

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MAY 14, 2013**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL: Carew, Dewees, O'Neill, Perri, Polistina, Travagline, Brown

VETERAN HONOREE FOR THE MONTH OF MAY - Ruth Keck-Ryon

PRESENTATION – Police Officer of the Quarter, Justin Heller

APPROVAL OF MINUTES – April 23, 2013

RESOLUTION/2013 BUDGET

87-2013 Self Exam Budget Resolution

88-2013 A Resolution of the City of Northfield, County of Atlantic, State of New Jersey, Authorizing the Reading of the Budget by Title Only

7:00 PM/ PUBLIC HEARING

Introduced as Resolution 80A-2013 on April 9, 2013

Open to the Public

80B-2013 Final Adoption of the 2013 Budget

COMMITTEE REPORTS

MAYOR'S REPORT

CITY ENGINEER'S REPORT

RESOLUTIONS

76-2013 Work Change Order No. 1 General Repairs and Construction of Sanitary Sewer Facilities

89-2013 Authorizing the Chief Financial Officer to Execute an Agreement with An Approved State Contract Vendor Pursuant to N.J.S.A. 40A:11-12A and in Accordance with the Provisions of N.J.S.A. 19:44A-20.4, also known as NJ Pay to Play Law

90-2013 A Municipal Resolution Authorizing the Filing of a 2012 Recycling Tonnage Grant Application

91-2013 Release of Cash Maintenance Guarantee Posted by Johnson Baran Corporation for the 2009-2010 Paving Project

92-2013 To Approve an Application for Use of Facilities

93-2013 Authorize the Hiring of Seasonal Concession Stand Attendant for Birch Grove Park

94-2013 Authorize the Hiring of Seasonal Concession Stand Attendant for Birch Grove Park

95-2013 Authorizing an Interlocal Services Agreement with the Atlantic County Improvement Authority for the Administration of the Program Income from Small Cities Grants for Housing Rehabilitation

96-2013 A Municipal Resolution Authorizing the Conduct of a Legislative Inquiry and Investigation by an Ad Hoc Committee of City Council of the City of Northfield Into the Award of A Certain Sewer Utility Relocation Contract

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MAY 14, 2013**

- 97-2013** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12b(7) Regarding Contract Negotiations in the Matter of the Maple Run Sewer Force Main
- 98-2013** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12B(4), Regarding Contract Negotiations with the Government Workers' Union
- 99-2013** A Resolution Approving an Agreement between the City of Northfield and Government Workers' Union Local No. 410 for Supervisory Employees Effective January 1, 2013 through December 31, 2015
- 100-2013** A Resolution Approving an Agreement between the City of Northfield and Government Workers' Union Local No. 420 for Blue Collar Employees Effective January 1, 2013 through December 31, 2015

ORDINANCE

- 4-2013** An Ordinance Amending Sections 128-2, 128-3 And 275-4 of the City of Northfield Code
Public Hearing on Ordinance No. 4-2013, as Introduced
Final Adoption 5/28/2013

RESOLUTION TO AMEND ORDINANCE NO. 4-2013

- 101-2013** To Amend Ordinance No. 4-2013, Prior to Final Adoption
Amendment Published in the Press of AC 5/18/2013
Public Hearing on Amendment 5/28/2013

ORDINANCES

- 5-2013** An Ordinance Amending Section 111 of the City of Northfield Code (Parking Restrictions)
Introduction/No Public Input/Published in the Press of AC 5/18/2013
2nd Reading/Public Hearing/Final Adoption 5/28/2013
- 6-2013** Ordinance Providing for and Establishing Salary Ranges of Officers and Employees of the City of Northfield and Repealing All Ordinances Heretofore Adopted, the Provisions of Which are Inconsistent Herewith
Introduction/No Public Input/Published in the Press of AC 5/18/2013
2nd Reading/Public Hearing/Final Adoption 5/28/2013

