

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JUNE 23, 2015**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL: Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

7:00PM PRESENTATION OF RETIREMENT CLOCK TO CINDY RUFFO

7:30PM PRESENTATION OF CERTIFICATES:

- MISS JULY 4TH – Molly Lawlor
- CITIZEN OF THE YEAR – Elaine St. John
- NORTHFIELD'S 1ST BABY – Hailey Ann Lomberg
 - BORN January 8th to parents Drew and Kelly Lomberg

APPROVAL OF MINUTES – May 26, 2015

COMMITTEE REPORTS

Councilman Perri - Insurance and Safety, Sewer Inter Local, Planning Board, Senior Citizens

Councilman O'Neill - Fire Department/EMS, Court/Violations, FAN, Library, Economic Development, Shared Services

Councilman Piergiovanni - Chamber of Commerce, Municipal Alliance

Councilman Dewees - Buildings/Grounds, Birch Grove, Public Works, Little League/Babe Ruth, Northfield School

Councilman Murray - Finance/Collections, Inspections/Engineering, Veterans Park, County/State

Councilman Lischin - Technology, Cultural Committee, Mainland Regional, Green Team

Council President Travagline

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JUNE 23, 2015**

RESOLUTIONS

- 108-2015 Authorization to Create a Municipal Lien for Property Maintenance Costs
- 109-2015 Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed with Certain Projects, Reconstruction of Bay Drive
- 110-2015 Governing Body Certification of the Annual Audit
- 111-2015 Resolution of Support for the Northfield Community School's Green Team and Sustainable Schools Program
- 112-2015 To Authorize Liquor License Renewal for the Year 2015-2016
- 113-2015 To Approve an Application for Use of Facilities
- 114-2015 Resolution Inserting an Item of Revenue in the 2015 Budget, Cops in Shops
- 115-2015 Resolution Inserting an Item of Revenue in the 2015 Budget, Clean Communities
- 116-2015 Resolution Inserting An Item of Revenue in the 2015 Budget, Alcohol Education
- 117-2015 To Hire a Full-Time Tax Collector
- 118-2015 Appoint Michele L. Kirtsos as Deputy Registrar of Vital Statistics
- 119-2015 Appoint Robin Atlas as Registrar of Vital Statistics
- 120-2015 Appointment of Lauren Crooks as Safety Coordinator and Wellness Coordinator
- 121-2015 A Resolution to Authorize the Appointment of Patrolman Gaetano DiMarco to Detective of the Detective Bureau within the Northfield Police Department
- 122-2015 A Resolution to Authorize the Appointment of Patrolman Geoffrey Bentz to Detective of the Detective Bureau within the Northfield Police Department
- 123-2015 A Resolution to Authorize the Reassignment of William Ward to Duty Patrol within the Northfield Police Department
- 124-2015 Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed with a Sewer Study
- 125-2015 Authorization to Apply for an Atlantic County Improvement Authority Commercial Redevelopment Grant – Shore Road
- 126-2015 Authorization to Apply for an Atlantic County Improvement Authority Commercial Redevelopment Grant – Tilton Road
- 127-2015 Authorization to Apply for an Atlantic County Improvement Authority Commercial Redevelopment Grant – Tilton Road Between Rt 9 & Northfield Avenue
- 128-2015 Requesting Additional Community Development Block Grant Funding from the Atlantic County Improvement Authority
- 129-2015 Approval of Specifications and Authorization to Proceed with Public Bidding for Broad Street Phase III Project in the City of Northfield
- 130-2015 A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12B(4), Regarding Contract Negotiations for 9-1-1 Dispatch Services
- 131-2015 A Resolution Providing For An Executive Session Not Open To The Public In Accordance With The Provisions Of The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12B(4), Regarding The Sewer Interlocal

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JUNE 23, 2015**

ORDINANCES

15-2015 Bond Ordinance Appropriating One Million Six Hundred Sixty-Five Thousand Dollars (\$1,665,000) And Authorizing The Issuance Of One Million Five Hundred Eighty-One Thousand Seven Hundred Fifty Dollars (\$1,581,750) In Bonds Or Notes Of The City Of Northfield For Various Improvements Or Purposes Authorized To Be Undertaken By The City Of Northfield, In The County Of Atlantic, New Jersey
*2nd Reading/Public Hearing/Final Adoption
Published in the Press of AC 6/27/2015*

PAYMENT OF BILLS \$ 2,353,501.52

MEETING NOTICES

| | | |
|--------------|-----------------------|--|
| City Council | July 28 TH | 6:00pm Work Session Regular Session Immediately Following |
|--------------|-----------------------|--|

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 108-2015**

**AUTHORIZATION TO CREATE MUNICIPAL LIENS
FOR PROPERTY MAINTENANCE COSTS**

WHEREAS, the City of Northfield Zoning Officer sent one certified and one plain notice to the owners of the following properties in the City of Northfield who were found to be in violation of Article II, Chapter 268-6 of the City of Northfield Municipal Code, concerning Property Maintenance:

Block 178 Lot 31
Block 14 Lot 10.04
Block 54 Lot 2

WHEREAS, no action was taken by the owners to correct the violations at the properties; and

WHEREAS, the Public Works Department of the City of Northfield was instructed by the Zoning Officer to remedy the violations and submit the associated costs of bringing the properties into compliance with the Article II, Chapter 268-6 of the City of Northfield Municipal Code, concerning Property Maintenance; and

WHEREAS, the Manager of the Public Works Department of the City of Northfield submitted bills in the amounts below:

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the City of Northfield authorizes the creation of liens as follows to pay for the cleanup of the properties listed, in the amounts as stated:

| <u>Lien#</u> | <u>Bl/Lot</u> | <u>Owner's Name</u> | <u>Property Address</u> | <u>Amount</u> |
|---------------------|----------------------|----------------------------|--------------------------------|----------------------|
| G150001 | 178/31 | Susan Morton | 414 Shore Road | \$347.14 |
| G150002 | 14/10.04 | Samantha Lombardi | 2028 Sutton Avenue | \$276.40 |
| G140003 | 54/2 | Mary Sibson | 501 Maple Avenue | \$276.40 |

