

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MARCH 10, 2020**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 11, 2020.

FLAG SALUTE

ROLL CALL:

Members of Council: Dewees, Korngut, Madden, O'Neill, Smith, Utts, Perri

Mayor: Chau

APPROVAL OF MINUTES – February 18, 2020 and February 26, 2020

7PM PRESENTATION – American Legion, Officer of the Year – Patrolman Keith Lyons

COMMITTEE REPORTS

Councilman O'Neill - Inspections, Code Enforcement, Housing/Zoning; Court/Violations; FAN

Councilman Utts – Bike Path, 1st Street Playground, Veterans Park; Planning Board; Economic Development / Chamber of Commerce

Councilwoman Korngut – Technology/MRHS Channel; Library; Municipal Alliance; Shared Services

Councilman Dewees - Buildings/Grounds; Birch Grove Park;

Councilman Smith– Finance/Collections; Little League/Babe Ruth; Cultural Committee; Northfield Community School

Councilwoman Madden – Fire Department / EMS; Insurance and Safety, Mainland Regional

Council President – Public Works, Roads, Engineering, Sewer Operations, Senior Citizens

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTION/2020 BUDGET

67A-2020 Introduction of the 2020 Budget
No public input on introduction
Budget Synopsis Published in the Press of AC 3/14/2020
Public Hearing and Final Adoption: 7:00 pm 4/14/2020

RESOLUTIONS

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MARCH 10, 2020**

All matters listed under the consent agenda are considered to be routine in nature, and having been reviewed by Council, will be enacted by one motion. Any item may be removed from the Consent Agenda at the request of any Council Member and if so removed, will be treated as a separate matter. Any items requiring expenditure are supported by a Certification of Availability of Funds.

- 68-2020** Authorizing Payments for Professional Services
- 69-2020** Establishing the Easter Egg Hunt at Birch Grove Park as a City Event Sponsored by the Northfield Mothers' League
- 70-2020** A Resolution Adopting an Affirmative Marketing Plan in Accordance with the Requirements of the Land Use and Development Ordinance Chapter 215 Affordable Housing and in Compliance with N.J.A.C. 5:80-26.15
- 71-2020** Resolution of the Common Council of the City of Northfield Appointing Municipal Clerk Mary Canesi as Municipal Housing Liaison for the City Of Northfield
- 72-2020** Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
- 73-2020** Application For Use of Facilities
- 74-2020** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.S.J.A. 10:4-12b(7), Regarding Matters Falling within the Attorney Client Privilege

ORDINANCE

- 1-2020** Calendar Year 2020 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40a: 4-45.14)
Second Reading / Public Hearing / Final Consideration
Published in the Press of AC 03/14/20
- 2-2020** Ordinance Providing for and Establishing Salary Ranges of Officers and Employees of the City of Northfield and Repealing All Ordinances Heretofore Adopted, the Provisions of Which are Inconsistent Herewith
Introduction / No Public Input / Published in the Press of AC 03/14/2020
2nd Reading / Public Hearing / Final Consideration 03/24/2020
- 3-2020** An Ordinance Amending Chapter 43 and Chapter A376 of the Code of the City Of Northfield
Introduction / No Public Input / Published in the Press of AC 03/14/2020
2nd Reading / Public Hearing / Final Consideration 03/24/2020
- 4-2020** Amending Chapter 250 of the City of Northfield Municipal Code, Entitled Parks and Recreation Areas
Introduction / No Public Input / Published in the Press of AC 03/14/2020
2nd Reading / Public Hearing / Final Consideration 03/24/2020

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MARCH 10, 2020**

5-2020 Establishing the Position of Police Matron
Introduction / No Public Input / Published in the Press of AC 03/14/2020
2nd Reading / Public Hearing / Final Consideration 03/24/2020

PAYMENT OF BILLS \$260,486.51

MEETING NOTICES

City Council	March 24 th	6pm Work Session Regular Session immediately following
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ADJOURNMENT

RESOLUTION NO. 67A-2020

Introduction of the 2020 Budget - SEE HARD COPY

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 10th day of March, 2020. It will be taken up for a second reading, public hearing, and final passage at a meeting of said Council on April 14, 2020, in Council Chambers, 1600 Shore Road, Northfield, NJ 08225.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 67A-2020

CAP Information

	appropriation	levy
Total Available	9,944,479.20	8,672,757.65
Total Appropriated	8,655,560.13	8,442,419.60
Remaining (Excess)	1,288,919.07	230,338.05
Difference between 2.5% & 3.5%	86,590.70	Cap Bank \$996,781.00