PAYMENT OF BILLS \$ 2,421,892.90

PUBLIC SESSION/FIVE MINUTES PER SPEAKER
MEETING NOTICES

City Council

May 28th

6:00pm Work Session

Regular Session Immediately Following

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 87-2013**

SELF-EXAMINATION OF BUDGET RESOLUTION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the City of Northfield has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2013 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the City of Northfield that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 14th day of May 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 88-2013**

**A RESOLUTION OF THE CITY OF NORTHFIELD, COUNTY OF
ATLANTIC, STATE OF NEW JERSEY, AUTHORIZING THE READING
OF THE BUDGET BY TITLE ONLY**

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget may be read by title only at the time of the public hearing, providing that at least one week prior to the date of the hearing a complete copy of the approved budget as advertised has been delivered to the Municipal Library, posted in the Municipal building, with copies available to any person requesting same; and

WHEREAS, the Municipal Clerk has provided the affidavit from the Municipal Library of such delivery to the Governing Body.

NOW THEREFORE, BE IT RESOLVED by the City Council for the City of Northfield, County of Atlantic, State of New Jersey, that the 2013 Municipal Budget be read by title only.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of May 2013.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 80B-2013

Final Adoption of the 2013 Budget - SEE HARD COPY

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of May, 2013.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION 80B-2013
2013 Municipal Budget

of the _____ CITY _____ of NORTHFIELD County of
ATLANTIC for the fiscal year 2013

Revenue and Appropriations Summaries

Summary of Revenues	Anticipated	
	2013	2012
1. Surplus	1,634,000.00	1,400,000.00
2. Total Miscellaneous Revenues	2,959,340.21	3,098,260.95
3. Receipts from Delinquent Taxes	350,000.00	250,000.00
4. a) Local Tax for Municipal Purposes	7,749,103.22	7,740,822.31
b) Library Tax	313,703.20	333,388.80
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd	8,062,806.42	8,074,211.11
Total General Revenues	13,006,146.63	12,822,472.06

Summary of Appropriations	2013 Budget	Final 2012 Budget
1. Operating Expenses: Salaries & Wages	4,187,366.45	4,148,476.98
Other Expenses	6,435,906.96	6,003,274.97
2. Deferred Charges & Other Appropriations	84,000.00	89,608.00
3. Capital Improvements	81,000.00	326,000.00
4. Debt Service (Include for School Purposes)	1,295,000.00	1,191,345.00
5. Reserve for Uncollected Taxes	922,873.22	730,378.31
Total General Appropriations	13,006,146.63	12,489,083.26
Total Number of Employees	61	60

Balance of Outstanding Debt			
	General	Water Utility	Sewer Utility
Interest	1,244,050.00		
Principal	8,214,000.00		
Outstanding Balance	9,458,050.00	0.00	0.00

Notice is hereby given that the budget and tax resolution was approved by the _____ CITY COUNCIL
of the _____ CITY _____ of NORTHFIELD, County of
ATLANTIC on April 9, 2013

A hearing on the budget and tax resolution will be held at _____ City of Northfield Council Chambers _____, on
May 14, 2013 at 7:00 o'clock (PM) at which time and place
objections to the Budget and Tax Resolution for the year 2013 may be presented by taxpayers or
other interested parties.

Copies of the budget are available in the office of _____ MARY CANESI, CITY CLERK _____ at
the Municipal Building, _____ 1600 SHORE ROAD, NORTHFIELD _____ New Jersey,
_____ 609-641-2832 _____ during the hours of _____ 9:00 AM _____ to _____ 4:30 PM _____.

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 76-2013**

**WORK CHANGE ORDER NO. 1
GENERAL REPAIRS AND CONSTRUCTION
OF SANITARY SEWER FACILITIES**

WHEREAS, the City of Northfield did award a contract for the “General Repairs and Construction of Sanitary Sewer Facilities” and did enter into a contract with Weco Construction Inc. for a two year period from June 29, 2011 to June 29, 2013 and prices were based on the itemized unit prices.

