

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
MARCH 13, 2018**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 13, 2018.

**FLAG SALUTE**

**ROLL CALL OF COUNCIL MEMBERS:**

Korngut, Lischin, Murray, O'Neill, Perri, Travagline, Dewees

**APPROVAL OF MINUTES** – February 27, 2018

**COMMITTEE REPORTS**

**Councilman Perri** - Sewer Inter Local, Planning Board, Senior Citizens

**Councilman O'Neill** - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, Chamber of Commerce, Little League/Babe Ruth, Traffic Safety, Green Team Advisory Board

**Councilwoman Korngut** – Library, Municipal Alliance, Economic Development, Shared Services

**Councilman Murray** - Finance/Collections, Mainland Regional, Traffic Safety, Economic Development

**Councilman Lischin** – Fire Department/EMS, Technology/MRHS Channel 2, Cultural Committee, Green Team Advisory

**Councilman Travagline** – Insurance and Safety, Northfield School, FAN; Shared Services

**Council President Dewees** - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1<sup>st</sup> Street Playground, Birch Grove, Public Works, Roads, Engineering

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTION/2018 BUDGET**

**70A-2018**      Introduction of the 2018 Budget  
                 No public input on introduction  
                 *Budget Synopsis Published in the Press of AC 3/17/2018*  
                 *Public Hearing and Final Adoption: 7:30 pm 4/10/2018*

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
MARCH 13, 2018**

**RESOLUTIONS**

- 71-2018**      A Resolution Establishing Salaries for Non-Union Employees of the City of Northfield for 2018
- 72-2018**      Separation of Employment Adult School Crossing Guard
- 73-2018**      Authorizing the Tax Collector to Conduct a Tax Lien Sale
- 74-2018**      Establishing the Easter Egg Hunt at Birch Grove Park as a City Event Sponsored by the Northfield Mothers' League
- 75-2018**      To Approve an Application for Use of Facilities – 8U Sandsharks
- 76-2018**      To Approve an Application for Use of Facilities – 13U Hammerheads
- 77-2018**      To Hire Substitute Adult School Crossing Guard
- 78-2018**      A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 Regarding Litigation and Matters Falling within the Attorney Client Privilege Requiring Confidentiality – Mt Laurel Litigation

**ORDINANCE**

- 3-2018**      Bond Ordinance Appropriating Three Hundred Thousand Dollars (\$300,000) and Authorizing the Issuance of Three Hundred Thousand Dollars (\$300,000) in Bonds or Notes of the City of Northfield, County of Atlantic, New Jersey for the Rehabilitation and Upgrade of the Davis Avenue Sanitary Sewer Pump Station to be Undertaken by and within the City of Northfield, Atlantic County, New Jersey  
*Introduction / No Public Input / Published in the Press of AC 03/17/2018*  
*2<sup>nd</sup> Reading / Public Hearing / Final Consideration 03/27/2018*

**PAYMENT OF BILLS**    \$ 1,345,352.93

**MEETING NOTICES**

City Council	March 27, 2018	6pm Work Session
		Regular Session immediately following

**ADJOURNMENT**

**RESOLUTION NO. 70A-2018**

**Introduction of the 2018 Budget - SEE HARD COPY**

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of Northfield, held this 13<sup>th</sup> day of March, 2018. It will be taken up for a second reading, public hearing, and final passage at a meeting of said Council on April 10, 2018, in Council Chambers, 1600 Shore Road, Northfield, NJ 08225.

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Mary Canesi, RMC, Municipal Clerk

**RESOLUTION NO 70A-2018, ATTACHMENT****COMPUTATION OF APPROPRIATION;  
RESERVE FOR UNCOLLECTED TAXES AND  
AMOUNT TO BE RAISED BY TAXATION**