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 109-2015**

**AUTHORIZING SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING
ENGINEERS TO PROCEED WITH CERTAIN PROJECTS
RECONSTRUCTION OF BAY DRIVE**

WHEREAS, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, City Council has deemed it appropriate to authorize the expenditure of these monies as follows:

| <u>Project Description</u> | <u>Estimated Purchase Order Amount</u> |
|--|--|
| Engineering Services - Surveying, Engineering, And Construction Inspection Services for: | |
| Reconstruction of Bay Drive (FY2015 NJDOT Local Aid Grant) | \$37,565.00 |
| | |
| Total | \$ 37,565.00 |

WHEREAS, Certification of Availability of Funds has been received from the Chief Finance Officer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that this Project is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 110-2015**

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the City Council of the City of Northfield, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 111-2015**

**RESOLUTION OF SUPPORT FOR THE
NORTHFIELD COMMUNITY SCHOOL'S
GREEN TEAM AND SUSTAINABLE SCHOOLS PROGRAM**

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and;

WHEREAS, The Northfield City Council seeks to support the school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

THEREFORE, The Northfield City Council supports the Northfield Community Schools Green Team and Sustainable School Program

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 112-2015**

**TO AUTHORIZE LIQUOR LICENSE RENEWAL
FOR THE YEAR 2015-2016**

WHEREAS, an application was submitted by LGM Enterprises, Inc., to the state of New Jersey Division of Alcoholic Beverage Control for a the 2015-2016 renewal of a Plenary Retail Consumption liquor license; and

WHEREAS, the Alcoholic Beverage Retail Licensee Clearance Certificate has been received from the State of New Jersey Division of Taxation and a copy is on file in the office of the Municipal Clerk.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield that license number 0118-33-001-002 shall be granted to LGM Enterprises, Inc. effective July 1, 2015 through June 30, 2016.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of June 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 113-2015**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Northfield Little League has requested use of the baseball fields, softball fields, Northfield Little League snack bar and the football snack bar for a Girls 9/10 State Softball Tournament; and

WHEREAS, the event dates are July 29th through August 1st, 2015 from the hours of 8am until 11pm; and

WHEREAS, the President of Northfield Little League has advised that the fields are available on the requested dates.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Northfield Little League for the available dates stated above, subject to the full execution of the Use of Facilities Agreement, and **compliance with its terms and conditions**, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

CITY OF NORTHFIELD
Application for Use of Facilities

APPLICANT: Northfield Little League

ADDRESS: Burton Ave, Northfield NJ 08225

ADDRESS: _____

Person Responsible:

Name: Jason Yard Title: President

Address: 700 Hollywood Dr, Northfield NJ 08225

Telephone: (H) _____ (C) ~~XXXXXXXXXXXX~~ (W) _____

The Applicant requests the use of the facilities listed below:

Name and Location of Facility(ies): Softball and Baseball fields,
NL snack bar and FAU snack bar

For the following purpose:

Girls 9/10 softball state tournament

on the following date(s): July 29th - Aug 1st
(State the Purpose)

Specify the hours of use: From: 8 AM To: 11 PM

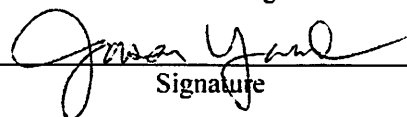
Number of people to attend: 150 - 250

Will juveniles be present? Yes No If Yes, what ages? 9 and 10 year-olds
If juveniles will be present, the Applicant must submit the names, addresses, and telephone numbers of chaperones prior to the event.

Will alcoholic beverages be served? Yes No If Yes, who will be serving the alcohol?

If Yes, attach a copy of the liquor license and liquor liability policy of insurance.
 Attached

Applicant has received a copy of the City of Northfield Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement.

APPLICANT:  DATE: 6-10-2015
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

**CITY OF NORTHFIELD, NJ
RESOLUTION 114-2015**

**RESOLUTION INSERTING AN ITEM OF REVENUE
IN THE 2015 BUDGET**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$1,600 Cops in Shops Grant from the State of New Jersey, Department of Law & Public Safety, Division of Alcoholic Beverage Control and wishes to amend its 2015 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2015:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State of New Jersey

Department of Law & Public Safety, Division of Alcoholic Beverage Control

Cops in Shops Grant

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$1,600.00 is hereby appropriated under the caption of:

General Appropriations

a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey

Department of Law & Public Safety
Division of Alcoholic Beverage Control
Cops in Shops Grant

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mayor, Erland Chau

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION 115-2015**

**RESOLUTION INSERTING AN ITEM OF REVENUE IN THE 2015
BUDGET**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$19,354.02 Grant from the State of New Jersey, Department of Environmental Protection, Clean Communities Grant and wishes to amend its 2015 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2015:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior, Written Consent of the Director of Local Government Services:

State of New Jersey

Department of Environmental Protection
Clean Communities Grant

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$19,354.02 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private
Program Off-Set by Revenues:

State of New Jersey

Department of Environmental Protection
Clean Communities Grant

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mayor, Erland Chau

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION 116-2015**

**RESOLUTION INSERTING AN ITEM OF REVENUE IN THE 2015
BUDGET**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$1,149.20 Grant from the NJ Administrative Office of the Courts and wishes to amend its 2015 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2015:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State of New Jersey

Administrative Office of the Courts

2014 Alcohol Education, Rehabilitation and Enforcement Fund

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$1,149.20 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey

Administrative Office of the Courts

2014 Alcohol Education, Rehabilitation and Enforcement Fund

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mayor, Erland Chau

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 117-2015**

TO HIRE A FULL-TIME TAX COLLECTOR

WHEREAS, the need exists to fill the position of Tax Collector; and

WHEREAS, having first been satisfied that the applicant has the necessary qualifications required for the position, Certified Financial Officer Dawn Stollenwerk and Councilman Clifford Murray recommended that Michele L. Kirtsos be appointed as Tax Collector in accordance with the provisions of NJSA 40A: 9-142.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that Michele L. Kirtsos be appointed as Tax Collector, effective July 1, 2015, and subject to understanding and completion of the following:

1. Compliance with the Policies and Procedures of the City
2. Satisfactory results of Background Check
3. Satisfactory results of Physical Examination
4. Probation period 90 days from date of hire
5. Eligible for Medical, Dental, Optical insurance as generally provided
6. Union position, in accordance with the Government Worker's Union, Local 410 for Supervisory Employees, Collective Bargaining Agreement
7. Eligible for participation in Deferred Compensation plan
8. Ability to be bonded under an individual Surety Bond

IT IS FURTHER RESOLVED by the Council of the City of Northfield that the appointment of Michele L. Kirtsos is hereby approved.

IT IS FURTHER RESOLVED that compensation for Michele Kirtsos shall be based on an annual salary of \$50,000. Said salary shall be separately set forth in the Municipal Salary Ordinance.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 23rd day of June 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 118-2015**

**APPOINT MICHELE KIRTOS AS DEPUTY REGISTRAR OF
VITAL STATISTICS**

WHEREAS, the Governing body wishes to appoint Michele L. Kirstos to the position of Deputy Registrar of Vital Statistics for the City of Northfield, County of Atlantic, as per N.J.S.A. 26:8-11 through 26:8-22.

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Northfield, that Michele L. Kirstos be appointed Deputy Registrar of Vital Statistics term expiring December 31, 2015.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be filed with the New Jersey State Department of Health and Senior Services, Vital Statistics Registration, P.O. Box 370, Trenton, New Jersey 08625-0370.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 119-2015**

APPOINT ROBIN ATLAS AS REGISTRAR OF VITAL STATISTICS

WHEREAS, the Governing body wishes to appoint Robin Atlas to the position of Registrar of Vital Statistics for the City of Northfield, County of Atlantic as per N.J.S.A. 26:8-11 through 26:8-22.

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Northfield, that Robin Atlas-Clinton be appointed to the position of Registrar of Vital Statistics for an unexpired term ending December 31, 2015.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be filed with the New Jersey State Department of Health and Senior Services, Vital Statistics Registration, P.O. Box 370, Trenton, New Jersey 08625-0370.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 120-2015**

SAFETY AND HEALTH COMMITTEE APPOINTMENTS

BE IT RESOLVED by the Governing Body of the City of Northfield, County of Atlantic, state of New Jersey, that vacant positions on the Safety and Health Committee be filled as follows:

Safety Coordinator
Wellness Coordinator

Lauren William Crooks
Lauren William Crooks

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 121-2015**

**A RESOLUTION TO AUTHORIZE THE APPOINTMENT OF
PATROLMAN GAETANO DIMARCO TO DETECTIVE OF THE
DETECTIVE BUREAU WITHIN THE NORTHFIELD POLICE
DEPARTMENT**

WHEREAS, the need exists to make a permanent appointment to the Detective Bureau of the Northfield Police Department, in accordance with Chapter 61 of the City of Northfield Municipal Code; and

WHEREAS, the appointment of Gaetano DiMarco was recommended by Acting Chief of Police Paul Newman, and Mayor Erland Chau, effective June 1, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Northfield that the appointment of Gaetano DiMarco to Detective in the Detective Bureau within the Northfield Police Department, effective June 1, 2015, is hereby confirmed and approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 122-2015**

**A RESOLUTION TO AUTHORIZE THE APPOINTMENT OF
PATROLMAN GEOFFREY BENTZ TO DETECTIVE OF THE
DETECTIVE BUREAU WITHIN THE NORTHFIELD POLICE
DEPARTMENT**

WHEREAS, the need exists to make a permanent appointment to the Detective Bureau of the Northfield Police Department, in accordance with Chapter 61 of the City of Northfield Municipal Code; and

WHEREAS, the appointment of Geoffrey Bentz was recommended by Acting Chief of Police Paul Newman, and Mayor Erland Chau, effective June 29, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Northfield that the appointment of Geoffrey Bentz to Detective in the Detective Bureau within the Northfield Police Department, effective June 29, 2015, is hereby confirmed and approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 123-2015**

**A RESOLUTION TO AUTHORIZE THE REASSIGNMENT OF
WILLIAM WARD TO DUTY PATROL WITHIN THE NORTHFIELD
POLICE DEPARTMENT**

WHEREAS, the need exists to make a permanent reassignment to the Duty Patrol Unit of the Northfield Police Department, in accordance with Chapter 61 of the City of Northfield Municipal Code; and

WHEREAS, the appointment of William Ward was recommended by Acting Chief of Police Paul Newman, and Mayor Erland Chau, effective June 29, 2015.

NOW, THEREOF, BE IT RESOLVED by the Governing Body of the City of Northfield that the reassignment of William Ward to Duty Patrol within the Northfield Police Department, effective June 29, 2015, is hereby confirmed and approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 124-2015**

**AUTHORIZING SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING
ENGINEERS TO PROCEED WITH SEWER STUDY**

WHEREAS, Max Gurwicz and Sons (“MGS”) is the owner of the property located in the Commercial-Multi-Family Zone (C-MF Zone) known as Block 17, Lots 4 and 7-12 located generally in the area of Cresson, Walnut and Burton Avenues and Tilton Road in the City of Northfield.

WHEREAS, it is currently anticipated that the aforesaid property will be developed as a multifamily inclusionary development of up to 265 total units, forty (40) of which will be reserved for affordable households.

WHEREAS, as part of the approval process for the aforesaid development, MGS has requested that the City Engineer for the City of Northfield conduct a study of the portions of the sewer system affected by the proposed MGS development.