WHEREAS, during performance of the project, the contract quantities were adjusted as required to meet the actual amounts used during the construction, and some additional work was required to properly complete and enhance the project, with the adjusted quantities and additional work being herein enclosed in Appendix A;

NOW, THEREFORE, BE IT RESOLVED that the Contract for “General Repairs and Construction of Sanitary Sewer Facilities” be amended to \$185,172.10.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 23rd day of April, 2013.

Mary Canesi, RMC, Municipal Clerk

**APPENDIX A – CHANGE ORDER NO. 1
SANITARY SEWER RELOCATION ON TILTON ROAD
ATLANTIC COUNTY STORM PROJECT
GENERAL REPAIRS & CONST. OF SANITARY SEWER FACILITIES
Doran # 11669/11879**

ITEM #	DESCRIPTION	QTY/ UNIT	UNIT PRICE	TOTAL
1	MOBILIZATION	LUMP SUM	\$750.00	\$750.00
10	FOREMAN	170.00 HRS	\$120.00	\$20,400.00
11	LABORER	601.00 HRS	\$90.00	\$54,090.00
12	EQUIPMENT OPERATOR	190.50 HRS	\$105.00	\$20,002.50
14	BACKHOE 3/4 C.Y. OR LESS	63.50 HRS	\$75.00	\$4,740.00
16	TRUCK 3 TO 10 C.Y.	187.00 HRS	\$50.00	\$9,350.00
17	TRUCK 10 TO 20 C.Y.	66.00 HRS	\$50.00	\$3,300.00
18	FRONT END LOADER	18.00 HRS	\$50.00	\$900.00
19	EXCAVATOR	111.00 HRS	\$75.00	\$8,325.00
21	AIR COMPRESSOR & TOOLS	36.00 HRS	\$15.00	\$540.00
24	PLATE COMPACTOR	59.00 HRS	\$15.00	\$885.00
SA-1	ARROWBOARDS	229.00 HRS	\$10.00	\$2,290.00
SA-2	ATTENUATOR TRUCK	180.00 HRS	\$50.00	\$9,000.00
SA-3	JERSEY BARRIERS	42.00 HRS	\$20.00	\$840.00
SA-4	VERMEER	10.50 HRS	\$200.00	\$2,100.00
SA-5	EQUIPMENT TRACTOR/ TRAILER	36.00 HRS	\$75.00	\$2,700.00
		SUB-TOTAL LABOR & EQUIP.		\$140,212.50
SA-6	RUBBLE OLD CAPE	LUMP SUM	\$3,695.00	\$3,695.85
SA-7	ASPHALT AE STONE	LUMP SUM	\$9,576.77	\$9,576.77
SA-8	JUNK FILL OLD CAPE	LUMP SUM	\$1,796.00	\$1,796.60
SA-9	¾" GRAY STONE	LUMP SUM	\$1,788.75	\$1,788.75
SA-10	DGA OLD CAPE	LUMP SUM	\$2,379.93	\$2,379.93
SA-11	CLEAN FILL OLD CAPE	LUMP SUM	\$288.00	\$288.00
SA-12	TY JAY TRUCKING	LUMP SUM	\$4,612.50	\$4,612.50
SA-13	ZONE STRIPING	LUMP SUM	\$700.00	\$700.00
SA-14	CRAIG TESTING	LUMP SUM	\$4,740.00	\$4,740.00
SA-15	ATLANTIC CONCRETE PRODUCTS	LUMP SUM	\$4,260.80	\$4,260.80
SA-16	CATERINA SUPPLY – PIPE	LUMP SUM	\$2,404.64	\$2,404.64
SA-17	BONDS	LUMP SUM	\$250.00	\$250.00

		SUB-TOTAL DIRECT MATERIALS		\$36,493.84
		Plus 20% profit & overhead		\$7,298.77
		SUB-TOTAL MATERIALS		\$43,792.60
			SUB- TOTAL	\$184,005.10
		MAINTENANCE BOND		\$1,167.00
			TOTAL	\$185,172.10

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 89-2013**

**A RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER
TO EXECUTE AN AGREEMENT WITH AN APPROVED STATE
CONTRACT VENDOR PURSUANT TO N.J.S.A. 40A:11-12a AND IN
ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 19:44A-20.4,
ALSO KNOWN AS NJ PAY-TO-PLAY LAW**

