

CITY OF NORTHFIELD COUNCIL MEETING AGENDA

June 27, 2017

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline, Dewees

APPROVAL OF MINUTES – May 30, 2017, September 27, 2016 as Amended

PRESENTATION: CULTURAL COMMITTEE AWARDS

First Baby – Lukas Kearney
Miss July 4th – Emily Hughes
Citizen of the Year – Bradley Ferguson
Veteran of the Year – Robert Burness

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens, Shared Services

Councilman O'Neill - Court/Violations, Library

Councilman Piergiovanni – Insurance and Safety, Chamber of Commerce, Municipal Alliance, Northfield School

Councilman Murray - Finance/Collections, Mainland Regional, Economic Development, Traffic Safety

Councilman Lischin – Fire Department/EMS, Inspections, Code Enforcement, Housing/Zoning, Technology/MRHS Channel 2, Cultural Committee, Green Team, Sign Sub Committee

Councilman Travagline – FAN, Sign Sub Committee, Shared Services, Green Team Advisory

Council President Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering, Little League/Babe Ruth, Sign Sub Committee, Traffic Safety

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- | | |
|-----------------|---|
| 130-2017 | To Authorize Liquor License Renewal for the Year 2017-2018 - Ventura's |
| 131-2017 | To Authorize Liquor License Renewal for the Year 2017-2018 - Bootleggers |
| 132-2017 | To Authorize Liquor License Renewal for the Year 2017-2018 - ACCC |
| 133-2017 | Acknowledging Employment Resignation of Seasonal Concession Stand Attendant at Birch Grove Park |
| 134-2017 | Resolution Inserting an Item of Revenue in the 2017 Budget - Clean Communities Grant |

June 27, 2017

- ## ORDINANCES

- PAYMENT OF BILLS** \$ 1,161,063.41

City Council July 25, 2017 6:00pm Work Session
Regular Session immediately following

2

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 130-2017**

**TO AUTHORIZE LIQUOR LICENSE RENEWAL
FOR THE YEAR 2017-2018**

WHEREAS, an application was submitted by LGM Enterprises, Inc., to the state of New Jersey Division of Alcoholic Beverage Control for the 2017-2018 renewal of a Plenary Retail Consumption liquor license; and

WHEREAS, the Alcoholic Beverage Retail Licensee Clearance Certificate has been received from the State of New Jersey Division of Taxation and a copy is on file in the office of the Municipal Clerk; and

WHEREAS, the appropriate renewal fees have been paid to the State of New Jersey and to the City of Northfield by the licensee.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield that license number 0118-33-001-002 shall be granted to LGM Enterprises, Inc. effective July 1, 2017 through June 30, 2018.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 131-2017**

**TO AUTHORIZE LIQUOR LICENSE RENEWAL
FOR THE YEAR 2017-2018**

WHEREAS, an application was submitted by Northfield Liquors LLC to the state of New Jersey Division of Alcoholic Beverage Control for the 2017-2018 renewal of a Plenary Retail Distribution liquor license; and

WHEREAS, the Alcoholic Beverage Retail Licensee Clearance Certificate has been received from the State of New Jersey Division of Taxation and a copy is on file in the office of the Municipal Clerk; and

WHEREAS, the appropriate renewal fees have been paid to the State of New Jersey and to the City of Northfield by the licensee.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield that license number 0118-44-004-001 shall be granted to Northfield Liquors LLC effective July 1, 2017 through June 30, 2018.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 132-2017**

**TO AUTHORIZE LIQUOR LICENSE RENEWAL
FOR THE YEAR 2017-2018**

WHEREAS, an application was submitted by Atlantic City Country Club 1, LLC to the state of New Jersey Division of Alcoholic Beverage Control for the 2017-2018 renewal of a Plenary Retail Consumption liquor license; and

WHEREAS, the Alcoholic Beverage Retail Licensee Clearance Certificate has been received from the State of New Jersey Division of Taxation and a copy is on file in the office of the Municipal Clerk; and

WHEREAS, the appropriate renewal fees have been paid to the State of New Jersey and to the City of Northfield by the licensee.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield that license number 0118-33-002-010 shall be granted to Atlantic City Country Club 1 LLC effective July 1, 2017 through June 30, 2018.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 133-2017**

**ACKNOWLEDGING EMPLOYMENT RESIGNATION
OF SEASONAL CONCESSION STAND ATTENDANT
AT BIRCH GROVE PARK**

WHEREAS, pursuant to Resolution of Northfield City Council No. 81-2017, Harry Cohen was hired as a seasonal Concession Stand Attendant on April 1, 2017.

BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby acknowledge the voluntary resignation of employment of Harry Cohen effective June 4, 2017.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 134-2017**

**RESOLUTION INSERTING AN ITEM
OF REVENUE IN THE 2017 BUDGET**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$18,801.00 Grant from the State of New Jersey, Department of Environmental Protection, Clean Communities Grant and wishes to amend its 2017 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2017:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior, Written Consent of the Director of Local Government Services:

State of New Jersey, Department of Environmental Protection
Clean Communities Grant

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$18,801.00 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey, Department of Environmental Protection
Clean Communities Grant

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June, 2017.

Mayor, Erland Chau

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION 135-2017**

RESOLUTION INSERTING AN ITEM OF REVENUE IN THE 2017 BUDGET

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$216,000.00 Grant from the State of New Jersey, Department of Transportation, Municipal Aid Program and wishes to amend its 2017 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2017:

Miscellaneous Revenue
Special Items of General Revenue Anticipated with Prior
Written Consent of the Director of Local Government Services:

State of New Jersey
Department of Transportation
Local Aid FY 2017 Grant – Cresson Avenue

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$216,000.00 is hereby appropriated under the caption of:

General Appropriations
(a) Operations Excluded from 5% Caps Public and Private Program
Off-Set by Revenues:

State of New Jersey
Department of Transportation
2017 Municipal Aid Program

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June, 2017.

Erland Chau, Mayor

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 136-2017**

**RESOLUTION INSERTING AN ITEM
OF REVENUE IN THE 2017 BUDGET**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$1,705.01 Grant from the NJ Administrative Office of the Courts and wishes to amend its 2017 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2017:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior, Written Consent of the Director of Local Government Services:

State of New Jersey, Administrative Office of the Courts
2016 Alcohol Education, Rehabilitation and Enforcement Fund

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$1,705.01 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey, Administrative Office of the Courts
2016 Alcohol Education, Rehabilitation and Enforcement Fund

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June, 2017.

Mayor, Erland Chau

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 137-2017**

**ACKNOWLEDGING RETIREMENT OF
POLICE OFFICER KRISTINA LONGO**

WHEREAS, City Council approved the hiring of Kristina Longo commencing August 25, 2003; and

WHEREAS, Kristina Longo filed for retirement with the New Jersey Division of Pensions and Benefits with an effective date of June 1, 2017.

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby memorialize the acknowledgement of the retirement of Kristina Longo from the position of Police Officer effective June 1, 2017.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 138-2017**

**TO APPROVE THE HIRING OF JAMES ANDREW EVANS
FOR THE POSITION OF POLICE OFFICER**

WHEREAS, the need exists within the Police Department of the City of Northfield for a full time Police Officer; and

WHEREAS, advertisements were duly made, applications were received, testing conducted, interviews were held; and

WHEREAS, Mayor Erland Chau and Chief of Police Paul Newman have recommended the hiring of James Andrew Evans to fill the position.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the employment of James Andrew Evans, as full time Police Officer, with a hire date of June 28, 2017, is hereby approved and ratified, subject to the following:

1. Successful completion of a pre-employment physical examination by a City designated physician and drug urinalysis screening, to be administered by the State of New Jersey Toxicology Lab.
2. Successful completion of a psychological examination, administered by a City designated psychiatrist in accordance with NJ Police Training Commission Guidelines.
3. Successful completion of a background investigation
4. Starting salary shall be at Step 1 in accordance with the current collective bargaining agreement (CBA) between the City of Northfield and the Mainland PBA, Local #77.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 139-2017**

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the City Council of the City of Northfield, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June, 2017

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 140-2017**

**A RESOLUTION TO AUTHORIZE THE RELOCATION OF A NEW
JERSEY TRANSIT BUS STOP WITHIN THE CITY OF NORTHFIELD**

BE IT RESOLVED by the city council, in the City of Northfield, County of Atlantic, State of New Jersey,

That pursuant to N.J.S.A. Title 39:4-197, described herein shall be, and hereby are, deleted as a No Parking Bus Stop zone:

1. Along Shore Road, northbound, on the easterly side thereof at:

- a. **Mt. Vernon Avenue** – near side
Beginning at the southerly curblineline of Mt. Vernon Avenue and extending 105 feet southerly therefrom.

