

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
JANUARY 22, 2019**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 6, 2019.

**FLAG SALUTE**

**ROLL CALL OF COUNCIL MEMBERS:**

Deweese, Korngut, Madden, O'Neill, Perri, Smith, Lischin

**APPROVAL OF MINUTES** – January 2, 2019

**COMMITTEE REPORTS**

**Councilman Perri** - Public Works, Roads, Engineering, Sewer Operations, Planning Board, Senior Citizens

**Councilman O'Neill** - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, FAN,

**Councilwoman Korngut** – Library, Municipal Alliance, Northfield School, Economic Development, Chamber of Commerce, Technology/MRHS Channel 2

**Councilman Dewees** - Buildings/Grounds, Athletic Fields, Bike Path, Parks, Playgrounds

**Councilman Smith**– Finance/Collections, Little League/Babe Ruth, Shared Services

**Councilwoman Madden** – Insurance and Safety, Mainland Regional

**Council President Lischin** - Fire Department/EMS, Cultural Committee

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

- |                |   |
|----------------|---|
| <b>32-2019</b> | Authoring the Tax Collector to Conduct a Tax Lien Sale      |
| <b>33-2019</b> | Refund of Construction Permit Fees to Kopp Electric Company |
| <b>34-2019</b> | Refund of Construction Permit Fees to TTK & Associates      |



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 32-2019**

**AUTHORING THE TAX COLLECTOR  
TO CONDUCT A TAX LIEN SALE**

**WHEREAS**, the City of Northfield conducts a standard tax sale each year; and the Tax Collector is hereby authorized to hold a tax Lien Sale in the month of March, 2019.

**WHEREAS**, any taxpayer who is delinquent as of November 11 of the previous year shall be included in the standard sale; and

**WHEREAS**, to ensure full payment prior to the date of the standard tax sale, the City must know that taxes were paid in full.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Northfield, County of Atlantic and State of New Jersey that all delinquent tax payments tendered after February 1, 2019, must be paid either by certified check, money order or cash.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 22nd day of January, 2019.

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Mary Canesi , RMC Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 33-2019**

**REFUND OF CONSTRUCTION PERMIT FEES  
TO KOPP ELECTRIC COMPANY**

**WHEREAS**, the Northfield Building Department did collect fees from and issue permit number 20180286 to Kopp Electric Company in 2018 for the installation of a rooftop solar system at 505 Pincus Avenue; and

**WHEREAS**, the property owner has opted not to pursue the installation, and Kopp Electric Company has requested refunds of applicable fees collected by the City for the job that has been canceled; and

**WHEREAS**, the Building Department did collect fees in the amount of \$557.00 for the job that has been canceled; and

**WHEREAS**, the \$557.00 in fees collected shall be reduced by the nonrefundable \$67.00 Department of Community Affairs fee, and a review fee of \$98.00, for a total refund due of \$392.00.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Common Council of the City of Northfield authorizes the refund of \$392.00, to Kopp Electric Company, 1184 Fischer Blvd., Toms River, New Jersey 08753.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 22nd day of January, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 34-2019**

**REFUND OF CONSTRUCTION PERMIT FEES  
TO TTK & ASSOCIATES**

**WHEREAS**, the Northfield Building Department did collect fees from and issue permit numbers 20180259 and 20180259A to TTK & Associates in 2018 for reconstruction at 1225 Shore Road; and

**WHEREAS**, the property owner has opted not to pursue the entire reconstruction, and TTK & Associates has requested refunds of applicable fees collected by the City for the job that has been downsized; and

**WHEREAS**, the Building Department did collect fees in the amount of \$2338.00 for the job that has been downsized; and

**WHEREAS**, the \$2338.00 in fees collected shall be reduced by the nonrefundable \$112.00 Department of Community Affairs fee, and a demolition fee of \$150.00 and review fees of \$414.00, for a total refund due of \$1161.00.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Common Council of the City of Northfield authorizes the refund of \$1161.00, to TTK & Associates, 32 E. Black Horse Pike, Suite 1, Pleasantville, NJ 08232.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 22nd day of January, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 35-2019**

**A RESOLUTION MEMORIALIZING A GRANT APPLICATION  
SUBMITTED BY THE NORTHFIELD POLICE DEPARTMENT FOR A  
'COPS IN SHOPS' GRANT FROM THE NEW JERSEY DIVISION OF  
ALCOHOLIC BEVERAGE CONTROL GRANT #AL-19-45-05-01**

**WHEREAS**, the Northfield Police Department has applied for a 'Cops in Shops' College Fall Initiative 2018-2019 grant from the New Jersey Division of Alcoholic Beverage Control in the amount of \$1,760.00; and

**WHEREAS**, said grant monies will fund overtime reimbursement for law enforcement activities that help stop illegal underage alcohol sales and prevent adults from buying alcohol for minors; and

**WHEREAS**, said sub-award period is between December 18, 2018 and May 15, 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that the submission of the application by the Northfield Police Department is hereby approved and memorialized.