WHEREAS, the City of Northfield, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-72.9(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contract entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the City of Northfield has the need to purchase new telephone equipment; and

WHEREAS, the City Council wishes to enter into an agreement for the purchase of new telephone equipment Tri-Comm (T-1316/State Contract 80802) in the total amount of \$29,562.84; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the purchase on Purchase Order Number 13-00388; and

WHEREAS, as the value of the acquisition will exceed \$17,500, Tri-Comm has completed and submitted a Business Entity Disclosure Certification which certifies that Tri-Comm has not made any reportable contributions to a political or candidate committee in the City of Northfield in the previous one year.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Northfield authorizes the Chief Financial Officer to execute an agreement with Tri-Comm for the purchase of new telephone equipment as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification be placed on file with this resolution.

VINCENT MAZZEO, MAYOR

ATTEST:

MARY CANESI, MUNICIPAL CLERK

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 14th day of May 2013

MARY CANESI, MUNICIPAL CLERK

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 90-2013**

**A MUNICIPAL RESOLUTION AUTHORIZING THE FILING
OF A 2012 RECYCLING TONNAGE GRANT APPLICATION**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing the City of Northfield to apply for such tonnage grants will memorialize the commitment of the City of Northfield to recycling and to indicate the assent of Mayor and Council of the City of Northfield to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Northfield that the City of Northfield hereby endorses the submission of the 2012 recycling tonnage grant application to the New Jersey Department of Environmental Protection and has entered into an interlocal agreement with the Atlantic County Utilities Authority for Certified Recycling Professional Services to ensure that the application is completed and properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of May 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 91-2013**

**RELEASE OF CASH MAINTENANCE GUARANTEE
POSTED BY JOHNSON BARAN CORPORATION
FOR THE 2009-2010 PAVING PROJECT**

WHEREAS on February 11, 2011, paving contractor Johnson Baran Corporation posted the required \$ 5,450.60 maintenance guarantee for the 2009-2010 Paving Project in cash; and

WHEREAS, the 2 year maintenance period expired in February 2013 and Johnson Baran Corporation has requested the return of the maintenance guarantee; and

WHEREAS, the City Engineer's recommendation is to release the Maintenance Guarantee.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that the Maintenance Guarantee in the amount of \$5,450.60 be released to Johnson Baran Corporation, PO Box 842, Forked River, New Jersey, 08731.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of May, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 92-2013**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, the Northfield Community School has properly submitted an Application for Use of Facilities requesting use of the Tee-Ball/Farm League Field, the Girls' Softball Field, the Boys' Minor League Field, and the outfield of the Babe Ruth Baseball Field on Monday and Tuesday, June 3rd and 4th, from 11:30am to 2:00pm each day; and

WHEREAS, the events have rain dates of Thursday and Friday, June 6th and 7th; and

WHEREAS, the President of Northfield Little League and the President of Northfield Babe Ruth Baseball have each advised that the fields are available on the requested dates.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Northfield hereby approves the Application for Use of Facilities presented by the Northfield Community School for the available dates stated above, subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 14th day of May, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 93-2013**

**AUTHORIZE THE HIRING OF DASHNA CAMACHO AS A SEASONAL
CONCESSION STAND ATTENDANT FOR BIRCH GROVE PARK**

WHEREAS, there is a need to fill the position of seasonal concession stand attendant for Birch Grove for an assignment not to exceed 6 months in length; and

WHEREAS, advertisements were duly made, applications were received and interviews were held.

WHEREAS, it is the recommendation of Vicky Rutter, Park Supervisor, and Tim Carew, Birch Grove Park Council Chair, that Dashna Camacho be hired for the position.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that Dashna Camacho is authorized to be hired as seasonal concession stand attendant commencing Wednesday, May 15, 2013.

IT IS FURTHER RESOLVED that compensation for Dashna Camacho shall be \$7.50 per hour for up to a 32-hour work week.

