

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
NOVEMBER 28, 2017**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline, Dewees

APPROVAL OF MINUTES – November 14, 2017

7PM PRESENTATION: Northfield Little League 11U All-Stars 2016 District Champions

COMMITTEE REPORTS

Councilman Perri - Sewer Inter Local, Planning Board, Senior Citizens, Shared Services

Councilman O'Neill - Court/Violations, Library

Councilman Piergiovanni – Insurance and Safety, Chamber of Commerce, Municipal Alliance, Northfield School

Councilman Murray - Finance/Collections, Mainland Regional, Economic Development, Traffic Safety

Councilman Lischin – Fire Department/EMS, Inspections, Code Enforcement, Housing/Zoning, Technology/MRHS Channel 2, Cultural Committee, Green Team, Sign Sub Committee

Councilman Travagline – FAN, Sign Sub Committee, Shared Services, Green Team Advisory

Council President Dewees - Buildings/Grounds, Athletic Fields, Bike Path, Veterans' Park, 1st Street Playground, Birch Grove, Public Works, Roads, Engineering, Little League/Babe Ruth, Sign Sub Committee, Traffic Safety

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

212-2017 Refund of Construction Permit Fees to Solar City Corporation dba Tesla Energy

213-2017 Amending a Contract Previously Authorized by Resolution No. 198-2015

214-2017 Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed with Preparation of Bid Documents for the General Repairs and Construction of the Sanitary Sewer Facilities

215-2017 Authorizing Schaeffer, Nassar, Scheidegg Consulting Engineers to Proceed with Preparation of Bid Documents for the General Repairs and Construction of the Stormwater Facilities

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 212-2017**

**REFUND OF CONSTRUCTION PERMIT FEES TO SOLAR CITY
CORPORATION dba TESLA ENERGY**

WHEREAS, the Northfield Building Department did collect fees from and issue permit number 20170008 to Solar City Corporation dba Tesla Energy, in 2017 for the installation of a rooftop solar system at 105 Circle Drive; and

WHEREAS, the property owner has opted not to pursue the installation, and Solar City Corporation dba Tesla Energy, has requested refunds of applicable fees collected by the City for the job that has been canceled; and

WHEREAS, the Building Department did collect fees in the amount of \$287.00 for the job that has been canceled; and

WHEREAS, the \$287.00 in fees collected shall be reduced by the nonrefundable \$47.00 Department of Community Affairs fee, and a review fee of \$54.00, for a total refund due of \$216.00.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Common Council of the City of Northfield authorizes the refund of \$216.00, to Solar City Corporation dba Tesla Energy, 206 West Parkway Drive, Suite #3, Egg Harbor Township, NJ 08324.

I, Mary Canesi, Municipal Clerk of the City of Northfield do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 28th day of November, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 213-2017**

**AMENDING A CONTRACT
PREVIOUSLY AUTHORIZED BY RESOLUTION NO. 198-2015**

WHEREAS, on November 24, 2015 the Common Council of the City of Northfield did adopt Resolution No. 198-2015 which authorized a Contract between the City of Northfield and Kline Construction Co. Inc. for General Repairs and Construction of Sanitary Sewer Facilities; and

WHEREAS, by the attached Addendum the CITY and the CONTRACTOR desire to amend the Contract and extend the Term of the Contract to January 15, 2018.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield in the County of Atlantic, New Jersey, duly assembled in public session, that the Mayor is hereby authorized and directed to execute the Addendum on behalf of the City of Northfield.

I, MARY CANESI, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 28th day of November, 2017.

Mary Canesi, RMC, Municipal Clerk

**RESOLUTION NO. 213-2017
ADDENDUM TO CONTRACT**

This Addendum to Contract is made this _____ day of _____, 2017 between the CITY OF NORTHFIELD, New Jersey, party of the first part, (hereinafter called the CITY) and KLINE CONSTRUCTION, CO. INC., party of the second part, (hereinafter called the CONTRACTOR).

WHEREAS, the City and CONTRACTOR entered into a Contract dated December 15, 2015 for General Repairs and Construction of Sanitary Sewer Facilities.

WHEREAS, through this Addendum the CITY and the CONTRACTOR desire to amend the Contract and extend the Term of the Contract.

NOW, THEREFORE, BE IT RESOLVED AND AGREED by the CITY and the CONTRACTOR that the Term of the Contract is hereby extended to January 15, 2018.

This Addendum may be signed in one or more counterparts and/or by email or facsimile.