**BE IT FURTHER RESOLVED** that the City of Northfield accepts and agrees to comply with and fulfill each of the understandings and assurances contained in said application.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 22nd day of January, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 36-2019**

**A RESOLUTION MEMORIALIZING A GRANT APPLICATION  
SUBMITTED BY THE NORTHFIELD POLICE DEPARTMENT FOR A  
'COPS IN SHOPS' GRANT FROM THE NEW JERSEY DIVISION OF  
ALCOHOLIC BEVERAGE CONTROL GRANT #AL-19-45-05-01**

**WHEREAS**, the Northfield Police Department has applied for a 'Cops in Shops' Summer Shore Initiative 2019 grant from the New Jersey Division of Alcoholic Beverage Control in the amount of \$2,640.00; and

**WHEREAS**, said grant monies will fund overtime reimbursement for law enforcement activities that help stop illegal underage alcohol sales and prevent adults from buying alcohol for minors; and

**WHEREAS**, said sub-award period is between May 22, 2019 and September 15, 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that the submission of the application by the Northfield Police Department is hereby approved and memorialized.

**BE IT FURTHER RESOLVED** that the City of Northfield accepts and agrees to comply with and fulfill each of the understandings and assurances contained in said application.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 22nd day of January, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 37-2019**

**AUTHORIZING AWARD OF PROFESSIONAL SERVICES CONTRACT  
FOR CONTINUING DISCLOSURE AGENT SERVICES AND  
INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD**

**WHEREAS**, there exists within the City of Northfield the need for the appointment of a Continuing Disclosure Agent and Independent Registered Municipal Advisor of Record; and

**WHEREAS**, the anticipated value of this acquisition is \$1,050.00 and funds are available for this purpose.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ as the Continuing Disclosure Agent for the City of Northfield, for the 2019 fiscal year, for the sum of \$1,050.00. The Agreement is attached as "Exhibit A".

**BE IT FURTHER RESOLVED**, the funds will be encumbered by purchase order on an as needed basis, as required by pursuant to N.J.A.C 5:30-5.4 and charged against line 01-20-155-200.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 22nd day of January, 2019.

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Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 37-2019, EXHIBIT A



2019  
AGREEMENT for

**CONTINUING DISCLOSURE and  
INDEPENDENT REGISTERED MUNICIPAL ADVISOR SERVICES**

**THIS AGREEMENT**, made and entered into on this \_\_\_\_ day of January 2019 (the "Agreement") by and between Northfield City, 1600 Shore Rd, Northfield, NJ 08225-2201 (the "Issuer"), and Phoenix Advisors, LLC, 625 Farnsworth Avenue, Bordentown, New Jersey 08505 ("Phoenix Advisors") for the provision of professional services as more fully described in the accompanying Scope of Services.

**WITNESSETH:**

**WHEREAS**, the Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements ("CDAs") in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, to the marketplace in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

**WHEREAS**, Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") governs the many aspects of continuing disclosure; and

**WHEREAS**, Phoenix Advisors provides continuing disclosure agent services, has expertise as Continuing Disclosure Agent ("Disclosure Agent"), and has heretofore been appointed by the Issuer to serve as its Disclosure Agent until the expiration of this Agreement, as defined in Section 4 herein; and

**WHEREAS**, Phoenix Advisors, being duly registered as a Municipal Advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), provides professional municipal advisory services and has heretofore been appointed by the Issuer to be its Independent Registered Municipal Advisor ("IRMA") and to provide such municipal advisory services as may be requested until the expiration of this Agreement, as defined in Section 4 herein; and

**WHEREAS**, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Issuer.

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND, HEREBY AGREE AS FOLLOWS:

**Section 1 - CONTINUING DISCLOSURE SERVICES**

- I. The Issuer's Disclosure Agent will assist the Issuer in meeting the secondary market disclosure obligations delineated in its relevant CDAs as specified under the Rule, including the required posting of certain material event ("Event") notices.