IT IS FURTHER RESOLVED that Dashna Camacho is not entitled to benefits and shall comply with the Policies and Procedures of the City of Northfield.

BE IT FURTHER RESOLVED by the Council of the City of Northfield that the hiring of Dashna Camacho is hereby approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of May 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 94-2013**

**AUTHORIZE THE HIRING OF LORETTA MAZZONE AS A SEASONAL
CONCESSION STAND ATTENDANT FOR BIRCH GROVE PARK**

WHEREAS, there is a need to fill the position of seasonal concession stand attendant for Birch Grove for an assignment not to exceed 6 months in length; and

WHEREAS, advertisements were duly made, applications were received and interviews were held.

WHEREAS, it is the recommendation of Vicky Rutter, Park Supervisor, and Tim Carew, Birch Grove Park Council Chair, that Loretta Mazzone be hired for the position.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that Loretta Mazzone is authorized to be hired as seasonal concession stand attendant commencing Wednesday, May 15, 2013.

IT IS FURTHER RESOLVED that compensation for Loretta Mazzone shall be \$7.50 per hour for up to a 21-hour work week.

IT IS FURTHER RESOLVED that Loretta Mazzone is not entitled to benefits and shall comply with the Policies and Procedures of the City of Northfield.

BE IT FURTHER RESOLVED by the Council of the City of Northfield that the hiring of Loretta Mazzone is hereby approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of May 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 95-2013**

**AUTHORIZING AN INTERLOCAL SERVICES AGREEMENT WITH
THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY FOR THE
ADMINISTRATION OF THE PROGRAM INCOME FROM SMALL
CITIES GRANTS FOR HOUSING REHABILITATION**

WHEREAS, the City Council of the City of Northfield desires to engage the services of the Atlantic County Improvement Authority to perform various services for the municipality; and

WHEREAS, the Atlantic County Improvement Authority is qualified by training and experience to perform the required services in the manner and on the term and conditions set forth in the attached contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that the Atlantic county Improvement Authority is hereby appointed to be the administrators of that portion of the Northfield Housing Rehabilitation Program financed by the Program Income generated by previous Small Cities CDBG Grants; and,

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to enter into and execute the Interlocal Services Agreement authorizing the Atlantic County Improvement Authority as the Administrator of the City's Program Income-Housing Rehabilitation Program.

Mary Canesi, RMC
Municipal Clerk

Vincent Mazzeo
Mayor

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of May, 2013.

Mary Canesi, RMC, Municipal Clerk

INTER-LOCAL SERVICES AGREEMENT
CITY OF NORTHFIELD
Program Income - Housing Rehabilitation Program

THIS AGREEMENT made this day of , 2013, between City of Northfield hereinafter referred to as "MUNICIPALITY" and the ATLANTIC COUNTY IMPROVEMENT AUTHORITY, hereinafter referred to as "AUTHORITY"

W I T N E S S E T H:

WHEREAS, the MUNICIPALITY desires to engage the services of the AUTHORITY'S OFFICE OF COMMUNITY DEVELOPMENT to perform various services for the MUNICIPALITY as hereinafter provided, and

WHEREAS, the AUTHORITY'S OFFICE OF COMMUNITY DEVELOPMENT is qualified by training and experience to perform the required services in the manner and on the terms and conditions set forth herein, and

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties hereto agree as FOLLOWS:

ARTICLE I: SCOPE OF SERVICES

The AUTHORITY shall provide to the MUNICIPALITY the following services:

A. The AUTHORITY agrees to administer, on behalf of the MUNICIPALITY, The City of Northfield's Program Income – Housing Rehabilitation Program (hereinafter "PROGRAM INCOME") and, specifically to administer all funds repaid from all Small Cities or other grants to the Municipality

B. In administering the PROGRAM INCOME, the AUTHORITY will adhere to:

- (1) The Assistance Program policy, as prescribed by the NJ Department of Community Affairs, and approved by the Municipality.
- (2) The schedule of activities, budget, and time frame as dictated by the actual repayment of rehabilitation assistance to the Municipality by previously participating home owner. The terms and conditions contained in the Small Cities Contract Agreements that generated the Program Income will be applicable.
- (3) The administrative tasks as specified in the grant management plan, in effect during administration of the original grants.

