

**CITY OF NORTHFIELD BUDGET WORK SESSION  
MARCH 28, 2013**

At 2:00pm, this meeting was called to order by Mary Canesi, Municipal Clerk. It was properly advertised in the Press of Atlantic City on March 23, 2013, in accordance with Public Law 75, Chapter 231.

**FLAG SALUTE**

The flag salute was led by Mayor Mazzeo. Following the flag salute a moment of silence was observed.

**ROLL CALL**

Present: Mr. Carew; Mr. Dewees, Mr. O'Neill, Mr. Perri, Mr. Polistina,  
Mr. Travagline; Mrs. Brown

Also in attendance were Mayor Vince Mazzeo, CFO Dawn Stollenwerk, Municipal Clerk Mary Canesi, and Dan Kwapinski from Schaeffer, Nassar, and Scheidegg Consulting Engineers.

Dan Kwapinski, Engineer reviewed the proposal regarding the Birch Grove Park Football Field sewer connection. The Engineer recommended the connection between the Football Snack Bar bathroom and the sewer system be accomplished with the construction of a Grinder Pump System.

Councilman Dewees asked, what is the percentage of the purchase order in relationship to the whole project? Engineer Kwapinski answered that it was 20%. Councilman Dewees asked why it was higher than the agreed upon 17%. Engineer Kwapinski stated that the percentage was based on the size of the project and the 17% was for larger projects.

Councilman Perri asked about the septic system over at the Football fields. The Engineer reported the tanks had been pumped. He stated the continued use of these tanks is not feasible due to current regulations at the Board of Health.

Councilman Polistina asked the Engineer to explain specifically where the Snack Bar is in relationship to the proposed new system. Engineer Kwapinski explained that the new system would be located behind the snack bar by the football field.

Mayor Mazzeo asked about the total cost of the project vs. the allocated funds. Councilman O'Neill stated that volunteers will be performing the majority of the work. Councilman Polistina noted the need for indemnification from the volunteer laborers. Councilman O'Neill agreed.

Councilman Perri asked if the project is ADA compliant and if they have applied for

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all the zoning and CAFRA permits. The Engineer confirmed that the plans are in compliance.

Engineer Kwapinski shared with Council an overview of his proposal regarding the preparation of bid documents for general repairs and construction of stormwater facilities. He explained that the contract revisions will better protect the City and make bids more competitive.

**RESOLUTIONS / CONSENT AGENDA**

Councilman Travagline motioned, Councilman Polistina seconded, to vote by consent agenda on Resolutions 73-2013 and 74-2013.

Roll call: Mr. Carew – yes; Mr. Dewees – yes; Mr. O’Neill – yes; Mr. Perri – yes; Mr. Polistina – yes; Mr. Travagline – yes; Mrs. Brown – yes. Motion carries.

- 73-2013** Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed – General Repairs and Construction of Stormwater Facilities Contract
- 74-2013** Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed – Engineering Services for Football Snack Bar Bathroom Sewer Connection

Councilman Travagline motioned, Councilman Polistina seconded, to adopt the consent agenda for Resolutions 73-2013 and 74-2013.

Roll call: Mr. Carew – yes; Mr. Dewees – yes; Mr. O’Neill – yes; Mr. Perri – yes; Mr. Polistina – yes; Mr. Travagline – yes; Mrs. Brown – yes. Motion carries.

Councilman O’Neill asked if anyone could tell him the ACUA fee for 1000 gallons of sewage. CFO Stollenwerk explained that it is a formula based on an estimate and then is adjusted at the end of the year, but approximately it’s about \$2.10 per gallon.

Councilman Polistina stated that the City’s budget is at \$.01 and although he thinks it’s a risk to use that much surplus he supports moving forward with this budget as proposed.

Council President Brown stated that she encouraged the cost saving initiatives that were discussed and agreed on their implementation.

Councilman Carew stated that he was concerned about the City’s sustainability and would prefer to see savings in next year’s budget not this year.

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Discussion ensued about various line items. In conclusion Council President Brown conducted an informal straw poll in support of the budget as is to be introduced. All of Council was in agreement.

Council President Brown opened this meeting for any member of the public to speak on any topic. Seeing no others wishing to speak, Council President Brown closed the public session.

Councilman Perri read the meeting notices.

At 2:33pm, on motions properly made and seconded, this meeting was adjourned.

Respectfully submitted,



Mimi Marlor, Deputy Municipal Clerk