

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
OCTOBER 23, 2012**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL: Brown, Dewees, O'Neill, Perri, Polistina, Vain, Carew

READING AND APPROVAL OF MINUTES – October 9, 2012

COMMITTEE REPORTS

MAYOR'S REPORT

CITY ENGINEER'S REPORT

RESOLUTIONS

- 157-2012** Accepting the Letter of Retirement from Arthur J. Faden, Captain of Police
- 158-2012** Certification of Accumulated Absence Payout for Arthur J. Faden
- 159-2012** Amending Resolution No. 154-2012, Adopting the Provisions of Chapter 48 (N.J.S.A. 52:14.17.38) Under Which a Public Employer May Agree to Pay for the State Health Benefits Program Coverage of Certain Retirees
- 160-2012** Award Contract to Arawak Paving Co. for Reconstruction of Broad Street – Phase 1
- 161-2012** To Authorize the Hiring of a Substitute Crossing Guard

ORDINANCES

PAYMENT OF BILLS \$ 4,961,113.36

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

MEETING NOTICES

- | | | |
|------------------|---------------------------|---|
| General Election | November 6 th | Northfield Community School
6:00am to 8:00pm |
| City Council | November 20 th | 6:00pm Work Session
<i>Regular Meeting Immediately Following</i> |

ADJOURNMENT

RESOLUTION NO. 157-2012

**ACCEPTING THE LETTER OF RETIREMENT FROM
ARTHUR J FADEN, CAPTAIN OF POLICE**

WHEREAS, City Council approved the hiring of Arthur J. Faden commencing April 4, 1988; and

WHEREAS, on October 3, 2012, Captain Faden submitted a letter of retirement with an effective date of March 31, 2013.

NOW THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Northfield does hereby memorialize the acceptance of the retirement of Arthur J. Faden from the position of Captain of Police effective March 31, 2013.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of October, 2012.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 158-2012**

ACCUMULATED ABSENCE

WHEREAS, NJAC 5:30-15 establishes rules that govern how local government units manage and finance compensation for accumulated absence time for their respective employees, and

WHEREAS, accumulated absence includes any sick days, vacation days, personal days or other absence time authorized as part of an employer agreement, which is not used by the employee during the allowed period and which is permitted to accumulate over time to the benefit of the employee, and

WHEREAS, the Chief Financial Officer has certified that the funds and authority exists to pay the total accumulated absence, as per the attached schedule, to Arthur Faden who will retire from the service of the City effective March 31, 2013. Terminal leave will commence on December 17, 2012 and cease on March 31, 2013, utilizing accumulated sick time in the amount of \$30,533.58; and

WHEREAS, the attached certification and documentation are presented to comply with the rules and regulations established by the Local Finance Board.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, that the total sum of \$30,533.58 composed of 75 Sick Days be paid out to Arthur Faden by use of terminal leave and \$22,269.39 composed of 25 Vacation Days and 28.63 Compensatory Days will be paid out to Arthur Faden for his unused, accumulated absence time. This figure will be adjusted as required if accrued time is used by the employee.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted as a regular meeting of the City Council of Northfield, held this 23rd day of October, 2012.

Vince Mazzeo, Mayor

Mary Canesi, RMC, Municipal Clerk

CERTIFICATION OF ACCUMULATED ABSENCES

Police Captain: Arthur Faden

Retirement Date: March 31, 2013

Final Payment Date of Unused Accumulated Absences through Terminal Leave: Bi-weekly payments through CY 2012-13, beginning December 17, 2012 and ending March 31, 2013

Amount of Payout during terminal leave \$30,533.58

Amount of Payout for balance of unused accumulated vacation and compensatory time: \$22,269.39

Total amount of payout: \$52,802.97

I, Dawn M. Stollenwerk, Chief Financial Officer of the City of Northfield, hereby certify according to NJSA 5:30-15.4 that sufficient documentation has been provided to support the accumulated absence payout to Arthur Faden. Such sufficient documentation is found in the contract agreement between the City of Northfield and the Collective Bargaining Agreement "New Jersey State Policeman's Benevolent Association, Inc. Mainland Local No. 77, for the period January 1, 2012 to December 31, 2013. Further authorization is provided in the City's personnel policy adopted by Ordinance on March 8, 2005. Attached herewith is the copy of the accumulation for the year 2012 and 2013, reflecting the balances accumulated in prior years, future credits and a copy of the calculations and amounts used.

