

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES  
AUGUST 29, 2017**

At 7:10pm, this meeting was called to order by Mary Canesi, Municipal Clerk. It was advertised in the Press of Atlantic City in accordance with Public Law 1975, Chapter 231.

**FLAG SALUTE**

The flag salute was led by Mayor Chau followed by a moment of silence.

**ROLL CALL**

Present: Lischin, Murray, Perri, Piergiovanni, Travagline, Dewees

Absent: O'Neill

Mayor Chau, Solicitor Kris Facenda, Engineer Nassar and Chief Newman were also in attendance.

**MINUTES**

On a motion of Councilman Piergiovanni, second by Councilman Lischin, all were in favor of approval of the minutes from July 25th without formal reading.

**COMMITTEE REPORTS**

**Councilman Perri** - Sewer Inter Local, Planning Board, Senior Citizens, Shared Services

Councilman Perri received notice that the September Planning Board meeting was canceled due to lack of applications. A sewer force main on Zion Road had to be repaired a few weeks ago. The job opening for the snack bar was announced at the last senior meeting. Councilman Perri attended the mid-year meeting for the ACUA, they were about to start a major redevelopment program including a new infrastructure on the island. He also attended the Ice Cream Social and Concert at Birch Grove Park; it was very nice, and he commended all volunteers. He also commended all involved with National Night Out and offered condolences to the family of Senator Whelan, noting he did a lot for Atlantic County.

**Councilman O'Neill** - Court/Violations, Library

*Councilman O'Neill was absent at the time of his report; upon arrival at approximately 7:30pm he stated that he did not have a report this evening.*

**Councilman Piergiovanni** – Insurance and Safety, Chamber of Commerce, Municipal Alliance, Northfield School

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES  
AUGUST 29, 2017**

Councilman Piergiovanni reported that we did order the health claims experience report as a result of information that had been reported in the media; when we get the report we will review it and address any discrepancies.

Councilman Perri noted that there were 3 subcontractors for prescriptions; they should be looking at this for us.

Clerk Canesi stated that no one from Northfield has been involved that we were aware of.

**Councilman Travagline** – FAN, Sign Sub Committee, Shared Services, Green Team Advisory

Councilman Travagline reported that he attended a FAN meeting on August 17<sup>th</sup>; football and cheerleading had started and the first game was next week. There will be a fundraiser at the VFW at 7pm on September 15<sup>th</sup>.

Council President Dewees noted that the health inspection for the snack bar was current and the exhaust fan inspection had been scheduled.

**Councilman Murray** - Finance/Collections, Mainland Regional, Economic Development, Traffic Safety

Councilman Murray had no report.

**Councilman Lischin** – Fire Department/EMS, Inspections, Code Enforcement, Housing/Zoning, Technology/MRHS Channel 2, Cultural Committee, Green Team, Sign Sub Committee

Councilman Lischin reported read the Fire Department report for July into the record: Total Fire Incidents: 8, including: 1 - Building Fire, 1 - Cooking Fire, 1 - Vehicle Fire, 3 – Mulch, 1- Grass and 1 - Grill Fire. There were a total of 2 EMS Assist Incidents, 6 Total Hazardous Condition (No Fire), 1 Service Call (Non-Emergency Incidents), 1 Good Intent Call and 8 False Alarms & False Calls. He offered a breakdown of fire calls to anyone from council who wished to review it. Councilman Travagline replied that he would like to see it.

EMS provided 82 transports, 22 were mutual aid to Egg Harbor Township; they administered 1 Narcan dosage.

Councilman Lischin continued with his report noting that he was engaging in union negotiations to hire part-time fire fighters; this was ongoing. He read the report for Building and Zoning departments into the record. In July the Zoning Department

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES  
AUGUST 29, 2017**

issued: 10 resale certificates, completed 5 rental inspections, 1 rental registration and 23 zoning permits.

The Building Department issued 21 permits. Inspections completed included 25 building, 26 electric, 3 fire and 14 plumbing.

The part time TACO in training was working out very well, with the transition to continue through the end of the year. Councilman Lischin reported the Ice Cream Social with the band and the talent show both went very well. He thanked Reilly from MRHS for video service, and announced the air dates as Thursday of each week.

**Council President Dewees** - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1<sup>st</sup> Street Playground, Birch Grove, Public Works, Roads, Engineering, Little League/Babe Ruth, Sign Sub Committee, Traffic Safety

Council President Dewees thanked Public Works for all the work they did on National Night Out; he also thanked Darren Boyd for staffing the snack bar, and Shannon Campbell for assisting with planning and organizing the event.

