

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
OCTOBER 23, 2018**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 13, 2018.

**FLAG SALUTE**

**ROLL CALL OF COUNCIL MEMBERS:**

Korngut, Lischin, Murray, O'Neill, Perri, Travagline, Dewees

**APPROVAL OF MINUTES** – October 9, 2018

**COMMITTEE REPORTS**

**Councilman Perri** - Sewer Inter Local, Planning Board, Senior Citizens

**Councilman O'Neill** - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, Chamber of Commerce, Little League/Babe Ruth, Traffic Safety, Green Team Advisory Board

**Councilwoman Korngut** – Library, Municipal Alliance, Economic Development, Shared Services

**Councilman Murray** - Finance/Collections, Mainland Regional, Traffic Safety, Economic Development

**Councilman Lischin** – Fire Department/EMS, Technology/MRHS Channel 2, Cultural Committee, Green Team Advisory

**Councilman Travagline** – Insurance and Safety, Northfield School, FAN; Shared Services

**Council President Dewees** - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1<sup>st</sup> Street Playground, Birch Grove, Public Works, Roads, Engineering

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

**190-2018** Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed with Surveying, Engineering, and Preparation of Bid Documents for the Project Known as the 2018 Road Paving Project

**191-2018** Amending Resolution No. 141-2017, Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed With Certain Projects – Reconstruction Of Cresson Avenue, FY2017 NJDOT Municipal Aid Program

**192-2018** Authorization to Hire Part Time Technical Assistant

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
OCTOBER 23, 2018**

- 193-2018** Authorize Waiver of Interest
- 194-2018** Authorization to Hire Substitute Adult School Crossing Guard
- 195-2018** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 Threatened Litigation

**ORDINANCES**

- 11-2018** Authorizing the Sale of City Owned Land  
*1<sup>st</sup> Reading / No Public Input / Published in the Press of AC 10/27/2018*  
*2<sup>nd</sup> Reading / Public Hearing / Final Consideration 11/13/2018*

**PAYMENT OF BILLS** \$1,303,847.32

**MEETING NOTICES**

- |                  |                   |   |
|------------------|-------------------|---|
| General Election | November 6, 2018  | Northfield Community School<br>6:00am to 8:00pm           |
| City Council     | November 13, 2018 | 6pm Work Session<br>Regular Session immediately following |

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 190-2018**

**AUTHORIZING SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING ENGINEERS TO PROCEED WITH SURVEYING, ENGINEERING, AND PREPARATION OF BID DOCUMENTS FOR THE PROJECT KNOWN AS THE 2018 ROAD PAVING PROJECT**

**WHEREAS**, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

**WHEREAS**, copies of said expenditure requests have been provided to the City Council for their review; and

**WHEREAS**, City Council has deemed it appropriate to authorize the expenditure of these monies as follows:

<u>Project Description</u>	<u>Estimated Purchase Order Amount</u>
Engineering services as related to survey, engineering design, permitting, preparation of construction plans and specifications, and preparation of bid documents for the 2018 Road Paving Project to include the following: <ul style="list-style-type: none"> <li>• 2<sup>nd</sup> Street, from Davis Avenue to Dolphin Avenue</li> <li>• Ireland Avenue, <i>from W Franklin Avenue to Gas Co. work limit</i></li> <li>• Herzel Avenue</li> <li>• Infield Avenue, from Fuae Avenue to Tilton Road</li> <li>• Fuae Avenue, from Infield Avenue to Zion Road</li> <li>• Marita Ann Drive, from Oak Avenue to Ridgewood Drive</li> <li>• Juniper Drive, from Mill Road to Zion Road</li> <li>• Evergreen Avenue, from Debora Street to Walnut Avenue</li> <li>• Park Lane</li> <li>• Burton Avenue, from Tilton Road to Evergreen Avenue</li> </ul>	
<b>Total</b>	<b>\$62,000.00</b>

**WHEREAS**, that certification of funds has been received from the Municipal Finance Officer.

**THEREFORE, IT IS HEREBY RESOLVED** by the Governing Body of the City of Northfield that this Project is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 23<sup>th</sup> day of October, 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 191-2018**

**AMENDING RESOLUTION NO. 141-2017, AUTHORIZING  
SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING ENGINEERS TO  
PROCEED WITH CERTAIN PROJECTS – RECONSTRUCTION OF  
CRESSON AVENUE, FY2017 NJDOT MUNICIPAL AID PROGRAM**