TAX RATE	2020 CURRENT	TAX PRIOR	CHANGE	
LOCAL	0.968	0.968	(0.0000)	0.00%
TOTAL	3.482	3.409	0.073	2.14%
TOTAL LOCAL LEVY	8,442,419.60	8,505,531.97	(63,112.37)	-0.74%
NET VALUATION TAX	872,248,200	878,762,860	(6,514,660.00)	-0.74%

\$63,000 revenue loss .64 cents

TOTAL BUDGET

	CURRENT	PRIOR	CHANGE	
TOTAL REVENUE	13,301,967.40	13,504,204.88	(202,237.48)	-1.50%
TOTAL APPROPRIATION	13,301,967.40	13,511,096.27	(209,128.87)	-1.55%
		(6,891.39)		

SURPLUS

	AVAILABLE	BUDGETED	BALANCE	
CURRENT	2,328,829.15	1,071,000.00	1,257,829.15	45.99%
Prior Year	1,984,561.85	953,000.00	1,031,561.85	48.02%
Difference	344,267.30	118,000.00	226,267.30	

BUDGET ANALYSIS

	2020 BUDGET YEAR	2019 PRIOR YEAR	CHANGE	
REVENUE				
Surplus	1,071,000.00	953,000.00	118,000.00	12.38%
Local	2,144,160.00	2,155,721.00	(11,561.00)	-0.54%
State Aid	632,386.00	632,386.00	-	0.00%
Grants	377,847.80	592,218.91	(214,371.11)	-36.20%
Delinquent Tax	340,000.00	360,000.00	(20,000.00)	-5.56%
Local Tax	8,442,419.60	8,505,531.97	(63,112.37)	-0.74%
Library Tax	296,629.00	305,347.00	(8,718.00)	-2.86%
TOTAL REVENUE	13,304,442.40	13,504,204.88	(199,762.48)	-1.48%
APPROPRIATIONS				
Salaries and Wages	3,895,470.00	3,883,100.00	12,370.00	0.32%
OE & Statutory	6,208,528.13	6,169,799.00	38,729.13	0.63%
Grants	464,183.30	686,268.30	(222,085.00)	-32.36%
Deferred Charges	6,891.39	167,500.00	(160,608.61)	-95.89%
Capital	407,500.00	272,500.00	135,000.00	49.54%
Debt Service	810,500.00	816,300.00	(5,800.00)	-0.71%
Library Tax	296,629.00	305,347.00	(8,718.00)	-2.86%
Reserve for Uncollected	1,214,740.58	1,210,281.97	4,458.61	0.37%
TOTAL APPROPRIATION	13,304,442.40	13,511,096.27	(206,653.87)	-1.53%
Deferred Chg	-	(6,891.39)	6,891.39	

% OF COLLECTION

	MAXIMUM	USED	UNUSED
%	97.80%	96.00%	1.80%
\$	655,810.87	1,214,740.58	558,929.72
2018 Rate:	96.89%	96.00%	0.91%

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 68-2020**

AUTHORIZING PAYMENTS FOR PROFESSIONAL SERVICES

WHEREAS, the Common Council of the City of Northfield previously adopted Resolution No. 106-2019 authorizing appointment of a COAH attorney, a special counsel, in accordance with N.J.S.A. 40A:11-5(1) Professional Service; and

WHEREAS, the terms of said agreement called for an amount to be paid not to exceed Five Thousand (\$5,000.00) Dollars; and

WHEREAS, said contract was between the City of Northfield and Jeffrey R. Surenian and Associates, LLC; and

WHEREAS, said professional LLC has reorganized and taken on two new partners and has continued the operation of its predecessor firm but under a new name; and

WHEREAS, the successor firm name is Surenian, Edwards & Nolan, LLC (Surenian); and

WHEREAS, said firm has carried on the contracts, agreements and legal representation of the predecessor law firm; and

WHEREAS, Surenian has provided the City of Northfield the tax identification number of the successor firm; and

WHEREAS, Surenian has been providing legal services to the City of Northfield as required under the April 16, 2019 Agreement; and

WHEREAS, the City of Northfield is desirous of paying Surenian their recent statements and has or will complete and execute vouchers as required by the City of Northfield.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield that the Mayor and Municipal Clerk be and are hereby duly authorized, empowered and directed to pay Surenian, Edwards & Nolan, LLC the balance of the moneys due and owing in completion of said contract. Said payee shall be Surenian, Edwards & Nolan, LLC.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 4th day of March, 2020.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 69-2020**

