

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
MAY 24, 2022**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on Saturday, January 8, 2022.

**FLAG SALUTE**

**COUNCIL ROLL CALL:** Bucci, Dewees, Leeds, Notaro, Smith, Utts, Polistina  
**MAYOR:** Chau

**APPROVAL OF MINUTES** – May 10, 2022

**MAYOR’S REPORT**

**CITY ENGINEER’S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

- 114-2022** To Approve the Promotion of Johnathan Scull to the Position of Police Officer
- 115-2022** Employment Status Change for Special Law Enforcement Officer, Class II
- 116-2022** Resolution Amending the Titles for Certain Members of the Northfield Volunteer Fire Company
- 117-2022** Resolution Authorizing the Award of a Contract without Public Advertisement for Bids, and in Accordance with N.J.S.A 19:44A-20.5, for the Purchase of Steel Overhead Doors for the City of Northfield Fire Department
- 118-2022** Resolution Authorizing the Award of a Contract without Public Advertisement for Bids, and in Accordance with N.J.S.A 19:44A-20.5, for the Purchase of 800 Mhz Pagers for the City of Northfield Fire Department
- 119-2022** Memorialize Resignation of Construction Official and Building Inspector
- 120-2022** Authorization to Hire Part-Time Construction Official
- 121-2022** Authorization to Hire Part-Time Building Inspector
- 122-2022** To Extend Commercial Driver’s License Deadline for Public Works Laborer
- 123-2022** A Resolution Providing for an Executive Session Not Open to the Public in Accordance With The Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12(B)(7) –Matters Covered Under The Attorney Client Privilege

**PAYMENT OF BILLS** \$ 289,842.05

**MEETING NOTICES**

Primary Election	June 7 <sup>th</sup>	6am-8pm Northfield Community School
City Council	June 14, 2022	6pm Work Session Regular Session Immediately Following

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 114-2022**

**TO APPROVE THE PROMOTION OF JOHNATHAN SCULL  
TO THE POSITION OF POLICE OFFICER**

**WHEREAS**, pursuant to Resolution No. 142-2020, the Common Council of the City of Northfield did appoint Johnathan Scull to the position of Special Law Enforcement Officer Class II (hereinafter SLEO II) effective September 14, 2020; and

**WHEREAS**, the need exists within the Police Department of the City of Northfield for a full-time Police Officer; and

**WHEREAS**, Mayor Erland Chau and Chief of Police Paul Newman have recommended the promotion of SLEO II Johnathan Scull to fill the position.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Common Council of the City of Northfield that the promotion of Johnathan Scull, to the position of full-time Police Officer, with an effective date of May 25, 2022, is hereby approved and ratified; and

**BE IT FURTHER RESOLVED**, that the starting salary for Johnathan Scull shall be at Step 1 in accordance with the current collective bargaining agreement (CBA) between the City of Northfield and the Mainland PBA, Local #77.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 24<sup>th</sup> day of May, 2022.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 115-2022**

**EMPLOYMENT STATUS CHANGE  
FOR SPECIAL LAW ENFORCEMENT OFFICER, CLASS II**

**WHEREAS**, pursuant to Resolution of Northfield City Council No. 56-2022, Brandon Garofalo was hired as part-time Special Law Enforcement Officer, Class II (hereinafter SLEO II), effective February 9, 2022; and

**WHEREAS**, Chief of Police Paul Newman has advised of the need for a full-time SLEO II for the Northfield Police Department; and

**WHEREAS**, the recommendation to change the employment status of Brandon Garofalo from part-time SLEO II to full-time SLEO II was made by Chief of Police Paul Newman, and has been endorsed by Mayor Erland Chau.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Common Council of the City of Northfield that the status change of Brandon Garofalo from part-time, to full-time, in his position as SLEO II be and is approved effective May 25, 2022.

**BE IT FURTHER RESOLVED** that compensation for Brandon Garofalo shall be unchanged at \$20.00 per hour, and shall be in accordance with the City of Northfield Salary Ordinance and amended Salary Resolution.