WHEREAS, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC has proposed to do the following:

1. Determine the existing flow rates (using NJDEP flow rates) for the complete sewer service area and calculate the proposed additional flows for the MGS project.
2. Test the existing pumps to determine the applicable pump station capacity.
3. Determine if the applicable wet well has the ability to accept additional capacity.
4. Determine if the applicable pump(s) can handle additional flows and quantify the flow if additional capacity is available.
5. Determine the need for any necessary upgrades to the applicable existing pump(s) to increase the overall capacity of the pump station.
6. Coordinate with the Northfield Sewer Department and City representatives for the final approval, testing and recommendations.

WHEREAS, it is anticipated this study and testing will cost approximately \$7,500, which sum MGS has agreed to pay via an Escrow Account to be established and maintained in the City of Northfield after payment by MGS.

WHEREAS, City Council has deemed it appropriate to authorize the City Engineer to proceed as set forth above upon the complete satisfaction of the following conditions by MGS (“Conditions”):

1. MGS shall execute the Escrow Agreement attached hereto as Exhibit "A"; and

2. MGS shall deposit the sum of \$7,500 with the City of Northfield pursuant to the Escrow Agreement attached hereto as Exhibit "A";
3. The filing of any and all required applications with the City of Northfield Sewer Department and the payment of any required application fees.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that City Engineer is permitted to proceed as set forth above only upon the complete satisfaction of the Conditions.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

ESCROW AGREEMENT

THIS ESCROW AGREEMENT, dated as of June ____, 2015, between THE CITY OF NORTHFIELD, a municipal corporation of the State of New Jersey, County of Atlantic, having an address at 1600 Shore Road, Northfield NJ 08225, (hereinafter the “City” or “Northfield”); and MAX GURWICZ & SONS, INC., a New Jersey limited partnership, having an address at 331 Tilton Road, Northfield NJ 08225 (hereinafter “MGS”).

WITNESSETH:

WHEREAS, MGS is the owner of the property located in the Commercial-Multi-Family Zone (C-MF Zone) known as Block 17, Lots 4 and 7-12 located generally in the area of Cresson, Walnut and Burton Avenues and Tilton Road in the City of Northfield.

WHEREAS, it is currently anticipated that the aforesaid property will be developed as a multifamily inclusionary development of up to 265 total units, forty (40) of which will be reserved for affordable households.

WHEREAS, as part of the approval process for the aforesaid development, MGS has requested that the City Engineer for the City of Northfield conduct a study of the portions of the sewer system affected by the proposed MGS development (“Sewer Study”).

WHEREAS, in preparation of the Sewer Study, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC, the City Engineer for the City of Northfield has proposed to do the following:

1. Determine the existing flow rates (using NJDEP flow rates) for the complete sewer service area and calculate the proposed additional flows for the MGS project.
2. Test the existing pumps to determine the applicable pump station capacity.
3. Determine if the applicable wet well has the ability to accept additional capacity.

4. Determine if the applicable pump(s) can handle additional flows and quantify the flow if additional capacity is available.

5. Determine the need for any necessary upgrades to the applicable existing pump(s) to increase the overall capacity of the pump station.

6. Coordinate with the Northfield Sewer Department and City representatives for the final approval, testing and recommendations.

WHEREAS, it is anticipated that this study and testing will cost approximately \$7,500, which sum MGS has agreed to pay via an Escrow Account to be established and maintained in the City of Northfield upon payment by MGS.

WHEREAS, any additional coordination, meetings and requested deviations from the scope of services set forth above may vary the cost of the Sewer Study (i.e. exceed \$7,500) which, if needed, will be performed at the City Engineer's hourly rate of \$85 per hour. In this event, MGS has agreed to pay said hourly rate and agrees to supplement the Escrow with an additional deposit on demand of the City of Northfield.

WHEREAS, by way of Resolution, the City Council has deemed it appropriate to authorize the City Engineer to proceed as set forth above upon the complete satisfaction of the following conditions by MGS ("Conditions"):

1. MGS' execution of this Escrow Agreement; and
2. MGS' deposit of the sum of \$7,500 with the City of Northfield pursuant to this Escrow Agreement;
3. The filing of any and all required applications with the City of Northfield Sewer Department and the payment of any required application fees.

NOW, THEREFORE, consideration of the mutual covenants herein, the parties hereto, intending to be legally bound hereby, agree as follows:

1. The recital clauses appearing above are hereby incorporated in this Agreement as if set forth at length.

2. MGS hereby agrees to provide the City with an amount of \$7,500 to be placed in escrow to be used for the Sewer Study. Any additional coordination, meetings and requested deviations from the scope of services set forth above may vary the cost of the Sewer Study (i.e. exceed \$7,500). If needed, this additional work will be performed at the City Engineer's hourly rate of \$85 per hour which rate MGS has agreed to pay and agrees to supplement the escrow with an additional deposit on demand of the City of Northfield.

3. The City shall have the right to utilize the escrow monies to pay its consultants fees and costs incurred in connection with the Sewer Study.

4. The City agrees to provide MGS with copies of any reports or analysis generated in connection with the Sewer Study.

5. Nothing in this Agreement is intended to obviate MGS' obligation to obtain and/or secure any and all permits or approvals from the City of Northfield, or any other local, county or State regulatory entity having jurisdiction.

6. This Agreement shall terminate and all remaining escrowed funds, if any, shall be returned to MGS and the escrow account shall be closed upon the completion of the Sewer Study.

7. This Agreement may be amended, modified, extended, superseded or canceled, and any of the terms or conditions hereof, may only be waived by a written instrument executed by MGS and the City of Northfield.

8. Failure of either Party at any time to require performance of any provision hereof shall in no manner affect the right of such Party at a later time to enforce the same.

9. All notices and other communications hereunder shall be in writing deemed to have been duly given if delivered or mailed by first class mail, postage prepaid, to the addresses as set forth above in this Agreement.

10. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

11. This Agreement contains the entire agreement between the parties hereto with respect to the subject matter herein, and there are no representations, warranties, understandings or agreements with respect to the subject matter hereof other than those expressly set herein.