BE IT RESOLVED by the city council, in the City of Northfield, County of Atlantic, State of New Jersey,

That pursuant to N.J.S.A. Title 39:4-197, described herein shall be, and hereby are, added as a No Parking Bus Stop zone:

1. Along Shore Road, northbound, on the easterly side thereof at:

- a. **Mt. Vernon Avenue** – far side
Beginning at the northerly curblineline of Mt. Vernon Avenue and extending 100 feet northerly therefrom.

BE IT FURTHER RESOLVED that this resolution shall take effect upon approval of the Commissioner of Transportation as provided by law.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 27th day of June 2017.

Mary Canesi, RMC, Municipal Clerk

Erland Chau, Mayor

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 141-2017**

**AUTHORIZING SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING
ENGINEERS TO PROCEED WITH CERTAIN PROJECTS –
RECONSTRUCTION OF CRESSON AVENUE, FY2017 NJDOT
MUNICIPAL AID PROGRAM**

WHEREAS, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, City Council has deemed it appropriate to authorize the expenditure of these monies as follows:

<u>Project Description</u>	<u>Estimated Purchase Order Amount</u>
Engineering services – Survey, design, bidding, construction, inspection, material testing and contract administration for the project known as the “Reconstruction of Cresson Avenue – FY2017 NJDOT Municipal Aid Program”	
Total	\$37,500.00

WHEREAS, Certification of Availability of Funds has been received from the Chief Finance Officer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that this Project is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 27th day of June, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 142-2017**

**APPOINTMENT OF EMPLOYER RESPONSIBLE
RIGHT TO KNOW OFFICIAL**

WHEREAS, there is a need to appoint an Employer Responsible Right to Know Official for the City of Northfield in order to comply with New Jersey Department of Health regulations; and

WHEREAS, the Employer Responsible Right to Know Official is of vital importance to the City of Northfield for coordinating the completion of all Right to Know Surveys for the City of Northfield.

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, State of New Jersey, that Mary Canesi be and is hereby appointed as the Employer Responsible Right to Know Official for the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 143-2017**

**WORK CHANGE ORDER NO. 1
ROSEDALE AVENUE SANITARY SEWER PUMP STATION UPGRADE**

WHEREAS, pursuant to Resolution of Council No. 59-2016, the City of Northfield did award a contract for the "Rosedale Avenue Sanitary Sewer Pump Station Upgrade" and did enter into a contract with West Bay Construction, Inc. ("Contractor"), for the amount of \$302,250.00; and

WHEREAS, during performance of the project, certain previously existing and unknown conditions (well lid and lip conditions and leaking at the bottom and sides of the well) were found in the existing well, and said conditions require and necessitate additional unanticipated work, material and labor at a total cost of \$7,890.00; and

WHEREAS, repairs to the structural defects shall be made by and through the Contractor and/or its subcontractors, and shall include all labor, materials and equipment required to address the above referenced conditions at an additional cost of \$7,890.00 (incorporated herein as Exhibit A); and

WHEREAS, the above conditions must be repaired before Contractor can proceed with the original scope of work; and

WHEREAS, in order to repair the water leaks in the existing wet well it has become necessary to execute Final Change Order No. 1 in the total amount of \$7,890.00 and to amend the contractor's subcontractor list to include Aulffo Painting, with an address at, PO Box 419, Minotola, NJ 08341.

NOW, THEREFORE, BE IT RESOLVED that the Contract for "Rosedale Avenue Sanitary Sewer Pump Station Upgrade" be amended from \$302,250.00 to \$310,140.00 for a net increase of \$7,890.00.

BE IT FURTHER RESOLVED, that the Contractor's subcontractor list be and is hereby amended to include Aulffo Painting, PO Box 419, Minotola, NJ 08341.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 27th day of June, 2017.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 143-2017 "EXHIBIT A"

West Bay Construction, Inc.
Absecon, NJ

Rosedale Pump Sta.
Cost Breakdown Sheet
(NJDOT Force Account Format)

WBC Change Order Request #06
5/12/2017
CO for ring revisions

Rosedale 1 Pump Station

Scope of Additional Work:

This COP includes the leveling, shimming, brick and mortar, and 3 outside angle iron brackets for the precast riser ring.