The Issuer understands and acknowledges that its full and complete cooperation is requisite to the Disclosure Agent's success assisting the Issuer in maintaining compliance with its CDAs and requirements of the Rule. The Issuer agrees that it will:

- i. Make all documents required to be filed under its CDAs available to the Disclosure Agent in a timely manner.
  - ii. Notify the Disclosure Agent immediately of any Event requiring the filing of a notice under the Rule or its CDAs.
- II. This Agreement applies to bonds issued since the effective date of the secondary market disclosure requirements of the Rule, unless said bonds are excepted under the Rule.
- III. Phoenix Advisors will perform such services relating to its role as the Issuer's Disclosure Agent to a professional standard. The scope of the Disclosure Agent services and methodology are described below:

- i. **Codify Issues That Are Subject to Continuing Disclosure**

- To make timely and accurate disclosure filings on the MSRB's Electronic Municipal Market Access Data Port website ("EMMA"), the Disclosure Agent will obtain and examine the Issuer's Official Statements relating to the outstanding bond issues to research the requirements found in the CDAs.

- ii. **Security Setup**

- Details of each outstanding issue and filing obligations will be entered into our proprietary database. This security setup allows all database functions to be applied to each outstanding issue.

- iii. **Review Data contained in Annual Financial Statements**

- The Disclosure Agent will carefully review the Issuer's financial statements for information concerning debt and lease obligations and discuss with the Issuer its filing or reporting obligations. This will include requirements imposed by financial obligations other than publicly offered securities.

- iv. **Monitor, React, and Meet Filing Deadlines**

- A variety of deadlines can be difficult for an issuer to monitor. A schedule of filing dates for outstanding bond issues is a part of the database to ensure that required filings are not missed. We actively monitor each client's unique deadlines to ensure timely filing of required documents. Our proprietary database produces ongoing reports that are used to alert the Issuer to approaching filing deadlines providing an important safeguard for the timely filing of continuing disclosure information.

The Disclosure Agent endeavors to gather required documents from public sources, e.g., state and local websites, to lessen the client's burden. Often, dissemination agents wait for an issuer to provide required documents, then file only on the specific issues for which they were hired. Phoenix Advisors takes a more helpful, proactive approach to client service. When we must obtain documents from clients, we provide email reminders sufficiently in advance of upcoming deadlines, then follow up as necessary until the filing is completed.

v. **File Financial and Operating Data to Meet Your Obligations**  
In addition to filing Audited Financial information, CDAs require the filing of Operating Data. If the operating data is prepared with the assistance of the Disclosure Agent, the report will typically contain information consistent with the statistical data found in relevant Official Statements. This process often requires collaboration with other of the Issuer's obtained professionals.

vi. **Confirm Filings to Client in Real Time**  
The MSRB generates a submission confirmation for all disclosure filings made on EMMA. The Disclosure Agent will promptly send the Issuer an email copy of the MSRB's confirmation of every required, voluntary or Event filing made on the Issuer's behalf.

vii. **File Documents Uniformly, Accurately, and Promptly**  
EMMA is a powerful resource for investors, analysts and, importantly, underwriters that bid on debt issues. It is vital that information filed with EMMA be easily identified. The Disclosure Agent uses consistent naming and filing conventions, applying descriptive titles to filings, and properly associating them with the correct CUSIP on EMMA. The result is a uniform and logical chronology of data where EMMA users can easily find what they need.

The Disclosure Agent files documents on EMMA within forty-eight (48) hours of receipt. However, most documents are filed on the same business day they are received.

viii. **Coordinate and Submit Voluntary Information**  
Voluntary filings are important. We gather documents including Budgets, Debt Statements, and unaudited financials, then file them as voluntary submissions. Phoenix Advisors' Continuing Disclosure Service goes several important steps further than standard dissemination services. The marketplace is hungry for information. The more factual and complete information the Issuer provides, the more professional and forthcoming their appearance will be to market participants. This encourages market participants to buy and trade debt. Increased demand means better interest rates.

ix. **Monitor Need for Material Events and Timely Filing of Notices**  
There is a significant list of items that regulators deem to be Events which, if they occur, require a notice to be filed within ten (10) business days of the Event. The occurrence of an Event is often not apparent to those who are not directly involved with a transaction or with the Issuer's financial operations. It is the Issuer's responsibility to always notify the Disclosure Agent of any reportable Event.

x. **Actively Monitor Issuer Rating Changes**  
Rating changes are also Events which require notices to be filed on EMMA. The Disclosure Agent's staff regularly monitors rating agency news and updates for rating changes that affect the Issuer and the appropriate Event notices are filed. Issuers are always notified by the rating agencies when their ratings are adjusted, when they do, the Issuer must alert the Disclosure Agent.