12. This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument and agreement.

IN WITNESS WHEREOF, this Agreement has been duly executed by the Parties hereto
as of the date first written above.

Witness/Attest:

MAX GURWICZ & SONS, INC.

_____ By: _____

[name, title]

Dated: June __, 2015

Witness/Attest:

CITY OF NORTHFIELD

_____ By: _____

Erland Chau, Mayor

Dated: June __, 2015

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 125-2015**

**AUTHORIZATION TO APPLY FOR AN ATLANTIC COUNTY
IMPROVEMENT AUTHORITY COMMERCIAL REDEVELOPMENT
GRANT – SHORE ROAD**

WHEREAS, the Council of the City of Northfield, County of Atlantic, State of New Jersey, recognizes the need to transform underutilized and distressed areas into economically viable and productive assets for our community; and

WHEREAS, the Atlantic County Improvement Authority has established a program to offer assistance to municipalities by offering the expertise to create new and advance stalled redevelopment projects by providing up to \$50,000 worth of planning, engineering, financial and legal assistance to move these projects forward; and

WHEREAS, the Council of the City of Northfield wishes to submit a Redevelopment Grant Application, incorporated herein as Exhibit A, for the proposed project area that includes several areas along Shore Road: Block 175, Lots 21 and 23; Block 173, Lot 1; and Block 78, Lots 18-20.

NOW THEREFORE, BE IT RESOLVED, that the City of Northfield, County of Atlantic, State of New Jersey, hereby approves and ratifies the Redevelopment Grant Application prepared by the Municipal Engineer for the proposed project area that includes several areas along Shore Road: Block 175, Lots 21 and 23; Block 173, Lot 1; and Block 78, Lots 18-20.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 126-2015**

**AUTHORIZATION TO APPLY FOR AN ATLANTIC COUNTY
IMPROVEMENT AUTHORITY COMMERCIAL REDEVELOPMENT
GRANT – TILTON ROAD**

WHEREAS, the Council of the City of Northfield, County of Atlantic, State of New Jersey, recognizes the need to transform underutilized and distressed areas into economically viable and productive assets for our community; and

WHEREAS, the Atlantic County Improvement Authority has established a program to offer assistance to municipalities by offering the expertise to create new and advance stalled redevelopment projects by providing up to \$50,000 worth of planning, engineering, financial and legal assistance to move these projects forward; and

WHEREAS, the Council of the City of Northfield wishes to submit a Redevelopment Grant Application, incorporated herein as Exhibit A, for the proposed project area that includes Block 16.01, and Lot 57; Block 17, Lots 4, 7, 8, 9, 10, 11 .

NOW THEREFORE, BE IT RESOLVED, that the City of Northfield, County of Atlantic, State of New Jersey, hereby approves and ratifies the Redevelopment Grant Application prepared by the Municipal Engineer for the proposed project area that includes Block 16.01, and Lot 57; Block 17, Lots 4, 7, 8, 9, 10, 11.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 127-2015**

**AUTHORIZATION TO APPLY FOR AN ATLANTIC COUNTY
IMPROVEMENT AUTHORITY COMMERCIAL REDEVELOPMENT
GRANT – TILTON ROAD BETWEEN RT 9 & NORTHFIELD AVENUE**

WHEREAS, the Council of the City of Northfield, County of Atlantic, State of New Jersey, recognizes the need to transform underutilized and distressed areas into economically viable and productive assets for our community; and

WHEREAS, the Atlantic County Improvement Authority has established a program to offer assistance to municipalities by offering the expertise to create new and advance stalled redevelopment projects by providing up to \$50,000 worth of planning, engineering, financial and legal assistance to move these projects forward; and

WHEREAS, the Council of the City of Northfield wishes to submit a Redevelopment Grant Application, incorporated herein as Exhibit A, for the proposed project area that includes Tilton Road between Route 9 and Northfield Avenue.

NOW THEREFORE, BE IT RESOLVED, that the City of Northfield, County of Atlantic, State of New Jersey, hereby approves and ratifies the Redevelopment Grant Application prepared by the Municipal Engineer for the proposed project area that includes Tilton Road between Route 9 and Northfield Avenue.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITYOF NORTHFIELD, NJ
RESOLUTION NO. 128-2015**

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Northfield has opted to participate in the Atlantic County Community Development Block Grant (CDBG) Program for FY 2015; and

WHEREAS, as a participant, the City of Northfield expects to be allocated \$26,055.00 for Fiscal Year 2015 for the project known as ADA Improvements Birch Grove Park; and

WHEREAS, the total amount allocated to this project using funds from FY 2013, FY 2014 and FY 2015 is \$65,192.00; and

WHEREAS, in order to be allocated CDBG funds, the City of Northfield must enter into an inter local service agreement, included hereinto as Exhibit "A", with the Atlantic County Improvement Authority, the administrator of the Atlantic County CDBG Entitlement Program,

NOW, THEREFORE, BE IT RESOLVED, that the Agreement by and between the Atlantic County Improvement Authority and City of Northfield which is attached hereto, is approved and the Chief Elected Official and the Municipal Clerk are authorized to sign said agreement.

