

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
OCTOBER 15, 2019**

**MEETING CALLED TO ORDER** by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 5, 2019.

**FLAG SALUTE**

**ROLL CALL OF COUNCIL MEMBERS:**

Deweese, Korngut, Madden, O'Neill, Perri, Smith, Lischin

**APPROVAL OF MINUTES** – September 24, 2019

**2019 BEST PRACTICES INVENTORY**

**COMMITTEE REPORTS**

**Councilman Perri** - Public Works, Roads, Engineering, Sewer Operations, Planning Board, Senior Citizens

**Councilman O'Neill** - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, FAN

**Councilwoman Korngut** – Library, Municipal Alliance, Northfield School, Economic Development, Chamber of Commerce, Technology/MRHS Channel

**Councilman Dewees** - Buildings/Grounds, Athletic Fields, Bike Path, Parks, Playgrounds

**Councilman Smith**– Finance/Collections, Little League/Babe Ruth, Shared Services

**Councilwoman Madden** – Insurance and Safety, Mainland Regional

**Council President Lischin** - Fire Department/EMS, Cultural Committee

**MAYOR'S REPORT**

**CITY ENGINEER'S REPORT**

**PUBLIC SESSION/FIVE MINUTES PER SPEAKER**

**RESOLUTIONS**

- 198-2019**      Inserting an Item of Revenue in the 2019 Budget – Federal Body Armor
- 199-2019**      Inserting an Item of Revenue in the 2019 Budget – Firefighter Grant
- 200-2019**      Emergency Appropriation

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA  
OCTOBER 15, 2019**

- 201-2019** Resolution Authorizing an Award of Contract for Natural Gas Supply Services
- 202-2019** Resolution Encouraging and Supporting Dementia Friendly America (DFA) and New Jersey Involvement
- 203-2019** Resolution Authorizing Cancellation and Refund of Taxes Pursuant to N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 on Property Known as Block 179.02 Lot 47 C4102 (4102 Dolphin Avenue)
- 204-2019** New Jersey Department of Transportation Division of Local Aid and Economic Development Recommendation of Award State Aid Project Reconstruction of Shepherd Drive and North Shepherd Drive
- 205-2019** A Resolution to Cancel Grant Balances
- 206-2019** Resolution to Urge Voters to Support the Referendum on the Election Ballot in November so that Veterans or Widowed Spouses of Veterans Who Reside in Continuing Care Retirement Communities (CCRC) will be Eligible for Property Tax Deduction

**ORDINANCE**

- 13-2019** An Ordinance Amending § 275-9 of the Code of the City of Northfield Prohibiting Short Term (30 Days or Less) Residential Rentals  
*2nd Reading / Public Hearing / Final Consideration*  
*Published in the Press of AC 10/19/2019*

**PAYMENT OF BILLS** \$ 2,972,783.67

**MEETING NOTICES**

- |                  |                  |   |
|------------------|------------------|---|
| City Council     | October 29, 2019 | 6pm Work Session<br>Regular Session immediately following |
| General Election | November 5, 2019 | Northfield Community School<br>6:00am to 8:00pm           |

**ADJOURNMENT**

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 198-2019**

**INSERTING AN ITEM OF REVENUE IN THE 2019 BUDGET**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation of equal amount,

**WHEREAS**, the City of Northfield has been awarded a \$1,388.78 Grant from the Federal BVP Body Armor Fund and wishes to amend its 2019 Budget to include this amount as revenue.

**SECTION 1:**

**NOW THEREFORE BE IT RESOLVED**, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2019:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

US DOJ 2019 BVP Body Armor Replacement Fund

**SECTION 2:**

**BE IT FURTHER RESOLVED**, that a like sum of \$1,388.78 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

US DOJ 2019 BVP Body Armor Replacement Fund

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 15<sup>th</sup> day of October, 2019.

