

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MAY 15, 2018**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 13, 2018.

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Korngut, Lischin, Murray, O'Neill, Perri, Travagline, Dewees

APPROVAL OF MINUTES – April 24, 2018

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens

Councilman O'Neill - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, Chamber of Commerce, Little League/Babe Ruth, Traffic Safety, Green Team Advisory Board

Councilwoman Korngut – Library, Municipal Alliance, Economic Development, Shared Services

Councilman Murray - Finance/Collections, Mainland Regional, Traffic Safety, Economic Development

Councilman Lischin – Fire Department/EMS, Technology/MRHS Channel 2, Cultural Committee, Green Team Advisory

Councilman Travagline – Insurance and Safety, Northfield School, FAN; Shared Services

Council President Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

109-2018 Resolution of the City of Northfield, Atlantic County, New Jersey, Authorizing Fireworks Display on Private Property Pursuant to N.J.S.A. 21:3-3

110-2018 Approval of Application for a Coin Drop

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MAY 15, 2018**

- 111-2018** Approval of Specifications and Authorization to Proceed with Advertisement for Bids for the Purchase of a Portable Generator for the Office of Emergency Management
- 112-2018** Authorize the Hiring of Cheri Broschard as a Seasonal Snack Bar Attendant for Birch Grove Park
- 113-2018** Authorize the Hiring of Emily Kroger as a Seasonal Snack Bar Attendant for Birch Grove Park
- 114-2018** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 Regarding Litigation and Matters Falling within the Attorney Client Privilege Requiring Confidentiality – Mt Laurel Litigation

PAYMENT OF BILLS \$ 440,778.46

MEETING NOTICES

City Council	May 29, 2018	6pm Work Session Regular Session immediately following
Primary Election	June 5, 2018	Northfield Community School 6am – 8pm

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 109-2018**

**RESOLUTION OF THE CITY OF NORTHFIELD, ATLANTIC COUNTY,
NEW JERSEY, AUTHORIZING FIREWORKS DISPLAY ON PRIVATE
PROPERTY PURSUANT TO N.J.S.A. 21:3-3**

WHEREAS, N.J.S.A. 21:3-1 et. seq. requires the Governing Body to authorize the display of fireworks on private property subject to the review and approval of the municipal Fire and Police Officials.

WHEREAS, the Chief of the Fire Department, the Fire Official, and the Chief of Police have each reviewed the application and have confirmed that all requirements have been met.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that approval is hereby given for the Fireworks Display on private property by the Pyrotecnico Fireworks Inc., at the Atlantic City Country Club, located at One Leo Fraser Drive, on May 26, 2018.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the City of Northfield, held this 15th day of May, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 110-2018**

APPROVAL OF APPLICATION FOR A COIN DROP

WHEREAS, Family Association of Northfield has properly submitted an Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (562) in the City of Northfield as follows: Saturday, July 21, 2018, from 9:00am to 4:00pm, with and alternate date of Saturday, July 28. 2018 from 9:00am to 4:00pm; and

WHEREAS, the Police Department has reviewed approved the traffic control plan; and.

WHEREAS, this coin drop activity shall be subject to further and final approval by the County of Atlantic.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (562) in the City of Northfield on Saturday, July 21, 2018, from 9:00am to 4:00pm, with and alternate date of Saturday, July 28. 2018 from 9:00am to 4:00pm.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 15th day of May, 2018.

Mary Canesi, RMC, Municipal Clerk



MUNICIPAL CLERK'S OFFICE ♦ 1600 SHORE ROAD, NORTHFIELD NJ 08225 ♦ 609-641-2832

CHARITABLE ROADWAY SOLICITATION APPLICATION

The City of Northfield shall permit charitable organizations, as defined in Section 3 of P.L. 1994, c. 16 (N.J.S.A. 45:17A-20), to solicit contributions on the roadways and highways located in the City of Northfield, except those roadways and highways owned, controlled and maintained by the State of New Jersey, between April 1st and November 30th, in accordance with the provisions contained herein. This article is promulgated pursuant to N.J.S.A. 39:4-60, as amended by P.L. 1997, Chapter 82, approved April 30, 1997.

Name of organization: James Assoc. of Northfield
 Address of organization: P.O. Box 723 Northfield NJ 08225
 Contact person at organization: NICHOLAS GRASSO
 Contact person address: 302 ROOSEVELT AVE NORTHFIELD NJ 08225
 Contact person telephone #: _____ Alternate #: _____
 Contact person Email address: SAMANTH120@aol.com
 Purpose of funds to be collected: To help fund football, cheerleading, and basketball rec. programs in the City of Northfield

INDIVIDUAL RESPONSIBLE FOR FUNDS COLLECTED

Name: Chris Murray
 Address: 21 Northfield Plaza
 Telephone #: _____ Alternate: _____
 Email address: cmurray71@hotmail.com

LOCATION, DATES AND TIMES (LIMITED TO 9:00 AM - 4:00 PM)