Erland Chau, Mayor

Mary Canesi, RMC, Municipal Clerk

Section 1

Part 1 General Information

Municipality: City of Northfield Municipal Federal ID #: _____

Contact Person Name and Title: Mary Canesi, City Clerk

Address: 1600 Shore Road, Northfield, NJ 08225

Phone Number: 609-641-2832 ext 125 Fax Number: 609-646-7175

Email: mcanesi@cityofnorthfield.org

Engineer

Engineer Company: SNS Consulting Engineers, LLC

Engineer Contact: Daniel F. Kwapinski, PE, PP

Address: 1425 Cantillon Blvd

Phone Number: 609-625-7400 Fax: 609-909-0253

Email: Dan@SNSCE.com

Municipal Attorney

Firm Name: The Law Offices of Kristopher J. Facenda, LLC

Attorney: 2020 New Road, Suite 2A

Address: Kristopher J. Facenda

Phone Number: 609-385-8791 Fax: _____

Email: kris@facendalaw.com

Section 2
Part 1 Project Criteria

Project Activity: Birch Grove Park Athletic Fields ADA Improvements

Site Address or Limits of Work by Major Intersections: Birch Grove Park, 1700 Avenue

Lot: 8 Block: 16.01 Census Tract Block Group: Entire City

| | |
|-------------------------------|---|
| Project Construction Costs: | \$ <u> </u> 65,192.00 <u> </u> |
| Engineering Design Costs: | \$ <u> </u> 5,888.05 <u> </u> |
| Engineering Inspection Costs: | \$ <u> </u> 4000.00 <u> </u> |
| Total Project Cost: | \$ <u> </u> 75,080.05 <u> </u> ** Attach Cost Estimate |

Amount Requesting: \$ 65,192.00

MATCH/LEVERAGING:

What other funding sources are applicable to this project?

| | | | |
|----------------------|-------------------------------------|---------------------------------|------------------------------|
| | | Approval Date | Application Date |
| Municipal | \$ <u> </u> 9,888.05 <u> </u> | <u> </u> 4/28/15 <u> </u> | Resolution 75-2015 <u> </u> |
| **State/Local Grants | \$ <u> </u> | <u> </u> | <u> </u> |
| Other (specify) | \$ <u> </u> | <u> </u> | <u> </u> |

****Identify Source of Funds; i.e. Green Acres Grant, etc.**

NOTE: Provide letters of commitment or Municipal Resolution for all funds stated above

Location: (i.e. Downtown, intersection, lakefront) * *Please provide photos of the site and surrounding buildings and attach to application as an exhibit.*

Birth Grove Park Athletic Fields

Describe the problem and the scope of work needed to address the problem. You may attach additional sheets if necessary.

This project will upgrade existing handicapped accessible areas, parking and paths within Birch Grove Park Athletic Fields. Improvements include upgrades to existing walkways, parking areas which will consist of striping, signage, upgrade existing crushed stone and gravel to level them out and provided asphalt paved parking/accessible areas. These improvements will improve and propose accessible parking areas and accessible paths to the athletic field area bleachers, restrooms and concessions areas.

Describe the service area for this activity. (i.e. *Street improvement serves the neighborhood/census block group xx; park provides recreation to residents of the entire township. Neighborhood playgrounds/tot lots serve one or more block groups*)

Birch Grove Park provides recreation to residents of the entire City of Northfield.

Section 3: ELIGIBILITY AND NATIONAL OBJECTIVE

Part I: Project Eligibility – Identify project type from the list of eligible projects cited in Section III of the Instructional Guide.

Project Type: **Public Facilities Improvements-Parking and Accessible Walkways**

Part II: National Objective – Check the option below that best qualifies your project:

Low-Mod Income Benefit:

A. Service Area for the activity has a predominantly lower income population

Census Tract **Block Group** **Low/Mod %**

 As an Exception level County, census block group areas with a low-mod population of 42.19% or more are eligible. (Please refer to your municipality’s Eligible Area Map)

 If the service area for an activity is smaller than a block group, then a survey maybe undertaken. (Survey forms must be pre-approved by HUD and require permission from the County)

B. Presumed Benefit

 x Architectural Barrier Removal – Presumed to meet a low-mod objective

 Providing a facility or service to one of the following categories of persons: Elderly persons, severely disabled, victims of domestic violence, homeless

C. Income Intake

 Activity requires income qualification on a case-by-case basis to receive benefits

Prevention /Elimination of Slums or Blight - N/A

 Demolition or Rehabilitation in a locally designated blighted area. (Demolition activities must provide proof of ownership)

 Demolition or Rehabilitation of a property that poses a public health & safety risk. (Work is limited to correcting code violations.)

Section 4

Part 1 Project Location Details

Indicate the project location and service area on the County Census Map provided or attach a more detailed location map.

See attached 2010 Census Tract and Block Group Map

If the project is in a redevelopment zone, please describe and attach plan (i.e. NPP, DOT, TE, EDI, etc).

See attached project design plan

If the proposed project is a continuation of a prior project, provide a narrative addressing the stage of the completion.

This project plan is to use funds remaining from the FY2013, FY 2014 and use the FY 2015 funds towards one large project.

Section 5

Part 1 Additional Governmental Requirements
All Projects are subject to environmental reviews.

Please respond to all of the following:

Is the project located in the 100 year flood plain? (Provide FIRM Map) Yes No

Is the project within an historic district or involve historic property? Yes No

Will project have any groundwater impacts? Yes No

Will the project require any of the permits listed below? **Indicate current status of permits****

Stream Encroachment

Wetlands

DOT

CAFRA (Coastal Area Facility Review Act
Elimination System)

NJPDES (NJ Pollutant Discharge
Elimination System)

Other required permits list below:

****Project with approved permits will receive priority ranking.**

Is the proposed project located in the Pinelands area? Yes No

If yes, will the project require any or all of the following from the Pinelands Commission?

Development Approval

Certificate of 208 Conformity

Waiver of Strict Compliance

Are there any other known impediments to the project? Explain. N/A

Certification and Official Authorization

I, Mayor Erland Chau, hereby certify that all parts of this application and all required attached documents are accurate to the best of my knowledge. I am also certifying that:

- The proposed project will not result in permanent involuntary displacement of any family, individual, business, non-profit organization or farm, or any of their personal property.
- Special assessments to recover capital costs of the proposed activity, either the CDBG funded or non-CDBG portion of costs, will not be made against properties owned and occupied by low and moderate-income persons.
- If selected to receive Community Development Block Grant, the project will be operated in accordance with all applicable laws and regulations, including the CDBG Entitlement Grant Regulations at 24 CFR Part 570, Civil Rights Acts, the Fair Housing Act and the Americans with Disabilities Act.
- I am authorized by the municipality or organization identified within to submit this application.

