

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
APRIL 14, 2015**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

**FLAG SALUTE**

**ROLL CALL**: Dewees, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

**7PM PRESENTATION – NORTHFIELD COMMUNITY SCHOOL BUDGET**

- Superintendent Robert Garguilo and Business Administrator Linda Albright

**APPROVAL OF MINUTES** –March 24, 2015

**COMMITTEE REPORTS**

**Councilman Perri** - Insurance and Safety, Sewer Inter Local, Planning Board, Senior Citizens

**Councilman O'Neill** - Fire Department/EMS, Court/Violations, FAN, Library, Economic Development, Shared Services

**Councilman Piergiovanni** - Chamber of Commerce, Municipal Alliance

**Councilman Dewees** - Buildings/Grounds, Birch Grove, Public Works, Little League/Babe Ruth, Northfield School

**Councilman Murray** - Finance/Collections, Inspections/Engineering, Veterans Park, County/State

**Councilman Lischin** - Technology, Cultural Committee, Mainland Regional, Green Team

**Council President Travagline**

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

- |         |  |
|---------|--|
| 69-2015 | Authorize the Northfield Office of Emergency Management to Enter into a Sub-Grant Agreement for the Purchase of Emergency Power Generators; Project Number: FEMA-DR-4086-NJ-0127-R |
| 70-2015 | Authorize the Hiring of Kathleen Steelman as a Seasonal Concession Stand Attendant for Birch Grove Park  |
| 71-2015 | Authorize the Hiring of Loretta Mazzone as a Seasonal Concession Stand Attendant for Birch Grove Park  |
| 72-2015 | Release of Escrow Monies from the Planning Board   |
| 73-2015 | A Resolution to Cancel Grant Balances  |
| 74-2015 | A Resolution Recognizing Northfield Volunteer Fire Company Members   |
| 75-2015 | Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed with  |

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
APRIL 14, 2015**

- Certain Projects Birch Grove Park Athletic Field - ADA Improvements
- 76-2015 A Resolution Providing For An Executive Session Not Open To The Public In Accordance With The Provisions Of The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12B(4), Regarding Pending Litigation in the Matter of Daniel T. Mitchell v. the City of Northfield, Vincent Mazzeo, Jerry Mcgee, and Robert James
- 77-2015 A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12B(4), Regarding Contract Negotiations for 9-1-1 Dispatch Services

**RESOLUTION/2015 BUDGET**

**7:30 PM/ PUBLIC HEARING**

*Introduced as Resolution 59A-2015 on March 10, 2015*

Open to the Public

- 78-2015 A Resolution of the City of Northfield, County of Atlantic, State of New Jersey, Authorizing the Reading of the Budget by Title Only
- 59B-2015 Final Adoption of the 2015 Budget

**ORDINANCES**

- 11-2015 An Ordinance Authorizing a Shared Services Agreement between the City of Northfield and the Atlantic County Utilities Authority  
*2<sup>nd</sup> Reading/Public Hearing/Final Adoption  
Published in the Press of AC 4/18/2015*
- 12-2015 An Ordinance of the Council of the City of Northfield, County of Atlantic, State of New Jersey, Providing for the Vacation of a Portion of an 8' Wide Public Alley Located in Between Lots 14, 15, 21, 22, 24, 22 and 5 in Block 41 in the City of Northfield  
*Introduction/No Public Input/Published in the Press of AC 4/18/2015  
2<sup>nd</sup> Reading/Public Hearing/Final Adoption 4/28/2015*

**PAYMENT OF BILLS** \$239,878.99

**MEETING NOTICES**

City Council April 28, 2015 6:00pm Work Session  
Regular Session Immediately Following

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 69-2015**

**AUTHORIZE THE NORTHFIELD OFFICE OF EMERGENCY  
MANAGEMENT TO ENTER INTO A SUB-GRANT AGREEMENT FOR  
THE PURCHASE OF EMERGENCY POWER GENERATORS  
PROJECT NUMBER: FEMA-DR-4086-NJ-0127-R**

**WHEREAS**, the Northfield Office of Emergency Management applied for and received a grant from the New Jersey Office of Emergency Management Hazard Mitigation Grant Program; and

**WHEREAS**, said Grant will fund the purchase of emergency power generators to service sewer pump stations and funding has been made available in an amount not to exceed a total project cost of \$70,000.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Northfield, County of Atlantic, State of New Jersey, that the Northfield Office of Emergency Management submitted an application and was approved for said grant in accordance with all pertinent terms, conditions and requirements which were established for such an application and, further, shall accept and agree to comply with and fulfill each of the understandings and assurances contained in said agreement attached herewith.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14<sup>th</sup> day of April, 2015.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 70-2015**

**AUTHORIZE THE HIRING OF KATHLEEN STEELMAN AS A  
SEASONAL CONCESSION STAND ATTENDANT FOR BIRCH GROVE  
PARK**

**WHEREAS**, there is a need to fill the position of seasonal concession stand attendant for Birch Grove for an assignment not to exceed 6 months in length; and

**WHEREAS**, it is the recommendation of Vicky Rutter, Park Supervisor, and Greg Dewees, Birch Grove Park Council Chair, that Kathleen Steelman be hired for the position.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Governing Body of the City of Northfield that Kathleen Steelman is authorized to be hired as seasonal concession stand attendant commencing Friday, May 1, 2015.

**IT IS FURTHER RESOLVED** that compensation for Kathleen Steelman shall be \$8.38 per hour for up to a 32-hour work week.

**IT IS FURTHER RESOLVED** that Kathleen Steelman is not entitled to benefits, to sick or vacation time and shall comply with the Policies and Procedures of the City of Northfield.

**BE IT FURTHER RESOLVED** by the Council of the City of Northfield that the hiring of Kathleen Steelman is hereby approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14<sup>th</sup> day of April 2015.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 71-2015**

**AUTHORIZE THE HIRING OF LORETTA MAZZONE AS A SEASONAL  
CONCESSION STAND ATTENDANT FOR BIRCH GROVE PARK**

**WHEREAS**, there is a need to fill the position of seasonal concession stand attendant for Birch Grove for an assignment not to exceed 6 months in length; and

**WHEREAS**, it is the recommendation of Vicky Rutter, Park Supervisor, and Greg Dewees, Birch Grove Park Council Chair, that Loretta Mazzone be hired for the position.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Governing Body of the City of Northfield that Loretta Mazzone is authorized to be hired as seasonal concession stand attendant commencing Friday, May 1, 2015.

**IT IS FURTHER RESOLVED** that compensation for Loretta Mazzone shall be \$8.38 per hour for up to a 32-hour work week.

**IT IS FURTHER RESOLVED** that Loretta Mazzone is not entitled to benefits, to sick or vacation time and shall comply with the Policies and Procedures of the City of Northfield.

**BE IT FURTHER RESOLVED** by the Council of the City of Northfield that the hiring of Loretta Mazzone is hereby approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14<sup>th</sup> day of April 2015.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 72-2015**

**RELEASE OF ESCROW MONIES FROM THE PLANNING BOARD**

**WHEREAS**, the Planning Board of the City of Northfield has recommended to the Governing Body to return remaining escrow monies to the following applicant:

<b><u>BL</u></b>	<b><u>LOT(s)</u></b>	<b><u>PROPERTY</u></b>	<b><u>PAYABLE/MAIL TO</u></b>	<b><u>AMOUNT</u></b>
1.03	23	101 Haviv Drive	Michael Murphy 101 Haviv Drive Northfield, NJ 08225	\$ 78.00
16.01	47	631 Tilton Road	Calvary Chapel Gateway Trocki-Videll Law Firm, Attn: Samara Trocki-Videll 539 Tilton Road Northfield, NJ 08225	\$ 411.34
40	23	1601 New Road	Calvary Chapel Gateway Trocki-Videll Law Firm, Attn: Samara Trocki-Videll 539 Tilton Road Northfield, NJ 08225	\$ 15.50
110	4	427 Mt. Vernon Avenue	Richard Zappala 427 Mt. Vernon Avenue Northfield, NJ 08225	\$ 90.50
114	19, 20, 21	921 First Street	Nicholas D. Grasso 302 Roosevelt Avenue Northfield, NJ 08225	\$ 279.00

---

Robin Atlas, Planning Board Secretary

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 14th day of April, 2015.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 73-2015**

**A RESOLUTION TO CANCEL GRANT BALANCES**

**WHEREAS**, certain Grant balances remain on the City's balance, and it has been determined that they are no longer required; and

**WHEREAS**, it is necessary to formally cancel said balances;

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Northfield, County of Atlantic that the following unexpended appropriation and receivable balances of the Grant Fund be cancelled:

<b>Grant</b>	<b>Receivable</b>	<b>Appropriation</b>
2013 Federal Vest Grant	\$3,140.00	\$3,140.00
Sustainable Jersey Grant	\$31.40	\$31.40

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of April 2015.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 74-2015**

**A RESOLUTION RECOGNIZING  
NORTHFIELD VOLUNTEER FIRE COMPANY MEMBERS**

**IT IS HEREBY RESOLVED** by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that the appointment of the following persons to the Northfield Volunteer Fire Company for the year ending December 31, 2015 is hereby approved, ratified and confirmed:

Badger, Cindy  
Brenner, John III  
Carey, Louis  
Chau, Erland  
Cummings, Bruce  
Cummings, Bruce Jr.  
Cummings, Jason  
Eggie, Eustace  
Flaherty, Brian  
Goodman, Scott  
Hackett, Edward  
Hickey, Daniel  
Jackson, Timothy  
Joo, Timothy  
Kisby, Frederick  
Leeds, Robert  
Lichtenberger, Lee  
Martinelli, Henry  
Morey, Donald Michael  
Morey, Kevin  
Morey, Thomas  
Oldis, Ryan  
Ordille, John  
Pedano, Gregory  
Pendlebury, John  
Pepek, Martin  
Scalise, Nicholas  
Shenkus, Eric  
Sickler, Derrick  
Sullivan, John III  
Swartz, Robert  
Trench, Chris  
Wallace, Michael  
Weierbach Sr., Michael



I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14th day of April, 2015.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 75-2015**

**AUTHORIZING SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING  
ENGINEERS TO PROCEED WITH CERTAIN PROJECTS  
BIRCH GROVE PARK ATHLETIC FIELD ADA IMPROVEMENTS**

**WHEREAS**, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

**WHEREAS**, copies of said expenditure requests have been provided to the City Council for their review; and

**WHEREAS**, City Council has deemed it appropriate to authorize the expenditure of these monies as follows:

<u>Project Description</u>	<u>Estimated Purchase Order Amount</u>
Engineering Services - Surveying, Engineering, And Construction Inspection Services for:	
Birch Grove Park Athletic Field ADA Improvements	\$9,888.05
<b>Total</b>	<b>\$ 9,888.05</b>

**WHEREAS**, Certification of Availability of Funds has been received from the Chief Finance Officer.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Governing Body of the City of Northfield that this Project is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 14<sup>th</sup> day of April, 2015.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 76-2015**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 REGARDING PENDING LITIGATION IN THE MATTER OF DANIEL T. MITCHELL., LLC, V THE CITY OF NORTHFIELD, VINCENT MAZZEO, JERRY MCGEE AND ROBERT JAMES**

**WHEREAS**, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to a lawsuit filed in the United States District Court, District of New Jersey, by Daniel T. Mitchell against the City of Northfield, Vincent Mazzeo, Jerry McGee, and Robert James.

**WHEREAS**, the purpose of this meeting is to provide a status update to the Council of the City of Northfield with regard to the lawsuit.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14<sup>th</sup> day of April, 2015.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 77-2015**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION  
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH  
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS  
ACT, N.J.S.A. 10:4-12b(4), REGARDING CONTRACT NEGOTIATIONS  
FOR 9-1-1 DISPATCH SERVICES**

**WHEREAS**, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4), specifically, contract negotiations for 9-1-1 Dispatch services.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

**IT IS FURTHER RESOLVED** that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14<sup>th</sup> day of April, 2015.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 78-2015**

**A RESOLUTION OF THE CITY OF NORTHFIELD, COUNTY OF  
ATLANTIC, STATE OF NEW JERSEY, AUTHORIZING THE READING  
OF THE BUDGET BY TITLE ONLY**

**WHEREAS**, N.J.S.A. 40A:4-8 provides that the budget may be read by title only at the time of the public hearing, providing that at least one week prior to the date of the hearing a complete copy of the approved budget as advertised has been delivered to the Municipal Library, posted in the Municipal building, with copies available to any person requesting same; and

**WHEREAS**, the Municipal Clerk has provided the affidavit from the Municipal Library of such delivery to the Governing Body.

**NOW THEREFORE, BE IT RESOLVED** by the City Council for the City of Northfield, County of Atlantic, State of New Jersey, that the 2015 Municipal Budget be read by title only.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14<sup>th</sup> day of April, 2015.

---

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 59B-2015**

**Final Adoption of the 2015Budget - SEE HARD COPY**

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 14<sup>th</sup> day of April, 2015.

---

Mary Canesi, RMC, Municipal Clerk

## SUMMARY INFORMATION

City of Northfield  
County of Atlantic

CAP Information			
	Total Available	9,462,441.19	8,090,245.54
	Total Appropriated	<u>8,699,719.00</u>	<u>7,990,185.32</u>
	Remaining ( Excess)	<u>762,722.19</u>	<u>100,060.21</u>
Difference between 1.5% & 3.5% \$173,061		587,145.00 bank	

TAX RATE	2015 CURRENT	TAJ 2014 PRIOR	CHANGE	
LOCAL	0.855	0.825	0.0295	3.58%
TOTAL	3.030	2.897	0.133	4.60%
TOTAL LOCAL LEVY	7,990,185.32	7,810,124.15	180,061.17	2.31%
NET VALUATION TAXABLE	934,782,521	946,427,700	(11,645,179)	-1.23%

\$98,000 revenue loss

TOTAL BUDGET				
	CURRENT	PRIOR 2014	CHANGE	
TOTAL REVENUE	13,138,828.83	13,270,399.23	(131,570.40)	-0.99%
TOTAL APPROPRIATION	13,138,828.83	13,270,399.23	(131,570.40)	-0.99%

SURPLUS				
	AVAILABLE	BUDGETED	BALANCE	%used
CURRENT	2,584,366.09	1,660,000.00	924,366.09	64.23%
Prior Year	3,016,721.42	1,600,000.00	1,416,721.42	53.04%
Difference	(432,355.33)	60,000.00	(492,355.33)	

BUDGET ANALYSIS				
	2015 BUDGET YEAR	2014 PRIOR YEAR	CHANGE	
<b>REVENUE</b>				
Surplus	1,660,000.00	1,600,000.00	60,000.00	3.75%
Local	2,003,750.00	2,233,050.00	(229,300.00)	-10.27%
State and Federal	795,702.51	958,006.08	(162,303.57)	-16.94%
Delinquent Tax	365,000.00	365,000.00	-	0.00%
Local Tax	7,990,185.32	7,810,124.15	180,061.17	2.31%
Library tax	324,191.00	304,219.00	19,972.00	6.57%
<b>TOTAL REVENUE</b>	<b>13,138,828.83</b>	<b>13,270,399.23</b>	<b>(131,570.40)</b>	<b>-0.99%</b>
<b>APPROPRIATIONS</b>				
Salaries and Wages	3,937,265.00	4,026,216.75	(88,951.75)	-2.21%
OE & Statutory	6,492,955.51	6,325,599.33	167,356.18	2.65%
Deferred Charges	50,000.00	70,000.00	(20,000.00)	-28.57%
Capital	61,000.00	291,000.00	(230,000.00)	-79.04%
Debt Service	1,282,000.00	1,290,000.00	(8,000.00)	-0.62%
Library Tax	324,191.00	304,219.00	19,972.00	
Reserve for Uncollected	991,417.32	963,364.15	28,053.17	2.91%
<b>TOTAL APPROPRIATIONS</b>	<b>13,138,828.83</b>	<b>13,270,399.23</b>	<b>(131,570.40)</b>	<b>-0.99%</b>

% OF COLLECTION			
	MAXIMUM	USED	UNUSED
%	97.24%	96.50%	0.74%
\$	775,853.82	991,417.32	215,563.50
2013 Rate:	96.71%		

ADOPTED

CITY OF NORTHFIELD