

**CITY OF NORTHFIELD COUNCIL WORK SESSION MINUTES  
NOVEMBER 20, 2012**

At 6:00pm, this meeting was called to order by Mary Canesi, Municipal Clerk. It was properly advertised in the Press of Atlantic City on May 12, 2012, in accordance with Public Law 75, Chapter 231.

**ROLL CALL**

Present: Brown, Dewees, O'Neill, Perri, Polistina, Vain, Carew

Mayor Vince Mazzeo, City Solicitor Keith Bonchi and City Engineer Matt Doran were also in attendance.

The flag salute was led by Mayor Vincent Mazzeo. Following the flag salute, a moment of silence was observed.

**WORK SESSION TOPICS FOR DISCUSSION**

- **2013 RFQ'S PROFESSIONAL SERVICES**

Council President Carew requested an update from Councilman Polistina and Councilwoman Brown with regard to the RFQ point evaluation criteria.

Polistina said he and Brown worked together on the project and came up with a system and a maximum number of points possible. He referred to several changes.

Mayor Mazzeo asked if Council could choose someone else, outside the points system. Council President Carew replied that the points provide a guide, but that it could happen.

Discussion ensued amongst Councilmen Vain, Polistina and Perri with regard to the point values assigned to each factor, and amongst all present with regard to term of appointment for Municipal Engineer after which it was decided that the appointment would be for a term of one to three years.

Council President Carew reviewed the agenda for the regular meeting and provided an explanation of each Resolution.

Mayor Mazzeo stated that a Resolution needed to be added to request that the County permit the closure of Shore Road for the annual Tree Lighting at City Hall. Carew assigned number 167-2012 to this Resolution.

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Carew announced that the public hearing would be held as scheduled for Ordinance 11-2012, and requested that after the hearing closed that there be a motion to table the matter so it can be discussed in committee with the Planning Board.

Councilman Perri suggested that the contract for the Municipal Clerk is too elaborate and should be addressed during the budget workshop. Councilwoman Brown commented that in the past things were not comprehensive enough. Mayor Mazzeo stated that he has been working on this contract and others throughout the year; he said he conferred with the CFO and the terms and conditions of employment should be spelled out for the non-union employees. He apologized for the timing, but reiterated that he has been working on these all year. Councilman O'Neill suggested tabling the Resolution until the next meeting so he has a chance to review the contract. Mazzeo replied, and suggested that O'Neill review it between the work and regular sessions of this meeting.

Council President Carew opened the meeting to any member of the public wishing to speak on any subject.

Bob Webb, 218 West Revere Avenue, asked how professionals get experience, stating that they have to start somewhere. He said it was a fantastic dedication celebration for Veterans' Park and thanked all involved. He congratulated Bill Vain and Steve Vain for their hard work. Webb also asked that the flag at the Park be illuminated; he is presently raising and lowering it and doesn't mind, but having it lit would be nice. Councilman Vain responded that we are working on it.

Robert James, 1600 Shore Road, noted the conclusion of the POS training, with a targeted roll out date of January 1<sup>st</sup>. He requested input from Council on their expectations regarding clocking in/out, or not, from work stations. He also inquired how time off requests will be handled for non-police 'department heads'. Mayor Mazzeo noted that the hiring of the Deputy Clerk was conditioned upon the Clerk taking on personnel management, and suggested routing these requests through the City Clerk. Councilman Perri asked if the system will tell you if someone is working, or not. James responded that the system does have this functionality, if you choose to use it. Carew suggested that Chief James meet with the Mayor to discuss who is punching in and out. James continued and explained the passwords and user controls, and suggested paper back up in response to Councilwoman Brown's question about what would happen if the system goes down.

TJ Greenwood, 2103 Zion Road, asked about sidewalks on Zion Road, particularly between Oak Avenue and Mill Road, and in the area of Birch Grove Park. He said

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this is necessary for safety of the area children. Mayor Mazzeo noted that Zion and Mill are County roads and they have denied funding. The Municipal Engineer spoke, and said we have put in for grants in recent years and we have been denied. Mazzeo suggested discussing as a capital project. Greenwood asked what he could do to help; Carew suggested voicing his concerns to the County; Councilman Perri suggested petitioning neighbors to see if the neighbors would fund it, or if they would accept the City doing a special assessment.

Seeing no one else from the public wishing to speak, Council President Carew closed the public session. He announced that he would be excusing himself from the Regular meeting this evening due to a prior commitment.

At 6:54pm, on motions properly made and seconded, this meeting was adjourned.

Respectfully submitted,

Mary Canesi, RMC, Municipal Clerk