

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JULY 25, 2017**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline, Dewees

PRESENTATION: Sgt. Robert Dever and Patrolman Andrew Griess – Life Saving Award

APPROVAL OF MINUTES – June 27, 2017

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens, Shared Services

Councilman O'Neill - Court/Violations, Library

Councilman Piergiovanni – Insurance and Safety, Chamber of Commerce, Municipal Alliance, Northfield School

Councilman Murray - Finance/Collections, Mainland Regional, Economic Development, Traffic Safety

Councilman Lischin – Fire Department/EMS, Inspections, Code Enforcement, Housing/Zoning, Technology/MRHS Channel 2, Cultural Committee, Green Team, Sign Sub Committee

Councilman Travagline – FAN, Sign Sub Committee, Shared Services, Green Team Advisory

Council President Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering, Little League/Babe Ruth, Sign Sub Committee, Traffic Safety

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

147-2017 Authorizing the Tax Collector to Establish a Grace Period

148-2017 Coin Drop Lottery Procedures

149-2017 Change in Employment Status for Technical Assistant to the Construction Official

150-2017 In-House Transfer from the Position of Regular School Crossing Guard to Part Time Technical Assistant to the Construction Official

151-2017 Memorializing a Grant Application Submitted by the Northfield Police Department for a 'Cops in Shops' Grant from the New Jersey Division of Alcoholic Beverage Control Grant #A1-17-45-05-02

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JULY 25, 2017**

- 152-2017** Memorializing a Grant Application Submitted by the Northfield Fire Department for a Grant from New Jersey American Water
- 153-2017** Salary Increase for Deputy Municipal Clerk in Consideration of Additional Job Responsibilities
- 154-2017** Resolution Inserting an Item of Revenue in the 2017 Budget - Cops in Shops
- 155-2017** Resolution Inserting an Item of Revenue in the 2017 Budget - NJ American Water
- 156-2017** Acknowledging Employment Resignation of Seasonal Maintenance Worker at Birch Grove Park
- 157-2017** Amending Resolution No. 144-2017, Regarding the Rate of Pay for Adam Gitsas, Seasonal Concession Stand Attendant for Birch Grove Park
- 158-2017** Authorize the Relocation of a New Jersey Transit Bus Stop within the City of Northfield
- 159-2017** Amending the Authorization Provided for Under Resolution No. 166-2014, Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed with the Project Known as the Rosedale 1 Sanitary Sewer Pump Station Upgrade
- 160-2017** Release of Escrow Monies from the Planning Board
- 161-2017** Authorization to Create Municipal Lien for Property Maintenance Costs
- 162-2017** Authorizing the Extension of an Interlocal Agreement between the County of Atlantic and the City of Northfield for the Installation of Sidewalks along a Certain Section of Mill Road (CR 662) In the City Of Northfield
- 163-2017** Approval of Application for Coin Drop – Northfield Volunteer Fire Company
- 164-2017** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12(b) Regarding Contract Negotiations
- 165-2017** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12(b) Regarding Personnel Matters

ORDINANCES

- 10-2017** Ordinance Amending Ordinance 2-2017, Providing for and Establishing Salary Ranges of Officers and Employees of the City of Northfield, Atlantic County
2nd Reading / Public Hearing / Final Consideration
Published in the Press of AC July29, 2017

PAYMENT OF BILLS \$ 4,307,679.51

MEETING NOTICES

City Council August 29, 2017 6:00pm Work Session
Regular Session immediately following

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 147-2017**

**A RESOLUTION OF CITY OF NORTHFIELD, COUNTY OF ATLANTIC,
AUTHORIZING THE TAX COLLECTOR
TO ESTABLISH A GRACE PERIOD**

WHEREAS, R.S. 54:4-67 authorized and permits a municipality to set a grace period of when a tax would be considered delinquent not to exceed 10 days;

