

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
NOVEMBER 2, 2022**

**MEETING CALLED TO ORDER** by Shannon Campbell, Deputy Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on Saturday, October 29, 2022.

**FLAG SALUTE**

**COUNCIL ROLL CALL:** Bucci, Dewees, Leeds, Notaro, Smith, Utts, Polistina  
**MAYOR:** Chau

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

**202-2022      Appointment Of Mark VonColln As Chief Of Police For The City Of Northfield**

**MEETING NOTICES**

Election Day	November 8, 2022	Northfield Community School
City Council	November 15, 2022	6pm Work Session Regular Session Immediately Following

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 202-2022**

**APPOINTMENT OF MARK VonCOLLN AS CHIEF OF POLICE FOR  
THE CITY OF NORTHFIELD**

**WHEREAS**, Police Chief, Paul Newman, has previously announced his retirement, effective January 1, 2023; and

**WHEREAS**, in October, 2022, in anticipation of Chief Newman's retirement, the City conducted Promotional Testing for the position of Police Chief in accordance with City Code, Section 61, Article IV; and

**WHEREAS**, as a result of that testing process, Mayor Erland Chau and Council President Tom Polistina, have selected and recommend Sergeant Mark VonColln from among the top three (3) scoring candidates, to serve as the next Chief of Police of the City of Northfield; and

**WHEREAS**, Sgt. VonColln has been advised that he has been recommended to serve as the City's next Police Chief and has accepted the position, subject to Council's approval; and

**WHEREAS**, Sgt. VonColln has been continuously employed by the Northfield Police Department since November 23, 1998; and

**WHEREAS**, City Council is in agreement with the recommendation that Sgt. VonColln be appointed Chief of Police, upon the retirement of Chief Newman, which is anticipated to be January 1, 2023.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield that:

1. The statements in the preamble are hereby restated as if set forth herein.
2. Effective upon the retirement of Police Chief, Paul Newman, which is anticipated to be January 1, 2023, Mark VonColln, shall be Chief of Police of the City of Northfield Police Department.
3. Effective upon the passage of this resolution and, subject to the discretion of Chief Newman, Sgt. VonColln shall begin to prepare for the duties of Chief of Police so that, upon the retirement of Chief Newman, there shall be a smooth transition. Sgt. VonColln will retain his rank at the time and shall not be considered "Acting Chief" and, therefore, not entitled to any additional compensation during this period of time.

**BE IT FURTHER RESOLVED** that, effective upon the retirement of Chief Paul Newman, which is anticipated to be January 1, 2023, the salary for Mark VonColln, as Chief of Police shall be \$136,600.00 per annum which shall represent the total compensation for the position of Chief of Police.

**BE IT FURTHER RESOLVED** that all other terms and conditions of employment for Mark VonColln, as Chief of Police are hereby memorialized as per the memorandum incorporated herein as Exhibit A and any terms and conditions not explicitly set forth in the memorandum shall be applicable to the Chief of Police as they are set forth in the City of Northfield personnel policies as of this date or as they may be amended in the future.

I, Shannon Campbell, Deputy Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Special Meeting of the Common Council of the City of Northfield, held this 2<sup>nd</sup> day of November 2022.

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Shannon Campbell, RMC, Deputy Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 202-2022, EXHIBIT A**

**TERMS AND CONDITIONS OF EMPLOYMENT  
CHIEF OF POLICE, MARK VonCOLLN**

**FLSA EXEMPT POSITION (NO OVERTIME)**

The position of Chief of Police shall be designated as an exempt position as that term is defined under the Federal Fair Labor Standards Act and the Chief of Police shall therefore not be entitled to any overtime compensation in the form of cash or compensatory time and shall work all hours deemed necessary to execute the duties of his position, which shall normally be at least 40 hours per week.

**MONETARY COMPENSATION**

Annual base salary of \$136,600.00 which shall represent the total compensation for the Mark VonColln as Chief of Police.

**HOLIDAYS**

Subject to the approval of the Mayor or his designee, the Chief of Police may take off on any legal holidays observed by the City of Northfield, utilizing vacation or personal leave.

**PAID LEAVES**

Based on his hire date of November 23, 1998, the Chief of Police shall receive the benefit of (2) personal days, (25) vacation days, and (15) sick days, on an annual basis.

Personal days shall not carry over year to year, and must be used in the year in which they are earned.

