

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
SEPTEMBER 24, 2019**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on January 5, 2019.

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Deweese, Korngut, Madden, O'Neill, Perri, Smith, Lischin

APPROVAL OF MINUTES – September 10, 2019

7PM PRESENTATION - Carolyn Peterson – Dementia Friendly Community

COMMITTEE REPORTS

Councilman Perri - Public Works, Roads, Engineering, Sewer Operations, Planning Board, Senior Citizens

Councilman O'Neill - Inspections, Code Enforcement, Housing/Zoning, Court/Violations, FAN,

Councilwoman Korngut – Library, Municipal Alliance, Northfield School, Economic Development, Chamber of Commerce, Technology/MRHS Channel

Councilman Deweese - Buildings/Grounds, Athletic Fields, Bike Path, Parks, Playgrounds

Councilman Smith– Finance/Collections, Little League/Babe Ruth, Shared Services

Councilwoman Madden – Insurance and Safety, Mainland Regional

Council President Lischin - Fire Department/EMS, Cultural Committee

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
SEPTEMBER 24, 2019**

RESOLUTIONS

- 188-2019** A Resolution Approving Release of a Performance Guarantee, for Block 115 Lot 5 Located at 1112 1st Street, Posted as a Condition of a Hardship Exception from Road Opening Moratorium
- 189-2019** Authorizing the Award of Contract without Public Advertisement for Bids to Calvi Electric Pursuant to the Provisions of N.J.S.A. 19:44A-20.5
- 190-2019** To Approve an Application for Use of Facilities - NCS Cross Country
- 191-2019** Authorizing Refund of Overpayment of Taxes
- 192-2019** Resolution Authorizing Cancellation and Refund of Taxes Pursuant to N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 on Property Known as Block 9.02 Lot 34 (2307 Raymond Drive)
- 193-2019** Appoint Special Law Enforcement Officer, Class II
- 194-2019** Resolution Recognizing Family Association of Northfield Volunteers for 2019 Season
- 195-2019** Resolution in Support of Assembly Bill A-5275 Permitting Certain Firefighter Training Courses to be Completed Online
- 196-2019** Authorizing the Award of Contract without Public Advertisement for Bids to Trinity Code Inspections, LLC, to Perform Private on-Site Plumbing Sub-Code Inspections, Pursuant to the Provisions of N.J.S.A. 19:44A-20.5
- 197-2019** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12(B)(7) – Contract Negotiations Regarding an Agreement for Shared Municipal Court

ORDINANCE

- 13-2019** An Ordinance Amending § 275-9 of the Code of the City of Northfield Prohibiting Short Term (30 Days or Less) Residential Rentals
Introduction / No Public Input / Published in the Press of AC 09/28/2019
2nd Reading / Public Hearing / Final Consideration 10/15/2019

PAYMENT OF BILLS \$ 1,573,546.77

MEETING NOTICES

City Council	October 15, 2019	6pm Work Session
		Regular Session immediately following

ADJOURNMENT

**CITY OF NORTHIFELD, NJ
RESOLUTION NO. 188-2019**

**A RESOLUTION APPROVING RELEASE OF A PERFORMANCE
GUARANTEE, FOR BLOCK 115 LOT 5 LOCATED AT 1112 1ST STREET,
POSTED AS A CONDITION OF A HARDSHIP EXCEPTION FROM
ROAD OPENING MORATORIUM**

WHEREAS, on September 11, 2018, the Common Council of the City of Northfield did adopt Resolution No. 160-2018, authorizing a hardship exception from the road opening moratorium for Block 115 Lot 5 located at 1112 1st Street in the City of Northfield; and

WHEREAS, as a condition of the exception, the owner of Block 115 Lot 5 located at 1112 1st Street in the City of Northfield was required to post a \$3,125.00 performance guarantee to ensure that subsequent pavement restoration was done in accordance with the requirements of local ordinances; and

WHEREAS, on September 17, 2019, the City received a request from the owner of Block 115 Lot 5 for the return of the \$3,125.00 performance guarantee; and

WHEREAS, the Municipal Engineer has inspected the pavement restoration and has submitted written notice to the City dated September 18, 2019 that it is acceptable and that it is his recommendation to release the guarantee.

THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, that the \$3,125.00 performance guarantee posted by the owner of Block 115 Lot 5 located at 1112 1st Street in the City of Northfield, be released to Jeanine Oxley, 1112 1st Street, Northfield NJ 08225.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 24th day of September 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 189-2019**

**AUTHORIZING THE AWARD OF CONTRACT WITHOUT PUBLIC
ADVERTISEMENT FOR BIDS TO CALVI ELECTRIC PURSUANT TO
THE PROVISIONS OF N.J.S.A. 19:44A-20.5**

WHEREAS, the City of Northfield has a need to replace steel light poles and fixtures at the municipal library; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *1* year with an anticipated value not to exceed \$22,041.00; and

WHEREAS, Calvi Electric Company, has completed and submitted a Business Entity Disclosure Certification which certifies that 'Calvi Electric Company' has not made any reportable contributions to a political or candidate committee in the City of Northfield in the previous one year, and that the contract will prohibit 'Calvi Electric Company' from making any reportable contributions through the term of the contract, and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Northfield authorizes the Chief Financial Officer to enter into a contract with 'Calvi Electric', as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, the funds will be encumbered by purchase order on an as needed basis, as required by pursuant to N.J.A.C 5:30-5.4 and charged against lines 9-01-26-310-287, C-04-55-018-500, C04-55-018.

I, Mary Canesi, Municipal Clerk, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the City Council of Northfield, held this 24th day of September, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 190-2019**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Steve Vain has properly submitted an Application for Use of Facilities requesting use of the perimeter of the football and baseball fields as follows:

Practices 3:00pm-4:00pm

Monday through Friday

September 25th to October 24th

and

Games 3:30pm-5:00pm

Tuesday, October 1st

Friday, October 4th

Monday, October 7th

Friday, October 25th

Monday, October 28th

WHEREAS, Mr. Steve Vain has presented this request on behalf of the Northfield Community School Cross Country Team; and

WHEREAS, the Presidents of Northfield Little League, Northfield Babe Ruth and the Family Association of Northfield have each advised that the respective fields are available for use.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Steve Vain subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 24th day of September, 2019.

Mary Canesi, RMC, Municipal Clerk

CITY OF NORTHFIELD

Application for Use of Facilities

Name and Address of Organization: Northfield Community School - Cross Country Team

Tell Us Who You Are / Description and Purpose of Organization: NCS - CC Team

Is the Group a Not-For-Profit Organization? Yes No

Do Participants Pay a Fee for Your Sport / Event? Yes No

If Yes, How Much? \$ _____ per: Person Day Season _____ (other)

Name of Applicant / Responsible Party: Steven B Vain Title/Affiliation Teacher/Coach

Home Address: 908 Ridgewood Drive, Northfield, NJ 08225

Telephone: (H) _____ (C) _____ (W) 609 407-4008

Name and Location of Facility(ies) Being Requested: Hiking trail in BGP - outside area of football field. We will not use the field itself.

For the Following Purpose: NCS - Cross Country Meets / Practice

on the Following Date(s): SEE ATTACHED Calendar - meet dates - Practice M-F 3-4pm

Specify the Hours of Use: From: 3:00 pm To: 4:00pm

of Participants per Date: 40+ # of Participants who are Northfield Residents: 40

Will Juveniles be Present? Yes No If Yes, What Ages? 12-14 yr

Applicant MUST submit names, addresses, & telephone # of all coaches / chaperones along with the application

Have You Applied to Other Municipalities for Use of their Facilities for this Event? Yes No

If Yes, Name of Municipality/ies: _____

Date/s and Disposition of Request/s: _____

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines and Use of Facilities Agreement and agrees to abide by and comply with the terms of that Agreement. Applicant further acknowledges that s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: Steven B Vain DATE: 9/10/19
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

Atlantic Cape Jr. High Cross Country Schedule 2019

DIVISION 1

ALL GAMES 3:45

<u>Day</u>	<u>Date</u>	<u>Visitor</u>	<u>Home</u>
Thu	9/26	Northfield	vs Ocean City
Tue	10/1	Linwood	vs Northfield <i>Home</i>
Fri	10/4	Upper	vs Northfield <i>Home</i>
Mon	10/7	Galloway	vs Northfield <i>Home</i>
Tue	10/15	Northfield	vs Linwood
Thu	10/17	Northfield	vs Upper
Wed	10/23	Northfield	vs Hamilton
Fri	10/25	Ocean City	vs Northfield <i>Home</i>
Mon	10/28	Hamilton	vs Northfield <i>Home</i>

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 191-2019**

AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that refunds for overpaid taxes pursuant to the following are hereby authorized:

REFUND TO	BLK	LOT	PROPERTY ADDRESS	REFUND AMOUNT
Corelogic Real Estate Tax Service 3001 Hackberry Road Irving, TX 75063	9.01	18	2700 Zion Road	\$ 2,377.73
	14	10.05	2026 Sutton Avenue	\$ 1,761.88
	94	6	2 Willow Drive	\$ 179.79
	113	35	328 Roosevelt Ave	\$ 1,495.57
	117	25	211 Roosevelt Ave	\$ 1,448.73
	144	16	16 Fairway Ave	\$ 96.08
	155	14	Glencove Ave	\$ 658.43
	178	27	12 Catherine Place	\$ 1,908.50
				\$ 9,926.71

BE IT FURTHER RESOLVED, that the Chief Financial Officer and other appropriate officials be and are herewith authorized to sign the checks to accomplish the refunds authorized.

Michele L. Kirtsos, CTC

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 24th day of September, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 192-2019**

**RESOLUTION AUTHORIZING CANCELLATION AND REFUND OF
TAXES PURSUANT TO N.J.S.A. 54:4-3.30 & N.J.S.A. 54:4-3.32 ON
PROPERTY KNOWN AS Block 9.02 Lot 34 (2307 RAYMOND DRIVE)**

WHEREAS, it has been brought to the attention of the City of Northfield that there are taxes assessed on Block 9.02 Lot 34 (2307 Raymond Drive) for 2019 which should be cancelled pursuant to N.J.S.A. 54:4-3.30(a); and

WHEREAS, it is the desire of the City to adjust the records of the Tax Collector in accordance therewith, which is the purpose of this resolution; and

WHEREAS, Michael P. Kelly acquired title to Block 9.02 Lot 34 (2307 Raymond Drive) on July 11, 2003; and

WHEREAS, Michael P. Kelly is qualified to receive a permanent and totally disabled veteran's property tax exemption, pursuant to N.J.S.A. 54:4-3.30(b);

NOW, THEREFORE, BE IT RESOLVED by City Council of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

1. The Tax Collector, pursuant to the exemption under N.J.S.A. 54:4-3.30(a), is hereby authorized to cancel taxes on Block 9.02 Lot 34 (2307 Raymond Drive) as follows due to the fact that said property is exempt:

\$8,123.65 for the year of 2019

2. The City Treasurer and other appropriate officials, pursuant to N.J.S.A. 54:4-3.30(b) and N.J.S.A. 54:4-3.32, are hereby authorized to refund taxes to Michael P. Kelly, Block 9.02 Lot 34, 2307 Raymond Drive, NJ 08225:

\$2,413.15 for the year of 2019

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 24th day of September, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 193-2019**

APPOINT SPECIAL LAW ENFORCEMENT OFFICER, CLASS II

BE IT RESOLVED that the appointment of Christian W. Gansert as a Special Law Enforcement Officer, Class II, is hereby approved effective September 25, 2019, in accordance with NJSA 40A:14-146.14, et seq.

BE IT FURTHER RESOLVED, that the appointment of Christian W. Gansert shall be for a period of four (4) months, expiring January 25, 2019.

BE IT FURTHER RESOLVED, that the appointment of Christian W. Gansert shall be subject to the following:

1. Hourly rate of pay shall be \$15.25 per hour, in accordance with the City of Northfield's 2019 salary resolution.
2. Not eligible for health benefits or vacation time.
3. Eligible for earned sick leave in accordance with the NJ paid sick leave law.
4. Successful completion of a pre-employment physical examination by a City designated physician and drug urinalysis screening, to be administered by the State of New Jersey Toxicology Lab.
5. Successful completion of a psychological examination, administered by a City designated psychiatrist in accordance with NJ Police Training Commission Guidelines.
6. Policies and Procedures of the City of Northfield

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 24th day of September, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 194-2019**

**RESOLUTION RECOGNIZING FAMILY ASSOCIATION OF
NORTHFIELD VOLUNTEERS FOR 2019 SEASON**

IT IS HEREBY RESOLVED by the Common Council of the City of Northfield, County of Atlantic, State of New Jersey, that the following persons have been named Volunteers of Family Association of Northfield for the 2019 season and are hereby approved, ratified and confirmed:

Last Name	First Name
Barretta	Jason
Carangi	Jon
Gilliam	Adam
Gogel	Ted
Grasso	Nick
Haines	Geoff
Kennedy	Chris
Levinson	Nick
Murray	Chris
Rodriquez	Bob
Sher	Mike
Tabasso	Tony
Varnadore	Bob
Bernal	Dez
Carlton	Lisa
Ellis	Cheney
Juckett	Jennifer
Notaro	Belinda