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Mayor, Erland Chau

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 199-2019**

**INSERTING AN ITEM OF REVENUE IN THE 2019 BUDGET**

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation of equal amount,

**WHEREAS**, the City of Northfield has been awarded a \$137,827.61 Grant from the FEMA Assistance to Firefighters Grant Program and wishes to amend its 2019 Budget to include this amount as revenue.

**SECTION 1:**

**NOW THEREFORE BE IT RESOLVED**, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2019:

Miscellaneous Revenue

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

FEMA Assistance to Firefighters Grant Program

**SECTION 2:**

**BE IT FURTHER RESOLVED**, that a like sum of \$137,827.61 is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps Public and Private Program Off-Set by Revenues:

FEMA Assistance to Firefighters Grant Program

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 15<sup>th</sup> day of October, 2019.

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Mayor, Erland Chau

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 200-2019**

**EMERGENCY APPROPRIATION**

**WHEREAS**, an emergency has arisen with respect to providing a cash-match for a FEMA Assistance to Firefighters Grant for the purchase of expired SCBA Equipment, and no provision was made in the 2019 budget for the aforesaid purpose, and NSJA 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above, and;

**WHEREAS**, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$6,891.39 and three (3) percent of the total operating appropriations in the budget for 2019 is \$205,450.23, and;

**WHEREAS**, the foregoing appropriation, together with prior appropriations, does not exceed three (3) percent of the total operating appropriations in the budget for 2019.

**NOW, THEREFORE, BE IT RESOLVED**, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with NJS 40A:4-48:

1. An emergency appropriation is hereby made for FEMA Assistance to Firefighter Grant – Local Match in the amount of \$6,891.39.
2. That said emergency shall be provided for in full in the 2020 budget, and is requested to be excluded from CAPS, pursuant to NJSA 40A:4-53.3c(1).
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 15<sup>th</sup> Day of October, 2019

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 201-2019**

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR  
NATURAL GAS SUPPLY SERVICES**

**WHEREAS**, the County of Camden on behalf of the South Jersey Power Cooperative (“SJPC”) publicly advertised bids for the purpose of procuring electric energy services (Bid A-37/2019); and

**WHEREAS**, the County received and opened publicly advertised bids on September 17, 2019 for retail natural gas services for the South Jersey Power Cooperative; and

**WHEREAS**, UGI Energy Services is the lowest responsible bidder for natural gas supply services for South Jersey Gas and submitted the rates are indicated below for a three year period beginning December 1, 2019 and ending November 30, 2022.

Bid Lot	Utility	Rate Code	Term (months)	Awarded Supplier	Bid Price \$/Dth
3C	SJG	GS	36	UGI Energy Services	4.176/dth

**WHEREAS**, the City is a member of the South Jersey Power Cooperative and wishes to receive its energy services from South Jersey Energy Company for its natural gas accounts.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Northfield, County of Atlantic that the City participates in the South Jersey Energy Cooperative contract.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the SJPC Consultant, Concord Energy Services, 520 Burnt Mill Road, Voorhees, NJ 08043.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 15<sup>th</sup> day of October, 2019.

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Mayor, Erland Chau

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 202-2019**

**RESOLUTION ENCOURAGING AND SUPPORTING DEMENTIA  
FRIENDLY AMERICA (DFA) AND NEW JERSEY INVOLVEMENT**

**WHEREAS**, Dementia Friendly America (DFA) is a national network of communities, organizations and individuals seeking to ensure that communities across the U.S. are equipped to support people living with dementia and their caregivers, and to foster the ability of people living with dementia to remain in community and engage and thrive in day to day living; and

**WHEREAS**, a dementia friendly community is a village, town, city or county that is informed, safe and respectful of individuals with the disease, their families and caregivers and provides supportive options that foster quality of life; and

**WHEREAS**, DFA offers technical assistance, including a community toolkit, sector specific guidance and best practices synthesized from across the world in order to encourage and ask each sector of community to take its own steps to foster support, and to emerge as a community that is informed, safe and respectful of people living with dementia in order to ensure that they can live independently for as long as possible; and

**WHEREAS**, 34 states are involved in DFA, but New Jersey is not listed as a participating state; and

**WHEREAS**, an initiative is being undertaken in Atlantic County to organize a task force to form a Dementia Friendly New Jersey that may be comprised of local government, business and community leaders and health care professionals, to focus on Atlantic and Cape May counties as the first of its kind in New Jersey to utilize the DFA model; and

**WHEREAS**, the initiative looks forward to empathetic and sympathetic support from local government and the community as it seeks to create the task force and commence its mission.