**IT IS FURTHER RESOLVED** that the for the purposes of a 90-day probationary period, and for benefits and other conditions of employment as afforded to all full-time employees under the aforementioned Salary Ordinance, Brandon Garofalo's hire date shall be the effective date of the status change.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 24<sup>th</sup> day of May, 2022.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 116-2022**

**RESOLUTION AMENDING THE TITLES FOR CERTAIN  
MEMBERS OF THE NORTHFIELD VOLUNTEER FIRE COMPANY**

**IT IS HEREBY RESOLVED** that Resolution No. 27-2022 appointing the members of the City of Northfield Volunteer Fire Company, adopted January 4, 2022, by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, be and is hereby amended to remove the title of Lieutenant for member Michael Wallace, and add the title of Lieutenant to member Joshua Kirby; and

**BE IT FURTHER RESOLVED** that the current list of members / titles of the City of Northfield Volunteer Fire Company as of May 10, 2022 shall be memorialized as follows:

Badger, Cindy	Carey, Louis ( <i>Lieutenant</i> )
Chau, Erland	Clark, Ryan
Cummings, Bruce Jr.	Cummings, Bruce ( <i>Chief</i> )
Flaherty, Brian ( <i>Captain</i> )	Foltz, Brad
Gillman, Harrison	Gitsas, Adam
Goodman, Scott ( <i>Deputy Chief</i> )	Hackett, Edward
Hickey, Daniel	Joo, Timothy
Kerlin, Kirk	*Kirby, Joshua ( <i>Lieutenant</i> )
Lamaina, Ethan	Leeds, Bill
Leeds, Cole	Leeds, Robert
Lichtenberger, Lee	Martinelli, Henry
Morey, Donald Michael	Morey, Kevin
Morey, Thomas	Nannola, Patrick
Nehl, Michael Tyler	Ordille, John
Pendlebury, John	Pepek, Martin
Schaech, Charles	Shenkus, Eric ( <i>Assistant Chief</i> )
Sullivan, John III ( <i>Lieutenant</i> )	Swartz, Robert
*Wallace, Michael ( <i>Safety Officer</i> )	

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 24th day of May, 2022.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 117-2022**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT  
WITHOUT PUBLIC ADVERTISEMENT FOR BIDS, AND IN  
ACCORDANCE WITH N.J.S.A 19:44A-20.5, FOR THE PURCHASE OF  
STEEL OVERHEAD DOORS FOR THE CITY OF NORTHFIELD FIRE  
DEPARTMENT**

**WHEREAS**, the City of Northfield has a need to acquire (4) Overhead Steel Doors for the City Fire Department as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and,

**WHEREAS**, the Chief Financial Officer/QPA has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

**WHEREAS**, South Jersey Overhead Door Co., Inc. has submitted a proposal dated April 21, 2022 indicating they will provide and install (4) steel, overhead doors for a total price of \$34,380.00, which was the most advantageous price; and

**WHEREAS**, South Jersey Overhead Door Co., Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that South Jersey Overhead Door Co., Inc. has not made any reportable contributions to a political or candidate committee in the City of Northfield, County of Atlantic in the previous one year, and that the contract will prohibit South Jersey Overhead Door Co., Inc. from making any reportable contributions through the term of the contract, and

**WHEREAS**, as required by *N.J.A.C. 5:30-5.4* the Chief Financial Officer has certified that funds are available in budget account 2-01-44-906-000.