A- Direct Labor Cost

<u>Exp.Date</u>	<u>Class</u>	<u>No.</u>	<u>Rate</u>	<u>Hours</u>	<u>Extension</u>
02/28/18	Laborer, Foreman	1	41.00	4.00	164.00
02/28/18	Laborer	2	38.75	7.00	542.50
06/30/17	Operating Engr. (A-Exc.)		49.22		-
					706.50
					Subtotal \$ 706.50

B- Labor Fringe Benefits

<u>Exp.Date</u>	<u>Class</u>	<u>No.</u>	<u>Rate</u>	<u>Hours</u>	<u>Extension</u>
02/28/18	Laborer, Foreman	1	29.03	4.00	116.12
02/28/18	Laborer	2	29.03	7.00	406.42
06/30/17	Operating Engineer	0	30.63		-
					522.54
					Subtotal \$ 522.54

C- Insurance, & Taxes

<u>Description</u>	<u>Rate</u>	<u>Labor Total</u>	<u>Extension</u>
T.D. & Wage Bond	2.00%		
FICA & Medicare	7.65%		
NJ Unemploy.& F.L.	5.69%		
FUTA	0.80%		
Workers Comp. (5200)	12.81%		
Liability, Prop. & Umbrella	19.00%		
	47.95%	706.50	338.77
			Subtotal \$ 338.77

D- Material/Services/Subcontractors

<u>Qty.</u>	<u>Units</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extension</u>
1	EA	Misc Supplies; brick, mortar, angle iron, hilti's	350.000	412.00
				-
				412.00
				Subtotal \$ 412.00

West Bay Construction, Inc.
Absecon, NJ

Rosedale Pump Sta.
Cost Breakdown Sheet
(NJDOT Force Account Format)

WBC Change Order Request #06
5/12/2017
CO for ring revisions

Rosedale 1 Pump Station

E- Equipment									
<u>No.</u>	<u>Description</u>		<u>Rate</u>		<u>Hours</u>		<u>Extension</u>		
1	Scaffolding rental				35.00	12.00	420.00		
							-		
							-		
							-		
							420.00		
							Subtotal	\$	420.00
F- Profit									
<u>Rate</u>	<u>10.00%</u>						<u>Extension</u>		
A	Labor	706.50							
B	Fringe	522.54							
C	Insur./Tax	338.77							
D	Sub	412.00							
E	Equipment	420.00							
	Total	2,399.81	X		10.00% =		239.98		
							Subtotal	\$	239.98
G- Overhead									
<u>Rate</u>	<u>15.00%</u>						<u>Extension</u>		
A	Labor	706.50							
B	Fringe	522.54							
C	Insur./Tax	338.77							
D	Sub	412.00							
E	Equipment	420.00							
	Total	2,399.81	X		15.00% =		360.21		
							Subtotal	\$	360.21
Summary									
	A- Direct Labor Cost						706.50		
	B- Labor Fringe Benefits						522.54		
	C- Insurance, & Taxes						338.77		
	D- Material/Services/Subcontractors						412.00		
	E- Equipment						420.00		
	F- Profit						239.98		
	G- Overhead						360.21		
							TOTAL	\$	3,000.00
									TRUE
					Column		TOTAL	\$	3,000.00

West Bay Construction, Inc.
Absecon, NJ

Rosedale Pump Sta.
Cost Breakdown Sheet
(NJDOT Force Account Format)

WBC Change Order Request #07
5/12/2017
CO for well leak sealing

Rosedale 1 Pump Station

Scope of Additional Work:

This COP includes the well leak sealing.

A- Direct Labor Cost

<u>Exp.Date</u>	<u>Class</u>	<u>No.</u>	<u>Rate</u>	<u>Hours</u>	<u>Extension</u>		
02/28/18	Laborer, Foreman	0	41.00		-		
02/28/18	Laborer	0	38.75		-		
06/30/17	Operating Engr. (A-Exc.)	0	49.22		-		
					-		
						Subtotal	\$ -

B- Labor Fringe Benefits

<u>Exp.Date</u>	<u>Class</u>	<u>No.</u>	<u>Rate</u>	<u>Hours</u>	<u>Extension</u>		
02/28/18	Laborer, Foreman	0	29.03		-		
02/28/18	Laborer	0	29.03		-		
06/30/17	Operating Engineer	0	30.63		-		
					-		
						Subtotal	\$ -

C- Insurance, & Taxes

<u>Description</u>	<u>Rate</u>	<u>Labor Total</u>	<u>Extension</u>		
T.D. & Wage Bond	2.00%				
FICA & Medicare	7.65%				
NJ Unemploy.& F.L.	5.69%				
FUTA	0.80%				
Workers Comp. (5200)	12.81%				
Liability, Prop. & Umbrella	19.00%				
	47.95%	-	-		
				Subtotal	\$ -