**NOW, THEREFORE BE IT RESOLVED** by the Common Council of the City of Northfield that it encourages and supports the initiative and the task force in its efforts to form a Dementia Friendly New Jersey based upon the DFA model.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 15<sup>th</sup> day of October, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 203-2019**

**RESOLUTION AUTHORIZING CANCELLATION AND REFUND OF  
TAXES PURSUANT TO N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32  
ON PROPERTY KNOWN AS Block 179.02 Lot 47 C4102  
(4102 DOLPHIN AVENUE)**

**WHEREAS**, it has been brought to the attention of the City of Northfield that there are taxes assessed on Block 179.02, Lot 47, C4102 (4102 Dolphin Avenue) for 2019 which should be cancelled pursuant to N.J.S.A. 54:4-3.30(a); and

**WHEREAS**, it is the desire of the City to adjust the records of the Tax Collector in accordance therewith, which is the purpose of this resolution; and

**WHEREAS**, Hildegard Huff acquired title to Block 179.02, Lot 47, C4102 (4102 Dolphin Avenue) on October 18, 2017; and

**WHEREAS**, Hildegard Huff is qualified to receive a permanent and totally disabled veteran's property tax exemption, pursuant to N.J.S.A. 54:4-3.30(b);

**NOW, THEREFORE, BE IT RESOLVED** by City Council of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

1. The Tax Collector, pursuant to the exemption under N.J.S.A. 54:4-3.30(a), is hereby authorized to cancel taxes on Block 179.02, Lot 47, C4102 (4102 Dolphin Avenue) as follows due to the fact that said property is exempt:

\$2,982.88 for the year of 2019

2. The Chief Financial Officer and other appropriate officials, pursuant to N.J.S.A. 54:4-3.30(b) and N.J.S.A. 54:4-3.32, are hereby authorized to refund taxes as follows to Hildegard Huff, Block 179.02, Lot 47 C4102, 4102 Dolphin Avenue, NJ 08225:

\$160.66 for the year of 2019

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 15th day of October, 2019.

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Mary Canesi, RMC, Municipal Clerk



**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 204-2019**

**NEW JERSEY DEPARTMENT OF TRANSPORTATION  
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT  
RECOMMENDATION OF AWARD STATE AID PROJECT  
RECONSTRUCTION OF SHEPHERD DRIVE  
AND NORTH SHEPHERD DRIVE**

**WHEREAS**, the City of Northfield has secured grant funding from the New Jersey Department of Transportation for the Reconstruction of Shepherd Drive and North Shepherd Drive; and

**WHEREAS**, proposals were prepared and solicited by the City Engineer for the Reconstruction of Shepherd Drive and North Shepherd Drive in the City of Northfield; and

**WHEREAS**, sealed bids were received and opened by the Deputy Municipal Clerk at 3:00pm on Thursday, September 26, 2019, from the following:

	<b>Base Bid</b>	<b>Alt. Bid 1</b>	<b>Total</b>
Arawak Paving	\$308,400.00	\$49,975.00	\$358,375.00

**WHEREAS**, after review of the proposals, Schaeffer, Nassar, Scheidegg Consulting Engineers, LLC has recommended to the Common Council of the City of Northfield that the contract be awarded to Arawak Paving Company, Inc., 7503 Weymouth Road, Hammonton, NJ 08037 in the amount of \$358,375.00, for the Base Bid and Alternate Bid 1.

**BE IT RESOLVED** that the Mayor and Council of the City of Northfield hereby recommends to the New Jersey Department of Transportation that the contract for Reconstruction of Cresson Avenue, in the City of Northfield, County of Atlantic, be awarded to Arawak Paving Company, Inc., in the amount of \$358,375.00, subject to the approval of the New Jersey Department of Transportation.