- xi. **Monitor Bond Insurer and Program Rating Changes**  
If a municipal bond insurer or a state program, e.g., a school bond enhancement program, is affected by a rating change, then all the bonds that carry that insurance or participate in that program will undergo a rating change, too. We monitor these types of rating changes, determine which, if any, of our clients are affected, and file the appropriate Event notices.
  
- xii. **Provide a Comprehensive Report Each Fiscal Year**  
We know the importance of documentation, and of well-organized files. The Disclosure Agent prepares a continuing disclosure report ("Annual Report") each year that shows every issue on which there is a continuing disclosure obligation, every filing, and every Event notice filed on the Issuer's behalf during the year. The Annual Report also recaps a five (5) year history of the Issuers filings. Investors, underwriters of bonds, and the Issuer want to see the record of filing history extending back for this time period. An accurate record during this timeframe is important to the Issuer when it prepares Official Statements since a misstatement in such a document could have serious legal consequences.
  
- xiii. **Acceptance of Annual Report**  
The Annual Report highlights any exceptions to filings which were required and the timeliness of filings. The Annual Report is in addition to the copy of the filing confirmation sent to the Issuer when each filing is done by the Disclosure Agent. The Issuer must carefully review said report and relay to the Disclosure Agent within ten (10) business days, any error, discrepancy, omission, or concern relating to the accuracy or completeness of the Annual Report. It is agreed that after ten (10) business days and absent notice from the Issuer, the Annual Report is accepted by the Issuer is accurate and complete.

## **Section 2 - CONTINUING DISCLOSURE SERVICES COMPENSATION**

- i. The bond Issuer will compensate Phoenix Advisors for its services as Disclosure Agent, in accordance as set forth below:
  - i. **Disclosure Agent Service:**  
\$1,050 – base fee (for up to three (3) outstanding issues), plus \$100 for each additional outstanding issue, if any, for which filings may be required.

A setup fee will be charged for each new bond issuance. The setup fee will be \$200 on a bond issue on which Phoenix Advisors acts as Municipal Advisor, or \$450 if Phoenix Advisor is not engaged as Municipal Advisor. The setup fee will be invoiced at the time the new bonds are issued.

An amendment made to the Rule, effective February 27, 2019, increases the number of material events ("Events") which must be posted through the MSRB's Electronic Municipal Market Access Data Port ("EMMA"). Phoenix Advisors will charge \$100 for each Event filing made under the Rule's new Events. When Phoenix Advisors is engaged as Municipal Advisor on a transaction that involves such Event filing, the fee will be waived.

### **Section 3 – INDEPENDENT REGISTERED MUNICIPAL ADVISOR**

- I. Under the Dodd-Frank law the SEC requires that any person or entity that provides advice to an issuer of municipal securities be licensed and regulated by the SEC and the MSRB to provide any such advice.
  - i. Professionals providing advice to the Issuer must hold a Series 50 securities license.
  - ii. Phoenix Advisors professionals are Series 50 licensed and are also subject to a continuing education protocol.
  - iii. Under the SEC and MSRB regulations the Municipal Advisor owes a Fiduciary Obligation to the Issuer.
- II. There is no separate fee, financial cost or obligation with regard to the Issuer's appointment of Phoenix Advisors as the Issuer's Independent Registered Municipal Advisor ("IRMA" or "Municipal Advisor"). As the Issuer's IRMA, we will be available to answer general questions concerning outstanding debt issues, market conditions, prepare a preliminary project analysis, or preliminarily review financing proposals received by the Issuer on an as requested basis.
  - iv. The Issuer by designating an IRMA allows third parties, primarily broker-dealer underwriting firms, but also other professional disciplines to submit proposals and ideas concerning financings to the Issuer.
  - v. Failure to actively seek advice from the Municipal Advisor means there is no one on your side appropriately licensed to advise the Issuer concerning the issuance or structure of municipal obligations, including bonds, notes, leases or bank loans the Issuer may embark upon.
- III. When and if the Issuer requests the Municipal Advisor's involvement in a debt issuance, the undertaking of a financial obligation, an in-depth evaluation of a proposal or project, perform a consultant service, or assist with rating agency surveillance, a separate Fee Addendum to this Agreement together with a scope of service will be provided for the Issuer's acknowledgement.