**WHEREAS**, pursuant to Resolution No. 141-2017, the Common Council of the City of Northfield did authorize Schaeffer, Nassar, Scheidegg Consulting Engineers LLC, to proceed with engineering services related to the projected known as Reconstruction of Cresson Avenue, with engineering expenditures authorized in the amount of \$37,500.00; and

**WHEREAS**, pursuant to Resolution No. 161-2018, the Common Council of the City of Northfield did award the contract for the Reconstruction of Cresson Avenue to Arawak Paving Company, Inc. for the base bid amount of \$217,900.00 and an alternative bid amount of \$31,100.00, for a total amount of \$249,000.00; and

**WHEREAS**, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC, has submitted a purchase order request in the amount of \$4,800.00 for additional inspection and engineering services associated with the alternate bid, for a total of \$42,300.00; and

**WHEREAS**, Certification of Availability of Funds has been received from the Chief Finance Officer.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Common Council of the City of Northfield that the purchase order request in the amount of \$4,800.00 as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers, LLC, is approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 23<sup>rd</sup> day of October 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 192-2018**

**AUTHORIZATION TO HIRE PART TIME TECHNICAL ASSISTANT**

**WHEREAS**, the need exists to hire a part time Technical Assistant to the Construction Official, and

**WHEREAS**, the position was advertised to internal and external applicants, and interviews were conducted with interested candidates; and

**WHEREAS**, it is the recommendation of Construction Official Matt Doran that applicant Donna McBride be selected for the position; and

**WHEREAS**, the rate of pay for Donna McBride as part time Technical Assistant to the Construction Official shall be \$15.00 per hour, for a work week not to exceed 29 hours per week; and

**WHEREAS**, the position of Technical Assistant to the Construction Official is represented by the Government Workers' Union, Local No. 430 for White Collar Employees and Donna McBride shall be entitled to the accrued leave and other benefits in accordance with what the collective bargaining agreement currently provides to other part time employees.

**THEREFORE BE IT RESOLVED**, by the Common Council of the City of Northfield, that Donna McBride be and is hereby hired for the position of part time Technical Assistant to the Construction Official effective October 30, 2018.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23<sup>rd</sup> day of October 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 193-2018**

**A RESOLUTION TO AUTHORIZE A WAIVER OF INTEREST**

**WHEREAS**, a municipal lien (Certificate # 16-00023) was sold to the City of Northfield on March 16, 2017, for Block 68 Lot 13, 319 New Road, Northfield, NJ at said tax sale; and

**WHEREAS**, Block 68 Lot 13, 319 New Road, Northfield, NJ was erroneously placed in tax sale, and therefore Certificate # 16-00023 shall be canceled.

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, does hereby authorize a waiver of interest and cost on Certificate # 16-00023, and grants the City of Northfield Tax Collector the authority to cancel Certificate # 16-00023 and collect payment for taxes.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 23rd day of October, 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 194-2018**

**AUTHORIZATION TO HIRE SUBSTITUTE  
ADULT SCHOOL CROSSING GUARD**

**WHEREAS**, the need exists within the Police Department to fill the position of substitute School Crossing Guard; and

**WHEREAS**, an application submitted by Jessica Ann Obermeyer was received; and

**WHEREAS**, after the interview, the recommendation to hire Jessica Ann Obermeyer was made by Captain of Police Steve Steinecke.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Common Council of the City of Northfield that the hiring of Jessica Ann Obermeyer effective Wednesday, October 24, 2018 is hereby approved.

**BE IT FURTHER RESOLVED**, that compensation for the Substitute Adult School Crossing Guard shall be in accordance with the Crossing Guard Rider Agreement between the City of Northfield and Government Workers Union, Local No. 430.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 23<sup>rd</sup> day of October, 2018.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 195-2018**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT  
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS  
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12  
REGARDING THREATENED LITIGATION**

**WHEREAS**, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to a threat of litigation for a claim for payment being made by Indian Harbor Insurance Company concerning alleged amounts due from the City of Northfield.

**WHEREAS**, the purpose of this meeting is to provide information to the Council about the claim for payment.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23<sup>rd</sup> day of October, 2018.

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Mary Canesi, RMC, Municipal Clerk