To the extent that the terms and conditions of this Addendum are inconsistent with the terms and conditions of the Contract, the terms and conditions of this Addendum shall control. All other terms and conditions of the Contract are ratified and confirmed.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum on the date written below.

ATTEST:

KLINE CONSTRUCTION, CO. INC.

Dated: _____

ATTEST:

MARY CANESI
RMC, MUNICIPAL CLERK

ERLAND CHAU, MAYOR

Dated: _____

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 214-2017**

**AUTHORIZING SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING
ENGINEERS TO PROCEED WITH PREPARATION OF BID
DOCUMENTS FOR THE GENERAL REPAIRS AND CONSTRUCTION
OF THE SANITARY SEWER FACILITIES**

WHEREAS, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, City Council has deemed it appropriate to authorize the expenditure of these monies as follows:

<u>Project Description</u>	<u>Estimated Purchase Order Amount</u>
Engineering services as related to bidding and contract administration for the General Repairs and Construction of the Sanitary Sewer Facilities Contract	
Total	\$3,000.00

WHEREAS, Certification of Availability of Funds has been received from the Chief Finance Officer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that this Project is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 28th day of November, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 215-2017**

**AUTHORIZING SCHAEFFER, NASSAR, SCHEIDEGG CONSULTING
ENGINEERS TO PROCEED WITH PREPARATION OF BID
DOCUMENTS FOR THE GENERAL REPAIRS AND CONSTRUCTION
OF THE STORMWATER FACILITIES**

WHEREAS, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield; and

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, City Council has deemed it appropriate to authorize the expenditure of these monies as follows:

<u>Project Description</u>	<u>Estimated Purchase Order Amount</u>
Engineering services as related to bidding and contract administration for the General Repairs and Construction of the Stormwater Facilities Contract	
Total	\$2,500.00

WHEREAS, Certification of Availability of Funds has been received from the Chief Finance Officer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that this Project is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the City Council of Northfield held this 28th day of November, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 216-2017**

**AMENDING THE AUTHORIZATION PROVIDED FOR UNDER
RESOLUTION NO. 96-2017, AUTHORIZING SCHAEFFER, NASSAR,
SCHEIDEGG CONSULTING ENGINEERS TO PROCEED WITH
CERTAIN PROJECTS**

WHEREAS, as per Resolution of Council No. 96-2017, Schaeffer, Nassar, Scheidegg Consulting Engineers LLC was authorized to proceed with Engineering Services in the form of Engineering design services to include preparing base existing conditions plan, engineering design, permitting, preparation of construction plans and specifications for the project known as Davis Avenue Sanitary Pump Station Upgrade, SNS project # NF13-34; and

WHEREAS, the original scope of work was authorized at \$30,000.00; and

WHEREAS, the next phase of the project will involve the preparation of bid documents, construction inspection and contract administration for the Davis Avenue Sanitary Pump Station upgrade; and

WHEREAS, the Engineer has submitted an expenditure request outlining these professional engineering services that will be provided to the City of Northfield at an estimated cost of \$30,000.00, for a total authorization for Engineering Services for this project of \$60,000.00; and;

WHEREAS, copies of said expenditure requests have been provided to the City Council for their review; and

WHEREAS, the total construction cost for the project is anticipated to be \$425,000.00; and

WHEREAS, Engineering fees for this project will be less than 15% of the total cost, which is in accordance with the terms of the Professional Services Contract for Municipal Engineering Services awarded under Resolution No. 23-2017.

WHEREAS, Certification of Availability of Funds has been received from the Chief Finance Officer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that this expenditure request is approved as submitted by Schaeffer, Nassar, Scheidegg Consulting Engineers.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield held this 28th day of November, 2017.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION 217-2017**

**RESOLUTION INSERTING AN ITEM OF REVENUE
IN THE 2017 BUDGET**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$4,400.00 Cops in Shops Grant from the State of New Jersey, Department of Law & Public Safety, Division of Alcoholic Beverage Control and wishes to amend its 2017 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2017:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State of New Jersey, Department of Law & Public Safety,
Division of Alcoholic Beverage Control
Cops in Shops Grant

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$4,400.00 is hereby appropriated under the caption of:

General Appropriations

a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

State of New Jersey, Department of Law & Public Safety,
Division of Alcoholic Beverage Control
Cops in Shops Grant

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 28th day of November, 2017.

Erland Chau, Mayor

Mary Canesi, RMC, Municipal Clerk