C. In administering the PROGRAM INCOME, the AUTHORITY will serve diligently and will at times act for the best interest of the Municipality and will faithfully, industriously, and to the best of its abilities and talents perform all duties that may be required, subject to the general control of said MUNICIPALITY.

ARTICLE II: PAYMENT

A. In full consideration of all services to be performed under this Agreement, the AUTHORITY shall be reimbursed a lump sum for each of the following services performed; heater installation \$500.00, well installation \$500.00, septic system installation \$750.00 & housing rehabilitation \$1,950.00 from the PROGRAM INCOME available to the AUTHORITY, for administration. No additional funds will be provided for travel and consumables to the AUTHORITY.

B. Administrative Expenses to be incurred by the AUTHORITY in the operation of the PROGRAM INCOME, shall not exceed the amount stated in II.A., unless permission to exceed that fee has been authorized by the Governing Body.

C. It is the obligation of the MUNICIPALITY to determine that services have been performed in a proper and satisfactory manner in accordance with the terms and conditions set forth herein prior to approval and payment of invoices submitted by the AUTHORITY. Nothing herein contained shall be construed to prohibit the AUTHORITY from seeking legal recourse in the event it determines that the decision of the MUNICIPALITY is unreasonable or otherwise improper.

D. Payment shall be made only upon submission by the AUTHORITY of the required standard invoice and any other documents deemed necessary by the MUNICIPALITY.

ARTICLE III. TERM

A. This Agreement shall be effective June 30, 2013, and shall extend for a period of three years, ending June 29, 2016.

B. The Governing Body may extend the term of this Agreement. Such extension shall be made by the Governing Body in writing. In the event that the Agreement is extended, all of the original terms and conditions will remain in effect for the extended period.

C. The Governing Body may terminate, modify, or suspend this Agreement at any time by giving written Notice sent to the AUTHORITY at the address set forth in Article VI. In the event of termination of this AGREEMENT, the AUTHORITY shall furnish to the MUNICIPALITY such reports or documents that the MUNICIPALITY may require based upon work completed under the provisions of this Agreement. The AUTHORITY shall be compensated in an amount determined by the Governing Body to be commensurate with the work performed at the time of termination.

ARTICLE IV: GENERAL PROVISIONS

A. The AUTHORITY's status shall be that of an independent Principal and not as agent or employee of the MUNICIPALITY. As an independent principal, the AUTHORITY will, at all times, act for the best interest of the MUNICIPALITY, subject to MUNICIPALITY approval in all actions taken.

B. The AUTHORITY agrees not to assign this Agreement or moneys due hereunder without the proper written approval of the MUNICIPALITY.

C. The AUTHORITY agrees that in the performance of the Agreement they will obey, and comply with applicable Federal, State, and municipal laws and regulations.

D. This Agreement shall be governed and construed and the rights and obligations of the parties hereto shall be determined in accordance with the laws of the State of New Jersey.

E. There shall be no discrimination against any employee engaged in the work required to produce the service covered by the Agreement, or against any applicant for such employment because of race, creed, color, national origin, ancestry, sex, include, but not limited to the following: employment upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The AUTHORITY shall insert a similar provision in all subcontracts.

F. The parties to the Contract do hereby agree that the provisions of the N.J.S.A. 10:2-4, dealing with discrimination in employment in public contract and the Rules and Regulations promulgated pursuant thereunto, are hereby made a part of this Contract and are binding upon them.

G. This Contract may not be altered, modified, or rescinded orally, but any changes agreed upon and executed by both parties may be incorporated into this Agreement.

H. The parties to this Contract do hereby agree to all provisions of the Grant Management Plan, approved as part of the original grant administration.

