

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
NOVEMBER 13, 2018**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 13, 2018.

**FLAG SALUTE**

**ROLL CALL OF COUNCIL MEMBERS:**

Korngut, Lischin, Murray, O'Neill, Perri, Travagline, Dewees

**APPROVAL OF MINUTES** – October 23, 2018

**7:00PM AWARD CEREMONY:** NORTHFIELD LITTLE LEAGUE 12U DISTRICT CHAMPIONS

**7:30PM PUBLIC HEARING**

- Street Opening Moratorium Hardship Exception Request, Block 109, Lot 23.01, 416 Mt Vernon Avenue

**RESOLUTION**

**196-2018** A Resolution Ruling on a Request for a Hardship Exception from Road Opening Moratorium for Block 115, Lot 5 Located At 416 Mt Vernon Avenue

**COMMITTEE REPORTS**

**Councilman Perri** - Sewer Inter Local, Planning Board, Senior Citizens

**Councilman O'Neill** - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, Chamber of Commerce, Little League/Babe Ruth, Traffic Safety, Green Team Advisory Board

**Councilwoman Korngut** – Library, Municipal Alliance, Economic Development, Shared Services

**Councilman Murray** - Finance/Collections, Mainland Regional, Traffic Safety, Economic Development

**Councilman Lischin** – Fire Department/EMS, Technology/MRHS Channel 2, Cultural Committee, Green Team Advisory

**Councilman Travagline** – Insurance and Safety, Northfield School, FAN; Shared Services

**Council President Dewees** - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1<sup>st</sup> Street Playground, Birch Grove, Public Works, Roads, Engineering

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
NOVEMBER 13, 2018**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

- 197-2018** Authorizing the Northfield Volunteer Fire Company to Apply for a Grant from the South Jersey Gas First Responders Grant Program
- 198-2018** To Authorize an Agreement Between the City of Northfield and the Trustees of the Free Public Library of Northfield, t/a The Otto Bruyns Public Library
- 199-2018** Transfer of Funds
- 200-2018** Resolution Directing the Distribution of the City of Northfield's Net Returned Surplus Funds Held in Trust by the Atlantic County Municipal Joint Insurance Fund
- 201-2018** End of Seasonal Employment Birch Grove Park Employee
- 202-2018** End of Seasonal Employment Birch Grove Park Employee
- 203-2018** Authorizing Refund of Overpayment of Taxes

**ORDINANCE**

- 11-2018** Authorizing the Sale of City Owned Land  
*2<sup>nd</sup> Reading / Public Hearing / Final Consideration*  
*Published in the Press of AC 11/17/2018*

**PAYMENT OF BILLS** \$1,281,336.95

**MEETING NOTICES**

City Council                                      November 27, 2018                                      6pm Work Session  
Regular Session immediately following

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 196-2018**

**A RESOLUTION RULING ON A REQUEST FOR A HARDSHIP  
EXCEPTION FROM ROAD OPENING MORATORIUM FOR BLOCK  
115, LOT 5 LOCATED AT 416 MT VERNON AVENUE**

**WHEREAS**, John Mason (Applicant) has submitted a request for a hardship exception from the road opening moratorium currently in effect for Block 109, Lot 23.01 located at 416 Mt Vernon Avenue in the City of Northfield in accordance with the Code of the City of Northfield, Chapter 330, Section 15(b);

**WHEREAS**, the Applicant is seeking the exception so that natural gas can be provided by way of road openings to a single-family residence that exists on the property.

