

**CITY OF NORTHFIELD, NJ  
ORDINANCE NO. 2-2019**

**AMENDING CHAPTER 15 OF THE CITY OF NORTHFIELD  
MUNICIPAL CODE, ENTITLED CLAIMS AND PURCHASING  
PROCEDURES**

**IT IS HEREBY RESOLVED THAT** Chapter 15, Section 2-C of the City of Northfield Municipal Code be and is hereby amended in its entirety as follows (added text underlined; deleted text stricken):

**15-2** Standard purchasing procedures

C. The request for purchase should be forwarded to the Chief Financial Officer, or designee, who will review and make necessary consolidations and standardizations with the requests of other departments. Requesting units should be advised and consulted when standardizations are made. Based on the total and aggregated dollar amount of the purchase request, written specifications and sealed bids for informal solicited quotations may be required. State-approved contract vendors or cooperative pricing systems vendors pursuant to N.J.S.A:40A:11-11(5) may be used to fulfill the contracting unit's needs. Before any formal commitment is made to a vendor and prior to the issuance of a purchase order, the availability of funds must be determined pursuant to N.J.A.C. ~~5:30-14.5~~ 5:30-5.

**BE IT FURTHER RESOLVED** that the balance of Chapter 15 shall remain unchanged.

**BE IT FURTHER RESOLVED** that this Ordinance shall take effect according to law after final passage and publication.

Repealer. All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

Severability. If any Section or part of this Ordinance is deemed to be invalid or illegal in any Court of competent jurisdiction then said part is severable from the Ordinance as a whole and the remaining sections or parts of this Ordinance shall remain in full force and effect.

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Mary Canesi, RMC  
Municipal Clerk

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Erland Chau  
Mayor

The above Ordinance was introduced and passed on its first reading at a regular meeting of the Common Council of the City of Northfield, New Jersey held on

February 5, 2019, and will be taken up for a second reading, public hearing and final passage at a meeting of said Council held February 19, 2019 in Council Chambers, City Hall, Northfield, New Jersey.

FIRST READING:	February 5, 2019
PUBLICATION:	February 9, 2019
SECOND READING:	February 19, 2019
PUBLICATION:	February 23, 2019