WHEREAS, the tax rate was not received in time to meet the statutory mailing and due dates, the grace period for the third quarter of 2016, will be extended to twenty five days from the date of certified mailing to meet the statutory requirements as per N.J.S.A. 54:4-66.3d;

NOW, THEREFORE, BE IT RESOLVED that the governing body hereby establishes the following grace period for taxes due for the 2016/2017 billing:

1. Effective upon passage of this resolution the grace period for the third quarter taxes will be extended to twenty five days from the date of certified mailing after which interest will accrue from August 1, 2017.
2. The governing body authorizes the maximum grace period (10 days) for the remaining quarters in the 2016/2017 billing after which interest will accrue from the statutory due dates.

BE IT FURTHER RESOLVED that interest shall be charged in accordance with the provisions as set further in Resolution No. 16-2017 for any payments received after the grace period.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of July, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 148-2017**

COIN DROP LOTTERY PROCEDURES

BE IT RESOLVED that the following procedures shall be in effect for Coin Drop applications:

Applications filed between January 1 and March 31 of any year will be considered based upon the classification and type of the applicant organization, i.e. Type 1, 2, 3.

Type 1

- a) Provides Volunteer Emergency Services.

Type 2

- a) Provides services to the residents of the City of Northfield.
- b) Fund-raising efforts offset the need for public funding through the budgets of the City of Northfield and/or the City of Northfield Board of Education.
- c) Programs and/or activities conducted on real property owned by the City of Northfield or the City of Northfield Board of Education and utilize property/apparatus owned by the City of Northfield or the City of Northfield Board of Education.

Type 3

- a) Provides service to residents of the City of Northfield and is located/headquartered in the City of Northfield.
- b) Not supported by items a) and b) in Type 2 above.

Conflicts

A conflict shall be deemed to exist when two or more applications have been submitted, but none have yet been approved by City Council, and contain a duplicate in date and/or location.

- On or before March 31, a lottery will be conducted by the City Clerk when a duplicate/conflict occurs.
- Type 1 organizations will be considered first and take preference over Type 2 and Type 3 organizations.

- Type 2 and Type 3 organizations will be considered thereafter with Type 2 taking preference over Type 3.
- Applications filed on or after April 1st will be considered on a first-come, first-served basis. If a conflict occurs with an application previously approved, an alternate date will be established in consultation with the organization and the City Clerk.
- No applications are to be filed prior to the end of one year for the following year.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of August, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 149-2017**

**CHANGE IN EMPLOYMENT STATUS
FOR TECHNICAL ASSISTANT TO THE CONSTRUCTION OFFICIAL**

WHEREAS, Mr. Jim Dickinson, full time Technical Assistant to the Construction Official, has requested that he be permitted to transition to part time working hours in anticipation of retirement date of 12/31/2017; and

WHEREAS, the Common Council of the City of Northfield has reviewed this request and believes that the position of Technical Assistant to the Construction Official can be performed on a part time basis; and

WHEREAS, Mr. Dickinson's current rate of pay is \$28.91 per hour, and as of the effective date of this resolution, it shall remain unchanged and he shall only be paid for hours worked, in an amount not to exceed 29 hours per week; and

WHEREAS, the position of Technical Assistant to the Construction Official is represented by the Government Workers' Union, Local No. 430 for White Collar Employees and the Mr. Dickinson shall be entitled on a prorated basis to the accrued leave and other benefits in accordance with what the collective bargaining agreement currently provides to other part time employees.

THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield, that Mr. Jim Dickinson's employment status be and is hereby changed to part time effective July 31, 2017.

BE IT FURTHER RESOLVED, that Mr. Dickinson's entitlement to accrued paid leave as a full time employee be adjusted and prorated based on five (5) months' of part time employment in calendar year 2017.