**NOW THEREFORE, BE IT RESOLVED** that the Common Council of the City of Northfield authorizes the Chief Financial Officer and/or Municipal Clerk to enter into a contract with South Jersey Overhead Door Co., Inc. as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 24<sup>th</sup> day of May 2022.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 118-2022**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT  
WITHOUT PUBLIC ADVERTISEMENT FOR BIDS, AND IN  
ACCORDANCE WITH N.J.S.A 19:44A-20.5, FOR THE PURCHASE OF  
800 MHz PAGERS FOR THE CITY OF NORTHFIELD FIRE  
DEPARTMENT**

**WHEREAS**, the City of Northfield has a need to acquire 800 MHz pagers for the City Fire Department as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and,

**WHEREAS**, the Chief Financial Officer/QPA has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

**WHEREAS**, M.A.S.E. Concepts has submitted a proposal dated April 19, 2022 indicating they will provide (24) pagers for a total price of \$20,844, which was the most advantageous price; and

**WHEREAS**, M.A.S.E. Concepts has completed and submitted a Business Entity Disclosure Certification which certifies that M.A.S.E. Concepts has not made any reportable contributions to a political or candidate committee in the City of Northfield, County of Atlantic in the previous one year, and that the contract will prohibit M.A.S.E. Concepts from making any reportable contributions through the term of the contract, and

**WHEREAS**, as required by *N.J.A.C. 5:30-5.4* the Chief Financial Officer has certified that funds are available in budget account 2-01-25-265-299.

**NOW THEREFORE, BE IT RESOLVED** that the Common Council of the City of Northfield authorizes the Chief Financial Officer and/or Municipal Clerk to enter into a contract with M.A.S.E. as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 24<sup>th</sup> day of May 2022.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 119-2022**

**MEMORIALIZE RESIGNATION OF  
CONSTRUCTION OFFICIAL AND BUILDING INSPECTOR**

**WHEREAS**, pursuant to Resolution No. 249-2019, the Common Council of the City of Northfield did appoint Richard Stevens to the position of part-time Construction Official commencing February 3, 2020; and

**WHEREAS**, pursuant to Resolution No. 250-2019, the Common Council of the City of Northfield did appoint Richard Stevens to the position of part-time Building Inspector commencing February 3, 2020; and

**WHEREAS**, Richard Stevens has submitted his letter of resignation, with an effective date of July 1, 2022.

**NOW THEREFORE, BE IT RESOLVED**, that the Governing Body of the City of Northfield does hereby acknowledge and memorialize the resignation of Richard Stevens from the positions of part-time Construction Official and part-time Building Inspector.

**BE IT FURTHER RESOLVED** that Richard Stevens' last day of work is anticipated to be June 30, 2022.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City Council of Northfield, held this 24<sup>th</sup> day of May 2022.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 120-2022**

**AUTHORIZATION TO HIRE PART TIME CONSTRUCTION OFFICIAL**

**WHEREAS**, the need exists to hire a part time Construction Official, and

**WHEREAS**, the position was advertised and interviews were conducted with interested candidates; and

**WHEREAS**, it is the recommendation of the Business Administrator and Council Chairperson that qualified applicant Guy James Galantino be selected for the position; and

**WHEREAS**, the rate of pay for Guy James Galantino as part time Construction Official shall be \$16,006 per annum, on an as-needed basis not to exceed an average of 6 hours per week on an annual basis; and

**WHEREAS**, the position of part-time Construction Official is eligible for earned sick leave in accordance with the NJ paid sick leave law; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Common Council of the City of Northfield that Guy James Galantino is authorized to be hired as part time Construction Official, commencing Friday, July 1, 2022, subject to understanding and/or completion of the following:

1. Compliance with the Policies and Procedures of the City
2. Probationary period 90 days from date of hire
3. Unaligned position
4. Not entitled to health benefits

**THEREFORE BE IT RESOLVED**, by the Common Council of the City of Northfield, that Guy James Galantino be and is hereby hired for the position of part time Building Inspector effective July 1, 2022.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 24<sup>th</sup> day of May 2022.