### **Section 4 – AGREEMENT TERM AND CONDITIONS**

- I. Neither Phoenix Advisors nor any individual representing Phoenix Advisors possesses any authority with respect to any decision of the Issuer or any official of the Issuer beyond the rendition of information or advice. Phoenix Advisors is not legal counsel nor an accountant and is not providing legal or accounting guidance. None of the services contemplated in this Agreement shall be construed as legal services or a substitute for legal services. The Issuer hereby acknowledges its responsibility with respect to federal securities laws and represents its intention to comply in all respects with federal securities laws.
- II. This Agreement, as to continuing disclosure services and municipal advisory services, is subject to annual renewal, and may be terminated by either the Issuer or Phoenix Advisors upon thirty (30) days' prior written notice.
- III. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, The Issuer and Phoenix Advisors has caused this Agreement to be duly executed by its authorized representative, as of the day and year first above written.

**NORTHFIELD CITY**

By:

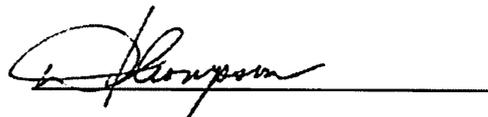


Name: Dawn Stollenwerk

Title: Chief Financial Officer

**PHOENIX ADVISORS, LLC**

By:



Name: David B. Thompson

Title: Chief Executive Officer

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 38-2019**

**A RESOLUTION CONFIRMING THE APPOINTMENT  
OF DANIEL M. LEVINE AS THE PUBLIC DEFENDER  
FOR THE CITY OF NORTHFIELD**

**WHEREAS**, as provided by N.J.S.A. 2B:12-1(c), the Shared Court Agreement between the City of Northfield and the City of Linwood provides that there shall be a shared Public Defender; and

**WHEREAS**, the Shared Court Agreement provides that the Public Defender shall be appointed for a one year term by the municipality that did not appoint the Municipal Judge; and

**WHEREAS**, the City of Linwood has appointed Daniel M. Levine having offices at 3123 Atlantic Avenue, Atlantic City, NJ 08401, for a one year term as per the Shared Court Agreement; and

**WHEREAS**, the Common Council of the City of Northfield is desirous of confirming said appointment;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the appointment of Daniel M. Levine as Public Defender for the City of Northfield for the period January 1, 2019 through December 31, 2019, is hereby confirmed and ratified.

**BE IT FURTHER RESOLVED**, that the rate for a Public Defender shall be set at a rate of \$300.00 per Municipal Court session for the year 2019.

**BE IT FURTHER RESOLVED**, that the anticipated value of the contract is \$8,500.00. This amount is based on a reasonable estimate of services required, and the City of Northfield is not obligated to spend the entire amount.

**BE IT FURTHER RESOLVED**, the funds will be encumbered by purchase order on an as needed basis, as required by pursuant to N.J.A.C 5:30-5.4 and charged against line T-24-56-850-003.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 22nd day of January, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 39-2019**

**A RESOLUTION CONFIRMING THE APPOINTMENT  
OF DANIEL D. ALSOFROM AS THE MUNICIPAL PROSECUTOR  
FOR THE CITY OF NORTHFIELD**

**WHEREAS**, as provided by N.J.S.A. 2B:12-1(c), the Shared Court Agreement between the City of Northfield and the City of Linwood provides that there shall be a shared Municipal Prosecutor; and

**WHEREAS**, the Shared Court Agreement provides that the Prosecutor shall be appointed for a one year term by the municipality that did not appoint the Municipal Judge; and

**WHEREAS**, the City of Linwood has appointed Daniel D. Alsofrom having offices at 1630 New Road, Northfield, NJ, 08225, for a one year term as per the Shared Court Agreement; and

**WHEREAS**, the City Council of the City of Northfield is desirous of confirming said appointment;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Northfield, Atlantic County, New Jersey that the appointment of Daniel D. Alsofrom as Prosecutor for the City of Northfield for the period January 1, 2019 through December 31, 2019, is hereby confirmed and ratified.

**BE IT FURTHER RESOLVED**, that the anticipated value of the contract is \$25,000.00. This amount is based on a reasonable estimate of services required, and the City of Northfield is not obligated to spend the entire amount.

**BE IT FURTHER RESOLVED**, the funds will be encumbered by purchase order on an as needed basis, as required by pursuant to N.J.A.C 5:30-5.4 and charged against lines 01-25-275-200 and 01-42-455-400.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 22nd day of January, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 40-2019**

**AMENDING RESOLUTION NO. 30-2019, RECOGNIZING  
MEMBERS OF THE NORTHFIELD VOLUNTEER FIRE COMPANY**

**IT IS HEREBY RESOLVED** that Resolution 30-2019 be and hereby is amended by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, to add member Eugene Mason effective January 14, 2019.