		2018	2017
Total General Appropriation		12,188,551.36	
Local School	Actual Estimate	9,994,093.62	9,798,131.00
Vocational School	Actual Estimate	-	-
Regional School	Actual Estimate	6,307,201.62	6,183,531.00
Regional High School	Actual Estimate	-	-
County tax	Actual Estimate	4,790,421.95	4,720,421.95
Library	Actual Estimate		
Total General Appropriations and Other Taxes		33,280,268.55	
Less: Total Anticipated Revenue		4,502,107.00	
Cash Required		28,778,161.55	
Amount to be raised based on		96.00% 29,977,251.61	2018
<b>Analysis:</b>			
Local School	9,994,093.62		
Vocational School	-		
Regional School	6,307,201.62		
Regional High School	-		
County	4,790,421.95		
Special District	-		
Local	8,885,534.42		
	<u>29,977,251.61</u>		
Reserve for Uncollected Taxes		<u>1,199,090.06</u>	
Total General Appropriation		12,188,551.36	
Grand Total		13,387,641.42	
Less: Total Anticipated Revenue		4,502,107.00	
Amount to be Raised		8,885,534.42	
Local Purpose	8,586,975.42		
Library	298,559.00		
Local Tax Rate	0.963	0.996	
Based on Net Valuation Taxable		<u>891,767,560</u>	

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 71-2018**

**A RESOLUTION ESTABLISHING SALARIES FOR NON-UNION  
EMPLOYEES OF THE CITY OF NORTHFIELD FOR 2018**

**BE IT RESOLVED** by the Governing Body of the City of Northfield, that the following non-union positions be compensated at an annual salary as stated below:

Assistant Chief – Volunteer	1,489.01
Business Administrator	4,000.00
Captain – Volunteer	1,151.16
Chief Financial Officer	21,000.00
Chief of Police	125,033.33
City Clerk	73,868.40
Construction Official	5,000.00
Council	8,633.00
Council President	9,392.00
Deputy Chief - Volunteer	1,926.94
Deputy Emergency Mgmt Coordinator	1,000.00
Deputy Municipal Clerk	38,547.84
Electrical Sub-Code Inspector	38.76 HR
Emergency Management Coordinator	3,500.00
Finance & Facilities Supervisor	49,224.75
Fire Chief - Volunteer	2,868.91
Fire Official	8,737.67
Fire Sub-Code Inspector	26.01 HR
Housing/Zoning Officer	43,728.89
Lt - Volunteer	488.00
Mayor	10,524.00
Municipal Judge	25,000.00
Payroll Specialist	21.52 HR
PB/ZB Secretary	8,000.00
Sewer Supervisor	3,194.40
Special Police	15.25 HR
Superintendent of Public Works	90,780.00

I, Mary Canesi, Municipal Clerk, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the City Council of Northfield, held this 13<sup>th</sup> day of March, 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 72-2018**

**SEPARATION OF EMPLOYMENT  
ADULT SCHOOL CROSSING GUARD**

**WHEREAS**, the Common Council of the City of Northfield approved the May 1, 2017 appointment of Susan Hoyos as Substitute Adult School Crossing Guard, as per Resolution 116-2017; and

**NOW THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield does hereby memorialize the separation of employment for Susan Hoyos as of January 9, 2018.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 13<sup>th</sup> day of March, 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 73-2018**

**AUTHORING THE TAX COLLECTOR  
TO CONDUCT A TAX LIEN SALE**

**WHEREAS**, the City of Northfield conducts a standard tax sale each year; and the Tax Collector is hereby authorized to hold a tax Lien Sale in the month of March, 2018.

**WHEREAS**, any taxpayer who is delinquent as of November 11 of the previous year shall be included in the standard sale; and

**WHEREAS**, to ensure full payment prior to the date of the standard tax sale, the City must know that taxes were paid in full.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Northfield, County of Atlantic and State of New Jersey that all delinquent tax payments tendered after February 1, 2018, must be paid either by certified check, money order or cash.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 13th day of March, 2018.

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Mary Canesi , RMC Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 74-2018**

**ESTABLISHING THE EASTER EGG HUNT  
AT BIRCH GROVE PARK AS A CITY EVENT  
SPONSORED BY THE NORTHFIELD MOTHERS' LEAGUE**

**WHEREAS** the Northfield Mothers' League is a non-profit group organized for the sole benefit of families residing in the City of Northfield; and

**WHEREAS**, the Northfield Mothers' League organizes and runs events throughout the City of Northfield; and

**WHEREAS**, the City of Northfield will host an annual Easter Egg Hunt at Birch Grove Park and is desirous of having the Northfield Mothers' League sponsor and manage said event on behalf of the City.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Governing Body of the City of Northfield that the annual Easter Egg Hunt at Birch Grove Park shall be sponsored and managed by the Northfield Mothers' League on behalf of the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 13<sup>th</sup> day of March 2018.

