

**CITY OF NORTHFIELD WORK SESSION
JUNE 19, 2018**

NOTE: THE RECORDING SOFTWARE MALFUNCTIONED AND THERE IS NO AUDIO RECORD OF THE PROCEEDINGS FOR THE ENTIRETY OF THIS MEETING.

At 6:02pm this meeting was called to order by Municipal Clerk Mary Canesi. This meeting was properly advertised in the Press of Atlantic City on January 13, 2018, in accordance with Public Law 75, Chapter 231.

FLAG SALUTE

The flag salute was led by Mayor Chau.

ROLL CALL

Present: Korngut, Lischin, O'Neill, Perri, Travagline, Dewees

Absent: Murray

Mayor Chau, Solicitor Facenda, Engineer Nassar and Chief Newman were also in attendance.

WORK SESSION TOPICS FOR DISCUSSION – OLD BUSINESS

Council President Dewees deferred to Solicitor Facenda for an update on the potential land sale.

- Potential Land Sale – Update

Solicitor Facenda advised that he was preparing notices to property owners, there was a hearing before Judge Johnson with regard to COAH matters and we were moving forward.

Councilman O'Neill asked if it would be closed bid sale.

Solicitor Facenda replied that we would hold a public auction, with first offer going to neighboring properties.

- “Parks and Recreation Areas” Ordinance Changes

Council President Dewees advised that he received an email from Qwin Vitale regarding the park ordinance fees, he would meet with Clerk Canesi to get that on the next agenda.

- Sign Ordinance Changes

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Council President Dewees asked for an update on the sign ordinance.

Councilman Lischin did not have an update; needed to get together in committee before the next meeting.

Councilman Perri would like non-conforming businesses to qualify for the A frame signs.

- Letter to Volunteer Organizations Regarding Use of City Facilities

Council President Dewees asked Clerk Canesi for an update on the letter to volunteers.

Clerk Canesi advised that she would have the letter to the volunteers for the next meeting.

- Bike Path Bollards – Update from Engineer Nassar

Engineer Nassar reported that he received two quotes for bollards, one galvanized, one not, with about a \$65 difference per bollard. He suggested ordering all 8 at once to save money.

Councilman Lischin advocated for the galvanized version.

Council President Dewees would check with the Finance Department as to funding.

WORK SESSION / TOPICS FOR DISCUSSION – NEW BUSINESS

Council President Dewees asked if anyone had any new business to discuss.

Councilman Perri asked if the City would entertain a cell tower at City Hall, or another location, to get some revenue. Council would have to form a committee and go out to bid. He referred to properties the City could foreclose on and asked if all reviewed the information provided by CFO Stollenwerk; one of the properties had a value of \$50,000.00.

Councilman O'Neill added that we were down to bare wood on the cupola on the roof - should be painted before we have to replace it.

Councilman Travagline asked for an update on the Fire Department study.

Councilman Lischin reported that the latest report was that the meetings had taken longer than anticipated, referring to meetings between the consultant and key personnel. He hoped to have the report by the end of summer, September at the latest. The report would be brought to Council first.

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Solicitor Facenda reminded Council that the report would be deliberative.

Councilman Travagline asked about scanning.

Council President Dewees did not see it as financially viable.

Councilman Travagline stated that it wouldn't cost anything, if we start now, we could piece-meal over 10 years.

Councilman O'Neill suggested adding fees to all of our costs to cover scanning.

Discussion ensued; Clerk Canesi commented that prior discussions during budget meetings indicated that the Council had opted not to fund the project this year. She reminded Council that the records could not just be handed over to a 3rd part without internal review to ensure that records had not been inaccurately filed over a period of decades, and we would want to make sure that redundant or unnecessary documents were removed, so as not to pay for scanning something we do not need. She also urged, in her capacity as Records Custodian, that only permanent records be scanned. She also asked who would be performing the necessary in-house tasks; the City just transitioned from a full time to a part time employee in the Construction office.

Councilman Travagline advocated strongly to move forward with scanning; he said there would be no costs for software or additional equipment.

Councilman O'Neill, again, advocated for user fees to pay for the system; he suggested adding \$5 per marriage license for example.

Councilwoman Korngut asked about indexing.

Councilman Travagline replied that it could be done, it's done in attorneys' offices every day, it's a word document that can be searched.

Councilwoman Korngut asked about the turn around on OPRA request.

Councilman O'Neill asked what if there were a fire and all of our records burn, what do you do then?

Clerk Canesi replied that OPRA requests are typically processed within 1 day, but never outside of the 7 days permitted by law.

Solicitor Facenda asked what documents in the Building Department have to be kept?

Councilman Lischin replied that about 90% of them had to be kept.

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Councilman O'Neill again asked what if there were a fire.

Clerk Canesi responded that there was a sprinkler system in the basement, but no alarms to alert if the system were deployed.

Councilman Perri stated there were permanent records stored out in the open in the Clerk's Office, adding that there were not smoke detectors.

Councilman Perri added that there were no smoke detectors.

Council President Dewees asked Engineer Nassar to give update on pads for Veterans Park.

Engineer Nassar replied that he had asked Deputy Clerk Campbell to get prices, they came in very high, at the end of the day we had a vendor who was going to do it next week at a cost of \$3,500.00.

AGENDA REVIEW

Council President Dewees reviewed the agenda and made assignments.

Solicitor Facenda announced that Resolution 130-2018 would not be needed this evening.

Councilman Perri had a question about Resolution 128-2018.

Solicitor Facenda explained that the MOU piggybacked on the agreement that was signed and agreed to by the court.

PUBLIC SESSION

Council President Dewees opened the public portion of the meeting for any person to speak on any topic.

Bob Webb, 218 West Revere Avenue, glad he came up in the generation he did, technology is going to kill you. He asked if the locations for pads were determined and was Steve Vain a part of that.

Council President Dewees replied yes, they have and believed that Mr. Vain saw the plans.

Mr. Webb asked about the landlocked land that the City wanted to sell, were there easements?

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Solicitor Facenda replied that the lots are all very small and would be offered to adjoining property owners first.

Mr. Webb suggested a park for the seniors. He asked if all volunteers were included in receiving the volunteer letter. He added that when the school was built we had a recreation lodge, and when the school was built they said any resident could use the school free of cost. Try it. You have to pay a fee, pay a janitor. It is not right to have to pay to use a school you paid for. He recommended going back to an appointed school board instead of elected school board. There was a lot of waste.

Tom Wolfe, 317 Davis Avenue – in regard to Carluccio's stated that nothing has changed. Cars go right through the four-way stop signs. Mr. Carluccio bought the home across the street and will go to the Planning Board to tear it down to put in another parking lot. Mr. Wolfe asked if the Fire Official has visited to check to see if they are exceeding capacity.

Solicitor Facenda advised the application of the City's Zoning Ordinance to the property would be something for the Planning Board, not this governing body.

Victoria, Health Med Urgent Care, 200 Tilton Road – introduced herself and the company, stating they were here to serve the community. She said the wait for service was less than 15-minutes. She described services offered by the facility, including employee physicals.

Mayor Chau in regard to Mr. Wolfe's concerns from the last meeting advised that on April 26th, 29th, and 30th, the police were there and did try to address his concerns.

Seeing no one else wishing to speak Council President Dewees closed the public session.

At 6:43pm, on motions properly made and seconded, this meeting was adjourned.

Respectfully submitted,

Mary Canesi, RMC, Municipal Clerk