITIES**

WHEREAS, on June 23, 2015, the Common Council of the City of Northfield did approve Resolution No. 113-2015, approving an Application for Use of Facilities presented by Northfield Little League for the use of the baseball fields, softball fields, Northfield Little League snack bar and the football snack bar for a Girls 9/10 State Softball Tournament for July 29, 2015 through August 1, 2015; and

WHEREAS, the applicant has requested that the event dates be extended, from July 29, 2015 through August 3, 2015; and

WHEREAS, the President of Northfield Little League has advised that the fields are available on the requested dates.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Northfield hereby approves the amended Application for Use of Facilities presented by Northfield Little League for the available dates stated above, subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 28th day of July, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 145-2015**

RELEASE OF ESCROW MONIES FROM THE PLANNING BOARD

WHEREAS, the Planning Board of the City of Northfield has recommended to the Governing Body to return remaining inspection escrow monies to the following applicant:

<u>BL</u>	<u>LOT(s)</u>	<u>PROPERTY</u>	<u>PAYABLE/MAIL TO</u>	<u>AMOUNT</u>
95	36 & 37	1501 Zion Road	AT&T Mobility & Subsidiaries Attn: Ms. Donna Greenhalgh One AT&T Way, Room 3C221G Bedminster, NJ 07921	\$ 500.00

Robin Atlas, Planning Board Secretary

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 28th day of July, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 146-2015**

**TO AUTHORIZE LIQUOR LICENSE RENEWAL
FOR THE YEAR 2015-2016**

WHEREAS, an application was submitted by Northfield Liquors LLC to the state of New Jersey Division of Alcoholic Beverage Control for a the 2015-2016 renewal of a Plenary Retail Consumption liquor license; and

WHEREAS, the Alcoholic Beverage Retail Licensee Clearance Certificate has been received from the State of New Jersey Division of Taxation and a copy is on file in the office of the Municipal Clerk.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield that license number 0118-44-004-001 shall be granted to Northfield Liquors LLC effective July 1, 2015 through June 30, 2016.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 28th day of July 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 147-2015**

A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12b(4), REGARDING CONTRACT NEGOTIATIONS BETWEEN THE CITY OF NORTHFIELD AND THE NORTHFIELD PROFESSIONAL FIREFIGHTER'S ASSOCIATION, LOCAL NO. 2364

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4), specifically, the contract negotiations between the City of Northfield and the Northfield Professional Firefighter's Association, Local No. 2364.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a special meeting of the City Council of Northfield, held this 28th day of July, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 148-2015**

**A RESOLUTION APPROVING AN AGREEMENT BETWEEN
THE CITY OF NORTHFIELD AND NORTHFIELD PROFESSIONAL
FIRE FIGHTERS ASSOCIATION, LOCAL NO. 2364, EFFECTIVE
JANUARY 1, 2015 THROUGH DECEMBER 31, 2019**

WHEREAS, the existing Agreement between the City of Northfield, Atlantic County, New Jersey and Northfield Professional Fire Fighters Association, Local No. 2364, expired December 31, 2014; and

WHEREAS, negotiations have been ongoing with respect to a new Contract; and

WHEREAS, the parties have agreed to the terms and conditions of an Agreement to be effective January 1, 2015 through December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield, County of Atlantic and State of New Jersey, that the terms and conditions of an Agreement with the Northfield Professional Fire Fighters Association, Local No. 2364, effective January 1, 2015, through December 31, 2019 are hereby adopted, a copy of said Agreement being attached to this Resolution.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the said Agreement on behalf of the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 28th day of July 2015.

Mary Canesi, RMC, Municipal Clerk