**WHEREAS**, the request for a hardship exception has been considered by the Council of the City of Northfield at a public hearing held on November 13, 2018; and

**WHEREAS**, at said public hearing, the Council for the City of Northfield heard and considered the proofs and sworn testimony of the Applicant; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council for the City of Northfield that the request for a hardship exception from the road opening moratorium for Block 109, Lot 23.01 located at 416 Mt Vernon Avenue in the City of Northfield submitted by Applicant is hereby granted expressly conditioned upon: (i) the applicant restoring the road opening in accordance with the applicable provisions of the Code of the City of Northfield; (ii) the applicant posting a performance bond in cash or a form acceptable to the Solicitor of the City of Northfield and in the amount recommended by the City Engineer for the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of November, 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 197-2018**

**AUTHORIZING THE NORTHFIELD VOLUNTEER FIRE COMPANY  
TO APPLY FOR A GRANT FROM THE SOUTH JERSEY GAS FIRST  
RESPONDERS GRANT PROGRAM**

**WHEREAS**, the Northfield Volunteer Fire Department has applied for a grant from South Jersey Gas First Responders Grant Program in the amount of \$5,000.00; and

**WHEREAS**, said grant monies will fund the purchase of equipment to provide critical support for operations conducted by Volunteer Fire Company; and

**WHEREAS**, there is no required match of municipal funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Northfield, County of Atlantic, State of New Jersey, that the submission of the application by the Northfield Volunteer Fire Company is hereby approved.

**BE IT FURTHER RESOLVED** that the City of Northfield accepts and agrees to comply with and fulfill each of the understandings and assurances contained in said application.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of November 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 198-2018**

**TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF  
NORTHFIELD AND THE TRUSTEES OF THE FREE PUBLIC LIBRARY  
OF NORTHFIELD, t/a THE OTTO BRUYNS PUBLIC LIBRARY**

**WHEREAS**, The Otto Bruyns Public Library (Library) is a municipal free public library, established by the City of Northfield, N.J. (City), a municipal corporation, pursuant to N.J.S.A. 40:54-1 et. seq., and

**WHEREAS**, the Library is administered by a Board of Trustees (Board), a non-profit corporation known as "The Trustees of the Free Public Library of Northfield, N.J., t/a the Otto Bruyns Public Library of Northfield," pursuant to N.J.S.A. 40:54-9 through 14; and

**WHEREAS**, to clarify the duties of each party regarding the Library, and to avoid duplication of effort and expense in order to operate the Library as efficiently and economically as possible, the City and the Board wish to agree upon the division of certain responsibilities and financial obligations to each party, in accordance with the terms of the attached Agreement.

**BE IT RESOLVED**, by the Common Council of the City of Northfield that the Mayor be and is hereby duly authorized, empowered and directed to execute the attached Agreement with the Trustees of the Free Public Library of Northfield, t/a the Otto Bruyns Public Library.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing resolution was duly adopted at a regular meeting of Common Council of the City of Northfield, held this 13<sup>th</sup> day of November 2018.

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Mary Canesi, RMC Municipal Clerk

**AGREEMENT BETWEEN THE CITY OF NORTHFIELD, N.J. AND THE  
TRUSTEES OF THE FREE PUBLIC LIBRARY OF NORTHFIELD, N.J., t/a THE  
OTTO BRUYNS PUBLIC LIBRARY**

WHEREAS, The Otto Bruyns Public Library (Library) is a municipal free public library, established by the City of Northfield, N.J. (City), a municipal corporation, pursuant to N.J.S.A. 40:54-1 et. seq., and

WHEREAS, the Library is administered by a Board of Trustees (Board), a non-profit corporation known as "The Trustees of the Free Public Library of Northfield, N.J., t/a the Otto Bruyns Public Library of Northfield," pursuant to N.J.S.A. 40:54-9 through 14; and

WHEREAS, to clarify the duties of each party regarding the Library, and to avoid duplication of effort and expense in order to operate the Library as efficiently and economically as possible, the City and the Board wish to agree upon the division of certain responsibilities and financial obligations to each party, and

NOW THEREFORE, for good and valuable consideration received, the parties hereby agree on this \_\_\_\_\_ day of \_\_\_\_\_, 2018 as follows:

1. Liability Insurance. The City shall annually obtain and pay for a policy of general liability insurance issued by the Atlantic County Municipal Joint Insurance Fund (ACMJIF) or a reputable licensed New Jersey insurance carrier, which shall:

(a) Have a policy limit of no less than \$1,000,000 and a deductible of no more than \$1,000 per occurrence; and

(b) Include "Directors and Officers" ("D & O") coverage for the Board, in an amount of no less than \$1,000,000 and a deductible of no more than \$1,000 per occurrence; and

(c) Name the City and the Board as insureds, as their interests shall appear.