ARTICLE V: ADDITIONAL PROVISIONS

A. The MUNICIPALITY shall have the following rights and obligations with respect to this Agreement:

- (1) To approve through the Governing Body major revisions to the Housing Rehabilitation Assistance Program, Policy and Application prior to their adoption. Such revisions shall include, but are not limited to, changes

affecting target area boundaries, the types of activities to be undertaken, the amount of funds allocated to activities, and eligibility requirements.

- (2) To monitor the program through independent inspections of financial records, physical inspections of rehabilitated homes and other improvements, and interviews with homeowners and contractors.
- (3) The MUNICIPALITY or any of their duly authorized representatives shall have access to any subcontracts, books, payroll, papers and records of the AUTHORITY which are directly pertinent to the specific grant program for the purpose of making audit, examination, excerpts and transcriptions.
- (4) The MUNICIPALITY agrees to make all payments to the AUTHORITY, upon receipt of the required vouchers and other supporting documents that may be required from the AUTHORITY. It is understood that vouchers for payment will be processed for payment at the first Governing Body meeting following their submission for payment to the MUNICIPALITY.

B. The AUTHORITY agrees as follows:

- (1) The AUTHORITY is aware of the assurance given by the MUNICIPALITY as set forth in attachments the original Grant Agreement entitled: "Program Assurance," which was executed by the MUNICIPALITY in connection with its Community Development Block Grant Application. The MUNICIPALITY in accepting and using federal funds agrees to conform its program with the assurances set forth in said forms.
- (2) The AUTHORITY will maintain all necessary financial, equal opportunity and other records required by the MUNICIPALITY in connection with the aforementioned PROGRAM INCOME.

ARTICLE VI: ADDRESS FOR NOTICE

The Address given below shall be the address of the representative parties to which all notices and reports required by this Agreement shall be sent by Certified Mail, Return Receipt Requested.

City of Northfield
City Hall
1600 Shore Road
Northfield, NJ 08225

ATLANTIC COUNTY IMPROVEMENT AUTHORITY

**ACIA, Office of Community Development
5909 Main Street, 2nd Floor
Mays Landing, NJ 08330**

**IN WITNESS WHEREOF, the ATLANTIC COUNTY IMPROVEMENT AUTHORITY
has duly signed and sealed this Agreement:**

**And the MUNICIPALITY has likewise caused the Agreement to be signed and sealed by
its authorized officers this day of , 2013.**

ATTEST:

City of Northfield

**Mary Canesi
Municipal Clerk**

By: _____
**Vincent Mazzeo
Mayor**

WITNESS:

**CONTRACTOR:
Atlantic County Improvement Authority**

By: _____
John C. Lamey, Jr., Executive Director

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 96-2013**

**A MUNICIPAL RESOLUTION AUTHORIZING THE CONDUCT OF A
LEGISLATIVE INQUIRY AND INVESTIGATION BY AN AD HOC
COMMITTEE OF CITY COUNCIL OF THE CITY OF NORTHFIELD
INTO THE AWARD OF A CERTAIN SEWER UTILITY RELOCATION
CONTRACT**

WHEREAS, the City Council of the City of Northfield desires to investigate the award of a certain sewer utility relocation contract awarded to WECO Construction in conjunction with certain improvements made to Tilton Road in the City of Northfield.

NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of Northfield, County of Atlantic, State of New Jersey, designates Council Members James Travagline and Lisa Brown as an Ad Hoc Committee, in consultation with the Mayor or his designee, to study any matter related to the award of a certain sewer utility relocation contract awarded to WECO Construction in conjunction with certain improvements made to Tilton Road in the City of Northfield and to report to the City Council thereon.