**ESTABLISHING THE EASTER EGG HUNT
AT BIRCH GROVE PARK AS A CITY EVENT
SPONSORED BY THE NORTHFIELD MOTHERS' LEAGUE**

WHEREAS the Northfield Mothers' League is a non-profit group organized for the sole benefit of families residing in the City of Northfield; and

WHEREAS, the Northfield Mothers' League organizes and runs events throughout the City of Northfield; and

WHEREAS, the City of Northfield will host an annual Easter Egg Hunt at Birch Grove Park and is desirous of having the Northfield Mothers' League sponsor and manage said event on behalf of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that the annual Easter Egg Hunt at Birch Grove Park shall be sponsored and managed by the Northfield Mothers' League on behalf of the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 10th day of March 2020.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 70-2020**

**A RESOLUTION ADOPTING AN AFFIRMATIVE MARKETING PLAN
IN ACCORDANCE WITH THE REQUIREMENTS OF THE LAND USE
AND DEVELOPMENT ORDINANCE CHAPTER 215 AFFORDABLE
HOUSING AND IN COMPLIANCE WITH N.J.A.C. 5:80-26.15**

WHEREAS, the purpose of this Resolution is to adopt an affirmative marketing plan in accordance with the requirements of Chapter 215 of the City Code of the City of Northfield to incorporate standards for affordable housing in accordance with the adopted Housing Element and Fair Share Plan and Spending Plan; and

WHEREAS, the Planning Board of the City of Northfield, Atlantic County, State of New Jersey, adopted a Housing Element, Fair Share Plan and Spending Plan in August 21, 2018 in accordance with COAH's rules at N.J.A.C. 5:91 et seq. and N.J.A.C. 5:93 et seq., and subsequent applicable laws and regulations such as amendments to the FHA; and

NOW THEREFORE, BE IT ORDAINED by the Governing Body for the City of Northfield, County of Atlantic and State of New Jersey, that the following Affirmative Marketing Plan be adopted:

Affirmative Marketing Plan

- A. In accordance with the rules and regulations pursuant to N.J.A.C. 5:94 et seq. and the New Jersey Uniform Housing Affordability Controls pursuant to N.J.A.C. 5:80-26 et seq., the City of Northfield adopts the following as an affirmative marketing plan.
- (1) All affordable housing units shall be marketed in accordance with the provisions herein.
 - (2) The City of Northfield has an affordable housing obligation. This subsection shall apply to all developments that contain proposed low- and moderate-income units and any future developments that may occur.
 - (3) In implementing the affirmative marketing program, the Municipal Housing Liaison shall undertake all of the following strategies:
 - (a) Publication of one advertisement in a newspaper of general circulation within the Housing Region.

- (b) Broadcast of one advertisement by a radio or television station broadcasting throughout the Housing Region.
 - (c) At least one additional regional marketing strategy using one of the other sources listed below.
- (4) The affirmative marketing plan is a regional marketing strategy designed to attract buyers and/or renters of all majority and minority groups, regardless of race, creed, color, national origin, ancestry, marital or familial status, gender, affectional or sexual orientation, disability, age or number of children, to housing units which are being marketed by a developer or sponsor of affordable housing. The affirmative marketing plan is also intended to target those potentially eligible persons who are least likely to apply for affordable units in that region. It is a continuing program that directs all marketing activities toward the COAH Housing Region in which the municipality is located and covers the period of deed restriction. The City of Northfield is in the Housing Region 6 consisting of Atlantic, Cape May, Cumberland and Salem Counties. The affirmative marketing program is a continuing program and shall meet the following requirements:
 - (a) All newspaper articles, announcements and requests for applications for low- and moderate-income units shall appear in the following daily regional newspaper/publication:
 - (i) The Atlantic City Press.
 - (ii) The Daily Journal
 - (iii) The Atlantic County Record
 - (b) The primary marketing shall take the form of at least one press release sent to the above publication and a paid display advertisement in the above newspaper. Additional advertising and publicity shall be on an "as needed" basis. The developer shall disseminate all public service announcements and pay for display advertisements. The developer shall provide proof of publication to the Housing Administrator. The Housing Administrator shall approve all press releases and advertisements in advance. The advertisement shall include a description of the:
 - (i) Location of the units;
 - (ii) Direction to the units;
 - (iii) Range of prices for the units;

