

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES
MAY 4, 2021**

At 6:50pm, this meeting was called to order by Municipal Clerk, Mary Canesi This meeting was properly advertised in the Press of Atlantic City on January 9, 2021, in accordance with Public Law 1975, Chapter 231.

Pursuant to N.J.S.A. 10:4-8(b), and N.J.A.C. 5:39-1.1 - 1.7, this meeting will be held in-person and as a remote public meeting (live-streamed) using Zoom conferencing service. Due to social distancing requirements related to Covid-19, there are limited seats for in-person attendance by members of the public. Visit the event calendar page for May 4, 2021 at www.cityofnorthfield.org to determine current seating availability. Face coverings and social distancing will be required for in-person attendance. To reserve an available seat, contact the Office of the Municipal Clerk at 609-641-2832, ext 125, no later than 4:00pm on May 4, 2021. Once all available seats have been reserved, virtual attendance will be required using a web-browser to Join the Zoom Meeting <https://us02web.zoom.us/j/83902270313> or by telephone using one tap mobile +13126266799,,83902270313# or direct dial +1 312 626 6799 using Meeting ID: 839 0227 0313. For those wishing to comment during the dedicated public comment portion of the meeting, but who may be unable to attend (in person or via Zoom), public comments may also be submitted in advance via email to mcanesi@cityofnorthfield.org or by written letter to the Office of the Municipal Clerk, 1600 Shore Road, Northfield NJ 08225, or by hand delivery to the drop box in the parking lot at the south corner of the municipal building, addressed to the attention of the Municipal Clerk. Comments shall contain the name and address of the author, will be read aloud and addressed during the remote public meeting, and must be received by 2:00pm on May 4 2021.

Municipal Clerk Canesi read the following statement:

“Due to social distancing requirements related to Covid-19, there are limited seats for in-person attendance by members of the public this evening. For this reason, this meeting is also being presented simultaneously as a remote public meeting, live-streamed, using Zoom conferencing service, and in accordance with the Governor’s Executive Orders and the Open Public Meetings Act. Zoom meeting participants can dial in by telephone and listen to the proceedings, or they can access the meeting using a web-browser, and be able to view and listen. Instructions on how members of the public could reserve one of the limited seats, as well as how they can access Zoom have been made available on the municipal website and were published in the Press of Atlantic City. The full text of the public meeting notice has been posted at the entrances to the municipal building and includes Zoom instructions, information on where to find the meeting agenda and relevant documents, as well as instructions on how members of the public could submit comments in advance of tonight’s meeting. For those participating via Zoom, all participants will be ‘muted’ upon entry to the meeting. Web-browser participants will not be able to share their screens or see the camera-view of anyone other than the host, which is the City of Northfield. Zoom participants wishing to exercise their right to participate during the public comment portion of the meeting should wait until the specific announcement is made to open the public comment period. At this time, one by one, any telephone users will be asked to identify themselves and will be unmuted to permit commentary. For

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web-browser participants, comments or questions may be submitted via the chat function and will not be acknowledged outside of the designated public-comment portion of the meeting; chat-users must also provide his/her name and address for the record in order to be heard. Any written comments submitted in advance will be read aloud and addressed during the public comment portion of the meeting.”

FLAG SALUTE

The flag salute was led by Council Pro Tempore Dewees.

ROLL CALL

Present (in person): Councilman Dewees Councilwoman Madden; Councilman Perri; Councilman Smith; Councilman Utts; Council President Polistina

Absent: Councilman Notaro; Mayor Chau

Solicitor Facenda, Engineer Nassar and Chief Newman were also in attendance.

READING AND APPROVAL OF THE MINUTES

On motion of Councilman Smith with a second of Councilwoman Madden, all members present were in favor of approving the minutes of April 20, 2021, without formal reading. They were posted, distributed to Council, and on file in the Municipal Clerk’s Office.

MAYOR’S REPORT

Mayor Chau was absent.

CITY ENGINEER’S REPORT

Engineer Nassar reviewed the Engineer’s Report as previously distributed to the Council. He announced that Shepherd Drive was close to being closed out, 60 days. He had the contractor video sewer lines throughout the municipality over the course of a week. They found some issues with the lines, which would be part of the Asset Management Plan, but some were in need of immediate help. He noted Philmar to Zion as one, he would like to add this section to the current slip lining project. When we finish the Asset Management Plan, we should have a good indication of what we need to do as part of a 5-year plan.