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Mary Canesi, RMC, Municipal Clerk



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 121-2022**

**AUTHORIZATION TO HIRE PART TIME BUILDING INSPECTOR**

**WHEREAS**, the need exists to hire a part time Building Inspector, and

**WHEREAS**, the position was advertised and interviews were conducted with interested candidates; and

**WHEREAS**, it is the recommendation of the Business Administrator and Council Chairperson that qualified applicant Guy James Galantino be selected for the position; and

**WHEREAS**, the rate of pay for Guy James Galantino as part time Building Inspector shall be \$10,671 per annum, on an as-needed basis not to exceed an average of 6 hours per week on an annual basis; and

**WHEREAS**, the position of part-time Building Inspector is eligible for earned sick leave in accordance with the NJ paid sick leave law.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Common Council of the City of Northfield that Guy James Galantino is authorized to be hired as part time Building Inspector, commencing Friday, July 1, 2022, subject to understanding and/or completion of the following:

1. Compliance with the Policies and Procedures of the City
2. Probationary period 90 days from date of hire
3. Unaligned position
4. Not entitled to health benefits

**THEREFORE BE IT RESOLVED**, by the Common Council of the City of Northfield, that Guy James Galantino be and is hereby hired for the position of part time Building Inspector effective Friday, July 1, 2022.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 24<sup>th</sup> day of May 2022.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 122-2022**

**TO EXTEND COMMERCIAL DRIVER'S LICENSE DEADLINE  
FOR PUBLIC WORKS LABORER**

**WHEREAS**, pursuant to Resolution of Council No. 98-2021, Vincent Sinski was hired as a Public Works Laborer, effective May 5, 2021; and

**WHEREAS**, continued employment for Vincent Sinski was conditioned upon his ability to obtain a Commercial Driver's License within 120 days of his hire date, with a deadline of September 2, 2021; and

**WHEREAS**, pursuant to Resolutions of Council No. 156-2021 and 111-2022, and due to circumstances beyond the control of employee Vincent Sinski, he has previously been granted two extensions of the timeframe to obtain his Commercial Driver's License, with a most recent deadline of May 30, 2022; and

**WHEREAS**, Superintendent of Public Works Qwin Vitale and Public Works City Council Chair Greg Dewees have recommended that Vincent Sinski be given an additional and final extension of an additional 60 days, with a revised and final deadline of July 29, 2022.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Common Council of the City of Northfield that Vincent Sinski be granted the requested and final extension as stated herein.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City Northfield, held this 24<sup>th</sup> day of May 2022.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 123-2022**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT  
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS  
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-  
12(b)(7) –MATTERS COVERED UNDER THE ATTORNEY CLIENT  
PRIVILEGE**

**WHEREAS**, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Common Council of the City of Northfield to discuss, in a session not open to the public, matters that fall within the attorney client privilege regarding potential issues of public safety.

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 24<sup>th</sup> day of May, 2022.


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Mary Canesi, RMC, Municipal Clerk

# ENGINEER'S REPORT

## ENGINEERING MEMORANDUM

**TO:** Mayor and City Council, City of Northfield  
1600 Shore Road  
Northfield, NJ 08225

**FROM:** Rami Nassar, PE, PP, CME   
Schaeffer Nassar Scheidegg Consulting Engineers, LLC (SNS)

**SUBJECT:** Engineers Report for May 24, 2022

**DATE:** May 20, 2022

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### PROJECTS:

**NF13-37** Municipal Building Parking Lot Paving and ADA Upgrade

### (5-6-2022) PROJECT IS COMPLETED

**NF13-43** Asset Management Plan

Work has been started on different components of the plan. North American Pipe, LLC has been contracted to video the sewer main along Tilton Road from the manhole by Little Italy Restaurant at Burton Avenue to the manhole at Maple Ave. and Roosevelt Ave. we found a major sewer main break at the intersection of Tilton and Burton causing major roadway settlement, also Infra Structurer Assessment, LLC started to inventory the sewer system. We are working on completing the sanitary sewer system inventory. I will be meeting with Public Works Director on March 9, 2020, to go over portion of the plan and to determine the section sewer main that needs to be inspected. We are finalizing the list for the portion of the sewer main to be videoed. Waiting to hear back from Contractor if able to work. (10-16-2020) working on the schedule to move forward with to video portion of the sanitary sewer pipes. (3-12-2021) Will be starting to video the sewer main on Monday the 22<sup>nd</sup>, I am meeting with Qwin to finalize the scope of this portion of the project. (4-1-2021) The contractor had to reschedule the work to mid-April. (4-15-2021) Did not get the new schedule from the Contractor yet. (4-30-2021) The contractor started to video the sewer main, we encountered few issues which needs to be addressed in the asset management plan. (5-14-21) waiting on the contractor to send the pipe videos for me to review. (6-11-2021) reviewed the tapes, there are additional few minor issues, and the recommendations will be incorporated into the final document. (5-20-2022) Working on the report.