**BE IT FURTHER RESOLVED**, that certification of funds has been received from the Municipal Finance Officer and that funds will be encumbered by purchase order on an as needed basis, as required by pursuant to N.J.A.C 5:30-5.4

**BE IT FURTHER RESOLVED** that the Mayor of the City of Northfield be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction, and that the clerk of this body be and is hereby directed to seal said contract with the corporate seal of this body and to attest to the same.

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Mayor Erland Chau

October 15, 2019

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 15th day of October, 2019.

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Mary Canesi, RMC, Municipal Clerk

October 15, 2019

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 205-2019**

**A RESOLUTION TO CANCEL GRANT BALANCES**

**WHEREAS**, certain Grant balances remain on the City's balance, and it has been determined that they are no longer required; and

**WHEREAS**, it is necessary to formally cancel said balances.

**NOW THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Northfield, County of Atlantic that the following unexpended appropriation and receivable balances of the Grant Fund be cancelled:

<b>Grant</b>	<b>Receivable</b>	<b>Appropriation</b>	<b>Cash Match</b>
2018-2019 Alliance Grant	\$1,219.30	\$1,299.08	\$79.78

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 15<sup>th</sup> day of October, 2019.

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Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ  
RESOLUTION NO. 206-2019**

**RESOLUTION TO URGE VOTERS TO SUPPORT THE REFERENDUM ON  
THE ELECTION BALLOT IN NOVEMBER SO THAT VETERANS OR  
WIDOWED SPOUSES OF VETERANS WHO RESIDE IN CONTINUING  
CARE RETIREMENT COMMUNITIES (CCRC) WILL BE ELIGIBLE FOR  
PROPERTY TAX DEDUCTION**

**WHEREAS**, the State Constitution for New Jersey authorizes veterans and widowed spouses of veterans who served in active duty during war and other times of emergency to receive a property tax deduction in the amount of \$250 per year in well-deserved recognition of their service to our country; and

**WHEREAS**, veterans and widowed spouses of veterans (who have made the same sacrifices as those currently receiving the above property tax deduction) who reside in Continuing Care Retirement Communities (CCRC) have been denied eligibility for the \$250 property tax deduction because they do not own their units but instead contribute to property taxes through a monthly payment; and

**WHEREAS**, there are twenty-five (25) CCRCs in the State which collectively house approximately 2,500 veterans or widowed spouses who are being denied the property tax deduction; and

**WHEREAS**, S1331 has been approved by the Senate and General Assembly to extend the deduction to veterans and their widowed spouses in CCRCs; and

**WHEREAS**, Governor Murphy signed S1331 on August 5, 2019, thus, providing for the referendum to appear on the ballot in November, 2019;

**WHEREAS**, the extension of the deduction, because it requires an amendment to the State Constitution, must be approved by the voters at the ballot in November before it will become valid and effective; and

**WHEREAS**, the Mayor and Council of the City of Northfield desire to memorialize their support of the referendum on the ballot in November and to urge the voters of this State to vote in favor of the property tax deduction for veterans and widowed spouses of veterans who reside in CCRCs; and

**WHEREAS**, this benefit to our veterans and widowed spouses of veterans who reside in CCRCs is a proper and warranted acknowledgment of the sacrifices which veterans and their widowed spouses have made to protect and serve our nation; and

**NOW THEREFORE, BE IT RESOLVED** that the Common Council of the City of Northfield does hereby support the referendum on the ballot in November, 2019 so that veterans and widowed spouses of veterans who reside in Continuing Care Retirement Communities (CCRC) will be eligible for the \$250 property tax deduction;

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded to all State legislative teams in Atlantic County and to the Office of the New Jersey Governor.

I, Mary Canesi, Municipal Clerk, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the Common Council of Northfield, held this 15<sup>th</sup> day of October, 2019.

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Mary Canesi, RMC, Municipal Clerk