2. Property Insurance. The City shall annually obtain and pay for a policy of property insurance on the Library building and its contents, issued by the ACMJIF or a reputable licensed New Jersey insurance carrier, which shall:

(a) Have a policy limit on the Library contents of no less than \$600,000;

(b) Provide "replacement cost" coverage for the Library's contents; and

(c) Have a deductible of no more than \$1,000 per occurrence on the Library contents;

(d) Have a policy limit on the Library building in such amount as is required by

the ACMJIF or an independent licensed insurance appraiser agreed upon by the City and the Board;

(e) Name the City and the Board as insureds, as their interests shall appear.

3. Treasurer's Bond. The Board shall annually obtain and pay for a bond for its Treasurer, as required by N.J.S.A. 40:54-13, issued by the ACMJIF or a reputable licensed New Jersey insurance carrier, which bond shall:

(a) Have a limit of no less than \$500,000 or such other amount required by the ACMJIF and fixed by the Mayor of the City of Northfield, N.J.;

(b) Name the City and the Board as insureds, as their interests shall appear.

4. Worker's Compensation Insurance. The City shall obtain and pay for a policy of Worker's Compensation Insurance, as required by the State of New Jersey and issued by the ACMJIF or a reputable licensed New Jersey insurance carrier, covering all persons employed by the Board in the operation of the Library. The Board shall reimburse the City for this expense, by paying within forty-five (45) days the City's biweekly invoices indicating the premium amounts due.

5. Health Benefits. The City shall include all full-time Board employees in its Health Benefits Plan offered to City employees, and shall provide and pay for medical, prescription, dental and vision insurance for such Board employees. The Board shall reimburse the City for this expense, by paying within forty-five (45) days the City's quarterly invoices indicating the premium amounts due.

6. Payroll. The Board shall provide and pay for its employee payroll, using the City's payroll system to do so. The City shall promptly issue Library employee payroll checks as requested by the Board, and shall administer the Board's payroll at no cost to the Board. Within forty-five (45) days of its receipt of any paychecks, the Board shall reimburse the City for such paychecks, as well as all associated payroll costs of its Library employees (FICA, etc.), including all pension contributions required by the State of New Jersey.

7. Library Maintenance Payment. In consideration of the various goods and services to be rendered by the City to the Library under this agreement, the Library shall annually pay to the City the amount of \$20,500.00, which shall be paid in two equal annual installments, no later than June 30th and September 30th, respectively, for each year covered by this agreement.

8. Library Funding. The City shall annually pay to the Board for the operation of the Library, all monies required by N.J.S.A. 40:54-8 and 8.1. These monies shall be paid to the Board in at least four (4) equal quarterly payments, by the fifteenth day of the second month of each quarter, or as otherwise required by law, whichever is sooner. However, up to \$12,000 of the fourth quarter payment may be temporarily retained by the City to pay any unreimbursed Library employee payroll checks issued by the City during November and December of that quarter. The retained funds shall be promptly paid to the Library prior to the end of that quarter and when all such reimbursements have been made.

(a) Pursuant to N.J.S.A. 40:54-8 and 8.1, the City may pay to the Board such additional sums as the City may deem necessary and proper for the operation of the Library.

(b) The Board may solicit and receive additional monies or other property at any time through donations, governmental or private grants, and gifts from the Northfield Public Library Association (The Friends of the Library) or other persons or organizations. The receipt of such funds or property shall not diminish or change the City's obligation to provide the funds required by (a) above.

(c) The Board shall, by April 15th of each year, file with the City its annual report in the form prescribed by the New Jersey State Library. The report shall set forth in detail all public revenues received by the library, all State Aid received by the library, all expenditures made by the library, and the balance of funds available. The report shall also include an analysis of the state and condition of the library.