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Mary Canesi, RMC, Municipal Clerk



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 75-2018**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, Mr. Sean Sutley has properly submitted an Application for Use of Facilities requesting use of the Boys Minor League Baseball Field or Boys Farm League Field from March 18, 2018 until the first week of September 2018, Sundays only, from the hours of 10am to 2pm, no night play, subject to availability based on use by Northfield Little League teams; and

**WHEREAS**, Mr. Sean Sutley has presented this request on behalf of the South Jersey Sandsharks 8U team; and

**WHEREAS**, the President of the Northfield Little League has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Northfield Little League Baseball program.

**THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Sean Sutley subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of March, 2018.

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Mary Canesi, RMC, Municipal Clerk

Resolution 75-2018, Attachment

## CITY OF NORTHFIELD

### Application for Use of Facilities

Name and Address of Organization: 80 Sandsharks Travel Baseball Team  
605 Hazel Ave Northfield, NJ 08225

Tell Us Who You Are / Description and Purpose of Organization: Seann Suttley coach of the  
80 Sandsharks, Northfield Resident, Board Member / UP of baseball  
ALL. 80 Sandsharks is a nonprofit youth travel baseball team in NJ Area

Is the Group a Not-For-Profit Organization? ☒ Yes ☐ No

Do Participants Pay a Fee for Your Sport / Event? 8 Yes ☐ No

If Yes, How Much? \$ 250 per Person Day Season (other)

Name of Applicant / Responsible Party: Seann Suttley Title/Affiliation Coach

Home Address: 605 Hazel Ave

Telephone: (H) --- (C) (---) (W) ---

Name and Location of Facility(ies) Being Requested: Mindus Field (1700 Burton Ave)

Farm field if mindus is taken by NJ

For the Following Purpose: Gamer / Practice (NO USE of Softball Field)

**\*\*SUNDAYS ONLY**

on the Following Date(s): 3/18/18 - 9-2-18

Specify the Hours of Use: From: 1000 To: 0200

**\*NO NIGHT TIME PLAY.**

# of Participants per Date: 13 # of Participants who are Northfield Residents: 8

Will Juveniles be Present? Yes ☒ No ☐ If Yes, What Ages? 7/8 years old

Applicant **MUST** submit names, addresses, & telephone # of all coaches / chaperones along with the application

Have You Applied to Other Municipalities for Use of their Facilities for this Event? ☐ Yes ☒ No

If Yes, Name of Municipality/ies: ---

Date/s and Disposition of Request/s: ---

*Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.*

**NO ALCOHOLIC BEVERAGES PERMITTED**

APPLICANT: [Signature] DATE: 3/5/18

Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

**FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 76-2018**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, Mr. John Sheeran has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Baseball Field on the following dates subject to availability based on use:

March 7<sup>th</sup> – April 25<sup>th</sup>  
Wednesdays from 5:30pm-7:30pm  
Saturdays from 10am-11:30am

May 1<sup>st</sup> – June 20<sup>th</sup>  
Tuesdays 5:00pm-6:30pm\*  
*\*Working in conjunction with the 13 year old Northfield Babe Ruth team*

Fridays 5:00pm-6:30pm\*  
*\*Working in conjunction with the 14 year old Northfield Babe Ruth team; and*

**WHEREAS**, Mr. John Sheeran has presented this request on behalf of the South Jersey Hammerheads 13U team; and

**WHEREAS**, the President of the Northfield Babe Ruth League has advised that the field use request can be granted.

**THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. John Sheeran subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of March 2018.