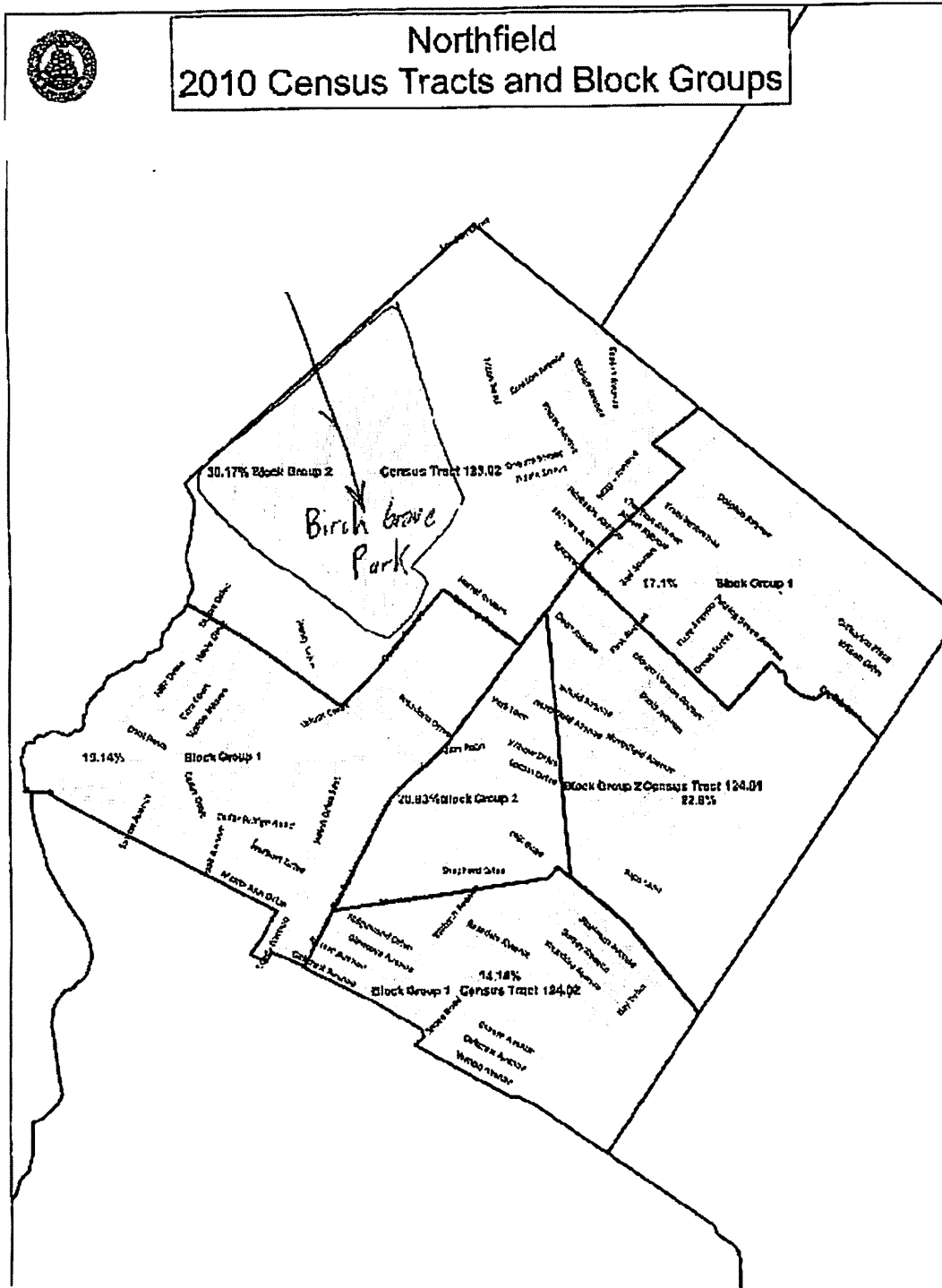
Erland Chau
Print Name of Municipal Mayor