Vacation days shall be an accrued benefit, but shall be granted in advance as of January 1<sup>st</sup> annually, in anticipation of continued employment; vacation days not used due to business demands, may be carried over from one year to the next, but at no time shall the Chief have more than (37) days of vacation leave. The Chief of Police must reimburse the City in any case where vacation time is credited in advance, taken with pay, but not actually earned.

Sick leave shall be an accrued benefit, at the rate of 1.25 days per month, but shall be granted in advance as of January 1<sup>st</sup> annually, in anticipation of continued employment; unused sick days shall accumulate to the Chief of Police's credit, to be used when and if needed for such purpose. The Chief of Police must reimburse the City in any case where sick time is credited in advance, taken with pay, but not actually earned.

The Chief of Police agrees to abide by all applicable City policies concerning the use of sick leave and the documentation of illness.

Where the Chief of Police suffers a work connected injury or disability, the City shall continue the Chief of Police at full pay during the continuance of such inability to work subject to the requirements of the Workers' Compensation Act of the State of New Jersey. In accordance with the Workers' Compensation Act of the State of New Jersey the Chief of Police may be entitled to full pay for a period of up to one (1) year. In such event, the sole obligation of the City shall be to pay the Chief of Police the difference between his regular pay and any compensation, disability, or other payments received from all other sources other than proceeds from private disability policies of insurance maintained by the Chief of Police. At the City's option, the Chief of Police shall either surrender and deliver any compensation, disability or other such payments to the City and receive his entire salary payment, or the City shall only pay the difference during the period such injury leave shall be granted.

#### **MEDICAL, PRESCRIPTION DRUG, OPTICAL AND DENTAL BENEFIT**

The City shall provide the Chief of Police with medical, optical and dental insurance, as well as prescription coverage, under the provisions of the City of Northfield's Policy and Procedures. Also, the Chief of Police shall pay a cost contribution for Health Insurance Plan coverage at the rates set forth in tier four of P.L. 2011, Chapter 78, or as required by law, whichever is greater.

Payment shall be made by the way of withholdings from each payroll check.

#### **MEDICAL, PRESCRIPTION DRUG, OPTICAL, DENTAL BENEFIT UPON RETIREMENT**

Upon retirement with twenty-five (25) years or more of service credit in the Police and Fireman's Retirement System (PFRS), the Chief of Police shall be

entitled to receive medical insurance, optical and dental care as well as prescription coverage paid for by the City in compliance with Resolution No. 122-78 and N.J.SA 40A10-23. The health benefits coverage shall be the same as then currently being provided to active employees, and shall be subject to any premium contributions required by law.

### **PAY UPON TERMINATION**

Upon retirement after twenty-five (25) full years or more of service, or upon retirement based upon permanent disability, if the Chief of Police has a minimum accumulation of one hundred fifty (150) sick days, he shall be eligible for reimbursement for seventy-five (75) sick days and ten (10%) percent of any remaining sick days based on the rate of pay at time of retirement. If the Chief of Police has less than one hundred fifty (150) sick days, he shall be eligible for reimbursement to a maximum of seventy-five (75) sick days. In case of death in the line of duty, the City will pay one hundred per cent of the Chief of Police's accumulated sick leave to the his beneficiaries. These monies are to be paid within sixty (60) days of the issuance of the death certificate of the Chief of Police.

The Chief of Police shall provide notification to the City by Nov. 1 of the year immediately preceding the year in which he may be eligible to or expect to retire. Such notice is not to be considered official notice of intent to retire. Failure to provide such notice in the event of retirement will delay such payment until the calendar year following the year of retirement.

No compensation for accumulated but unused sick leave will be paid to the Chief of Police upon termination, withdraw, or separation except as provided herein.

At retirement, the Chief of Police shall receive compensation for any earned but unused vacation time.

### **CITY OF NORTHFIELD PERSONNEL AND POLICY PROVISIONS**

Except as described herein, the terms and conditions of employment set forth in the City of Northfield Personnel and Policy Manual shall apply to the Chief of Police.

### **MEMORANDUM**

This memorandum is not an employment contract. The terms contained in this memorandum may be changed at the sole discretion of the City of Northfield except as it may be restricted by law.

**DURATION**

This memorandum shall be in effect as of January 1, 2023 and shall continue in effect unless or until modified by the City of Northfield.