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Mary Canesi, RMC, Municipal Clerk

Resolution No. 76-2018, Attachment

## CITY OF NORTHFIELD Application for Use of Facilities

Name and Address of Organization: AC Hammerheads 13U, 2026 Sutton Avenue, Northfield, NJ

Tell Us Who You Are / Description and Purpose of Organization: I am the head coach of the AC Hammerheads 13U travel team. I am also on the Field and Ground Committee for NLL. My team is a local travel baseball team. I am an active member of the Little League complex for over 10 years. Our team used the Biberuth Field last fall. I also purchased protective screening for the Biberuth Field last season. I have keys to the complex. Buildings and am familiar with all components of the complex.

Is the Group a Not-For-Profit Organization? ☒ Yes ☐ No

Do Participants Pay a Fee for Your Sport / Event? ☒ Yes ☐ No

If Yes, How Much? \$ 500 - 600 per Person Day ☒ Season (other)

Name of Applicant / Responsible Party: John Sheeran Title/Affiliation Head coach

Home Address: 2026 Sutton Avenue, Northfield, NJ 08225

Telephone: (H) \_\_\_\_\_ (C) \_\_\_\_\_ (W) \_\_\_\_\_

Name and Location of Facility(ies) Being Requested: Northfield Baseball Field - Wednesday <sup>Night</sup> + Saturday Mornings. One occasional game on Saturday morning but unlikely

For the Following Purpose: Practice one/two days a week, working around Northfield Baseball

on the Following Date(s): Beginning March 7 (weather permitting) to June 29 (requesting Wednesday Night + Saturday mornings)

Specify the Hours of Use: From: 5:30 - 7:30 (Wed) To: 10:00 - 12:00 (Saturday)

# of Participants per Date: 10 # of Participants who are Northfield Residents: 4 plus 2 coaches from Northfield

Will Juveniles be Present? Yes ☒ No ☐ If Yes, What Ages? 13

Applicant MUST submit names, addresses, & telephone # of all coaches / chaperones along with the application

Have You Applied to Other Municipalities for Use of their Facilities for this Event? ☐ Yes ☒ No

If Yes, Name of Municipality/ies: \_\_\_\_\_

Date/s and Disposition of Request/s: \_\_\_\_\_

*Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.*

**NO ALCOHOLIC BEVERAGES PERMITTED**

APPLICANT: [Signature] DATE: 2/16/18  
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION  
Not Available Wednesdays per M. Capobianca. 2/23/18 Revision Attached.

Requesting: March 7 - April 25

Wednesday (5:30 - 7:30)

Saturday (10:00am - 11:30am)

~~Also, I may work with Pat McCarthy (coach of 14-15 Babe Ruth)~~  
~~if I/we would swing a bat here or there.~~

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May 1 through June 20

Tuesday 5:00 - 6:00 working in conjunction with 13yr old Babe Ruth team.

Friday 5:00 - 6:30 working in conjunction with Pat McCarthy 14 yr old Babe Ruth team.

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Northfield Coach #2

John Sharkey

101 E. Steelman Avenue

Northfield, NJ

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 77-2018**

**TO AUTHORIZE THE HIRING OF A SUBSTITUTE  
SCHOOL CROSSING GUARD**

**WHEREAS**, the need exists within the Police Department to fill the position of substitute School Crossing Guard; and

**WHEREAS**, an application submitted by Susan Aspenberg was received; and

**WHEREAS**, after the interview, the recommendation to hire Susan Aspenberg was made by Captain of Police Steve Steinecke, and by Crossing Guard Supervisor Debbie Doherty.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Council of the City of Northfield that the hiring of Susan Aspenberg effective Wednesday, March 10, 2018, is hereby approved.

**BE IT FURTHER RESOLVED**, that compensation for the Substitute Adult School Crossing Guard shall be in accordance with the Crossing Guard Rider Agreement between the City of Northfield and Government Workers Union, Local No. 430.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 13th day of March, 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 78-2018**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT  
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS  
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12  
REGARDING LITIGATION AND MATTERS FALLING WITHIN THE  
ATTORNEY CLIENT PRIVILEGE REQUIRING CONFIDENTIALITY**

**WHEREAS**, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to potential and/or anticipated litigation and matters falling within the attorney client privilege requiring confidentiality.

**WHEREAS**, the purpose of this meeting is to provide privileged and confidential legal advice with regard to Mount Laurel litigation.

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of March, 2018.

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Mary Canesi, RMC, Municipal Clerk