BE IT FURTHER RESOLVED, that Mr. Dickinson shall not be entitled to health benefits as a part time employee.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of July 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 150-2017**

**IN-HOUSE TRANSFER FROM THE POSITION OF REGULAR SCHOOL
CROSSING GUARD TO PART TIME TECHNICAL ASSISTANT TO THE
CONSTRUCTION OFFICIAL**

WHEREAS, the need exists to hire a part time Technical Assistant to the Construction Official, and

WHEREAS, the position was advertised to internal applicants, and interviews were conducted with interested candidates; and

WHEREAS, it is the recommendation of Councilman Jeff Lischin and Construction Official Matt Doran that applicant Victoria Burke be selected for the position; and

WHEREAS, the rate of pay for Victoria Burke as part time Technical Assistant to the Construction Official shall be \$15.00 per hour, for a work week not to exceed 29 hours per week; and

WHEREAS, the position of Technical Assistant to the Construction Official is represented by the Government Workers' Union, Local No. 430 for White Collar Employees and the Victoria Burke shall be entitled on a prorated basis as of the effective date of this resolution to the accrued leave and other benefits in accordance with what the collective bargaining agreement currently provides to other part time employees.

THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield, that Victoria Burke be and is hereby transferred to the position of part time Technical Assistant to the Construction Official effective July 31, 2017.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of July 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 151-2017**

**A RESOLUTION MEMORIALIZING A GRANT APPLICATION
SUBMITTED BY THE NORTHFIELD POLICE DEPARTMENT FOR A
'COPS IN SHOPS' GRANT FROM THE NEW JERSEY DIVISION OF
ALCOHOLIC BEVERAGE CONTROL GRANT #AL-17-45-05-02**

WHEREAS, the Northfield Police Department has applied for a 'Cops in Shops' grant from the New Jersey Division of Alcoholic Beverage Control in the amount of \$1,200.00; and

WHEREAS, said grant monies will fund overtime reimbursement for law enforcement activities that help stop illegal underage alcohol sales and prevent adults from buying alcohol for minors; and

WHEREAS, said sub-award period is between June 23, 2017 and September 30, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that the submission of the application by the Northfield Police Department is hereby approved and memorialized.

BE IT FURTHER RESOLVED that the City of Northfield accepts and agrees to comply with and fulfill each of the understandings and assurances contained in said application.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of July, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 152-2017**

**A RESOLUTION MEMORIALIZING A GRANT APPLICATION
SUBMITTED BY THE NORTHFIELD FIRE DEPARTMENT FOR A
GRANT FROM NEW JERSEY AMERICAN WATER**

WHEREAS, the Northfield Fire Department has applied for a grant from New Jersey American Water in the amount of \$955.00; and

WHEREAS, said grant monies will fund the purchase of combustible gas detection equipment; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Northfield, County of Atlantic, State of New Jersey, that the submission of the application by the Northfield Fire Department is hereby approved and memorialized.

BE IT FURTHER RESOLVED that the City of Northfield accepts and agrees to comply with and fulfill each of the understandings and assurances contained in said application.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of July, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 153-2017**

**SALARY INCREASE FOR DEPUTY MUNICIPAL CLERK IN
CONSIDERATION OF ADDITIONAL JOB RESPONSIBILITIES**

WHEREAS, the job description for Deputy Municipal Clerk was revised by the Common Council of the City of Northfield, as authorized by Resolution No. 105-2017; and

WHEREAS, in consideration of additional responsibilities incorporated therein, the Mayor and Council President have requested an increase in salary for Shannon Campbell, Deputy Municipal Clerk, from \$33,292.00 to \$37,792.00, an increase of \$4,500.

IT IS THEREFORE RESOLVED, by the Common Council of the City of Northfield that the salary for Shannon Campbell, Deputy Municipal Clerk, be increased to \$37,792.00 per annum, effective July 31, 2017.