Badger, Cindy	Carey, Louis
Chau, Erland	Cummings, Bruce
Cummings, Bruce Jr.	Cummings, Jason
Dabundo, Colin	Eggie, Eustace
Flaherty, Brian	Foltz, Brad
Goodman, Scott	Hackett, Edward
Hickey, Daniel	Leeds, Bill
Leeds, Cole	Leeds, Robert
Lichtenberger, Lee	Martinelli, Henry
*Mason, Eugene	Morey, Donald Michael
Morey, Kevin	Morey, Thomas
Ordille, John	Pendlebury, John
Pepek, Martin	Scalise, Nicholas
Schaech, Charles	Shenkus, Eric
Sullivan, John III	Swartz, Robert
Trench, Chris	Wallace, Michael

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 22nd day of January, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 41-2019**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, on behalf of Mainland Youth Lacrosse, Mr. George Livingston has properly submitted an Application for Use of Facilities requesting use of the Football Field for girls ages 10 to 15 lacrosse as follows:

For Practice Only:

Mondays through Thursdays, March 4<sup>th</sup> - May 16<sup>th</sup>  
from 5:15pm to 7:15pm

and

For Game Play:

*(2 of the following 6 dates, due to the possibility of the need to reschedule due to rain)*

March 30<sup>th</sup>, April 6<sup>th</sup>, April 13<sup>th</sup>, April 20<sup>th</sup>, May 4<sup>th</sup> and May 11<sup>th</sup>  
from 9:00am to 4:00pm

**WHEREAS**, Mainland Youth Lacrosse has requested the use of the bathrooms;  
and

**WHEREAS**, the Football Field bathrooms are operational on a weather-dependent, seasonal basis and are currently closed for the season; and

**WHEREAS**, Mainland Youth Lacrosse would need to provide port-o-pots at their own expense until such time as bathroom facilities are open for the season; and

**WHEREAS**, the President of the Family Association of Northfield has advised that the Football Field is available for this purpose on the dates requested.

**THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. George Livingston on behalf of Mainland Youth Lacrosse, subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of this Resolution and the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 22nd day of January, 2019.

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Mary Canesi, RMC, Municipal Clerk

## RESOLUTION NO. 41-2019, ATTACHMENT

Members of the Northfield City Council,

My name is George Livingston and I live on 419 Davis Avenue. Attached is a copy of an Application for Use of Facilities. As you know, every spring, Mainland Youth Lacrosse Club requests to use Birch Grove Field for the girls' 12U and 15U lacrosse teams. We have been very appreciative of the City of Northfield's support, and the opportunity to use this field for our spring seasons.

The majority of girls in this program are from Northfield and Linwood. Both towns have shared responsibility for field usage over the years. Last year, Linwood provided the field usage for the boys' 10U, 12U and 15U team and the girls' 10U team.

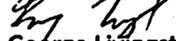
This past season, we did not practice or play any games during inclement weather. Because of this, the field received little or no wear from our usage.

After the two game days last year, I personally cleaned up the small amount of trash which was left in the area of the field.

Mainland Youth Lacrosse Club is an all-volunteer, non-profit organization, which is inclusive to every boy and girl in the community. There are no tryouts; we give our players equal playing time and our goal is to prepare them to be student athletes when they attend Mainland Regional High School.

Last year, the City Council requested that we provide a port-a-pot. The reasoning was so the girls would not have to leave the area of the field to use the restroom. We complied with that request. We would be happy to comply with any further instructions or requests if we are granted permission to use Birch Grove Field.

Respectfully,



George Livingston (Girl's Coordinator for MYLC)

**CITY OF NORTHFIELD**  
**Application for Use of Facilities**

Name and Address of Organization: Mainland Youth Lacrosse Club (MYLC)

Tell Us Who You Are / Description and Purpose of Organization: We are a Youth Lacrosse Club for Boy/Girls dedicated to teaching the sport of Lacrosse at the youth level.