**MAYOR'S REPORT**

Mayor Chau thanked the librarian for holding an event for viewing the eclipse; it was outstanding and very well attended. He reported that the Police Department call box had been installed but asked Chief Newman to confirm, and asked if there was a parking issue.

Chief Newman replied yes, the installation had been completed except for painting the asphalt.

Mayor Chau added if a parking issue continued we would have to pass an ordinance to make it a no parking zone. He read the Police Department report into the record. The two new Police Officers were both on the road. He asked Chief Newman about recent arrests for prostitution; was this becoming more common.

Chief Newman reported it was all related to one location.

Mayor Chau met with Ken Mosca from Atlantic Electric. Mr. Mosca told Mayor Chau that we could put up the flags, provided we have a top and bottom support brace, and agreed to a few other issues. Mayor Chau would be moving forward with soliciting local individuals and businesses to sponsor the flags at a cost of \$160. The City would collect the check that would be made payable directly to the vendor.

Council President Dewees asked who would be installing the flags.

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES  
AUGUST 29, 2017**

Mayor Chau said he was talking with Somers Point.

Council President Dewees would like to discuss with Mayor Chau before proceeding.

Mayor Chau stated the he would like to address concerns that residents had brought forth with regard to Northfield not having flags displayed, when other towns did.

Councilman Travagline was pleased that Mayor Chau kept pursuing this; we should have the right to do it since other towns do.

Mayor Chau was proud to announce a recycling cart contest. A, at his own personal cost, he would be purchasing a 95 gallon recycle cart, one person per month September through December will win a toter via a random draw. He wanted to encourage recycling and wanted to reward those who supported it.

Councilman O'Neill thanked Mayor Chau for the flags; he felt it was very important for the community.

**CITY ENGINEER'S REPORT**

Engineer Nassar reviewed updates to the Engineer's report as provided to Council. He referred to the Rosedale Pump Station.

Councilman Travagline advised that residents had complained and asked if there was a way to make it less obtrusive.

Engineer Nassar felt that given time, it would be less noticeable. We had to be able to access it. He reported that we'd be purchasing accessories to make the bypass pump useable for the other pump stations in town; he explained the change order and that it was a net-negative. The pump station was running well. He noted that the contractor for Bay Drive was not being responsive and asked Solicitor Facenda for assistance. There were issues that needed to be addressed.

Solicitor Facenda asked Engineer Nassar to call him tomorrow to discuss.

Councilman Murray asked for an explanation as to how the berm was constructed.

Engineer Nassar explained and advised that it would be repaired.

Engineer Nassar continued his report and said South Jersey Gas had completed the work on our streets and we were finalizing restoration plans; he said he'd passed this along to the Sewer Department for review before the work was done. The tentative completion date would be the end of September.

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES**  
**AUGUST 29, 2017**

The Davis Avenue pump station design was complete. Ed Gurwicz had called Engineer Nassar and said they were ready to submit for their first building permit; he would need to deposit the funds for the pump station at that time and we needed to have the station completed by the time they were ready for their CO.

The Cresson Avenue drainage plans would be available for Council approval next month; he hoped to be complete the drainage and paving by the end of the year, depending on weather.

Councilman Travagline drew attention to the Pleasantville resident who may want to connect to our sewer; that would need to be done before the paving was done, if we did it.

Councilman Perri noted that there were patches on Broad Street and asked would they be repaved.

Engineer Nassar replied yes; anywhere they opened a newly paved street must be restored with full width paving.

Council President Dewees wanted to meet with Engineer Nassar next week regarding the museum ramp and going out to bid. He thanked the Police Department for their efforts with National Night Out and apologized for not mentioning it earlier.

Mayor Chau asks if Mr. Sykes, Tax Assessor, had contacted Solicitor Facenda about the land sale.

Solicitor Facenda replied yes, as reported in the work session, Mr. Sykes did respond.

Mayor Chau asked about the County's response about the PILOT lawsuit and resolution.

Solicitor Facenda advised that Mr. DelRosso did respond and indicated that the lawsuit had been filed, and 6 of the 23 towns in Atlantic County had signed on.

Councilman O'Neill asked for update on the Mill Road sidewalk project.

Councilman Dewees reported that he met with the County and they would be asking for an additional 8.5 feet from the affected residents, with one resident being asked for 13.5 feet; we needed to work with the solicitor to draft the easement documents. The sidewalks would go from Sutton to Philmar, on the south side only. He anticipated this would be done some time next year.

Mayor Chau received an email from South Jersey Gas inviting him to a function that he cannot attend; the SJ Gas representative asked if there were any issues that need to be addressed.