I, Mary Canesi, Municipal Clerk, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the City Council of Northfield, held this 25th day of July, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION 154-2017**

**RESOLUTION INSERTING AN ITEM OF REVENUE
IN THE 2017 BUDGET**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$1,200 Cops in Shops Grant from the State of New Jersey, Department of Law & Public Safety, Division of Alcoholic Beverage Control and wishes to amend its 2017 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2017:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State of New Jersey

Department of Law & Public Safety, Division of Alcoholic Beverage Control

Cops in Shops Grant #AL-17-45-05-02

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$1,200.00 is hereby appropriated under the caption of:

General Appropriations

a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey

Department of Law & Public Safety, Division of Alcoholic Beverage
Control

Cops in Shops Grant #AL-17-45-05-02

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of July, 2017.

Mayor, Erland Chau

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 155-2017**

**RESOLUTION INSERTING AN ITEM
OF REVENUE IN THE 2017 BUDGET**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$955.00 Grant from the New Jersey American Water Company and wishes to amend its 2017 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2017:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

New Jersey American Water Company
2017 Volunteer Firefighter and Emergency Responder Grant Program

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$955.00 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

New Jersey American Water Company
2017 Volunteer Firefighter and Emergency Responder Grant Program

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of July, 2017.

Mayor, Erland Chau

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 156-2017**

**ACKNOWLEDGING EMPLOYMENT RESIGNATION
OF SEASONAL MAINTENANCE WORKER
AT BIRCH GROVE PARK**

WHEREAS, pursuant to Resolution of Northfield City Council No. 73-2017, Stephen McKeone was hired as a seasonal maintenance worker on March 1, 2017.

BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby acknowledge the voluntary resignation of employment of Stephen McKeone effective June 24, 2017.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of July, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 157-2017**

**AMENDING RESOLUTION NO. 144-2017, REGARDING THE RATE OF
PAY FOR ADAM GITSAS, SEASONAL CONCESSION STAND
ATTENDANT FOR BIRCH GROVE PARK**

WHEREAS, on March 14, 2017 the Common Council of the City of Northfield did adopt Resolution No. 81-2017, to authorize the hiring of Adam Gitsas, Seasonal Concession Stand Attendant for Birch Grove Park, at a rate of \$8.38 per hour with a start date of June 28, 2017, and;

WHEREAS, effective January 1, 2017, the minimum wage in New Jersey was changed to \$8.44 per hour.

BE IT RESOLVED that the compensation for Adam Gitsas be and is hereby amended and shall be \$8.44 per hour for up to a 32-hour work week.

IT IS FURTHER RESOLVED that all other terms and conditions of employment for Adam Gitsas, as authorized by Resolution No. 144-2017, shall remain unchanged.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of July, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 158-2017**

**A RESOLUTION TO AUTHORIZE THE RELOCATION
OF A NEW JERSEY TRANSIT BUS STOP
WITHIN THE CITY OF NORTHFIELD**

BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that pursuant to NJ.S.A. 39:4-197, described herein shall be, and hereby are, added as a No Parking Bus Stop zone:

Along New Road (Route 9), southbound, on the westerly side thereof at:

Mill Road—far side

Beginning at the southerly curblineline of Mill Road and extending 100 feet southerly therefrom.

That pursuant to NJ.S.A. 39:4-197, described herein shall be, and hereby are, deleted as a No Parking Bus Stop zone:

Along New Road (Route 9), southbound, on the westerly side thereof at:

Mill Road - near side

Beginning at the northerly curblineline of Mill Road and extending 105 feet northerly therefrom.

BE IT FURTHER RESOLVED that this resolution shall take effect upon approval of the Commissioner of Transportation as provided by law.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of July, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 25th day of July, 2017.