**NF13-27** Grant Applications:

(5-22-2020) working on the 2021 Municipal Aid Grants for the reconstruction and widening of Merritt Drive, portion of Ridgewood Drive and possible drainage system upgrade. Also, I received an email from the ACIA stating that the municipality does not qualify for CDBG for recreational use (we do not meet the LMI requirements as set by HUD) the only project we can apply for are ADA compliance or projects for Senior Citizen. (6-12-2020) Finalizing the Municipal Aid Grant application for Merritt Drive and working on the CDBG grant to upgrade ADA access to the picnic area at Birch Grove Park. (7-101-2020) The 2021 Municipal Aid Application has been submitted and there is a resolution on the agenda, which needs to be sent to the NJDOT no later than July 31, 2020. Nothing new to report. (10-16-2020) we had a zoom meeting with the NJDOT Local Aid to discuss the Transportation Alternative Set-Aside program grant for the bike path upgrade. (11-6-2020) working with Mary Canesi on the grant application and getting all the supporting documents and preparing a concept plan to be

Phone: 609-625-7400 Web: snsce.com

1425 Cantillon Boulevard Mays Landing New Jersey, 08330

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submitted with the application. (11-20-2020) The bike path grant application will be submitted by the 24<sup>th</sup>. Grant Application was submitted November 24, 2020. (4-15-2021) New grant opportunity for recreational facility from the NJDEP, to be discussed. (4-30-2021) We need to file the new CDBG Grant by May 14, 2021. (5-14-2021) CDBG application was submitted to the ACIA, and currently working on the recreational grant offered by NJDCA. (6-11-2021) the DCA grant application was submitted, the Urban Parks Grant application will not comply with most of the environmental restrictions and requirements. (7-9-2021) Submitted the 2021 Municipal Aid Grant Application for the reconstruction of Oak Avenue. (11-5-2021) We received the NJDOT Municipal Aid Grant for the reconstruction of Oak Avenue in the amount of \$285,000.00. (5-6-2022) The application for the CDBG grant from ACIA is completed will be submitted on Monday. **(5-20-2022) The Municipal Aid grant application is open we need to finalize which road will be included in the application.**

**NF13-03      New Jersey American Water Company System Upgrade:**

(1-19-2020) Multiple water main upgrade projects were completed last year, so far there are no new project scheduled within the Municipal Roadways. (2-24-2021) I had a meeting with Tim Green from the NJAWC to discuss the main relocation along Birch Grove Park Road. (3-12-2021) Received the street opening application for the main relocation along Birch Grove Park Road. (4-1-2021) South State subcontractor will remove the trees on the 5<sup>th</sup>, so the NJAWC will be able to relocate the water main. (5-14-2021) waiting on the NJAWC schedule. (6-11-2021) the water main has been relocated. (7-9-2021) NJAWC finished the work along Birch Grove Park Road. (9-10-2021) Working with the NJAWC on the covered valves issue. (9-23-2021) NJAWC applied for 6 Street Opening Permits. (11-19-2021) The NJAWC planning to replace the entire water main (approximately 4,400') along Herbert Drive and Shepherd Circle West, also the NJAWC will be replacing the water main along Hemsley Road. (3-4-2022) The NJAWC will start the water main renewal along Herbert Drive, Shepherd Circle and Shepherd Circle West on March 7<sup>th</sup>, it will take approximately 5 weeks to finish the main installation and another 5 weeks to finish all connections. (4-8-2022) Contractor finish the main installation portion of this project, they will start on the water main replacement along Hemsley Place on Monday. **(5-20-2022) The contractor will start the individual water connections at Herbert Drive this coming Monday.**