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES  
AUGUST 29, 2017**

Engineer Nassar said there were some concerns on the behalf of residents, and SJ Gas responsiveness.

Mayor Chau would give Engineer Nassar the contact information for the representative.

Engineer Nassar reviewed the ACIA grant application on the agenda and asked if Council had any questions.

Councilman Lischin said he had reviewed the application and had concerns because the redevelopment area was Tilton Road; he would not want to lose the commercial for increased density, but understood that any requests would be handled on an individual basis.

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

Council President Dewees opened the public session for any person to speak on any topic.

Seeing no one wishing to speak Council President Dewees closed the public session.

**RESOLUTIONS / CONSENT AGENDA**

Council President Dewees stated that all matters listed under the Consent Agenda are considered to be routine in nature, and having been reviewed by Council, will be enacted by one motion. Any item may be removed from the Consent Agenda at the request of any Council Member and if so removed, will be treated as a separate matter. Any items requiring expenditure are supported by a Certification of Availability of Funds.

On a motion of Councilman Perri, second of Councilman Lischin, all were in favor of voting on Resolutions 166-2017 to 169-2017 and 171-2017 to 178-2017, by Consent Agenda.

- |                 |                                                                                                                                         |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <b>166-2017</b> | Employment Status Change For Substitute School Crossing Guard                                                                           |
| <b>167-2017</b> | Confirming the Hiring of a Substitute School Crossing Guard                                                                             |
| <b>168-2017</b> | Resolution Authorizing Award of Contract for the Provision of Electric Generation Supply Service for the South Jersey Power Cooperative |
| <b>169-2017</b> | To Approve an Application for Use of Facilities – 13U Sand Sharks                                                                       |
| <b>170-2017</b> | Authorizing Award of Contract for Professional Services                                                                                 |
| <b>171-2017</b> | Approval of Grant Application for the Atlantic County Improvement Authority Economic Redevelopment Initiative Program Grant             |
| <b>172-2017</b> | Work Change Order No. 2, Rosedale Avenue Sanitary Sewer Pump                                                                            |

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES  
AUGUST 29, 2017**

- Station Upgrade
- 173-2017** To Approve an Application for Use of Facilities – 10U Sand Sharks,  
*as amended during the work session*
- 174-2017** Corporate Resolution for Use of Facsimile Signature
- 175-2017** Authorizing Refunds of Overpayment of Taxes
- 176-2017** Authorizing Cancellation and Refund of Taxes Pursuant to  
N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 on Property Known as  
Block 39 Lot 2 (741 Hollywood Drive)
- 177-2017** Authorizing Cancellation and Refund of Taxes Pursuant to  
N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 on Property Known as  
Block 27 Lot 27 (2427 Shepherd Circle)
- 178-2017** Authorizing Cancellation and Refund of Taxes Pursuant to  
N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 on Property Known as  
Block 1.02 Lot 34.01 (2137 Sutton Avenue)

Councilman Perri reminded all that Resolution 173-2017 was amended to reflect a new end-date of field use to be November 30, 2017.

Councilman Perri motioned, Councilman Lischin seconded for the adoption of the consent agenda to consisting of Resolutions 166-2017 to 169-2017 and 171-2017 to 178-2017.

Solicitor Facenda repeated the amendment to 173-2017 for the record.

Roll call: Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill –yes; Mr. Perri –yes; Mr. Piergiovanni –yes; Mr. Travagline –yes; Mr. Dewees – yes; Motion carried to adopt the consent agenda.

Council President Dewees announced the recommendation for resolution 170-2017 as being for Keith Bonchi’s law firm.

Councilman Murray seconded.

- 170-2017** Authorizing Award of Contract for Professional Services

Solicitor Facenda advised that paragraph 5 would read: “that Keith A. Bonchi and Francis K. Ballak, with back up of Elliott Almanza”.

Roll call: Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill –yes; Mr. Perri –no; Mr. Piergiovanni –no; Mr. Travagline –yes; Mr. Dewees – yes; Motion carried.

**PAYMENT OF BILLS:** \$ 1,541,900.43

Councilman Murray motioned, Councilman Lischin seconded, for payment of bills.

**CITY OF NORTHFIELD COUNCIL MEETING MINUTES  
AUGUST 29, 2017**

Roll call: Mr. Lischin –yes; Mr. Murray –yes; Mr. O’Neill –yes; Mr. Perri –yes; Mr. Piergiovanni –yes; Mr. Travagline –yes; Mr. Dewees – yes; Motion carried.

Councilman Piergiovanni read the meeting notices.

At 8:01pm, on motions properly made and seconded, this meeting was adjourned.

Respectfully submitted,

Mary Canesi, RMC, Municipal Clerk