

**CITY OF NORTHFIELD, NJ  
ORDINANCE NO. 4-2020**

**AMENDING CHAPTER 250 OF THE CITY OF NORTHFIELD  
MUNICIPAL CODE, ENTITLED PARKS AND RECREATION AREAS**

**BE IT ORDAINED**, by the Common Council of the City of Northfield, County of Atlantic and State of New Jersey as follows (added text underlined; deleted text stricken):

**Chapter 250**

**Article I      NO CHANGE**

**Article II**

**§ 250-2          NO CHANGE**

§ 250-3 RESERVED USE OF ATHLETIC FIELDS OR PARK FACILITIES

§ 250-3          A. DEFINITIONS

As used in this article, the following terms shall have the meanings indicated:

ATHLETIC FIELD AREA

The public area that includes but is not limited to all baseball, softball, football fields and practice areas located west of Burton Avenue.

BANDSTAND / GAZEBO

A freestanding airy structure in a scenic setting behind the Casto House Museum, offering shade and sufficient size for small musical bands performing outdoor concerts.

RESERVED USE

Kept or set apart for some particular use or purpose.

§ 250-3 B. Application Required

- a. Requests by outside organizations<sup>1</sup> for reserved use of any Northfield Municipal Facilities, or any use of Athletic Fields must be coordinated

through the City Clerk's Office, and must be submitted in writing, on the forms provided by the City of Northfield. It is a two part process, consisting of a Use of Facilities Application, and if approved, a Use of Facilities Agreement. If Use is approved, the requesting organization must abide by insurance requirements as set forth in the Agreement.

- b. All requests for use of Athletic Fields by outside organizations<sup>1</sup> require City Council approval and will be considered by the City Council at a regularly scheduled meeting of the governing body.

Meeting schedules can be found on the municipal website.

- c. Submission of an application does not guarantee that use of facilities will be approved.

<sup>1</sup> For Athletic Fields, refers to groups *other than* Northfield Little League, Northfield Babe Ruth Baseball, the Family Association of Northfield; for use of the Bandstand / Gazebo, refers to groups *other than* the City of Northfield Cultural Committee.

#### § 250-3 C. Use of Athletic Field Lights

- a. Applicants must indicate if field lights are requested on the initial application. If application is approved, a flat fee of \$250 for use of field lights shall be due upon execution of the Agreement by the applicant. Fee is non-refundable.
- b. Additional applications by the same applicant shall be subject to additional light-use fee.

#### **§ 250-4 NO CHANGE**

#### **§ 250-5 Permit required for groups in Birch Grove Park.**

- A. No group shall be permitted to utilize Birch Grove Park in the City of Northfield unless a permit shall have been obtained from the Clerk of the City of Northfield or the Clerk's designee. No permit shall be issued unless application is made not less than five business days prior to the contemplated use of the premises. **[Amended 9-9-2008 by Ord. No. 12-2008]** If use is for any athletic field area, or the Bandstand / Gazebo, said use is subject to the application procedures as defined in § 250-3.

**B. NO CHANGE**

**§ 250-6 Operating Hours**

- A. Birch Grove Park shall be closed to all persons between the hours of 8:00p.m. and 9:00 a.m., or such other hours as may from time to time be posted at the entrance by the Public Works Superintendent.
- B. The portion of Birch Grove Park that encompasses the City-owned athletic fields located on Burton Avenue, shall follow the same hours of operation as in “A”, above, with the following exceptions:
- 1) Use of athletic fields by Northfield Little League, Northfield Babe Ruth Baseball, or the Family Association of Northfield for official sports programs shall not be subject to the regular hours of operation.
  - 2) Use of athletic fields by any other group or organization shall be bound by the time constraints established pursuant to an approved Use of Facilities Agreement, and as authorized under§ 250-3.
- C. The Bandstand / Gazebo area of Birch Grove Park shall follow the same hours of operation as in “A”, above, with the following exceptions:
- 1) Use of the Bandstand / Gazebo area by the City of Northfield Cultural Committee shall not be subject to the regular hours of operation.
  - 2) Use of the Bandstand / Gazebo area by any other group or organization shall be bound by the time constraints established pursuant to an approved Use of Facilities Agreement, and as authorized under§ 250-3.
- D. The First Street Playground shall be open between the hours of 9:00 a.m. and 7:00 p.m.

**§ 250-7 NO CHANGE**

**Article III NO CHANGE**

REPEALER - All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SEVERABILITY - If any portion of this ordinance shall be determined to be invalid, such determination shall not affect the validity of the remaining portions of said ordinance.

EFFECTIVE DATE - This ordinance shall take effect upon final passage and publication in accordance with law.

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Mary Canesi, RMC  
Municipal Clerk

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Erland Chau  
Mayor

The above Ordinance was passed on first reading at a regular meeting of the Council of the City of Northfield, New Jersey on the 10<sup>th</sup> day of March, 2020, and will be taken up for a second reading, public hearing and final passage at a meeting of said council held on the 24<sup>th</sup> day of March, 2020, in Council Chambers, City Hall, Northfield, New Jersey.

First Reading:            March 10, 2020  
Publication:             March 14, 2020  
Final Reading:          March 24, 2020  
Publication:             March 28, 2020