Is the Group a Not-For-Profit Organization?  Yes  No

Do Participants Pay a Fee for Your Sport / Event?  Yes  No

If Yes, How Much? \$ 75 per  Person  Day  Season 125 for late registration (other)

Name of Applicant / Responsible Party: George Livingston Title/Affiliation Mainland Lacrosse Girls Coordinator

Home Address: 419 Davis Ave Northfield NJ

Telephone: (H) \_\_\_\_\_ (C) \_\_\_\_\_ (W) \_\_\_\_\_

Name and Location of Facility(ies) Being Requested: Birch Grove Park Football Field  
Game day: Games are held each hour, approximately 25 girls on a team. There should be no more than 120 people at the field at one time.

For the Following Purpose: Girls 12U and 15U practices and games

on the Following Date(s): March 4<sup>th</sup> to May 16<sup>th</sup> Practices Monday-Thursday 5:15-7:15, Two of these Saturday dates

Specify the Hours of Use: From: Practice= 5:15p-7:15p To: Games= 9a-4p with the possibility of re-schedule due to rain 3/30, 4/6, 4/13, 4/20

# of Participants per Date: Practice 25 people # of Participants who are Northfield Residents: Majority 15U Team 15, 14, 13 year olds 5/4, 5/11 (9a-4p)

Will Juveniles be Present? Yes  No  If Yes, What Ages? 12U Team 12, 11 year olds  
Applicant **MUST** submit names, addresses, & telephone # of all coaches / chaperones along with the application

Have You Applied to Other Municipalities for Use of their Facilities for this Event?  Yes  No

If Yes, Name of Municipality/ies: N/A

Date/s and Disposition of Request/s: N/A

*Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.*

**NO ALCOHOLIC BEVERAGES PERMITTED**

APPLICANT: [Signature] DATE: 12/30/18  
Signature X See Attached Letter for further information

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 42-2019**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, Mr. Blair Rosenfeld on behalf of Jersey Shore Baseball has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Baseball Field one day per week from the first week of May 2019 until the first week of October 2019 (Wednesday nights); and

**WHEREAS**, Mr. Blair Rosenfeld has submitted said field use application in anticipation of sponsoring a team in the Mens' Senior Baseball League; and

**WHEREAS**, the President of the Babe Ruth Baseball of Northfield has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Babe Ruth Baseball program.

**THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Blair Rosenfeld subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 22nd day of January, 2019.

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Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 42-2019, ATTACHMENT

**CITY OF NORTHFIELD**  
**Application for Use of Facilities**

Name and Address of Organization: JERSEY SHORE BASEBALL LEAGUE

Tell Us Who You Are / Description and Purpose of Organization: OVER 35 MENS BASEBALL LEAGUE

Is the Group a Not-For-Profit Organization?  Yes  No

Do Participants Pay a Fee for Your Sport / Event?  Yes  No

If Yes, How Much? \$ \_\_\_\_\_ per Person Day Season \_\_\_\_\_ (other)

Name of Applicant / Responsible Party: BLAIR ROSENFELD Title/Affiliation MANAGER

Home Address: 2111 SUTTON AVE NORTHFIELD

Telephone: (H) \_\_\_\_\_ (C) \_\_\_\_\_ (W) \_\_\_\_\_

Name and Location of Facility(ies) Being Requested: NORTHFIELD BABE RUTH BASEBALL FIELD

For the Following Purpose: BASEBALL GAMES

on the Following Date(s): EVERY WED NIGHT STARTING 05/20/2019 THROUGH 10-5-19

Specify the Hours of Use: From: 6:30 PM To: 10:30 P.M.

# of Participants per Date: 25 # of Participants who are Northfield Residents: 3

Will Juveniles be Present? Yes  No  If Yes, What Ages? \_\_\_\_\_  
*Applicant MUST submit names, addresses, & telephone # of all coaches / chaperones along with the application*

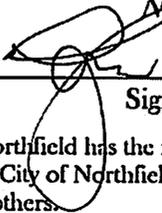
Have You Applied to Other Municipalities for Use of their Facilities for this Event?  Yes  No

If Yes, Name of Municipality/ies: \_\_\_\_\_

Date/s and Disposition of Request/s: \_\_\_\_\_

*Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.*

**NO ALCOHOLIC BEVERAGES PERMITTED**

APPLICANT:  DATE: 12-20-18  
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

*enailed Mark/C. 1/2/19*

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 43-2019**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, Mr. Sean Sutley has properly submitted an Application for Use of Facilities requesting use of the Boys Minor or Farm League Baseball Field from February 2, 2019 until August 25, 2019, on Sundays only from 10am until 3pm, subject to availability based on use by Northfield Little League teams; and

**WHEREAS**, Mr. Sean Sutley has presented this request on behalf of the South Jersey Sandsharks 9U team; and

**WHEREAS**, the President of the Northfield Little League has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Northfield Little League Baseball program.

**THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Sean Sutley subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 22nd day of January, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD**  
**Application for Use of Facilities**

Name and Address of Organization: 90 SJ Sand Sharks  
605 Herzel Ave, Northfield, NJ 08225

Tell Us Who You Are / Description and Purpose of Organization: Sean Sutley Northfield Resident, VP of Northfield Little League and Manager of 90 Sand Sharks a travel baseball organization that plays in SJ area.

Is the Group a Not-For-Profit Organization?  Yes  No

Do Participants Pay a Fee for Your Sport / Event?  Yes  No

If Yes, How Much? \$ 250 per  Person  Day  Season \_\_\_\_\_ (other)

Name of Applicant / Responsible Party: Sean Sutley Title/Affiliation \_\_\_\_\_

Home Address: 605 Herzel Ave Northfield, NJ 08225

Telephone: (H) \_\_\_\_\_ (C) \_\_\_\_\_ (W) \_\_\_\_\_

Name and Location of Facility(ies) Being Requested: Mison (Farm field located at 1700 Burton Ave. (NO softball field or lights needed))

For the Following Purpose: Games and practices

on the Following Date(s): 7/3/19 thru 8/25/19 (Sundays)

Specify the Hours of Use: From: 1000hrs To: 1500hrs (10:00am - 3:00pm)

# of Participants per Date: 13 # of Participants who are Northfield Residents: 8

Will Juveniles be Present? Yes  No  If Yes, What Ages? 7, 8, 9  
*Applicant MUST submit names, addresses, & telephone # of all coaches / chaperones along with the application*

Have You Applied to Other Municipalities for Use of their Facilities for this Event?  Yes  No

If Yes, Name of Municipality/ies: N/A

Date/s and Disposition of Request/s: \_\_\_\_\_

*Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.*

**NO ALCOHOLIC BEVERAGES PERMITTED**

APPLICANT: [Signature] DATE: 1/15/19

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 44-2019**

**TO APPROVE AN APPLICATION FOR USE OF FACILITIES**

**WHEREAS**, Mr. Joe Russo has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Baseball Field from March 3<sup>rd</sup> until July 7<sup>th</sup> 2019, Saturdays and Sundays only from 11am until 1pm, subject to availability based on use by Northfield Babe Ruth teams; and

**WHEREAS**, Mr. Joe Russo has presented this request on behalf of Atlantic County Hammerheads 13U team; and

**WHEREAS**, the President of the Babe Ruth Baseball of Northfield has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Babe Ruth Baseball program.

**THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Joe Russo subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 22nd day of January, 2019.

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Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 44-2019, ATTACHMENT

**CITY OF NORTHFIELD**  
**Application for Use of Facilities**

Name and Address of Organization: Atlantic County Hammerheads 13u

Tell Us Who You Are / Description and Purpose of Organization: 13 u Travel Baseball Team - field use for games & practices

Is the Group a Not-For-Profit Organization?  Yes  No

Do Participants Pay a Fee for Your Sport / Event?  Yes  No

If Yes, How Much? \$ 150 per Person Day  Season                      (other)

Name of Applicant / Responsible Party: JOE RUSSO Title/Affiliation coach

Home Address: 217 Ridgewood Dr. Northfield

Telephone: (H)                      (C)                      (W)                     

Name and Location of Facility(ies) Being Requested: Babe Ruth field  
at Birch Grove Park

For the Following Purpose: Practice & games

on the Following Date(s): 3/3/19 -> ~~4/1~~ 7/7/19

Specify the Hours of Use: From: sat. & sun. mornings To: 11am - 1pm

# of Participants per Date: 11 # of Participants who are Northfield Residents: 6

Will Juveniles be Present? Yes  No  If Yes, What Ages? 13 y.o.

*Applicant MUST submit names, addresses, & telephone # of all coaches / chaperones along with the application*

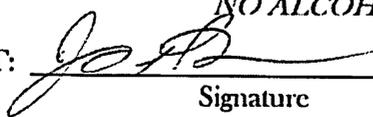
Have You Applied to Other Municipalities for Use of their Facilities for this Event?  Yes  No

If Yes, Name of Municipality/ies:                     

Date/s and Disposition of Request/s:                     

*Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.*

**NO ALCOHOLIC BEVERAGES PERMITTED**

APPLICANT:  DATE: 1-18-19  
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

Available per M. Cozzlesse