Location: Corner of Shore Rd, Hill Rd, and Jeters Rd.
 Date: 7/21/18 Time: 8:00am to 4:00pm
 Alternate Date #1: 7/28/18 Time: 8:00am to 4:00pm
 Alternate Date #2: ~~7/29/18~~ Time: 8:00am to 4:00pm

Name / contact # for coin drop Supervisor who will be on location for the duration of the event:

Name: NICHOLAS GRASSO Mobile Phone #: 609

REQUIRED DOCUMENTATION

Initial each box, at left, to indicate that requested documents are attached prior to submission of application

Copy of State Charitable Organization Registration letter / certificate as evidence of tax exempt status. To apply for or check your charitable organization number, you may contact the NJ Division of Consumer Affairs Charitable Registration Hotline at 973-504-6215.

Certificate of Insurance evidencing general liability insurance coverage in the minimum amount of \$1,000,000 naming the City of Northfield as an additional insured

Hold harmless and indemnification agreement between the organization and the City of Northfield on the form provided by the City of Northfield

Map showing the location of the event and the names of the intersection / road(s) affected by the solicitation. Map must contain an identifying legend and must display the following:

- i. Location of existing traffic control signals and/or signs.
- ii. Proposed location of any and all cones / barriers / solicitation signs.
- iii. Any and all known or expected safety hazards.

Sketch of the traffic control plan

Approval by the Atlantic County Board of Chosen Freeholders is required following Municipal Approval. You must file an application with Atlantic County at least thirty (30) days prior to your scheduled event. Contact the Freeholders' Office by telephone at 609-645-5928 or by visiting their website at: http://www.atlantic-county.org/documents/freeholders/roadway_solicitation_application_packet.pdf

YOUR INITIALS IN THIS BOX INDICATE YOU HAVE READ AND UNDERSTAND that the written approval from Atlantic County for the organization's charitable roadway solicitation MUST BE PROVIDED to the City of Northfield Municipal Clerk upon receipt.

I have read and understand in its entirety City of Northfield Ordinance No. 7-2017, and agree to abide by the terms set forth therein in making this application:

Organization Representative Name:

RICHARD D. GRASSO

Organization Representative Signature:

[Handwritten Signature]

Date:

4/19/18

RESTRICTIONS **

****for a full list of restrictions refer to City of Northfield Ordinance No. 7-2017**

- **No charitable organization shall conduct solicitation activities on a municipal roadway, nor on any state highway.**
- **Application must be submitted to the Municipal Clerk at least 90 days prior to the scheduled solicitation event.**
- **Failure to include any information requested herein, or failure to include and or complete information and or documentation requested shall subject the application to rejection.**
- **The frequency of charitable roadway solicitation events shall be limited as follows:**
 - **A maximum of three (3) total roadway solicitation events shall be permitted during any calendar year.**
 - **The solicitation event shall be a maximum of one day which shall not be on a holiday or a holiday weekend.**
 - **No single organization shall be granted approvals for solicitations on more than two occasions per year (January through December).**
 - **Only one solicitation location per occasion.**
 - **Only one charitable roadway solicitation event shall be permitted per day throughout the City of Northfield.**
- **Solicitation activities shall be undertaken by persons age 18 or older.**
- **A minimum of six (6) participants must be in attendance and working at all times during each solicitation event and must wear reflective safety vests in accordance with New Jersey Department of Transportation standards.**
- **Solicitations may only occur at controlled intersections and shall not stop or impede the flow of traffic. Traffic shall be stopped before solicitation may occur and solicitation shall cease while traffic is moving. Soliciting organizations shall not use a flagman.**
- **No assistance will be rendered by the City of Northfield or any of its departments or employees including but not limited to the Northfield Police Department in terms of traffic control, signage, provision of cones, reflective vests, equipment or personnel. Applicant must supply their own materials, equipment and personnel.**
- **Solicitation signs shall be constructed of wood or other stable material and be no smaller than 3' high and 2' wide and no larger than 4' high and 3' wide. All solicitation signs must be removed immediately upon completion of the solicitation event.**
- **The soliciting organizations shall place two warning signs, the first of which shall indicate "charitable solicitation 500 feet ahead" and a second sign following which shall identify the organization conducting the solicitation. Signage shall comply with all requirements contained in N.J.A.C. 16:40-6.1.**



MUNICIPAL CLERK'S OFFICE – 1600 SHORE ROAD, NORTHFIELD NJ 08225 – 609-641-2832

INDEMNITY AND HOLD HARMLESS AGREEMENT

The Family Assoc. of Northfield (FAN), hereafter Organization, agrees to indemnify and hold harmless the City of Northfield and/or the Atlantic County Municipal Joint Insurance Fund, and their agents and/or employees from and against all claims, damages, losses, and expenses, including reasonable attorney's fees in case it shall be necessary to file an action arising out of performance of the work herein which is (1) for bodily injury, illness or death, or for property damage, including loss of use; and (2) caused in whole or in part by negligent act or omission, or that of a subcontractor of Organization or that of anyone employed by them or for whose acts contractor or subcontractor may be liable.