9. Library Materials. Pursuant to N.J.S.A. 40:54-8, the Board shall obtain and pay for all library-related materials, including books, magazines, audiotapes and CD's, videotapes, DVD's and the like, as well as all interior shelving required to store and display such materials. The Board shall also provide, pay for and maintain:

(a) All computer equipment (hardware and software) it deems necessary to properly operate the Library, to catalog and track its collection, and to provide an Internet connection for the general public;

(b) All furniture and other interior furnishings it deems necessary to properly operate the Library:

(c) All tools and materials it deems necessary for the repair of library books due to normal wear and tear;

(d) All funds it deems necessary for the proper promotion of the Library, including a quarterly newsletter and programs, special events or other publicity to increase awareness and use of the Library, as well as the promotion of reading, in the community; and



(e) Such other library-related projects, activities and purchases as it deems necessary and proper.

10. Annual Audit. In each calendar year covered by this Agreement, the Board shall obtain and pay for an annual audit of the Library's finances and operations during the prior year, and shall promptly supply a copy of the completed audit to the City at no charge.

All such audits shall be performed by an RMA licensed by the State of New Jersey.

11. Repairs and Maintenance.

(a) Except for any repairs and maintenance required to be performed by the Board under paragraphs 9(a) and (b) above, the City shall provide and pay for all necessary repairs and maintenance to the Library premises, including but not limited to the Library's heating, ventilation and air conditioning (HVAC) systems and the electrical and plumbing systems. The Board shall notify the City in writing as promptly as possible when repairs or maintenance is needed.

(b) All repairs and maintenance shall be done in a workmanlike manner and completed as promptly as possible, in order to minimize any further expense or damage to the Library, or the possibility of injury to Library patrons and personnel.

(c) The City shall annually obtain and pay for one (1) routine inspection and maintenance of the Library's HVAC system, to be performed in April or May of each year by a plumbing contractor licensed by the State of New Jersey. Due to the need for continuous climate control in the Library, the parties agree that this is a material provision of the agreement, and that time is of the essence in having such work completed.

12. Utilities.

(a) The Board shall obtain and pay for the Library's local, regional and long-distance telephone service, as well as the Library's telephones and associated equipment, such as answering devices and fax machines.

(b) The Board shall obtain and pay for water, electricity and natural gas service to the Library.

(c) The City shall provide and pay for sewer service to the Library. The City shall also provide and pay for any necessary repairs to the Library sewer line.

(d) The City shall obtain and provide one (1) Internet cable connection to the Library from Comcast Cable, at no charge to the Board, pursuant to the City's cable television agreement with Comcast. The Board may make such use of this connection as it deems necessary.

13. Capital Improvements. The Board may request from the City such capital improvements to the Library as the Board believes are necessary or desirable. Such requests shall be submitted by the Board to the City no later than July 1st of each year. All such requests shall be considered by the City for possible inclusion in the City's capital improvement budget for the year following the submission of the request.

14. Lawn Care.

a) The Board shall provide and pay for all reasonably necessary chemical treatments (fertilizer, weeding chemicals, etc.) for the lawns on the Library's property, using a licensed New Jersey lawncare firm.

(b) The City shall provide and pay for the mowing of the lawns on the Library's premises. Mowing shall be done in a good and workmanlike manner at least once every other week during the Spring, Summer and Fall months.

(c) The City shall provide and pay for all reasonably necessary landscaping of the Library's premises, including the maintenance, placement or replacement of grass, shrubbery, bushes, flowers and trees in place as of the effective date of this agreement.

15. Trash Removal; Recycling. The City shall provide and pay for trash pickup and removal at the Library. Trash pickup shall occur at least once a week, on a weekday during the Library's operating hours. Recycling shall be done by Library personnel, using the Atlantic County Utilities Authority recycling procedures and personnel, at no cost to The Board or the City.

16. Interior Cleaning. The Board shall provide and pay for all cleaning (vacuuming, dusting, waxing, polishing, etc.) of the interior of the Library required by normal patron use. Such cleanings shall be performed at least once every other week, during the times that the Library is not open to the public.