**NF13-03      Street Opening:**

**(5-6-2022) 7 street opening permits were processed.**

**NF13-44      2020 Local Road Paving Program**

(10-2-2020) This project originally included portion of Second Street, Portion of Franklin Avenue, portion of Fairbanks Avenue, Portion of Bates Avenue, Portion of Maple Avenue including drainage, Half width Haddon Avenue, portion of Wabash Avenue, Half width of portion of Ridgewood Avenue, Half width of portion of Glencove Avenue. During the design process a portion of Cedar Bridge, Cedar Spring Court and the re-alignment of Birch Grove Park Road were added to the scope of this project, design plan and bid packages will be ready for Council's review and approval at the October 20<sup>th</sup> meeting. (10-16-2020) bid package and plans needed additional revisions and was not completed on time for the Council's approval at this meeting, package will be ready for the next Council meeting. (11-6-2020) Bid package was delivered to the Clerk's Office; we are requesting an authorization to proceed with the bid. (11-20-2020) Bid opening is set for December 10<sup>th</sup>. (12-11-2020) We received 6 bids and the lowest bid was from South State, Inc. in the amount of \$527,756.00, the recommendation of award is on the Council's agenda for approval for this meeting. (1-14-2021) we had the pre-construction meeting on the 11<sup>th</sup>, the contractor tentatively will start the drainage component of the project in February. (2-26-2021) We sent the notice to proceed, the contractor is starting the drainage improvements on March 1, 2021. (3-12-2021) The drainage pipe along Maple has been completed, and the Contractor will start the concrete work next week. (4-1-2021) The concrete work will start on the 5<sup>th</sup>. (4-15-2021) Contractor is not finished with the concrete work. (4-30-2021) All concrete has been completed, working with the Contractor on the paving schedule. (5-14-2021) Nothing new to report. (6-11-2021) the contractor started the paving portion of this project on 6/9/2021. (8-6-2021) The contractor will finish the paving and start on the punch list items the week of August 9<sup>th</sup>. (8-26-2021) The Contractor started the work on the punch list items, we sent him an email indicating the time for project completion is no later than September 15, if not finished by then, the Municipality could assess liquidated damages. (9-10-2021) the contractor finished 80% of the punch list items. (10-22-2021) Working on the payment request and the final change order. (11-19-2021) Working on the final change order, also we ordered the

core sample testing to determine actual asphalt thickness and composition. **(5-20-2022) Working on the final change order, so we can close out this project.**

**NF13-45      Reconstruction of Fuae Avenue (Municipal Aid FY 2020)**

**(5-6-2022) PROJECT IS COMPLETED**

**NF13-48      Reconstruction of Merritt Dr. and p/o of Ridgewood Dr. (Municipal Aid FY 2021)**

On November 16, 2020, The City was selected to receive \$ 310,000.00 from the NJDOT Fiscal Year 2021 Municipal Aid Program the Reconstruction of Merritt Drive and portion of Ridgewood Drive between Route 9 and Wabash Avenue. Nothing New to report. (1-14-2021) we started the project design. (4-15-2021) Working on the design plan, should be completed by the end of April. (5-14-2021) The plan and specification will be at the Clerk's Office by the end of May for review and approval by Council. (6-11-2021) the plans and bid package is at the Municipal Clerk's office for the Council members to review. (7-9-2021) sent the package to the NJDOT for their concurrence. (8-26-2021) we received the NJDOT comments on the plans and bid package, we addressed all the issues and sent back the revised package for the NJDOT concurrence, so we can advertise the bid. (9-10-2021) the project has been advertised for bidding. (9-23-2021) No Update. (10-8-2021) We had bid opening on the 5<sup>th</sup> and I have submitted the recommendation for award for the Council members review and approval. (10-22-2021) We received the Award Concurrence from the NJDOT, so we can move forward with Pre-construction meeting and schedule the work with the contractor. (11-5-2021) The pre-construction meeting is scheduled for November 9<sup>th</sup>. (11-19-2021) The Contractor will work with Public Works to determine if the existing drainage system needs any additional upgrade. (3-4-2022) Starting dated was pushed toward the end of April, due to the water main connection for the new school at the corner of Route 9 and Ridgewood Drive. (3-18-2022) We sent the notice to proceed to the contractor for April 1, 2022. (4-8-2022) The Contractor will start the concrete portion of this project on Monday the 11<sup>th</sup>. (4-22-2022) Concrete work has been completed; we have an issue with a shallow stormwater pipe crossing along Merritt Dr. we are in the process of replacing this pipe, also we have removed three existing trees, one tree for sight distance and two trees for motorist safety. (5-6-2022) Drainage pipe replacement has been completed; we have 30-day settlement period before paving can start. **(5-20-2022) The contractor is scheduling the paving portion for Mid-June.**