- (iv) Size, as measured in bedrooms, of units;
 - (v) Maximum income permitted to qualify for the units;
 - (vi) Location of applications;
 - (vii) Business hours when interested households may obtain an application; and
 - (viii) Application fees, if any.
- (c) All newspaper articles, announcements and requests for applications for low- and moderate-income housing shall appear in the following neighborhood-oriented weekly newspapers within the region:
 - (i) Atlantic City Press.
 - (ii) The Daily Journal.
 - (iii) Atlantic County Record.
- (d) The following regional cable television station or regional radio station shall be used. The developer must provide satisfactory proof of public dissemination:
 - (i) WSJO 104.9.
 - (ii) New Jersey 101.5 FM.
 - (iii) News Channel 40.
- (e) The following is the location of applications, brochure(s), sign(s) and/or poster(s) used as part of the affirmative marketing program:
 - (i) City of Northfield Municipal Building.
 - (ii) Atlantic County Public Library and Branches.
 - (iii) City of Northfield Web site.
 - (iv) Developer's sales office.
 - (v) Municipal libraries and municipal administrative buildings in the region.
 - (vi) Atlantic County Office of Municipal and County Government Services.
 - (vii) Atlantic County Housing Authority.

- (f) The following is a listing of community contact person(s) and/or organizations(s) in Atlantic, Cape May, Cumberland and Salem that will aid in the affirmative marketing program with particular emphasis on contracts that will reach out to groups that are least likely to apply for housing within the region:
 - (i) Lions club.
 - (ii) Habitat for Humanity.
 - (iii) Rotary Club.
 - (iv) Houses of worship.
 - (v) New Jersey Housing Resource Center.
 - (vi) Fair Share Housing Center
 - (vii) The New Jersey State Conference of the NAACP
 - (viii) Latino Action Network
 - (ix) Mainland/Pleasantville, Mizpah, Atlantic City and Cape May County branches of the NAACP
- (g) Quarterly flyers and applications shall be sent to each of the following agencies for publication in their journals and for circulation among their members:
 - (i) Atlantic County Board of Realtors
 - (ii) Cape May County Board of Realtors
 - (iii) Cumberland County Board of Realtors
 - (iv) Salem County Board of Realtors
- (5) Applications shall be mailed to prospective applicants upon request. Also, applications shall be available at the developer's sales/rental office.
- (6) Additionally, quarterly informational circulars and applications shall be sent to the chief administrative employees of each of the following agencies in the counties of Atlantic, Cape May, Cumberland and Salem:
 - (a) Welfare or social services board
 - (b) Rental assistance office (local office of DCA)
 - (c) Office on Aging

- (d) Housing Agency or Authority
 - (e) Library
 - (f) Area community action agencies
- (7) A random selection method to select occupants of low- and moderate-income housing will be used by the Municipal Housing Liaison, in conformance with N.J.A.C. 5:80-26.16 (1).
- B. The Municipal Housing Liaison is the person responsible to administer the program. The Municipal Housing Liaison has the responsibility to income qualify low- and moderate-income households; to place income-eligible households in low- and moderate-income units upon initial occupancy; to provide for the initial occupancy of low- and moderate-income units with income-qualified households; to continue to qualify households for reoccupancy of units as they become vacant during the period of affordability controls; to assist with outreach to low- and moderate-income households; and to enforce the terms of the deed restriction and mortgage loan as per N.J.A.C. 5:80-26. The Municipal Housing Liaison within the City of Northfield is the designated housing officer to act as liaison to the City Administrator. Also, the Municipal Housing Liaison shall direct qualified low- and moderate-income applicants to counseling services on subjects such as budgeting, credit issues, mortgage qualifications, rental lease requirements and landlord/tenant law.
- C. All developers of low- and moderate-income housing units shall be required to assist in the marketing of the affordable units in their respective developments.
- D. The marketing program shall commence at least 120 days before the issuance of either temporary or permanent certificates of occupancy. The marketing program shall continue until all low-income housing units are initially occupied and for as long as affordable units are deed restricted and occupancy or reoccupancy of units continue to be necessary.
- E. The Municipal Housing Liaison will comply with monitoring and reporting requirements as per N.J.A.C. 5:80-26

BY ORDER OF THE GOVERNING BODY OF THE CITY OF NORTHFIELD.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 10th day of March, 2020.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 71-2020**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF
NORTHFIELD APPOINTING MUNICIPAL CLERK MARY CANESI AS
MUNICIPAL HOUSING LIAISON FOR THE CITY OF NORTHFIELD**