17. Parking Lot, Driveway and Walkways. The City shall provide and pay for the maintenance of the Library's parking lot, driveway and walkways, including the curbing and lighting. The City shall also promptly remove snow and ice from the Library's parking lot, driveway and walkways, and shall perform any necessary salting and sanding, as conditions require.

18. Security. The Board shall annually provide and pay for an annual service contract for the maintenance and repair of the Library's burglar alarm system and its silent emergency call system.

19. Term of Agreement; Modifications. This agreement shall be effective from January 1, 2019 until December 31, 2020. This agreement supersedes any and all prior written or verbal agreements, policies, practices or other previous arrangements for the responsibilities and financial obligations of the City or the Library. This agreement may be modified only by a subsequent written agreement executed by both parties.

**CITY OF NORTHFIELD, N.J.**

**TRUSTEES OF THE FREE  
PUBLIC LIBRARY OF  
NORTHFIELD, N.J., t/a THE  
OTTO BRUYNS PUBLIC  
LIBRARY**

By \_\_\_\_\_

Erland V.L.Chau, Mayor  
City of Northfield

By \_\_\_\_\_

President Board of Trustees

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 199-2018**

**TRANSFER OF FUNDS**

**BE IT RESOLVED** by the City Council of the City of Northfield, that the following transfers of 2018 funds be approved according to N.J.S.A. 40A:4-58:

	<b>Account Number</b>	<b>From</b>	<b>To</b>
Gen. Administration -Other Expenses	01-20-100-200		\$3,000.00
Clerk - Other Expenses	01-20-120-200		\$2,000.00
Finance - Other expenses	01-20-130-200		\$1,500.00
Construction - Salaries & Wages	01-22-195-100	\$5,000.00	
Construction - Other Expenses	01-22-195-200		\$25,000.00
Workers Compensation - Other Expense	01-22-210-200	\$11,726.32	
Group Insurance	01-23-221-200	\$10,000.00	
Health Benefit Waiver	01-25-240-100	\$10,000.00	
Reserve for Snow Removal	01-26-290-300		\$5,000.00
PFRS - Other Expenses	01-36-475-000		\$226.32
<b>TOTAL</b>		\$36,726.32	\$36,726.32

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of November, 2018.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 200-2018**

**RESOLUTION DIRECTING THE DISTRIBUTION OF THE CITY OF  
NORTHFIELD'S NET RETURNED SURPLUS FUNDS HELD IN TRUST  
BY THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the City of Northfield hereinafter referred to as MUNICIPALITY, participated as a member municipality of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as FUND, for one or more of the following FUND fiscal years beginning January 1, 2005, January 1, 2006, January 1, 2007, January 1, 2008, January 1, 2009, January 1, 2010, January 1, 2011, January 1, 2012, January 1, 2013 **and**

**WHEREAS**, the FUND is a statutory filed municipal joint insurance fund as defined in N.J.A.C. 11:15-2.1 et seq., **and**

**WHEREAS**, the MUNICIPALITY joined the FUND knowing that membership carries with it joint and several liability with all other member municipalities for each year of the MUNICIPALITY's membership, **and**

**WHEREAS**, the MUNICIPALITY understands that the FUND's Executive Committee are the only persons authorized in law to make decisions as to when and how much of any available statutory surplus will be released by the FUND, **and**

**WHEREAS**, the MUNICIPALITY understands that the FUND's Executive Committee are the only persons authorized in law to make decisions as to when and how much of any projected deficit will be declared as an additional assessment due to the FUND, **and**

**WHEREAS**, the MUNICIPALITY understands that Available Statutory Surplus is defined to be the amount of money in excess of the projected value of claims by line of coverage, plus an actuarially determined value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C. 11:15-4.6 et seq., and subject to review and approval by the Department of Banking and Insurance and Department of Community Affairs, State of New Jersey, prior to release by the Executive Committee of the FUND, **and**

**WHEREAS**, the MUNICIPALITY understands that it remains jointly and severally liable into perpetuity despite the earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of Statutory Surplus has been duly authorized could later be presented with a claim for which it could be responsible causing a demand for an additional assessment from each participating member municipality of that FUND year, **and**