**NF13-49      Slip Line Portion of the Existing Sanitary Sewer Mains**

(8-6-2021) On June 15, 2021, The City awarded the slip lining contract to En-Tech Corop of NJ, for the sum of \$221,277.63. We had the pre-construction meeting on July 29, 2021. During the meeting the contractor requested that an employee from public works be present when they are slip lining the sewer main, to monitor the sewer flows and to address any issue that might come up, the work is scheduled to start the first week of September. (8-26-2021) No update. (9-10-2021) Contractor will start the pipe cleanup next week he had an issue with the NJAWC allocating a fire hydrant for their use. (9-10-2021) the Contractor is scheduled to start on the 14<sup>th</sup>. (9-23-2021) Contractor started the pipe cleaning on September 20, 2021. (10-8-2021) The contractor finished cleaning the lines and will start the slip lining on the 11<sup>th</sup>, project should be completed by October 22<sup>nd</sup>. (10-22-2021) The project was completed we have an issue with a section of the liner near Roosevelts and Route 9, the Contractor will repair on Monday, total sewer main lined is 4,480'. (11-5-2021) The project has been completed, I still need to review all the videos for the completed work, meanwhile there is a small issue with the main along Roosevelt Avenue near Tilton Road, the Contractor will fix. (12-10-2021) Received the payment request, and all the prep and post installation videos for our review. (1-14-2022) Spoke with the contractor regarding the issue with the slip line at the intersection of Tilton and Roosevelt waiting on his time frame to fix, so we can process the payment. (2-6-2022) Due to the weather the repair can't take place until the temperature is in the upper 40, at this time we recommended a partial payment to the Contractor. (4-8-2022) We prepared the final change order for approval by Council, mainly this change order reflects few discrepancies between the as-built plan and the actual conditions in the field. (4-22-2022) We received the final payment request from the Contractor on 4-202-22, it will be on the next Council meeting agenda for payment. (5-6-2022) Final payment has been submitted, Contractor provided the required maintenance bond. **(5-20-2022) Project is completed, only one punch list item remains to be completed.**

**NF13-52**

**2021 Local Road Paving Program**

(3-18-2022) This project originally included full width repaving W Revere Ave (Rt 9 & Leeds Ave), Leeds Ave (W Revere & Oakcrest), W Oakcrest (Leeds & Rt 9), Northwood Court, Chestnut Ave (Rt 9 & Maple), Virginia Ave (Shore Rd & Broad St), Jenny Lynn Drive, Catherine Place, Cedarbridge ( Oak Ave & Delmar Ct), Franklin Ave (Bike path & Broad St), Putting green ( Shore Rd to Broad Street), Madison Ave, and half width repaving for Cedarbridge (Delmar & Zion) and Putting Green (Bike path & Broad St), Mazza Drive was added to the scope of this project. (4-8-2022) We are working on the engineering plans and the bid specifications. (4-22-2022) We completed the field work for Casey Drive, which was added the last Council meeting and should have the plans and specification ready early next month. (5-6-2022) Plans and bid specifications are completed and at the Clerk's office for review. We need Council's approval to go out to bid the project. **(5-20-2022) We have bid opening scheduled for June 17, 2022.**