

**CITY OF NORTHIFELD, NJ
ORDINANCE NO. 5-2020**

ESTABLISHING THE POSITION OF POLICE MATRON

BE IT RESOLVED THAT CHAPTER 61, OF THE CITY OF NORTHFIELD ADMINISTRATIVE CODE, ENTITLED POLICE DEPARTMENT, BE AND IS HEREBY AMENDED AS FOLLOWS:

**ARTICLE V
POLICE MATRONS**

§ 61-29 Police matron program.

The police matron program is considered an auxiliary program within the Police Department, consisting of female personnel. The purpose of the program is to provide assistance to regular sworn officers in the handling and security of female prisoners or detainees.

- A. Compensation. Police matrons shall be compensated at the rate adopted by the governing body.

§ 61-30 Police matron duties limited.

Police matrons are not considered to be sworn law enforcement personnel their duties are restricted to those activities which are under the direct supervision and direction of regular sworn personnel of this agency.

- A. Use of weapons. No police matron is authorized to carry, use or have in their possession any weapon of any type (firearm, PR-24, mace, etc.).
- B. Duties outside of the City. Police matrons duties are confined to the boundaries of the City of Northfield, except under those circumstances where a matron is required to assist an officer in the transportation of a female prisoner or detainee.
- C. Chain of command. Police matrons are under the direct supervision of the officer charged with the investigation regardless of his rank, and matrons are subject to the same chain of command as are other police personnel.

§ 61-31 Police matron duties defined.

The decision to utilize a police matron will be at the discretion of the shift commander. Police matrons will be utilized under the following circumstances:

- A. Female prisoners: searching female prisoners.
- B. Attending to female prisoners: attending to female prisoners while being detained at police headquarters.
- C. Surveillance while in detention: maintaining surveillance of females who are being held within the detention facility.
- D. Transportation of female prisoners: assist regular sworn officers with the transportation of female prisoners.
- E. Juvenile female prisoners: assist regular sworn officers with the processing of female juvenile offenders.
- F Assistance with police operations: assisting regular sworn officers who may be conducting a police function or operation where there may be the potential of female prisoners or detainees.

§ 61-32 Police matron training.

Police matrons will not be appointed to perform any duties until such time as they have completed a prescribed course of training offered at an accredited police training academy and they have successfully completed such training program. Police matrons are also subject to any training program that is deemed necessary by the Chief of Police.

§ 61-33 Police matron uniforms.

Police matrons will not be required to wear a uniform of any type which would identify them as a police officer.

REPEALER - All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SEVERABILITY - If any portion of this ordinance shall be determined to be

invalid, such determination shall not affect the validity of the remaining portions of said ordinance.

EFFECTIVE DATE - This ordinance shall take effect upon final passage and publication in accordance with law.

Mary Canesi, RMC
Municipal Clerk

Erland Chau
Mayor

The above Ordinance was passed on first reading at a regular meeting of the Council of the City of Northfield, New Jersey on the 10th day of March, 2020, and will be taken up for a second reading, public hearing and final passage at a meeting of said council held on the 24th day of March, 2020, in Council Chambers, City Hall, Northfield, New Jersey.

First Reading: March 10, 2020
Publication: March 14, 2020
Final Reading: March 24, 2020
Publication: March 28, 2020