

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
AUGUST 13, 2019**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 5, 2019.

**FLAG SALUTE**

**ROLL CALL OF COUNCIL MEMBERS:**

Deweese, Korngut, Madden, O'Neill, Perri, Smith, Lischin

**APPROVAL OF MINUTES** – July 16, 2019 and July 23, 2019

**COMMITTEE REPORTS**

**Councilman Perri** - Public Works, Roads, Engineering, Sewer Operations, Planning Board, Senior Citizens

**Councilman O'Neill** - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, FAN,

**Councilwoman Korngut** – Library, Municipal Alliance, Northfield School, Economic Development, Chamber of Commerce, Technology/MRHS Channel

**Councilman Deweese** - Buildings/Grounds, Athletic Fields, Bike Path, Parks, Playgrounds

**Councilman Smith**– Finance/Collections, Little League/Babe Ruth, Shared Services

**Councilwoman Madden** – Insurance and Safety, Mainland Regional

**Council President Lischin** - Fire Department/EMS, Cultural Committee

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

- 161-2019** Authorizing the Release of Surety Funds
- 162-2019** Work Change Order No. 1, Davis Avenue Pump Station Upgrade
- 163-2019** Authorizing the Execution of a Contract Renewing Membership in the Atlantic County Municipal Joint Insurance Fund
- 164-2019** Authorizing Refund of Marriage Fee
- 165-2019** Recognizing Members of the Board of Trustees for Family Association of Northfield
- 166-2019** Authorizing an Interlocal Services Agreement with the Atlantic County Improvement Authority for the Administration of the Program Income from Small Cities Grants for Housing Rehabilitation
- 167-2019** Approval of Specifications and Authorization to Proceed with Public Bidding for Reconstruction of Shepherd Drive, FY2019 NJDOT Municipal Aid Program
- 168-2019** Resolution of the Common Council of the City of Northfield, County of Atlantic, New Jersey Authorizing the Mayor to Execute a License Agreement

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
AUGUST 13, 2019**

- 169-2019** Approval of Specifications and Authorization to Proceed with Advertisement for Bids for the Renovation of the Public Works Restroom Facilities
- 170-2019** Authorizing Refund of Overpayment of Taxes
- 171-2019** Resolution Authorizing Cancellation and Refund of Taxes Pursuant to N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 on Property Known as Block 147 Lot 5 (13 Haddon Avenue)
- 172-2019** Resolution Authorizing Cancellation and Refund of Taxes Pursuant to N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 on Property Known as Block 105 Lot 16 (5 Fifield Avenue)
- 173-2019** Inserting an Item of Revenue in the 2019 Budget – Cops in Shops Grant
- 174-2019** Governing Body Certification of the Annual Audit
- 175-2019** To Approve the Promotion of Kevin Sundstrom to the Position of Police Officer
- 176-2019** To Approve the Hiring of Matthew Locotos for the Position of Police Officer
- 177-2019** To Approve the Hiring of Juan Pemberti-Jaramillo for the Position of Police Officer
- 178-2019** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12b(4), Regarding Contract Negotiations Between the City of Northfield and the Northfield Professional Firefighters Association, Local No. 2364
- 179-2019** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12b(4), Regarding Contract Negotiations Between the City of Northfield and Mainland PBA Local No. 77

**ORDINANCES**

- 11-2019** An Ordinance Amending Chapter 225-5 of the Northfield Municipal Code, Littering Prohibited  
*2<sup>nd</sup> Reading / Public Hearing / Final Consideration*  
*Published in the Press of AC 08/17/2019*
- 12-2019** Establishing Fees for Copies of Vital Records  
*Introduction / No Public Input / Published in the Press of AC 8/17/2019*  
*2<sup>nd</sup> Reading / Public Hearing / Final Consideration 9/10/2019*

**PAYMENT OF BILLS** \$ 3,163,986.24

**MEETING NOTICES**

Atlantic County Board of Chosen Freeholders	August 27, 2019	4pm City Hall, Council Chambers
City Council	September 10th, 2019	6pm Work Session Regular Session immediately following

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 161-2019**

**AUTHORIZING THE RELEASE OF SURETY FUNDS**

**WHEREAS**, on June 18, 2019, pursuant to Resolution No. 132-2019 and in accordance with N.J.S.A. 21:3-1 et. seq., the Common Council of the City of Northfield did authorize Serpico Pyrotechnics to present a fireworks display on private property in the form of an event held on July 5, 2019 at the Atlantic City Country Club; and

**WHEREAS**, pursuant to NJSA 21:3-3 and 21:3-5, surety in the amount of \$2,500.00 was required, and Serpico Pyrotechnics did post said surety in the amount \$2,500.00 with the Municipal Clerk on June 28, 2019; and

**WHEREAS**, the event was held as scheduled and Serpico Pyrotechnics fulfilled their responsibilities as required; and

**WHEREAS**, Serpico Pyrotechnics has requested the return of the \$2,500.00 surety deposit.

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the \$2,500.00 surety be released to Serpico Pyrotechnics, 133 Orchid Court, Toms River, New Jersey 08753-1334.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the City of Northfield, held this 13th day of August 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 162-2019**

**WORK CHANGE ORDER NO. 1  
DAVIS AVENUE PUMP STATION UPGRADE**

**WHEREAS**, pursuant to Resolution of Council No. 166-2018, the City of Northfield did award a contract for the project known as "Davis Avenue Pump Station Upgrade" and did enter into a contract with Sub-Level Installations, Inc. ("Contractor"), for the amount of \$398,700.00; and

**WHEREAS**, during performance of the project, the contract quantities were adjusted as required to meet the actual amounts used during the construction, with the adjusted quantities incorporated herein: and

**WHEREAS**, the net effect of these changes is a total decrease in the contract price of \$4,125.00 (-1.1%).

Item#	Description	(+/-)	Unit Price	Amount
1	Revise Force Main Bypass Line Location	12.20%	\$ 15,000.00	\$ 1,825.00
2	Bypass Pumping	0.05%	\$ 30,000.00	\$ 1,500.00
7	Wet Well Modification	129.00%	\$ 12,000.00	\$ 15,500.00
11	All Pump Station Equipment, Including Pumps, Pipes, Enclosure, Electrical Panel, Dialer, Transf. Switch, Trash Basket/Rails/Ladder Combination, Pump Rail & Chain System, Dehumidifier & Installation Generator	-2.50%	\$160,000.00	\$ (4,000.00)
12	Other Appurtenances Required To Connect & Install the Pump Station & Pump Rail, Chain System & Commissioning Pump Station	2.50%	\$ 28,000.00	\$ 1,100.00
13	Installation of Generator Concrete Pad, 6' High Chain Link Fence,	-66.60%	\$ 18,000.00	\$(12,000.00)
14	Additional Paving to match Davis Ave seam line			\$ 3,300.00
17	Backup Generator Allowance	-18.60%	\$ 60,000.00	\$(13,350.00)
1A.	EXTRA - Install Valve Box Risers	100.00%		\$ 400.00
	EXTRA - Raise Manhole Casting	100.00%		\$ 1,600.00

**NOW, THEREFORE, BE IT RESOLVED** that the Contract for "Davis Avenue Pump Station Upgrade" be amended from \$398,700.00 to \$394,575.00 for a net decrease of \$4,125.00.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a Regular Meeting of the Common Council of the City of Northfield, held this 13th day of August, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 163-2019**

**AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING  
MEMBERSHIP IN THE ATLANTIC COUNTY MUNICIPAL JOINT  
INSURANCE FUND**

**WHEREAS**, the City of Northfield (hereinafter the "MUNICIPALITY") is a member of the Atlantic County Municipal Joint Insurance Fund (hereinafter the "FUND"); and

**WHEREAS**, the MUNICIPALITY'S membership terminates as of January 1, 2020 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

**WHEREAS**, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

**WHEREAS**, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certification with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

**WHEREAS**, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

**WHEREAS**, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

**WHEREAS**, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

**WHEREAS**, the FUND has provided comprehensive insurance coverage to member municipalities since 1987; and

**WHEREAS**, since 1987, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance

coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

**WHEREAS**, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

**WHEREAS**, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

**WHEREAS**, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

**WHEREAS**, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

**WHEREAS**, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

**WHEREAS**, all of the aforementioned factors categorize the award of this Contract as an “extraordinary, unspecifiable service” that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY’S membership in the FUND; and

**WHEREAS**, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

**WHEREAS**, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

**WHEREAS**, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

**WHEREAS**, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

**WHEREAS**, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

**NOW THEREFORE**, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Municipal Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

This Resolution agreed to this 13<sup>th</sup> day of August by a vote of:

\_\_\_\_\_ Affirmative      \_\_\_\_\_ Negative      \_\_\_\_\_ Abstentions

\_\_\_\_\_  
Erland Chau, Mayor

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of August, 2019.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CONTRACT TO RENEW MEMBERSHIP WITH THE**  
**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Atlantic County Municipal Joint Insurance Fund (hereinafter the "FUND") is a duly chartered Municipal Joint Insurance Fund as authorized by NJSA 40A:10-36 et seq.; and

WHEREAS, the City of Northfield (hereinafter the "MUNICIPALITY") is currently a member of said FUND; and

WHEREAS, effective January 1, 2020, said membership in the FUND will expire unless earlier renewed; and

WHEREAS, the Governing Body of the MUNICIPALITY has authorized the entry into this Contract to renew said membership through the adoption of Resolution No. 163-2019 which details the reasons for renewing said membership with the FUND; and

WHEREAS, the FUND has agreed to offer renewal of membership of the MUNICIPALITY in the FUND.

NOW, THEREFORE, it is hereby contracted and agreed between the FUND and the MUNICIPALITY as follows:

1. The MUNICIPALITY hereby renews its membership in the FUND for a three (3) year term commencing on January 1, 2020 and ending on January 1, 2023 as authorized by Resolution No. 163-2019.
2. The MUNICIPALITY hereby ratifies and reaffirms the Indemnity and Trust Agreement, the By-Laws and other organizational and operating documents of the FUND as are from time to time are amended and altered by the FUND and/or the Department of Banking and Insurance in accordance with the applicable statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The MUNICIPALITY shall be a participating member of the FUND for the three (3) year term of this Contract, and the MUNICIPALITY shall comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of MUNICIPALITY in the FUND, the FUND has agreed to the continuing membership of the MUNICIPALITY subject to the continuing approval of the Commissioner of Banking and Insurance, to accept the renewal application of the MUNICIPALITY.



This Contract was executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2019 as the lawful and binding act and deed of the MUNICIPALITY and the FUND, and the execution of this Contract has been duly authorized by Resolution No. 163-2019 of the governing body of the MUNICIPALITY.

**MUNICIPALITY**

Attest: \_\_\_\_\_  
**CLERK**

\_\_\_\_\_  
**MAYOR**

**FUND**

Attest: \_\_\_\_\_  
**SECRETARY**

\_\_\_\_\_  
**CHAIRPERSON**

## **CERTIFICATE OF A DESIGNATED OFFICIAL**

In accordance with N.J.A.C. 5:34-2.3, I, Mary Canesi, am the designated official of the City of Northfield (hereinafter the "MUNICIPALITY"), and I am certifying to the governing body, in detail, why the Contract with the Atlantic County Municipal Joint Insurance Fund (hereinafter the "FUND"), meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable. The reasons are as follows:

- 1) The purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and
- 2) Insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and
- 3) It is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and
- 4) The FUND has provided comprehensive insurance coverage to member municipalities since 1987; and
- 5) Since 1987, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and
- 6) The FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and
- 7) The FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial, and Legal services; and
- 8) The FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

- 9) As an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and
- 10) The membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and
- 11) The FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and
- 12) N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and
- 13) The FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and
- 14) The coverage and services provided under the Contract with the Fund cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and
- 15) It is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services.

Signature of Designated Official:

Mary Camesi RMA

Dated:

August 9, 2019

JOHN GALT, JR.

1902-1904

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 164-2019**

**AUTHORIZING REFUND OF MARRIAGE FEE**

**BE IT RESOLVED** by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that refunds for marriage fees, paid pursuant to Chapter 229 of the City of Northfield Municipal Code entitled 'Marriage and Civil Union Fees', but for which services were not rendered, the following is hereby authorized:

REFUND TO	MARRIAGE FEE	REFUND AMOUNT
Hoopes, Meredith 15 East Ridgewood Court Northfield, NJ 08225	\$100.00	\$100.00

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

\_\_\_\_\_  
Michele L. Kirtsos, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of August, 2019.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 165-2019**

**RECOGNIZING MEMBERS OF THE BOARD OF TRUSTEES FOR  
FAMILY ASSOCIATION OF NORTHFIELD**

**IT IS HEREBY RESOLVED** by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that following individuals have been duly elected to the Board of Trustees for the Family Association of Northfield in accordance with their ByLaws:

Nick Grasso, Vice President	Term Ending April, 2020
Angelo DeRosa	Term Ending April, 2020
Chris Fahy	Term Ending April, 2020
Joe Goukler, President	Term Ending April, 2021
Parick Guebtner, Treasurer	Term Ending April, 2021
Devon Kallen	Term Ending April, 2021
Angela Borini	Term Ending April, 2022
Chris Graves	Term Ending April, 2022
Jennifer Juckett	Term Ending April, 2022

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of August, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 166-2019**

**AUTHORIZING AN INTERLOCAL SERVICES AGREEMENT WITH  
THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY FOR THE  
ADMINISTRATION OF THE PROGRAM INCOME FROM SMALL  
CITIES GRANTS FOR HOUSING REHABILITATION**

**WHEREAS**, the Common Council of the City of Northfield desires to engage the services of the Atlantic County Improvement Authority to perform various services for the municipality; and

**WHEREAS**, the Atlantic County Improvement Authority is qualified by training and experience to perform the required services in the manner and on the term and conditions set forth in the attached contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield that the Atlantic county Improvement Authority is hereby appointed to be the administrators of that portion of the Northfield Housing Rehabilitation Program financed by the Program Income generated by previous Small Cities CDBG Grants; and,

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to enter into and execute the Interlocal Services Agreement authorizing the Atlantic County Improvement Authority as the Administrator of the City's Program Income-Housing Rehabilitation Program.

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Mary Canesi, RMC  
Municipal Clerk

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Erland V.L. Chau  
Mayor

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 13<sup>th</sup> day of August, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 167-2019**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO  
PROCEED WITH PUBLIC BIDDING FOR RECONSTRUCTION OF  
SHEPHERD DRIVE, FY2019 NJDOT MUNICIPAL AID PROGRAM**

**WHEREAS**, on April 16, 2019, the Common Council of the City of Northfield did adopt Resolution No. 95-2019, authorizing the Municipal Engineer to prepare the bid specifications for the project known as *Reconstruction of Shepherd Drive, FY2019 NJDOT Municipal Aid Program*, and funds are available for this purpose; and

**WHEREAS**, said specifications were prepared by Rami Nassar, of Schaffer, Nassar, Scheidegg, Consulting Engineers, and have been reviewed by the Mayor and Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications are hereby approved and the City Engineer is authorized to proceed with public bidding for this project.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 13<sup>th</sup> day of August, 2019.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 168-2019**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF  
NORTHFIELD, COUNTY OF ATLANTIC, NEW JERSEY AUTHORIZING  
THE MAYOR TO EXECUTE A LICENSE AGREEMENT**

**WHEREAS**, the City of Northfield and its employees, public works and otherwise, require temporary rights of pedestrian access, ingress and egress over and upon private Block 92, Lot 41 in order to maintain City owned Block 92, Lot 31; and

**WHEREAS**, the owner of private Block 92, Lot 41 has verbally granted the City of Northfield with temporary rights of pedestrian access, ingress and egress over and upon private Block 92, Lot 41 in order to maintain City owned Block 92, Lot 31; and

**WHEREAS**, the City and the owner of private Block 92, Lot 41 want to memorialize, in writing, the grant of permission to the City of Northfield of temporary rights of pedestrian access, ingress and egress over and upon private Block 92, Lot 41 in order to maintain City owned Block 92, Lot 31 by way of the License Agreement attached hereto; and

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Northfield in the County of Atlantic, New Jersey, duly assembled in public session, that the Mayor is hereby authorized and directed to execute the License Agreement attached hereto on behalf of the City of Northfield.

I, MARY CANESI, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of August, 2019.

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Mary Canesi, RMC, Municipal Clerk

## **LICENSE AGREEMENT**

This License Agreement (the "License ") is made this 13<sup>th</sup> day of August 2019, by and between the City of Northfield ("City"), by and through Erland Chau, and Helen Brown.

### **WITNESSETH:**

WHEREAS, the City is the owner of that certain parcel of real property known and designated as Lot 31 in Block 92 on the Tax Map of the City of Northfield, Atlantic County, New Jersey (the "City Property"), which property is presently unimproved but requires periodic maintenance; and

WHEREAS, Brown is the owner of that certain parcel of real property known and designated as Lot 41 in Block 92 on the Tax Map of the City of Northfield, Atlantic County, New Jersey (the "Brown Property"), which property is adjacent to the City Property; and

WHEREAS, the City requires, and Brown agrees to provide, temporary rights of pedestrian access, ingress and egress over and upon the Brown Property in order to maintain the City Property.

WHEREAS, it is Brown's independent desire to grant to the City temporary rights of and pedestrian access, ingress and egress over and upon the Brown Property in order to maintain the City Property;

NOW, THEREFORE, in consideration of the foregoing, and other good and valuable consideration, Brown agrees that the City is hereby granted temporary rights of pedestrian access, ingress and egress over and upon the Brown Property in order to maintain the City Property starting on August 14, 2019 and ending on September 13, 2019.

The parties covenant for themselves, and all of their successors in right, title and interest, as follows:

1. GRANT OF LICENSE. Brown hereby grants to the City temporary rights of pedestrian access, ingress and egress over and upon the Brown Property in order to maintain the City Property a temporary license to use the Brown Property.
2. PERMITTED USE. The City is hereby permitted temporary rights of pedestrian access, ingress and egress over and upon the Brown Property in order to maintain the City Property a temporary license to use the Brown Property. Use shall commence no earlier than 8:00 a.m. and shall cease no later than 5:00 p.m.
3. TERM OF LICENSE. The term of this License is for 30 days commencing on August 14, 2019 and ending on September 13, 2019. On September 14, 2019, this license agreement shall automatically terminate and the City shall immediately cease any permitted use hereunder, repair all damage resulting from the City's use of the Brown Property and reasonably restore the Brown Property to its good condition as it existed prior to the date of this agreement.
4. FEE & PAYMENT. The consideration of this agreement shall be \$1.00 and other good and valuable consideration.
5. ENTIRE AGREEMENT. This agreement constitutes and contains the entire agreement between the parties with regard to the use of the Brown Property. There are no other understandings or agreements between the parties other than are set forth in this written document. The parties may not change, amend or modify this agreement unless the change, amendment or modification is in writing and signed by both parties.
6. SIGNATURES. The parties agree that this agreement may be transmitted and delivered between them by facsimile machine (fax). The parties intend that faxed signatures constitute original signatures and that a faxed agreement containing the signatures (original or faxed) of all parties is binding on all parties.

August 2, 2019

**LICENSOR:**

\_\_\_\_\_  
HELEN BROWN

August 13, 2019

**LICENSEE:**

The CITY OF NORTHFIELD, NJ

By: \_\_\_\_\_

ERLAND CHAU

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 169-2019**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO  
PROCEED WITH ADVERTISEMENT FOR BIDS FOR THE  
RENOVATION OF THE PUBLIC WORKS RESTROOM FACILITIES**

**WHEREAS**, specifications for the renovation of the restroom facilities at the City of Northfield Public Works Building have been prepared by Daniel Scott Mascione Architect, LLC, and provided to the Common Council of the City of Northfield for review and approval; and

**WHEREAS**, the Common Council of the City of Northfield is desirous of approving said specifications and authorizing the Municipal Clerk to proceed with public advertisement for bids; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this purpose.

**BE IT RESOLVED**, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications the renovation of the restroom facilities at the City of Northfield Public Works Building are hereby approved and the Municipal Clerk is authorized to proceed with public advertisement for bids.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of August, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 170-2019**

**AUTHORIZING REFUND OF OVERPAYMENT OF TAXES**

**BE IT RESOLVED** by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that refunds for overpaid taxes pursuant to the following are hereby authorized:

REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
MATHIS, RONALD L & PATRICIA 2137 SUTTON AVENUE NORTHFIELD , NJ 08225	1.02	34.01	2137 SUTTON AVE	\$167.31
Total Amount Of Refund:				\$167.31

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

\_\_\_\_\_  
Michele L. Kirtsos, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of August, 2019.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 171-2019**

**RESOLUTION AUTHORIZING CANCELLATION AND REFUND OF  
TAXES PURSUANT TO N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 ON  
PROPERTY KNOWN AS BLOCK 147 LOT 5 (13 HADDON AVENUE)**

**WHEREAS**, it has been brought to the attention of the City of Northfield that there are taxes assessed on Block 147 Lot 5 (13 Haddon Avenue) for 2019 which should be cancelled pursuant to N.J.S.A. 54:4-3.30(a); and

**WHEREAS**, it is the desire of the City to adjust the records of the Tax Collector in accordance therewith, which is the purpose of this resolution; and

**WHEREAS**, Robert L. Sistler acquired title to Block 147 Lot 5 (13 Haddon Avenue) on August 01, 2017; and

**WHEREAS**, Robert L. Sistler is qualified to receive a permanent and totally disabled veteran's property tax exemption, pursuant to N.J.S.A. 54:4-3.30(b);

**NOW, THEREFORE, BE IT RESOLVED** by Common Council of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

1. The Tax Collector, pursuant to the exemption under N.J.S.A. 54:4-3.30(a), is hereby authorized to cancel taxes on Block 147 Lot 5 (13 Haddon Avenue) as follows due to the fact that said property is exempt:

\$7,441.85 for the year of 2019

2. The Chief Financial Officer and other appropriate officials, pursuant to N.J.S.A. 54:4-3.30(b) and N.J.S.A. 54:4-3.32, are hereby authorized to refund taxes to Robert L. Sistler, Block 147 Lot 5 (13 Haddon Avenue, NJ 08225):

\$3,571.65 for the year of 2019

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of August, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 172-2019**

**RESOLUTION AUTHORIZING CANCELLATION AND REFUND OF  
TAXES PURSUANT TO N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 ON  
PROPERTY KNOWN AS BLOCK 105 LOT 16 (5 FIFIELD AVENUE)**

**WHEREAS**, it has been brought to the attention of the City of Northfield that there are taxes assessed on Block 105 Lot 16 (5 Fifield Avenue) for 2019 which should be cancelled pursuant to N.J.S.A. 54:4-3.30(a); and

**WHEREAS**, it is the desire of the City to adjust the records of the Tax Collector in accordance therewith, which is the purpose of this resolution; and

**WHEREAS**, Nick Pirolli acquired title to Block 105 Lot 16 (5 Fifield Avenue) on March 29, 2019; and

**WHEREAS**, Nick Pirolli is qualified to receive a permanent and totally disabled veteran's property tax exemption, pursuant to N.J.S.A. 54:4-3.30(b);

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

1. The Tax Collector, pursuant to the exemption under N.J.S.A. 54:4-3.30(a), is hereby authorized to cancel taxes on Block 105 Lot 16 (5 Fifield Avenue) as follows due to the fact that said property is exempt:

\$7,707.75 for the year of 2019

2. The Chief Financial Officer and other appropriate officials, pursuant to N.J.S.A. 54:4-3.30(b) and N.J.S.A. 54:4-3.32, are hereby authorized to refund taxes to Nick Pirolli, Block 105, Lot 16, (5 Fifield Avenue, NJ 08225):

\$1,172.85 for the year of 2019

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of August, 2019.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 173-2019**

**INSERTING AN ITEM OF REVENUE IN THE 2019 BUDGET**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation of equal amount; and

**WHEREAS**, the City of Northfield has been awarded a \$2,640.00 Grant from the NJ Division of Alcoholic Beverage Control and wishes to amend its 2019 Budget to include this amount as revenue.

**SECTION 1:**

**NOW THEREFORE BE IT RESOLVED**, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2019:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State of New Jersey, Department of Law & Public Safety  
Division of Alcoholic Beverage Control  
2019 COPS in Shops

**SECTION 2:**

**BE IT FURTHER RESOLVED**, that a like sum of \$2,640.00 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey, Department of Law & Public Safety  
Division of Alcoholic Beverage Control  
2019 COPS in Shops

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of August, 2019.

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Mayor, Erland Chau

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Mary Canesi, RMC, Municipal Clerk



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 174-2019**

**GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**WHEREAS, N.J.S.A. 40A: 5-4** requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS,** the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

**WHEREAS, R.S. 52:27BB-34** authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS,** the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

**WHEREAS,** the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS,** such resolution of certification shall be adopted by the Governing Body no later than forty- five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS,** all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS,** failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED,** That the Common Council of the City of Northfield, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 13<sup>th</sup> day of August, 2019.

\_\_\_\_\_  
Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 175-2019**

**TO APPROVE THE PROMOTION OF KEVIN SUNDSTROM  
TO THE POSITION OF POLICE OFFICER**

**WHEREAS**, pursuant to Resolution No. 137-2018, the Common Council of the City of Northfield did appoint Kevin Sundstrom to the position of Special Law Enforcement Officer Class II (hereinafter SLEO II) effective July 18, 2018; and

**WHEREAS**, the need exists within the Police Department of the City of Northfield for a full time Police Officer; and

**WHEREAS**, advertisements were duly made, applications were received, testing conducted, interviews were held; and

**WHEREAS**, Mayor Erland Chau and Chief of Police Paul Newman have recommended the promotion of SLEO II Kevin Sundstrom to fill the position.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Common Council of the City of Northfield that the promotion of Kevin Sundstrom, to the position of full time Police Officer, with an effective date of August 15, 2019, is hereby approved and ratified, subject to the following:

1. Successful completion of an updated background investigation
2. Successful completion of *SLEO II to Basic Course Police Officer*
3. Starting salary shall be at Step 1 in accordance with the current collective bargaining agreement (CBA) between the City of Northfield and the Mainland PBA, Local #77.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 13<sup>th</sup> day of August, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 176-2019**

**TO APPROVE THE HIRING OF MATTHEW LOCOTOS  
FOR THE POSITION OF POLICE OFFICER**

**WHEREAS**, the need exists within the Police Department of the City of Northfield for a full time Police Officer; and

**WHEREAS**, advertisements were duly made, applications were received, testing conducted, interviews were held; and

**WHEREAS**, Mayor Erland Chau and Chief of Police Paul Newman have recommended the hiring of Matthew Locotos to fill the position.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Common Council of the City of Northfield that the employment of Matthew Locotos, as full time Police Officer, with a hire date of August 14, 2019, is hereby approved and ratified, subject to the following:

1. Successful completion of a pre-employment physical examination by a City designated physician and drug urinalysis screening, to be administered by the State of New Jersey Toxicology Lab.
2. Successful completion of a psychological examination, administered by a City designated psychiatrist in accordance with NJ Police Training Commission Guidelines.
3. Successful completion of a background investigation
4. Starting salary shall be at Step 1 in accordance with the current collective bargaining agreement (CBA) between the City of Northfield and the Mainland PBA, Local #77.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 13<sup>th</sup> day of August, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 177-2019**

**TO APPROVE THE HIRING OF JUAN PEMBERTI-JARAMILLO  
FOR THE POSITION OF POLICE OFFICER**

**WHEREAS**, the need exists within the Police Department of the City of Northfield for a full time Police Officer; and

**WHEREAS**, advertisements were duly made, applications were received, testing conducted, interviews were held; and

**WHEREAS**, Mayor Erland Chau and Chief of Police Paul Newman have recommended the hiring of Juan Pemberti-Jaramillo to fill the position.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Common Council of the City of Northfield that the employment of Juan Pemberti-Jaramillo, as full time Police Officer, with a hire date of August 15, 2019, is hereby approved and ratified, subject to the following:

1. Successful completion of a pre-employment physical examination by a City designated physician and drug urinalysis screening, to be administered by the State of New Jersey Toxicology Lab.
2. Successful completion of *SLEO II to Basic Course Police Officer*
3. Successful completion of a psychological examination, administered by a City designated psychiatrist in accordance with NJ Police Training Commission Guidelines.
4. Successful completion of a background investigation
5. Starting salary shall be at Step 1 in accordance with the current collective bargaining agreement (CBA) between the City of Northfield and the Mainland PBA, Local #77.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 13<sup>th</sup> day of August, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 178-2019**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION  
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH  
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS  
ACT, N.J.S.A. 10:4-12b(4), REGARDING CONTRACT NEGOTIATIONS  
BETWEEN THE CITY OF NORTHFIELD AND THE NORTHFIELD  
PROFESSIONAL FIREFIGHTERS ASSOCIATION, LOCAL NO. 2364**

**WHEREAS**, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4), specifically, the contract negotiations between the City of Northfield and the Northfield Professional Firefighters Association, Local No. 2364.

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common City Council of Northfield, held this 13<sup>th</sup> day of August, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 179-2019**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT  
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS  
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-  
12b(4), REGARDING CONTRACT NEGOTIATIONS BETWEEN THE  
CITY OF NORTHFIELD AND MAINLAND PBA LOCAL NO. 77**

**WHEREAS**, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4), specifically, the contract negotiations between the City of Northfield and Mainland PBA Local No. 77.

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common City Council of Northfield, held this 13<sup>th</sup> day of August, 2019.

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Mary Canesi, RMC, Municipal Clerk