I further certify that funds are available in the 2012 Municipal Budget and in the Accumulated Absence Trust to satisfy this commitment, and are being encumbered against the line item T-24-56-850-008 Accumulated Compensated Absences. This commitment, combined with any other previous commitments does not exceed the appropriation balances available in this line item.

Signed,

Dawn M. Stollenwerk
Chief Financial Officer
Date: October 24, 2012

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 159-2012**

**AMENDING RESOLUTION NO. 154-2012, ADOPTING THE
PROVISIONS OF CHAPTER 48 (N.J.S.A. 52:14.17.38) UNDER WHICH A
PUBLIC EMPLOYER MAY AGREE TO PAY FOR THE STATE
HEALTH BENEFITS PROGRAM COVERAGE OF CERTAIN RETIREES**

BE IT RESOLVED:

1. That the City of Northfield, County of Atlantic, State Health Benefits Plan (SHBP) ID Number 0870-00, hereby elects to adopt the provisions of N.J.S.A. 52:14-17.38 and adhere to the rules and regulations promulgated by the State Health Benefits Commission and School Employees' Health Benefits Commission to implement the provisions of that law.
2. This resolution affects employees as shown on the attached Chapter 48 Resolution Addendum.
3. It is effective on the 1st day of November, 2012
4. We are aware that adoption of this resolution does not free us of the obligation to pay for post-retirement medical benefits of retirees or employees who qualified for those payments under any Chapter 88 Resolution or Chapter 48 Resolution adopted previously by this governing body.
5. We agree that this Resolution will remain in effect until properly amended or revoked with the SHBP.
6. We recognize that, while we remain in the SHBP, we are responsible for providing the payment for post-retirement medical coverage as listed in the attached Chapter 48 Resolution Addendum for all employees who qualify for this coverage while this Resolution is in force.
7. We understand that we are required to provide the Division of Pensions and Benefits complete copies of all contracts, ordinances, and resolutions that detail post-retirement medical payment obligations we undertake. We also recognize that we may be required to provide the Division with information needed to carry out the terms of this Resolution.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, 1600 Shore Road, Northfield, New Jersey, 08225, held this 23rd day of October, 2012.

Mary Canesi, RMC, Municipal Clerk
609-641-2832, extension 125

DIVISION OF PENSIONS AND BENEFITS STATE HEALTH BENEFITS PROGRAM — SCHOOL EMPLOYEES' HEALTH BENEFITS PROGRAM RESOLUTION ADDENDUM — CHAPTER 48, P.L. 1999

Please read instructions on reverse side BEFORE completing this form.

Effective date of Resolution October 23, 2012
MONTH YEAR

Form to be used for : Medical Dental BOTH
CHECK APPROPRIATE BOX

Employer Name City of Northfield, Atlantic County SHBP ID # 0870-00
CORPORATE NAME OF EMPLOYER, COUNTY, SHBP/SEHP IDENTIFICATION NUMBER