Mary Canesi, RMC, Municipal Clerk

Erland Chau, Mayor

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 159-2017**

**AMENDING THE AUTHORIZATION PROVIDED FOR UNDER
RESOLUTION NO. 166-2014, AUTHORIZING SCHAEFFER, NASSAR,
SCHEIDEGG CONSULTING ENGINEERS TO PROCEED THE
ROSEDALE 1 SANITARY SEWER PUMP STATION UPGRADE**

WHEREAS, as per Resolution of Council No. 166-2014, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC was authorized to proceed with Engineering Services in the form of Surveying, Engineering, And Construction Inspection Services for the project known as Rosedale 1 Sanitary Sewer Pump Station Upgrade; and

WHEREAS, the original scope of work was authorized at \$42,500.00; and

WHEREAS, additional engineering services are required due to unanticipated construction issues; and

WHEREAS, the Engineer has submitted an expenditure request outlining professional engineering services that will be provided to the City of Northfield at a cost of \$3,000.00, for a total authorization for Engineering Services for this project of \$45,500; and;

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, the total construction cost for the project is anticipated to be \$310,140.00; and

WHEREAS, Engineering fees for this project will be less than 15% of the total cost, which is in accordance with the terms of the Professional Services Contract for Municipal Engineering Services awarded under Resolution No. 23-2017.

WHEREAS, Certification of Availability of Funds has been received from the Chief Finance Officer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that this expenditure request is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield held this 25th day of July, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 160-2017**

RELEASE OF ESCROW MONIES FROM THE PLANNING BOARD

WHEREAS, the Planning Board of the City of Northfield has recommended to the Governing Body to return remaining inspection escrow monies to the following applicant:

<u>BL</u>	<u>LOT(s)</u>	<u>PROPERTY</u>	<u>PAYABLE/MAIL TO</u>	<u>AMOUNT</u>
108	11, 12, 25	1202 Tilton Road	Michael Burns Bandi Property Group, LLC 1202 Tilton Road, Suite 1 Northfield, NJ 08225	\$82.00

Robin Atlas, Planning Board Secretary

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 25th day of July, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 161-2017**

**AUTHORIZATION TO CREATE MUNICIPAL LIENS FOR
PROPERTY MAINTENANCE COSTS**

WHEREAS, the City of Northfield Inspections Department has notified the owners of the properties below of violations of the City Property Maintenance Code; and

BLK	LOT	PROPERTY ADDRESS	AMOUNT
65	19.04	306 CRESSON AVENUE	\$248.99

WHEREAS, pursuant to Article II, Chapter 268-6 of the City of Northfield Municipal Code entitled "Property Maintenance", notice of the violations and the need to abate them was served to each property owner as listed above; and

WHEREAS, each property owner listed above has failed to comply with said notices; and

WHEREAS, the Public Works Department of the City of Northfield was instructed to remedy the violations and submit the associated costs of bringing the property into compliance with the Article II, Chapter 268-6 of the City of Northfield Municipal Code, concerning Property Maintenance; and

WHEREAS, the Supervisor of the Public Works Department of the City of Northfield submitted bills to the Tax Collector in the amounts listed for each property above.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the Tax Collector is directed to attach a lien on each property for the costs associated with bringing each property into compliance with the City's Property Maintenance Code.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Northfield City Council, held this 25th day of July, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 162-2017**

**AUTHORIZING THE EXTENSION OF AN INTERLOCAL AGREEMENT
BETWEEN THE COUNTY OF ATLANTIC AND THE CITY OF
NORTHFIELD FOR THE INSTALLATION OF SIDEWALKS ALONG A
CERTAIN SECTION OF MILL ROAD (CR 662) IN THE CITY OF
NORTHFIELD**

WHEREAS, The City of Northfield and the County of Atlantic have entered into an Agreement dated August 31, 2017, generally concerning acquisition of right of way, development of sidewalks along a portion of Mill Road in the City of Northfield and reimbursement of certain costs by the County.

WHEREAS, the City and the County now desire to amend the said agreement to extend the term for a period of one year to expire on August 31, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Northfield that the Mayor and Municipal Clerk be and are hereby duly authorized, empowered and directed to execute the Agreement attached hereto As Exhibit "A" extending the Contract and Agreement on behalf of the City of Northfield with the County of Atlantic for the installation of a continuous sidewalk along the south side of Mill Road from Maple Run Bridge thru Philmar Drive; and from Northwood Court to Burton Avenue on the north side of Mill Road to August 31, 2018.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this ____ day of July, 2017.