D- Material/Services/Subcontractors

<u>Qty.</u>	<u>Units</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extension</u>		
1	LS	Aullfo Painting	4,075.000	4,075.00		
				-		
					4,075.00	
					Subtotal	\$ 4,075.00

West Bay Construction, Inc.
Absecon, NJ

Rosedale Pump Sta.
Cost Breakdown Sheet
(NJDOT Force Account Format)

WBC Change Order Request #07
5/12/2017
CO for well leak sealing

Rosedale 1 Pump Station

E- Equipment									
	<u>No.</u>	<u>Description</u>		<u>Rate</u>		<u>Hours</u>		<u>Extension</u>	
								-	
								-	
						-		-	
						-		-	
								-	
								<u>Subtotal</u>	\$ -
F- Profit									
	<u>Rate</u>	<u>10.00%</u>						<u>Extension</u>	
A	Labor	-							
B	Fringe	-							
C	Insur./Tax	-							
D	Sub	4,075.00							
E	Equipment	-							
	Total	4,075.00	X		10.00% =			407.50	
								<u>Subtotal</u>	\$ 407.50
G- Overhead									
	<u>Rate</u>	<u>10.00%</u>						<u>Extension</u>	
A	Labor	-							
B	Fringe	-							
C	Insur./Tax	-							
D	Sub	4,075.00							
E	Equipment	-							
	Total	4,075.00	X		10.00% =			407.74	
								<u>Subtotal</u>	\$ 407.50
Summary									
	A- Direct Labor Cost							-	
	B- Labor Fringe Benefits							-	
	C- Insurance, & Taxes							-	
	D- Material/Services/Subcontractors							4,075.00	
	E- Equipment							-	
	F- Profit							407.50	
	G- Overhead							407.50	
								<u>TOTAL</u>	\$ 4,890.00
									TRUE
	Column							TOTAL	\$ 4,890.00

CONSTRUCTION CONTRACT
ROSEDALE PUMP STATION UPGRADE

CHANGE ORDER NO. 1

Change Order No.: 1

Dated: June 27, 2017

Owner's Project No.: _____ (if applicable)

Engineer's Project No.: NF13-26 (if applicable)

Project: Rosedale Pump Station Upgrade

Owner: City of Northfield, New Jersey

Contractor: West Bay Construction, Inc.

Contract Date: August 25, 2016

Contract for the upgrade of the Rosedale Pump Station located in the City of Northfield, New Jersey

To: West Bay Construction, Inc., Contractor

You are directed to make/note the changes noted below in the subject contract, i.e. the Rosedale Pump Station Upgrade Construction Contract.

Owner:
City of Northfield, New Jersey

By: _____
Erland V. Chau, Mayor

Date: _____

Nature of change: Change in Contract Amount due to the discovery of unknown, previously existing conditions requiring additional work, services, labor and materials in the amount of \$7,890.00 in accordance with the WBC Change Order Requests # 6 & 7, City Engineer letter dated June 19, 2017 and Aulffo Painting letter dated June 14, 2017.

Enclosures: WBC Change Order Requests # 6 # 7, City Engineer letter dated June 19, 2017 and Aulffo Painting letter dated June 14, 2017.

Changes resulting in the following adjustment of contract price and contract time: Change in Contract Amount due to the discovery of unknown, previously existing conditions requiring additional work, services, labor and materials in the amount of \$7,890.00 in accordance with the WBC Change Order Requests # 6 & 7, City Engineer letter dated June 19, 2017 and Aulffo Painting letter dated June 14, 2017. No change in Contract time.

Contract price prior to this change order: \$302,250

Net contract price change (+/-) resulting from this change order: +\$7,890.00

Current contract price including this change order: \$310,140.00

Contract time prior to this change order: No Change.

Net Contract Time change resulting from this change order: None.

Additional Changes (if any): West Bay Construction, Inc.'s subcontractor list is hereby amended to include Aulffo Painting, PO Box 419, Minotola, New Jersey 08341.

The above changes are approved on the ____ day of June, 2017.

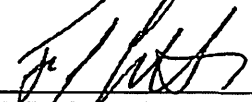
To the extent that the terms and conditions of this Change Order are inconsistent with the terms and conditions of the underlying Contract, the terms and conditions of this Change Order shall control. All other terms and conditions of the underlying Contract including but not limited to insurance, hold harmless and indemnification provisions are ratified and confirmed.