Date

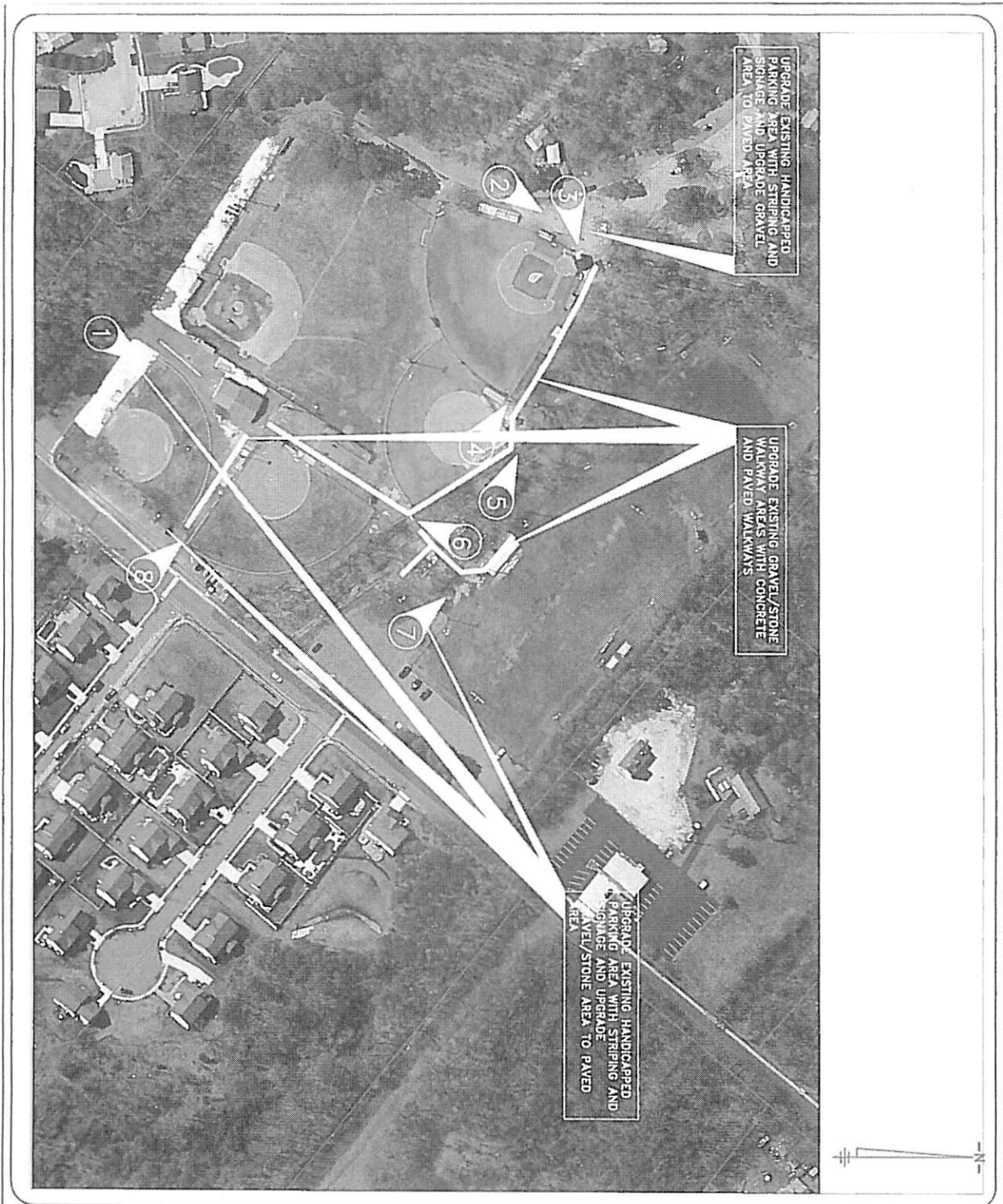
Signature of Mayor

Applicant Signature

Date







| | |
|-------------|----------|
| DATE | 3/8/14 |
| BY | DK |
| IN CHARGE | DK |
| SCALE | AS SHOWN |
| PROJECT NO. | 1 |

COBG BLOCK GRANT PLAN - FY 2014
CITY OF NORTHFIELD

BIRCH GROVE PARK
 CITY OF NORTHFIELD, NEW JERSEY

DANIEL F. KWAPINSKI
 PROFESSIONAL ENGINEER
 N.J. LICENSE NO. 44083

Daniel F. Kwapinski

3-8-14
 DATE

Schaeffler Nassar Scheidegg

CONSULTING ENGINEERS, LLC
 Surveyors • Environmentalists • Planners

1425 Cartesian Boulevard • Maple Landing • New Jersey
 Telephone: (800) 825-7400 • Fax: (800) 808-6253
 Certificate of Authorization #245428103000



Photograph #1



Photograph #2



Photograph #3



Photograph #4



Photograph #5



Photograph #6



Photograph #7



Photograph #8

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 75-2015**

**AUTHORIZING SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING
ENGINEERS TO PROCEED WITH CERTAIN PROJECTS
BIRCH GROVE PARK ATHLETIC FIELD ADA IMPROVEMENTS**

WHEREAS, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, City Council has deemed it appropriate to authorize the expenditure of these monies as follows:

| <u>Project Description</u> | <u>Estimated Purchase Order Amount</u> |
|---|--|
| Engineering Services - Surveying, Engineering, And Construction Inspection Services for: | |
| Birch Grove Park Athletic Field ADA Improvements | \$9,888.05 |
| | |
| Total | \$ 9,888.05 |

WHEREAS, Certification of Availability of Funds has been received from the Chief Finance Officer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that this Project is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 14th day of April, 2015.


Mary Canesi, RMC, Municipal Clerk

Roll Call
Aye: Dewees, Lischin, Murray, Perri, Travaglino
Nay:
Abstain:
Absent: O'Neill, Piergiovanni

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 92-2015**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO
PROCEED WITH PUBLIC BIDDING FOR ATHLETIC FIELD ADA
IMPROVEMENTS**

WHEREAS, on April 14th, 2015 Council did adopt Resolution No. 75-2015, authorizing the City Engineer to prepare the bid specifications for Athletic Field ADA Improvements at Birch Grove Park in the City of Northfield, and funds are available for this purpose; and

WHEREAS, said specifications were prepared by Dan Kwapinski, of Schaffer, Nassar, Scheidegg, Consulting Engineers, and have been reviewed by the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications are hereby approved and the City Engineer is authorized to proceed with public bidding for this project.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 28th day of April, 2015.


Mary Canesi, RMC, Municipal Clerk

Roll Call

Aye: Dewees, Lischin, Murray, Perri, Piergiovanni, Travagline

Nay:

Abstain:

Absent: O'Neill

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 129-2015**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO
PROCEED WITH PUBLIC BIDDING FOR BROAD STREET PHASE III
PROJECT IN THE CITY OF NORTHFIELD**

WHEREAS, on April 26, 2014, Council did adopt Resolution No. 151-2014, authorizing the City Engineer to prepare the bid specifications for the Broad Street Phase III Road Paving Project in the City of Northfield, and funds are available for this purpose; and

WHEREAS, said specifications were prepared by Dan Kwapinski, of Schaffer, Nassar, Scheidegg, Consulting Engineers, and have been reviewed by the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications are hereby approved and the City Engineer is authorized to proceed with public bidding for this project.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 130-2015**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS
ACT, N.J.S.A. 10:4-12b(4), REGARDING CONTRACT NEGOTIATIONS
FOR 9-1-1 DISPATCH SERVICES**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4), specifically, contract negotiations for 9-1-1 Dispatch services.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 131-2015**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS
ACT, N.J.S.A. 10:4-12b(4), REGARDING THE SEWER INTERLOCAL**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4), specifically, Sewer Interlocal.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of June, 2015.

Mary Canesi, RMC, Municipal Clerk