Erland Chau, Mayor

Mary Canesi, RMC, Municipal Clerk

AMENDED AGREEMENT BETWEEN THE COUNTY OF ATLANTIC AND THE CITY OF NORTHFIELD REGARDING IMPROVEMENTS TO MILL ROAD (MAPLE RUN BRIDGE THRU PHILMAR DRIVE)

THIS AMENDED AGREEMENT is made this ____ day of _____ 2017, by and between the **CITY OF NORTHFIELD**, having its office at 1600 Shore Road, Northfield, New Jersey 08225 (hereinafter referred to as the "City"); and the **COUNTY OF ATLANTIC**, a body corporate and politic of the State of New Jersey, with offices at 1333 Atlantic Avenue, Atlantic City, New Jersey 08401 (hereinafter referred to as the "County");

BACKGROUND

The City and the County have entered into an Agreement dated **August 30, 2016**, generally concerning acquisition of right of way, development of sidewalks along a portion of Mill Road in the City of Northfield and reimbursement of certain costs by the County. The City and the County now desire to amend the said agreement as set forth below. **This Amended Agreement is authorized per County Resolution #358, adopted July 11, 2017, and City Resolution # ____ adopted _____ 2017.**

NOW THEREFORE, in consideration of the promises and mutual undertakings exchanged by the City and the County, it is agreed as follows:

1. The Agreement originally executed on **August 30, 2016**, concerning development of sidewalks along a portion of Mill Road in the City of Northfield, is hereby amended to extend the term for a period of one year to expire on **August 31, 2018**.
2. All other terms, conditions and requirements of the said Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their authorized representatives effective as of the day and year first above written.

Attest:

Mary Canesi, RMC, Municipal Clerk

City of Northfield:

Erland Chau, Mayor (Date)

Approved as to Form on behalf of the City of Northfield:

Municipal Solicitor

Attest:

Sonya Harris, Clerk
Board of Chosen Freeholders

County of Atlantic:

Dennis Levinson, County Executive (Date)

Approved as to Form on behalf of the County of Atlantic:

James F. Ferguson, County Counsel

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 164-2017**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS
ACT, N.J.S.A. 10:4-12, REGARDING PERSONNEL MATTERS**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b, specifically the assignment of additional of job responsibilities to Qwin Vitale, Public Works Supervisor.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of July, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 163-2017**

APPROVAL OF APPLICATION FOR A COIN DROP

WHEREAS, the City of Northfield Volunteer Fire Company No. 1 has submitted an Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (662) on September 23, 2017, from 8:00am to 4:00pm, with an alternate date of Saturday, November 4, 2017, from 8:00am to 4:00pm; and

WHEREAS, the Police Department has reviewed approved the traffic control plan; and.

WHEREAS, this coin drop activity shall be subject to further and final approval by the County of Atlantic.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (662) on September 23, 2017, from 8:00am to 4:00pm, with an alternate date of Saturday, November 4, 2017, from 8:00am to 4:00pm.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 25th day of July 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 164-2017**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12
REGARDING CONTRACT NEGOTIATIONS**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to the Sewer Interlocal Agreement between the City of Northfield and the City of Linwood, and

WHEREAS, the purpose of this meeting is to discuss possible renegotiation of the terms and conditions of the Interlocal Agreement.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City of Northfield, held this 25th day of July, 2017

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 165-2017**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS
ACT, N.J.S.A. 10:4-12, REGARDING PERSONNEL MATTERS**

WHEREAS, the City Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the City Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b, specifically the assignment of additional of job responsibilities to Qwin Vitale, Public Works Supervisor.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of July, 2017.

Mary Canesi, RMC, Municipal Clerk