WHEREAS, the City of Northfield's Housing Element and Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.), applicable Council on Affordable Housing ("COAH") regulations and Uniform Housing Affordability Controls ("UHAC") regulations; and

WHEREAS, the City of Northfield has chosen to appoint a Municipal Housing Liaison for the administration of Northfield's affordable housing program to enforce the requirements of applicable COAH and UHAC regulations; and

WHEREAS, the City of Northfield's Municipal Code provides for the appointment of a Municipal Housing Liaison to administer the City's affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Northfield, in the County of Atlantic, and the State of New Jersey, that the City of Northfield Municipal Clerk, Mary Canesi, is hereby appointed by the Council of the City of Northfield as the Municipal Housing Liaison for the administration of the City's affordable housing program.

Erland V. L. Chau, Mayor

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 10th day of March, 2020.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 72-2020**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY
COMMISSION'S "ENFORCEMENT GUIDANCE ON THE
CONSIDERATION OF ARREST AND CONVICTION RECORDS IN
EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL
RIGHTS ACT OF 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Common Council of the City of Northfield hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 10th day of March, 2020.

Mary Canesi, RMC, Municipal Clerk

GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF ATLANTIC

We, members of the governing body of the City of Northfield being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the *Common Council* of the *City of Northfield* in the county of *Atlantic*;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____
(L.S.)	(L.S.)
_____	_____

Sworn to and subscribed before me this
_____ day of _____
Notary Public of New Jersey

Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 73-2020**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Mike Camac has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Baseball Field from the first week of March 2020 until the last week of July 2020, two days a week (Saturdays and Sundays 6pm – 9pm), subject to availability based on use; and

WHEREAS, Mr. Mike Camac has presented this request on behalf of the South Jersey Surf 13U team; and

WHEREAS, said approval requires the for use of lights during some hours of play where it may be needed; and

WHEREAS, the Vice-President of the Babe Ruth Baseball of Northfield has advised that the field use request can be granted, with specific dates to be determined based upon the future needs of the Babe Ruth Baseball program.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Mike Camac subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 10th day of March, 2020.

Mary Canesi, RMC, Municipal Clerk



CITY OF NORTHEFIELD

Application for Use of Facilities

Name and Address of Organization: South Jersey Surf

Tell Us Who You Are / Description and Purpose of Organization: We are a AAU baseball team comprised of 130 local baseball players

Is the Group a Not-For-Profit Organization? ☒ Yes ☐ No mcamac@mrtes.com

Do Participants Pay a Fee for Your Sport / Event? ☒ Yes ☐ No

If Yes, How Much? \$ 400 per: ☐ Person ☐ Day ☒ Season ☐ (other)

Name of Applicant / Responsible Party: Michael Camac Title/Affiliation coach

Home Address: 201 Infield Avenue Northfield, NJ 08225

Telephone: (H) _____ (C) _____ (W) _____

Name and Location of Facility(ies) Being Requested: Birch Grove Babe Ruth field

For the Following Purpose: baseball games and practice preferably Sat+Sunday

on the Following Date(s): March — July (as available)

Specify Hours of Use: From: 6:00pm To: 9:00pm Are Field Lights Requested*? Yes

*If Yes, Provide Dates / Times for Requested Light Use: subject to availability

of Participants per Date: 11 # of Participants who are Northfield Residents: 6

Will Juveniles be Present? Yes ☒ No ☐ If Yes, What Ages? 13 (backside of form)

Applicant **MUST** submit names, addresses, & telephone # of all coaches / chaperones along with the application

Have You Applied to Other Municipalities for Use of their Facilities for this Event? ☐ Yes ☒ No

If Yes, Name of Municipality/ies: _____

Date/s and Disposition of Request/s: _____

*Applicant has received a copy of the **City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement** and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.*

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: Michael Camac DATE: 12/18/19

Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

Dean Harrison
117 Country Club Drive
Linwood, NJ 08221

Jamie Gillespie
511 Glenn Avenue
EHT, NJ 08234

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 74-2020**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION
NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS
ACT, N.J.S.A. 10:4-12b(7), REGARDING MATTERS FALLING WITHIN
THE ATTORNEY-CLIENT PRIVILEGE**

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12b(7), specifically an unfair practice charge filed by Government Workers Union against the City of Northfield on October 3, 2018, that alleges the City of Northfield engaged in unfair practices as defined by the NJ Employer-Employee Relations Act, NJSA 34:13A-1, et seq.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the City Council of Northfield, held this 10th day of March, 2020.

Mary Canesi, RMC, Municipal Clerk