Last Name	First Name
Bruno	Mark
Eissler	Brad
Gillingham	Bill
Goukler	Joe
Graves	Chris
Kallen, III	Dan
Kerrigan	George
Malia	Steve
Nehl	Tyler
Russo	Joe
Smith	Craig
Teirney	Mike
Barretta	Amber
Carangi	Katie
Casey	Paula
Fresh	Jennifer
Hughes	Amy
Shoemaker	Jessica

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 24th day of September, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 195-2019**

**RESOLUTION IN SUPPORT OF ASSEMBLY BILL A-5275
PERMITTING CERTAIN FIREFIGHTER TRAINING COURSES
TO BE COMPLETED ONLINE**

WHEREAS, the State of New Jersey requires that firefighters complete certain firefighter training courses to obtain a firefighter I certification; and

WHEREAS, many firefighters in New Jersey serve on a volunteer basis; and

WHEREAS, it may be more practical for many firefighters, particularly volunteer firefighters, to complete the required courses online; and

WHEREAS, municipalities want to encourage individuals to serve as firefighters; and

WHEREAS, Assembly Bill A-5275 proposes that certain courses for the firefighter I certification would be permitted to be completed in an online format; and

WHEREAS, Assembly Bill A-5275 does not apply to practical training courses as set forth within Assembly Bill A-5275, and as such, those courses would need to be completed in person.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Northfield does hereby unanimously support Assembly Bill A-5275 to permit online training courses for the firefighter I certification, with the exception of certain practical training courses as set forth in the proposed legislation.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be directed to: New Jersey Governor, Phil Murphy; President of the New Jersey State Senate, Stephen M. Sweeney; Speaker of the General Assembly Craig J. Coughlin; State Senators Christopher A. Brown, Robert Andrzejczak, Dawn Marie Addiego, and Christopher J. Connors; Assemblypersons Vincent Mazzeo, John Armato, R. Bruce Land, Matthew W. Milam, Joe Howarth, Ryan E. Peters, DiAnne C. Gove, and Brian E. Rumpf; Atlantic County Executive, Dennis Levinson; the Atlantic County Board of Chosen Freeholders; and the Atlantic County League of Municipalities.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 24th day of September, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 196-2019**

**AUTHORIZING THE AWARD OF CONTRACT WITHOUT PUBLIC
ADVERTISEMENT FOR BIDS TO TRINITY CODE INSPECTIONS, LLC,
TO PERFORM PRIVATE ON-SITE PLUMBING SUB-CODE
INSPECTIONS, PURSUANT TO THE PROVISIONS OF N.J.S.A. 19:44A-20.5**

WHEREAS, the City of Northfield has a need for the performance of private on-site plumbing inspections and plan review; and

WHEREAS, in accordance with N.J.A.C. 5:23-4.12, qualified private on-site inspection and plan review agencies are authorized to perform such services for municipalities; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year with an anticipated value of \$39,000.00; and

WHEREAS, Jay Dilworth / Trinity Code Inspections LLC, 735 Shunpike Road, Cape May, NJ 08204, has completed and submitted a Business Entity Disclosure Certification which certifies that Trinity Code Inspections has not made any reportable contributions to a political or candidate committee in the City of Northfield in the previous one year, and that the contract will prohibit Trinity Code Inspections from making any reportable contributions through the term of the contract.

NOW THEREFORE, BE IT RESOLVED that the Common Council of the City of Northfield authorizes the Mayor of the City of Northfield to enter into a contract with Trinity Code Inspections LLC, as described herein.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, the funds will be encumbered by purchase order on an as needed basis, as required by pursuant to N.J.A.C 5:30-5.4 and charged against line 9-01-20-100-203.

I, Mary Canesi, Municipal Clerk, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the Common Council of the City of Northfield, held this 24th day of September, 2019.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 197-2019**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-
12(b)(7) – CONTRACT NEGOTIATIONS REGARDING AN
AGREEMENT FOR SHARED MUNICIPAL COURT**

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public contractual negotiations pertaining to an Agreement for Shared Municipal Court Services with the City of Linwood, and contractual negotiations pertaining to an Agreement for Shared Municipal Court Services with the Township of Egg Harbor; and

WHEREAS, no personnel matters will be discussed in Executive Session, closed to the public.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 24th day of September, 2019.

Mary Canesi, RMC, Municipal Clerk