This indemnification and agreement shall apply in all instances whether the City of Northfield and/or the Atlantic County Municipal Joint Insurance Fund is made a direct party to the initial action or claim or is subsequently made a party to the action by third party in pleading or is made a party to a collateral action arising in whole or in part from any of the issues emanating from the original cause of action or claim.

Description of Event: Car Drop on corner of Tree Rd., Utter Rd., Shore Rd.

Date of Event: 7/21/18

Signature of Organization Representative: Nicholas D. Grasso

Printed Name of Representative: NICHOLAS D. GRASSO

Title within Organization: VICE PRESIDENT

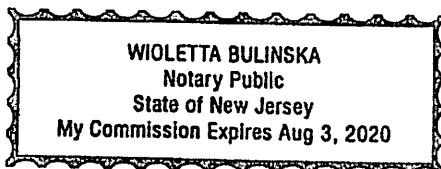
Date: ~~7/21/18~~ 4/20/18

Subscribed and sworn to before me this 20th day of April 2018

Wioletta Bulinska

Notary Public Commission Expiration Date 08/03/2020

{Seal}



**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 111-2018**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO
PROCEED WITH ADVERTISEMENT FOR BIDS FOR THE PURCHASE
OF A PORTABLE GENERATOR FOR THE OFFICE OF EMERGENCY
MANAGEMENT**

WHEREAS, specifications for the purchase of a portable, trailer mounted generator have been submitted by Northfield Emergency Management Coordinator Tim Joo and Municipal Engineer Rami Nassar for review and approval by the Council of the City of Northfield; and

WHEREAS, the Council of the City of Northfield is desirous of approving said specifications and authorizing the Municipal Clerk to proceed with public advertisement for bids; and

WHEREAS, funds are available for this purpose.

BE IT RESOLVED, by the Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications for the purchase of a portable trailer mounted generator are hereby approved and the Municipal Clerk is authorized to proceed with public advertisement for bids.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield, held this 15th day of May, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 112-2018**

**AUTHORIZE THE HIRING OF CHERI BROSCHARD AS A SEASONAL
SNACK BAR ATTENDANT FOR BIRCH GROVE PARK**

WHEREAS, there is a need to fill the position of seasonal snack bar attendant for Birch Grove Park for an assignment not to exceed 6 months in length; and

WHEREAS, it is the recommendation of Qwin Vitale, Public Works Superintendent, that Cheri Broschard be hired for the position.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that Cheri Broschard is authorized to be hired as seasonal snack bar attendant as of May 16th.

IT IS FURTHER RESOLVED that compensation for Cheri Broschard shall be \$11.00 per hour for up to a 32-hour work week.

IT IS FURTHER RESOLVED that Cheri Broschard is not entitled to benefits, to sick or vacation time and shall comply with the Policies and Procedures of the City of Northfield.

BE IT FURTHER RESOLVED by the Council of the City of Northfield that the hiring of Cheri Broschard is hereby approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 15th day of May, 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 113-2018**

**AUTHORIZE THE HIRING OF EMILY KROGER AS A SEASONAL
SNACK BAR ATTENDANT FOR BIRCH GROVE PARK**

WHEREAS, there is a need to fill the position of seasonal snack bar attendant for Birch Grove Park for an assignment not to exceed 6 months in length; and

WHEREAS, it is the recommendation of Qwin Vitale, Public Works Superintendent, that Emily Kroger be hired for the position;

WHEREAS, in accordance with the New Jersey Department of Labor regulations with regard to young workers, Emily Kroger has obtained the necessary employment certificate from Egg Harbor Township High School.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that Emily Kroger is authorized to be hired as seasonal snack bar attendant as of May 18th.

IT IS FURTHER RESOLVED that compensation for Emily Kroger shall be \$11.00 per hour for up to a 32-hour work week, and that in accordance with New Jersey Department of Labor's regulations with regard to minors ages 16 and 17, that she shall not work more than 8 hours per day, nor more than 6 consecutive days in a pay week.

IT IS FURTHER RESOLVED that Emily Kroger is not entitled to benefits, to sick or vacation time and shall comply with the Policies and Procedures of the City of Northfield.

BE IT FURTHER RESOLVED by the Council of the City of Northfield that the hiring of Emily Kroger is hereby approved.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 15th day of May 2018.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 114-2018**

A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 REGARDING LITIGATION AND MATTERS FALLING WITHIN THE ATTORNEY CLIENT PRIVILEGE REQUIRING CONFIDENTIALITY

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to potential and/or anticipated litigation and matters falling within the attorney client privilege requiring confidentiality.

WHEREAS, the purpose of this meeting is to provide privileged and confidential legal advice with regard to Mount Laurel litigation.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 15th day of May, 2018.

Mary Canesi, RMC, Municipal Clerk