**WHEREAS**, the MUNICIPALITY understands that it remains jointly and severally liable into perpetuity despite the earlier collection of an additional assessment due to the possibility that a FUND year wherein an additional assessment has been duly authorized could later be presented with a need for additional assessments from each participating member municipality of that FUND year, **and**

**WHEREAS**, the MUNICIPALITY understands that its options for directing the distribution of its net share of released Statutory Surplus to be as follows:

1. Direct the FUND to apply the MUNICIPALITY's share to the MUNICIPALITY's premium as a credit in the next FUND fiscal year (N.J.A.C. 11:15-4.21(e)),
2. Direct the FUND to issue a check to the MUNICIPALITY for the MUNICIPALITY's share,
3. Direct the FUND to apply the MUNICIPALITY's share to the FUND's Aggregate Excess Loss Contingency Fund (A.E.L.C.F.), which provides member municipalities with an available individual contingency balance for use in satisfying any possible need for a supplemental assessment for any year they were a member and an annual capacity to use all or a portion of a member municipality's available balance in offsetting future premiums, **or**
4. Direct the FUND to apportion the MUNICIPALITY's share as a stated dollar amount among options 1, 2 and 3 above such that the sum total of allocated dollars equals the amount of the Net Distribution available to the MUNICIPALITY as noted above.

**NOW THEREFORE**, the MUNICIPALITY directs the FUND to distribute the MUNICIPALITY's share of its Net Distribution as follows:

Apply the full amount to the MUNICIPALITY's share of the FUND's Aggregate Excess Loss Contingency Fund (A.E.L.C.F.).

Designate the full amount as follows

<b>A.E.L.C.F.</b>	\$ <u>56,113.00</u>
<b>Total Dividend</b>	\$ <u>56,113.00</u>

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of November, 2018.

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Erland Chau, Mayor

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 201-2018**

**END OF SEASONAL EMPLOYMENT  
BIRCH GROVE PARK EMPLOYEE**

**WHEREAS**, pursuant to Resolution No. 112-2018, the Common Council of the City of Northfield did approve the appointment of Cheri Broschard for the position of Seasonal Snack Bar Attendant at Birch Grove Park beginning May 16, 2018; and

**WHEREAS**, Cheri Broschard's seasonal assignment ended effective October 25, 2018.

**NOW THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield does hereby memorialize the end of the seasonal employment assignment of Cheri Broschard as Birch Grove Park Seasonal Snack Bar Attendant effective October 25, 2018.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13th day of November, 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 202-2018**

**END OF SEASONAL EMPLOYMENT  
BIRCH GROVE PARK EMPLOYEE**

**WHEREAS**, pursuant to Resolution No. 155-2018, the Common Council of the City of Northfield did approve the appointment of Adam Gitsas for the position of Seasonal Snack Bar Attendant at Birch Grove Park beginning August 22, 2018; and

**WHEREAS**, Adam Gitsas's seasonal assignment ended effective October 25, 2018.

**NOW THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield does hereby memorialize the end of the seasonal employment assignment of Adam Gitsas as Birch Grove Park Seasonal Snack Bar Attendant effective October 25, 2018.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13th day of November, 2018.

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Mary Canesi, RMC, Municipal Clerk



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 203-2018**

**AUTHORIZING REFUND OF OVERPAYMENT OF TAXES**

**BE IT RESOLVED** by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that refunds for overpaid taxes pursuant to the following are hereby authorized:

<b>REFUND TO</b>	<b>BLK</b>	<b>LOT</b>	<b>PROPERTY ADDRESS</b>	<b>REFUND AMOUNT</b>
Corelogic Real Estate Tax Service 3001 Hackberry Road Irving, TX 75063	175	63	145 BONNIE LEE DRIVE	\$3,096.90
				\$3,096.90

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

\_\_\_\_\_  
Michele L. Kirtsos, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 13<sup>th</sup> day of November, 2018.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk