

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
APRIL 10, 2018**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 13, 2018.

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Korngut, Lischin, Murray, O'Neill, Perri, Travagline, Dewees

PRESENTATION: Patrolman of the Year William VanPelt presented by the American Legion

APPROVAL OF MINUTES – March 27, 2018

7:00PM –PUBLIC HEARING 2018 MUNICIPAL BUDGET

93-2018 A Resolution of the City of Northfield, County of Atlantic, State of New Jersey, Authorizing the Reading of the Budget by Title Only

70B-2018 Adoption of the 2018 Budget
Public Hearing and Final Consideration

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens

Councilman O'Neill - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, Chamber of Commerce, Little League/Babe Ruth, Traffic Safety, Green Team Advisory Board

Councilwoman Korngut – Library, Municipal Alliance, Economic Development, Shared Services

Councilman Murray - Finance/Collections, Mainland Regional, Traffic Safety, Economic Development

Councilman Lischin – Fire Department/EMS, Technology/MRHS Channel 2, Cultural Committee, Green Team Advisory

Councilman Travagline – Insurance and Safety, Northfield School, FAN; Shared Services

Council President Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering

MAYOR'S REPORT

CITY ENGINEER'S REPORT

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
APRIL 10, 2018**

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- 94-2018** A Resolution Supporting the 2018 “Udrive. Utext. Upay.” Distracted Driving Crackdown, April 1 - 21, 2018
- 95-2018** Separation of Employment Special Law Enforcement Officer, Class II
- 96-2018** Authorizing Refunds of Overpayment of Taxes
- 97-2018** Authorizing Release of Performance Guarantees and Inspection Escrows, and Waiver of Maintenance Guarantee, for Block 42, Lots 8 and 9
- 98-2018** Approval of Application for a Coin Drop
- 99-2018** Waiver of Insurance Requirements for the Northfield Mothers’ League
- 100-2018** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 Regarding Litigation and Matters Falling within the Attorney Client Privilege Requiring Confidentiality – Mt Laurel Litigation

PAYMENT OF BILLS \$ 2,281,469.96

MEETING NOTICES

| | | |
|--------------|----------------|---|
| City Council | April 24, 2018 | 6pm Work Session Regular Session immediately following |
|--------------|----------------|---|

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 93-2018**

**A RESOLUTION OF THE CITY OF NORTHFIELD, COUNTY OF
ATLANTIC, STATE OF NEW JERSEY, AUTHORIZING THE READING
OF THE BUDGET BY TITLE ONLY**

WHEREAS, pursuant to Resolution No. 70A-2018, the City of Northfield's 2018 Municipal Budget passed on introduction at a Regular Meeting of the Common Council of the City of Northfield on March 27, 2018; and

WHEREAS, since introduction, a complete copy of the approved budget has been posted in the lobby of the City of Northfield Municipal Complex, and has been available in the office of the Municipal Clerk to any person upon request; and

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget may be read by title only at the time of the public hearing, providing that at least one week prior to the date of the hearing a complete copy of the approved budget as advertised shall be made available for public inspection, and shall be made available to each person upon request.

NOW THEREFORE, BE IT RESOLVED by the City Council for the City of Northfield, County of Atlantic, State of New Jersey, that the 2018 Municipal Budget be read by title only.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 10th day of April, 2018

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 70B-2018

Adoption of the 2018 Budget - SEE HARD COPY

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of Northfield, held this 10th day of April, 2018, after a second reading, and public hearing, at a meeting of said Council on April 10, 2018, in Council Chambers, 1600 Shore Road, Northfield, NJ 08225.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 70B-2018, ATTACHMENT

SUMMARY INFORMATION

City of Northfield
County of Atlantic

| CAP Information | | |
|---------------------|---------------|-----------------|
| | appropriation | levy |
| Total Available | 9,947,029.10 | 8,783,128.81 |
| Total Appropriated | 8,733,281.36 | 8,586,975.42 |
| Remaining (Excess) | 1,213,747.74 | 196,153.19 |
| | | 336,170.00 bank |

Difference between .5% & 3.6% \$263,501

| TAX RATE | 2018 CURRENT | TAJ 2017 PRIOR | CHANGE | |
|-----------------------|-----------------|----------------------|---------------|--------|
| LOCAL | 0.963 | 0.924 | 0.0390 | 4.22% |
| TOTAL | 3.362 | 3.238 | 0.125 | 3.87% |
| TOTAL LOCAL LEVY | 8,586,975.42 | 8,394,788.19 | 192,187.23 | 2.29% |
| NET VALUATION TAXABLE | 691,767,560 | 808,575,860 | (116,808,100) | -1.85% |

\$155,000 revenue loss 1.7 cents

| TOTAL BUDGET | | | |
|---------------------|---------------|---------------|---------------------|
| | CURRENT | PRIOR 2017 | CHANGE |
| TOTAL REVENUE | 13,387,641.42 | 13,839,959.05 | (452,317.63) -3.27% |
| TOTAL APPROPRIATION | 13,387,641.42 | 13,839,959.05 | (452,317.63) -3.27% |

| SURPLUS | | | | |
|------------|--------------|--------------|-------------|--------|
| | AVAILABLE | BUDGETED | BALANCE | %used |
| CURRENT | 1,636,073.08 | 1,000,000.00 | 636,073.08 | 61.12% |
| Prior Year | 2,051,821.22 | 1,335,000.00 | 716,821.22 | 65.06% |
| Difference | (415,848.14) | (335,000.00) | (80,848.14) | |

| BUDGET ANALYSIS | | | |
|-----------------------------|----------------------|----------------------|----------------------------|
| | 2018 BUDGET YEAR | 2017 PRIOR YEAR | CHANGE |
| REVENUE | | | |
| Surplus | 1,000,000.00 | 1,335,000.00 | (335,000.00) -25.09% |
| Local | 2,135,245.00 | 2,376,349.00 | (241,104.00) -10.15% |
| State and Federal | 1,006,862.00 | 976,240.88 | 30,621.14 3.14% |
| Delinquent Tax | 360,000.00 | 450,000.00 | (90,000.00) -20.00% |
| Local Tax | 8,586,975.42 | 8,394,788.19 | 192,187.23 2.29% |
| Library tax | 298,559.00 | 307,581.00 | (9,022.00) -2.93% |
| TOTAL REVENUE | 13,387,641.42 | 13,839,959.05 | (452,317.63) -3.27% |
| APPROPRIATIONS | | | |
| Salaries and Wages | 3,782,552.29 | 3,910,625.30 | (128,073.01) -3.28% |
| OE & Statutory | 6,390,940.07 | 6,723,960.58 | (333,020.49) -4.95% |
| Deferred Charges | 21,000.00 | - | 21,000.00 #DIV/0! |
| Capital | 356,500.00 | 348,500.00 | 8,000.00 2.30% |
| Debt Service | 1,339,000.00 | 1,381,800.00 | (42,800.00) -3.10% |
| Library Tax | 298,559.00 | 307,581.00 | (9,022.00) -2.93% |
| Reserve for Uncollected | 1,199,090.08 | 1,167,492.19 | 31,597.87 2.71% |
| TOTAL APPROPRIATIONS | 13,387,641.42 | 13,839,959.05 | (452,317.63) -3.27% |
| | | | (0.00) |

| % OF COLLECTION | | | |
|-----------------|------------|--------------|------------|
| | MAXIMUM | USED | UNUSED |
| % | 98.81% | 96.00% | 0.81% |
| \$ | 948,273.27 | 1,199,090.08 | 250,816.79 |
| 2018 Rate: | 97.18% | | -0.37% |

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 94-2018**

**A RESOLUTION SUPPORTING THE 2018
UDRIVE. UTEXT. UPAY. DISTRACTED DRIVING CRACKDOWN
APRIL 1 - 21, 2018**

WHEREAS, distracted driving is a serious, life-threatening practice that is preventable; and

WHEREAS, distracted driving can result in injuries and deaths to all road users (motorists, pedestrians and bicyclists); and

WHEREAS, distracted driving occurs when drivers divert their attention away from the task of driving to focus on another activity instead; and

WHEREAS, in 2015 alone distracted driving-related crashes resulted in 3,477 deaths and 391,000 injuries on our nation's roads; and

WHEREAS, in New Jersey distracted driving was listed as a contributing circumstance in nearly 750,000 crashes between 2011-2015; and

WHEREAS, the State of New Jersey will participate in the nationwide *Distracted Driving 2018 Crackdown* from April 1 - 21, 2018 in an effort to raise awareness and decrease driver distraction through a combination of enforcement and education; and

WHEREAS, the national slogan for the campaign is *UDrive. UText. UPay*; and

WHEREAS, a reduction in distracted driving in New Jersey will save lives on our roadways;

THEREFORE, be is resolved that the Northfield Police Department declares it's support for the *Distracted Driving 2018 Crackdown* both locally and nationally from April 1 - 21, 2018 and pledges to increase awareness of the dangers of distracted driving.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 10th day of April 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 95-2018**

**SEPARATION OF EMPLOYMENT
SPECIAL LAW ENFORCEMENT OFFICER, CLASS II**

WHEREAS, the Common Council of the City of Northfield approved the January 1, 2018 appointment of George R. Clark as Special Law Enforcement Officer, Class II, as per Resolution 27-2018; and

NOW THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield does hereby memorialize the separation of employment for George R. Clark as of April 2, 2018.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the City of Northfield, held this 10th day of April, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 96-2018**

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that refunds for overpaid taxes pursuant to the following are hereby authorized:

| REFUND TO | BLK | LOT | PROPERTY ADDRESS | REFUND AMOUNT |
|---|------------|------------|-------------------------|----------------------|
| Newell, Richard Sr. & Dawn 16 West Oakcrest Avenue Northfield, NJ 08225 | 76 | 11 | 16 West Oakcrest Ave. | \$149.81 |
| | | | | |
| REFUND TO | BLK | LOT | PROPERTY ADDRESS | REFUND AMOUNT |
| Mathis, Ronald L & Patricia 2137 Sutton Avenue Northfield, NJ 08225 | 1.02 | 34.01 | 2137 Sutton Ave. | \$217.30 |
| | | | | |
| REFUND TO | BLK | LOT | PROPERTY ADDRESS | REFUND AMOUNT |
| Biggs, Richard S & Michele 741 Hollywood Drive Northfield, NJ 08225 | 39 | 2 | 741 Hollywood Dr. | \$197.48 |

BE IT FURTHER RESOLVED, that the Chief Financial Officer and other appropriate officials be and they are herewith authorized to sign the checks to accomplish the refunds authorized.

Michele L. Kirtsos, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 10th day of April, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 97-2018**

**AUTHORIZING RELEASE OF PERFORMANCE GUARANTEES AND
INSPECTION ESCROWS, AND WAIVER OF MAINTENANCE
GUARANTEE, FOR BLOCK 42, LOTS 8 AND 9**

WHEREAS the owner of Block 42, Lots 8 and 9 has requested that their Performance Bond, cash Performance Guarantee, and any remaining inspection escrow funds be released; and

WHEREAS, the Municipal Planning Board Engineer has inspected the improvements and has found that project is complete and was done in substantial compliance with the requirements of the approved site plan; and

WHEREAS, the Municipal Planning Board Engineer's recommendation is to release the Performance Guarantees, posted in the form of a Surety Bond in the amount of \$164,070.00 and \$16,407.00 in cash; and

WHEREAS, the Municipal Planning Board Engineer has stated that the project was completed in 2016 and is nearing the end of the 2-year Maintenance Guarantee period, and that no issues at the site have arisen to date; and

WHEREAS, it is the recommendation of the Municipal Planning Board Engineer that the 2-year Maintenance Guarantee be waived; and

WHEREAS, the \$1,640.00 in remaining inspection escrow funds is no longer be needed and may be refunded.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that Performance Guarantee, posted in the form of a Surety Bond in the amount of \$164,070.00 be released, and that the \$16,407.00 cash guarantee and \$1,640.00 remaining in the inspection escrow account be refunded to Bunting Family Pharmacy, 1337 New Road, Suite A, Northfield, NJ 08225.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 10th day of April, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 98-2018**

APPROVAL OF APPLICATION FOR A COIN DROP

WHEREAS, Northfield Little League has properly submitted an Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (662) in the City of Northfield as follows: Saturday, June 9, 2018, from 9:00am – 4:00pm, with an alternate date of Saturday, June 16, 2018 from 9:00am to 4:00pm, *or* Saturday, June 23, 2018 from 9:00am to 4:00pm; and

WHEREAS, the Police Department has reviewed and approved the traffic control plan; and.

WHEREAS, this coin drop activity shall be subject to further and final approval by the County of Atlantic.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (662) in the City of Northfield on Saturday, June 9, 2018, from 9:00am – 4:00pm, with an alternate date of Saturday, June 16, 2018 from 9:00am to 4:00pm, *or* Saturday, June 23, 2018 from 9:00am to 4:00pm.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 10th day of April, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 99-2018**

**WAIVER OF INSURANCE REQUIREMENTS
FOR THE NORTHFIELD MOTHERS' LEAGUE**

WHEREAS the Northfield Mothers' League ("NML") is a 501(c)(3) non-profit group, with extremely limited resources, organized for the sole benefit of families residing in the City of Northfield; and

WHEREAS the NML has been in existence since 1932, and since that time, its members have been volunteering countless hours of their time to raise funds for local families in need, i.e. providing food, clothes, and other essentials for families in need; and

WHEREAS the NML has historically has met in the City Hall and has been the recipient of a waiver of the City's insurance requirements provided a City Employee is present at the time of said meetings; and

WHEREAS the NML has looked into changing the place of their meetings from City Hall to the City Library meeting room; and

WHEREAS the NML is requesting a waiver of the City's insurance requirements for the use of the City Library for meeting purposes and other City facilities, such as Birch Grove Park for the 2018 calendar year; and

WHEREAS for several reasons including but not limited to cost, the advancement of the social and civic well-being of the residents of the City of Northfield, the level of risk and general necessity, the Common Council of the City of Northfield is in favor of waiving the requirement that the NML provide evidence of general liability insurance provided the NML executes a hold harmless agreement acceptable to the City of Northfield;

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby conditionally waives the requirement that the NML provide evidence of general liability insurance. Prior to use of City facilities, the NML shall execute a hold harmless agreement acceptable to the City of Northfield. This waiver is specifically limited to NML 2018 use of City facilities and shall not extend to any other user of any facility in the City of Northfield. This waiver is also specifically limited to the requirement regarding the provision of insurance and shall not extend to any other requirement of the City of Northfield which are unaffected by this Resolution.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 10th day of April 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 100-2018**

A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 REGARDING LITIGATION AND MATTERS FALLING WITHIN THE ATTORNEY CLIENT PRIVILEGE REQUIRING CONFIDENTIALITY

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to potential and/or anticipated litigation and matters falling within the attorney client privilege requiring confidentiality.

WHEREAS, the purpose of this meeting is to provide privileged and confidential legal advice with regard to Mount Laurel litigation.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 10th day of April, 2018.

Mary Canesi, RMC, Municipal Clerk