City Engineer:
Schaeffer Nassar Scheidegg Consulting Engineers, LLC

By: 
Rami Nassar, P.E.

Date: 6/23/17

Contractor:
West Bay Construction, Inc.

By: 
Frank L. Corradetti, President

Date: 6/23/2017

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 144-2017**

**AUTHORIZE THE HIRING OF ADAM GITSAS AS A SEASONAL
CONCESSION STAND ATTENDANT FOR BIRCH GROVE PARK**

WHEREAS, there is a need to fill the position of seasonal concession stand attendant for Birch Grove Park for an assignment not to exceed 6 months in length; and

WHEREAS, it is the recommendation of Vicky Rutter, Park Supervisor, and Greg Dewees, Birch Grove Park Council Chair, that Adam Gitsas be hired for the position;

WHEREAS, in accordance with the New Jersey Department of Labor's regulations with regard to young workers, Adam Gitsas has obtained the necessary employment certificate from Mainland Regional High School.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that Adam Gitsas is authorized to be hired as seasonal concession stand attendant commencing Friday, June 30, 2017.

IT IS FURTHER RESOLVED that compensation for Adam Gitsas shall be \$8.38 per hour for up to a 32-hour work week, and that in accordance with New Jersey Department of Labor's regulations with regard to minors ages 16 and 17, that he shall not work more than 8 hours per day, nor more than 6 consecutive days in a pay week.

IT IS FURTHER RESOLVED that Adam Gitsas is not entitled to benefits, to sick or vacation time and shall comply with the Policies and Procedures of the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NEW JERSEY
RESOLUTION NO. 145-2017**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF
NORTHFIELD PROVIDING CONSENT TO A PROJECT AT BLOCK 17,
LOTS 4.01 AND 8.01 IN THE CITY OF NORTHFIELD WHICH
REQUIRES A TREATMENT WORKS APPROVAL APPLICATION TO
THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL
PROTECTION**

WHEREAS, Max Gurwicz & Sons, Inc. has made application for Block 17, Lots 4.01 and 8.01, known as Cresson Hill Development, to construct and operate eight sanitary sewer system to service a 266 unit apartment complex consisting of 14 buildings and a clubhouse as well as associated roadways, parking and other required utilities in the City of Northfield, and

WHEREAS, the sanitary sewer will require 2,059 lineal ft. of 8 inch diameter PVC pipe and will connect to the existing municipal sewer system, and

WHEREAS, the City Engineer has reviewed the Treatment Works Approval application submitted to the New Jersey Department of Environmental Protection ("NJDEP") on behalf of the aforementioned property; and

WHEREAS, the City Engineer has advised that the City of Northfield endorses the Treatment Works application to the NJDEP; and

WHEREAS, approval for a Treatment Works application requires the municipality to, by way of Resolution, consent to the project; and

WHEREAS, a copy of the application is on file in the City of Northfield; and

WHEREAS, the City Engineer recommends to the Mayor and Common Council that it in fact consent to this application.

NOW THEREFORE BE IT RESOLVED by the Common Council for the City of Northfield, in the County of Atlantic and State of New Jersey, as follows:

1. The City of Northfield hereby consents to the Treatment Works application as submitted for the property known as Block 17, Lots 4.01 and 8.01, known as Cresson Hill Development in the City of Northfield.
2. The Mayor for the City of Northfield is hereby authorized to endorse and sign the Treatment Works Approval application.

BE IT FURTHER RESOLVED, that if any section, paragraph, subsection, clause or provision of this Resolution shall be adjudged by the courts to be

invalid, such adjudication shall apply only to the section paragraph, subsection, clause or provision so adjudicated, and the remainder of the Resolution shall be deemed valid and effective; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect following adoption and approval in the time and manner prescribed by law.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 146-2017**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12
REGARDING PENDING LITIGATION IN THE MATTER OF WILLIAM
WARD v. CITY OF NORTHFIELD AND PAUL NEWMAN, POLICE
CHIEF OF THE CITY OF NORTHFIELD**

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to a lawsuit filed in Atlantic County Superior Court by William Ward against the City of Northfield and Police Chief Paul Newman; and

WHEREAS, the purpose of this meeting is to provide a status update to the Common Council of the City of Northfield with regard to the lawsuit.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 27th day of June, 2017.

Mary Canesi, RMC, Municipal Clerk