I, Mary Canesi, Municipal Clerk, of The City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 14th day of May, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 97-2013**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS
ACT, N.J.S.A. 10:4-12 REGARDING CONTRACT NEGOTIATIONS IN
THE MATTER OF THE MAPLE RUN SEWER FORCE MAIN**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to eleven homes located in Egg Harbor Township that are provided with sewer service by the City of Northfield's Maple Run sewer force main, as authorized by NJSA 10:4-12b(7) under contract negotiations.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of May, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 98-2013**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS
ACT, N.J.S.A. 10:4-12b(4), REGARDING CONTRACT NEGOTIATIONS
WITH GOVERNMENT WORKERS' UNION**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4), specifically, the contract negotiations for collective bargaining agreements with the Government Workers' Union.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a special meeting of the City Council of Northfield, held this 14th day of May, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 99-2013**

**A RESOLUTION APPROVING AN AGREEMENT BETWEEN
THE CITY OF NORTHFIELD AND GOVERNMENT WORKERS' UNION
LOCAL NO. 410 FOR SUPERVISORY EMPLOYEES EFFECTIVE
JANUARY 1, 2013 THROUGH DECEMBER 31, 2015**

WHEREAS, the existing Agreement between the City of Northfield, Atlantic County, New Jersey and Government Workers' Union Local No. 410 for Supervisory Employees expired December 31, 2012; and

WHEREAS, negotiations have been ongoing with respect to a new Contract; and

WHEREAS, the parties have agreed to the terms and conditions of an Agreement to be effective January 1, 2013 through December 31, 2015.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield, County of Atlantic and State of New Jersey, that the terms and conditions of an Agreement with the Government Workers' Union Local No. 410 for Supervisory Employees, effective January 1, 2013, through December 31, 2015, are hereby adopted, a copy of said Agreement being attached to this Resolution.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the said Agreement on behalf of the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of May, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 100-2013**

**A RESOLUTION APPROVING AN AGREEMENT BETWEEN
THE CITY OF NORTHFIELD AND GOVERNMENT WORKERS' UNION
LOCAL NO. 420 FOR BLUE COLLAR EMPLOYEES EFFECTIVE
JANUARY 1, 2013 THROUGH DECEMBER 31, 2015**

WHEREAS, the existing Agreement between the City of Northfield, Atlantic County, New Jersey and Government Workers' Union Local No. 420 for Blue Collar Employees expired December 31, 2012; and

WHEREAS, negotiations have been ongoing with respect to a new Contract; and

WHEREAS, the parties have agreed to the terms and conditions of an Agreement to be effective January 1, 2013 through December 31, 2015.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield, County of Atlantic and State of New Jersey, that the terms and conditions of an Agreement with the Government Workers' Union Local No. 420 for Blue Collar Employees, effective January 1, 2013, through December 31, 2015, are hereby adopted, a copy of said Agreement being attached to this Resolution.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the said Agreement on behalf of the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of May, 2013.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 101-2013**

AMENDING ORDINANCE 4-2013 PRIOR TO FINAL ADOPTION

WHEREAS, Ordinance No. 4-2013, Amending Sections 128-2, 128-3, and 274-4 of the City of Northfield Code, passed on first reading at a regular meeting of Northfield City Council on April 23, 2013; and

WHEREAS, section §128-2(B)(4)(a)[1] was found to contain a typographical error and an area identified as R-1 should have been identified as R-5, as underlined below:

Section §128-2(B)(4)(a)[1] - The fee for 20 or fewer heads/heat detectors shall be \$55 for residential (R-5) structures and \$82 for all other purposes; for 21 to and including 100 heads or detectors, the fee shall be \$151; for 101 to and including 200 heads or detectors, the fee shall be \$289; for 201 to and including 400 heads or detectors, the fee shall be \$748; for 401 to and including 1,000 heads or detectors, the fee shall be \$1036. In computing fees for heads and detectors, the number of each shall be counted separately, and two fees, one for heads and one for detectors, shall be charged.

THEREFORE BE IT RESOLVED, by the City Council of the City of Northfield that the reference to (R-1) in section §128-2(B)(4)(a)[1] of Ordinance No. 4-2013 be amended to (R-5).

BE IT FURTHER RESOLVED that this amendment shall be published in the Press of Atlantic City on May 18, 2013, and that Ordinance No. 4-2013, as amended, will be taken up for a second reading, public hearing and final passage at a meeting of said Council held May 28, 2013, in Council Chambers, City Hall, Northfield, New Jersey.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of May, 2013.

Mary Canesi, RMC, Municipal Clerk