CLASS OF EMPLOYEES Examples: police officers, clerical workers, bargaining unit (PBA,CWA), nonaligned, or individual(s)	N.J.S.A. 52:14-17.38 Provisions Adopted						Premium Payment Retiree's		Premium Payment Dependents		Medicare Reimbursement		Premium Payment Surviving Spouses		Do Benefits Apply To Current Retiree's		If Benefits do not Apply to Current Retiree's Give Effective Date
	1) Retired on a Disability Pension	2) Retired w/25 or + years of service	2a) Number years service w/employer	3) Retired age 65 + w/25 years service	3a) Number years service w/employer	4) Retired 62 or older w/15 years or more service w/employer	If Yes, Show %	No	If Yes, Show %	No	If Yes, Show %	No	If Yes, Show %	No	If Yes, Show %	No	
UWU Local 420	*	x	11				100%		100%		*	x		x			
UWU Local 430	*	x	11				100%		100%		*	x		x			
UWU Local 410	*	x	11				100%		100%		*	x		x			
* UWU hired before 1/1/01 need 25 yrs in pension system; after 1/1/01 need 25 yrs w/City of Northfield, paid until age 65 no disability pension																	
Chief of Police	**	x	7				100%		100%		**	x		x			
PBA Local 77	**	x	7				100%		100%		**	x		x			
** Chief and PBA hired before 1/1/04 need 25 years in pension system; after 1/1/04 need 25 yrs w/City of Northfield, until Medicare eligible no disability pension																	
NPFFA Local 2364	***	x	25				100%		100%		***	x		x			
*** NPFFA hired before 1/1/04 need 25 yrs in pension system; hired after 1/1/04 need 25 yrs w/City of Northfield; hired after 1/1/04 single coverage only, no dependent coverage.																	

NOTE: An age requirement is not permitted on option 1, or 2, option 3 and 4 already have an age requirement.

DATE RESOLUTION SUBMITTED

NAME OF CERTIFYING OFFICER

AREA CODE AND PHONE NUMBER

RESOLUTION 160-2012

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
RECOMMENDATION OF AWARD STATE AID PROJECT RECONSTRUCTION
OF BROAD STREET – PHASE I**

WHEREAS, the City of Northfield has secured grant funding from the New Jersey Department of Transportation for the Reconstruction of Broad Street – Phase I, and

WHEREAS, proposals were prepared and solicited by the City Engineer for the Reconstruction of Broad Street – Phase I in the City of Northfield; and

WHEREAS, sealed bids were received and opened by the Municipal Clerk at 10:00am on Tuesday, October 16, 2012, from the following:

Contractor	Bid Total
Arawak Paving Co. Inc.	\$ 213,000.00
South State Inc.	\$ 234,768.50
Perna Construction LLC	\$ 258,120.00
Command Co. Inc.	\$ 258,674.00
A.E. Stone Inc.	\$ 271,507.73
Ricky Slade Construction	\$ 282,960.00

WHEREAS, it is the recommendation of the City Engineer to accept the bid from Arawak Paving Co. Inc., in the amount of \$213,000.00.

BE IT RESOLVED that the Mayor and Council of the City of Northfield hereby recommends to the New Jersey Department of Transportation that the contract for Reconstruction of Broad Street – Phase I, in the City of Northfield, County of Atlantic, be awarded to Arawak Paving Co. Inc., 7503 Weymouth Road, Hammonton, NJ 08037, whose bid amounted to \$213,000.00, subject to the approval of the Department.

BE IT FURTHER RESOLVED that the acceptance of this resolution is contingent upon certification of the availability of funds from the Chief Financial Officer.

BE IT FURTHER RESOLVED that the presiding officer of this body be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction, and that the clerk of this body be and is hereby directed to seal said contract with the corporate seal of this body and to attest to the same.

Mayor Vincent Mazzeo

October 23, 2012

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of October, 2012.

Mary Canesi, RMC, Municipal Clerk

October 23, 2012

RESOLUTION NO. 161-2012

**TO AUTHORIZE THE HIRING OF A
SUBSTITUTE SCHOOL CROSSING GUARD**

WHEREAS, the need exists within the Police Department to fill one position of substitute Crossing Guard; and

WHEREAS, an application was submitted by Wendy Schulman; and

WHEREAS, after an interview with Lieutenant Daniel Mitchell and School Crossing Guard Supervisor Debbie Doherty, the recommendation to hire Wendy Schulman was made by Chief Robert James.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the hiring of Wendy Schulman is hereby approved and ratified.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 23rd day of October, 2012.

Mary Canesi, RMC, Municipal Clerk