Councilman Perri noted the area was found last week and said we have to move on it; he asked Engineer Nassar if he would try to add to Roosevelt and Second?

Engineer Nassar advised he could add an addendum to add that section to the proposal.

All members present generally agreed.

Council President Polistina asked for the amount?

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Engineer Nassar replied the amount was originally between \$200,000.00 and \$250,000.00; this would add around \$20,000.00. To do it outside of a large project like this would cost more.

Councilman Dewees thanked Engineer Nassar for a few concrete repairs that he'd assisted with recently, and for the concrete pad for the Police Department shed. He would get with Facilities Supervisor Kathi Smith to have the shed ordered.

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

Council President Polistina opened the public portion of the meeting for any person to comment on any subject, he asked that they state their name and address for the record and observe the five-minute limit per speaker.

Seeing no one wishing to make a comment, Council President Polistina closed the public comment portion of this meeting.

RESOLUTIONS

Council President Polistina read the following statement: "All matters listed under the consent agenda are considered to be routine in nature, and having been reviewed by Council, will be enacted by one motion. Any item may be removed from the Consent Agenda at the request of any Council Member and if so removed, will be treated as a separate matter. Any items requiring expenditure are supported by a Certification of Availability of Funds."

Councilman Perri asked about Resolution 98-2021, it was not on the agenda.

Clerk Canesi apologized; it was part of the packet but not listed on the agenda.

Council President Polistina advised that Council's packet was different than Clerk Canesi's.

Clerk Canesi shared Resolution 98-2021 and read it for the record.

On a motion of Councilman Dewees, second of Councilman Perri, all members present were in favor of voting by consent agenda for Resolutions 90-2021 through 98-2021.

- 90-2021** Authorizing Release of Cash Maintenance Guarantee for Block 49 Lots 11-18
- 91-2021** Resolution of the City of Northfield, Atlantic County, New Jersey, Authorizing Fireworks Display on Private Property Pursuant to N.J.S.A. 21:3-3
- 92-2021** Resolution of the City of Northfield, Atlantic County, New Jersey, Authorizing Fireworks Display on Private Property Pursuant to N.J.S.A. 21:3-3
- 93-2021** Authorization to Proceed with the Project known as Zion Road Pump Station Land Subdivision and Acquisition

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- 94-2021** Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed with Engineering Services for the Project known as Minor Subdivision to Eliminate Pump Station Encroachment
- 95-2021** Authorization for the Execution of a Memorandum of Agreement Between the City of Northfield and the Atlantic County Improvement Authority for the Project Known as ‘ADA Improvements at City Hall’ under the Community Development Block Grant Program
- 96-2021** Authorization for the City of Northfield to Participate in the Second Update of the Atlantic County Multi-Jurisdictional Hazard Mitigation Plan
- 97-2021** Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed with Engineering Services for Various Grant Applications as Follows: Community Development Block Grant; NJ Department of Environmental Protection Grant; And the Department of Community Affairs Local Recreation Improvements Grant
- 98-2021** To Hire a Laborer in the Public Works Department

Councilman Dewees motioned, second of Councilman Perri, to adopt the consent agenda for Resolutions 90-2021 through 98-2021.

Roll Call: Mr. Dewees - yes, Mrs. Madden – yes, Mr. Notaro – absent, Mr. Perri - yes, Mr. Smith – yes, Mr. Utts - yes; Mr. Polistina – yes; Motion carried.

PAYMENT OF BILLS \$3,341,468.41

Councilman Utts motioned, Councilman Smith seconded, for payment of bills.

Roll Call: Mr. Dewees - yes, Mrs. Madden – yes, Mr. Notaro – absent, Mr. Perri - yes, Mr. Smith – yes, Mr. Utts - yes; Mr. Polistina – yes; Motion carried.

Councilman Perri read the meeting notices.

At 7:04pm, on motion of Councilman Perri, seconded by Councilman Dewees, this meeting was adjourned.

Respectfully submitted,

Mary Canesi, RMC, Municipal Clerk